The policy ensures proper admission procedure with respect to each application received for admission. It also seeks to set selection criteria which is transparent, fair and consistent.

EIS Admission Policy

Egyptian International School

IB CONTINUUM
CONTINUUM DE L'IB
CONTINUO DEL IB

IB MISSION STATEMENT

The International Baccalaureate aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.
To this end the organization works with schools, governments, and international organizations to develop challenging programmes of international education and rigorous assessment.
These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

EIS aims to contribute to making the world a better place through education of a new generation an education that results in generations who are passionate about their Egyptian identity, their mother tongue (Arabic) and who have a good command of the English language.
EIS works towards exposing students to different cultures locally and internationally to foster the development of research and leadership skills.
EIS helps students develop their research and leadership skills, have strong sense of identity and also cares about young people who help to create a better and more peaceful world through intercultural understanding and respect.
To fulfill this objective, the school provides its learners with high-quality international education in a local environment, which values respect for international as well as national cultures.
EIS aims to enhance good manners, to develop life-long learners and to guarantee the satisfaction of the different stakeholders.

EIS vision

The EIS vision is to be recognized as a model international school in Egypt that fosters a strong Egyptian identity, bilingual proficiency in Arabic and English, and deep intercultural understanding. The EIS aims to empower students to become ethical leaders, innovative thinkers, and lifelong learners who contribute positively to a peaceful, respectful, and diverse global society.



IB learner profile

The aim of all IB programmes is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world.

As IB learners we strive to be:

INQUIRERS
We nurture our curiosity, developing skills for inquiry and research. We know how to learn independently and with others. We learn with enthusiasm and sustain our love of learning throughout life.

KNOWLEDGEABLE
We develop and use conceptual understanding, exploring knowledge across a range of disciplines. We engage with issues and ideas that have local and global significance.

THINKERS
We use critical and creative thinking skills to analyse and take responsible action on complex problems. We exercise initiative in making reasoned, ethical decisions.

COMMUNICATORS
We express ourselves confidently and creatively in more than one language and in many ways. We collaborate effectively, listening carefully to the perspectives of other individuals and groups.

PRINCIPLED
We act with integrity and honesty, with a strong sense of fairness and justice, and with respect for the dignity and rights of people everywhere. We take responsibility for our actions and their consequences.

OPEN-MINDED
We critically appreciate our own cultures and personal histories, as well as the values and traditions of others. We seek and evaluate a range of points of view, and we are willing to grow from the experience.

CARING
We show empathy, compassion and respect. We have a commitment to service, and we act to make a positive difference in the lives of others and in the world around us.

RISK-TAKERS
We approach uncertainty with forethought and determination; we work independently and cooperatively to explore new ideas and innovative strategies. We are resourceful and resilient in the face of challenges and change.

BALANCED
We understand the importance of balancing different aspects of our lives—intellectual, physical, and emotional—to achieve well-being for ourselves and others. We recognize our interdependence with other people and with the world in which we live.

REFLECTIVE
We thoughtfully consider the world and our own ideas and experience. We work to understand our strengths and weaknesses in order to support our learning and personal development.

The IB learner profile represents 10 attributes valued by IB World Schools. We believe these attributes, and others like them, can help individuals and groups become responsible members of local, national and global communities.

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Our Admission Philosophy

EIS- Zayed is an IB continuum school that offers 3 programs. The Primary Years Program, the Middle Years Program and the Diploma Program.

Through the admission policy, we seek students who demonstrate genuine curiosity, resilience, and a willingness to engage as Inquirers and Thinkers. Our policy aims to identify students who will thrive in an inquiry-based, concept-driven environment and contribute positively to our international learning community, allowing us to deliver valuable feedback and foster enhanced student growth from day one.

Purpose of the Admission Policy

This policy aims to ensure transparent, equitable, and consistent admission procedures to the school IB programs (PYP, MYP, and DP). It outlines academic and personal qualifications, placement assessments, required documentation, and decision-making procedures.

Submission procedures in PYP 2:

1. Announcement will be on the website of the ministry of education, school website and the school Facebook page in order to receive applications at the beginning of Feb. till 28th Feb according to the Egyptian ministry of education instructions. This school year (2024-2025), it started on March 1st for a month.
2. The announcement includes application condition for PYP 2 which is the minimum age is four years by the first of October according to the Egyptian ministry of education instructions and the vision impaired are accepted according to the inclusion policy at school.
3. After receiving applications, the school will announce the exact dates for acceptance tests in June of the same year.
4. Interviews for parents will be held for students who passed the acceptance test.
5. The acceptance test mark will be added to the interview mark then school will arrange the accepted students according to their total score in a list.
6. The list of the accepted students will be put on the website and a waiting list will be provided in case an apology from an accepted student is received.
7. Fees will be paid at the school bank account according to the previous lists.
8. In case of any vacancies, the waiting lists will be reviewed.
9. The school will not accept any students out of the waiting list.
10. The school year starts in September.

PYP 2 Admission procedures

1. An announcement will be on the website of the ministry of education, school website and the school Facebook page in order to receive applications at the beginning of Feb. of each year till 28th Feb according to the ministry of education instructions. It started in March for the year 2024 - 2025
2. The announcement includes application condition for PYP 2 which is the minimum age is four years at first of October according to the Egyptian's ministry of education instructions and the vision impaired are accepted according to the inclusion policy at school.
3. After receiving applications, the school will announce the exact dates for acceptance tests of the same year.

4. A final list of numbers and names of students applying for the first stage of kindergarten (PYP2) is prepared and sent to the sponsoring institution.
5. Name list of teachers and technicians, who are responsible for monitoring the implementation of the test, is prepared.
6. The sponsoring institution divides the students into groups and sends their names to the Egyptian International School.
7. The sponsoring institution sends the testing mechanism as well as the parent approval formula of the test online.
8. Name list of technicians, who are responsible for implementing the test mechanism and solving any technical problem, is prepared.
9. The rooms for the test are all well equipped with all materials needed for the test and the teachers are divided as three teachers are responsible for each room.
10. On the test day, the sponsoring institution provides EIS EY teachers with the hard copy of the assessment.
11. The applicant children enter the rooms as scheduled in the list prepared by the sponsoring institution.
12. Teachers of both the Egyptian International School correct the tests using specific criteria that are shared with them.
13. The sponsoring institution reviews the correction process and takes the average score for each student.
14. The Egyptian International School is informed of the names of the accepted students whose parents will be interviewed by the sponsoring institution.
15. Set up committees for parents' interviews, each committee consists of two person, both from the Egyptian International School.
16. Interviews for the selected parents will be held on the scheduled dates using Zoom meetings app or Micro soft teams.
17. The committees send the results to the sponsoring institution to filter the final results.
18. The student's score in the tests is added to the score obtained by the parents in the interview and then a list is made according to the students' total score by the sponsoring institution.
19. The list of the accepted students will be sent to the Egyptian International School and a waiting list will be provided in case an apology from an accepted student is received.
22. A list of the accepted students will be announced in the school and on the same previous official sites.
23. Fees will be paid at the school bank account according to the previous lists.
24. In case of any vacancies, the waiting lists will be reviewed.
25. The school will not accept any students out of the waiting list.

Transfer admission steps

An announcement will be on the website of the ministry of education, school website and the school Facebook page in order to receive transfer applications to E.I.S at the beginning of May of each year till mid of June of the same year on the condition that all applications submitted to the school will be in the waiting lists until there are any vacancies in the school.

Transferring Conditions in PYP and MYP

1. The student must be must be Egyptian according to the Egyptian's ministry of education instruction

2. Enrollment only in a private language/ experimental/International schools according to the Egyptian's ministry of education instruction
3. The school does not accept the transfer from Al-Azhar schools according to the Egyptian's ministry of education instruction
4. The submission form on the school website needed to be filled out and printed.
5. Upload the following documents on the school's website (proof of enrollment for each grade certified with the Eagle seal.
6. The student needs to receive 95% of the total grades in the previous academic school year.
7. The student needs to pass the exam that the school holds. The exam's date will be announced to the parents.
8. Approval of the school's internal regulations is needed.
9. The Egyptian International School prepares a list of the names of the students transferred to the school according to each class and sends it to the sponsoring institution.
10. The sponsoring institution divides the students into committees according to their academic grades. Each committee consists of two teachers, both are from the Egyptian International School, who are responsible for monitoring the implementation of the test.
11. Set up committees for parents' interviews, that committee consists of the school principal and the program coordinator, and the deputies at the Egyptian International School.
12. Interviews for the selected parents will be held on the scheduled dates at the school.
13. The committees send the results to the sponsoring institution to filter the final results.
14. The student's score in the tests is added to the score obtained by the parent in the interview and then a list is made according to their total score by the sponsoring institution.
15. The list of the accepted students will be sent to the Egyptian International School to inform their parents.
16. A waiting list will be provided in case an apology from an accepted student is received.
17. A list of the accepted students will be announced in the school and on the same previous official sites.

Admission Requirements in PYP and MYP:

Admission application	**Original**
Last report from previous school (Last 2 years)	**Copy**
Birth certificate	**Original**
6 Photos	**Original**

Transfer admission in DP

Admission Eligibility

The IBDP admission process at EIS-Zayed is open to:

- External candidates from IB MYP (other than EIS) or equivalent national and international systems (IGCSE, American, National, etc.) satisfying academic and behavioral standards.

Admission Criteria

Applicants are assessed based on the following criteria:

A. Academic Achievement:

- A minimum cumulative GPA equivalent to 85% in previous academic years (3rd Preparatory or 1st Secondary).
- Subject-specific requirements:
    - English: Minimum 95% or equivalent proficiency by 9th/10th grade.
    - Arabic: Minimum 90% by 9th/10th grade.

- For specialized tracks (Medicine, Engineering, Business), a minimum of 85% is required:
    - Medicine: Biology, Chemistry (integrated science)
    - Engineering: Mathematics, Physics (integrated science)
    - Business: Mathematics, French (if applicable)

B. Placement Examinations:

- All candidates must take placement tests in:
    - Arabic
    - English
    - Relevant subjects depending on chosen academic track.
- Passing threshold: Minimum 85% for admission consideration.

C. Behavior and Attendance:

- Minimum 90% attendance in previous academic years.
- Positive conduct record with no major disciplinary issues.

D. Personal Attributes:

- Demonstrated commitment to academic integrity.
- Strong time management, organizational skills, and motivation.
- Positive teacher recommendations.

Admission Process

1. Application Submission:

- Completed application form
- Academic transcripts (latest two academic years)
- Conduct and behavior certificate
- Medical clearance
- Parent / Guardian consent form

Internal Promotion to the Diploma Program:-

EIS allows all students promoted from MYP to move automatically to the Diploma program. Students are allowed to choose the subjects they study in the DP according to the IB rules when they are in MYP5.

Also, students who want to take Group 4 and 5 subjects as Higher Level , are supposed to achieve 5 or more in these subjects when graduating from MYP5.

Communicating the policy

- All EIS IB policies are posted on the EIS website available for downloading and in an easy Printing format.
- For teachers, training sessions will be conducted along with handing them a printed version of the policy and sent by e-mail.
- For parents a version of the policy will be sent by e-mail.

References Lists:

The Egyptian's ministry of education instruction

Green Land Pré Vert International Schools Giza and Zayed (GPIS)

The Admission Policy committee:

School principal

Program Coordinators

Coordinator’s deputies

Some teachers

It will be reviewed according to the Egyptian's ministry of education instruction and Green Land Pré Vert International Schools Giza and Zayed (GPIS)

Cycle of Review

Date of issue: 2016
Last review: 2025
Review cycle: every three years
Next review: 2028

Policies connection:

It's recommended to read the admission policy with inclusion and academic integrity policies