CARLISLE PUBLIC SCHOOLS www.carlisle.k12.ma.us
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SCHOOL COMMITTEE
POLICY SUBCOMMITTEE MEETING
MINUTES
FRIDAY, OCTOBER 17, 2025, 12:30 PM
REMOTE MEETING VIA ZOOM

Present Via Zoom– School Committee: James Steele, Sharon Whitt
Present Via Zoom – School Administration: James O'Shea, Superintendent; Mary O'Regan, Assistant to the Superintendent;

Pursuant to Governor Healey's approved legislation, H. 62, a bill extending authorizations for all local boards, commissions, and committees to hold public meetings remotely or in a hybrid format Extended Timeline, amending Section 30A of Chapter 20 of the Acts of 2021, most recently amended by Section 40 of Chapter 2 of the Acts of 2023, and replacing the current expiration date of "March 31, 2025" with "June 30, 2027." Therefore, this meeting of the Carlisle School Committee is being conducted via remote participation in order to ensure public access. Members of the public can access the meeting via live stream at:
Topic: CSC Policy Subcommittee Meeting 10-17-25
Time: Oct 17, 2025 12:30 PM Eastern Time (US and Canada)
Join Zoom Meeting
https://carlisle-k12-ma-us.zoom.us/j/86983700227?pwd=6qWV617y0c13fJ2YLNwoAIBueooYDl.1
Meeting ID: 869 8370 0227
Passcode: 116865

I. Call to Order
The meeting was called to order at 12:32 PM.

II. Approval of Meeting Minutes
A motion was made and the minutes of the October 3, 2025 meeting were approved.

III. Current CPS Policies for Review 2024-2025
- A8.2 Non-Discrimination Policy Including Definitions and Resources - At a previous meeting the subcommittee decided to recommend reaffirming the policy with Technical Edits. After additional review it was suggested that the hyphen be removed from the word Non-Discrimination and that research will be done on the district protocol for investigation of sexual harassment and retaliation. This policy will be revisited at a future meeting.
- B2 School Committee Ethics - At a previous meeting the subcommittee decided to recommend reaffirming the policy with Technical Edits. After additional review it was suggested that the word "Policy" be removed from the first bullet in paragraph 4.
- C2 Damage and Vandalism - It was decided to recommend inserting paragraphs 1 and 2 from the MASC Policy ECAC Vandalism at the start of the district policy. The words "In all cases" in the current first paragraph of the policy will be removed. Also, the text "will be billed" will be reworded to "may be billed." The recommendation of the Subcommittee will be to revise the policy with the suggested edits.

- C7 School Visits - It was determined to adopt the MASC policy K1 Visitors to School and incorporate the sign-in and sign-out language from the current district policy. The recommendation of the Subcommittee will be to revise the policy with the suggested edits.
- E6 Athletic Concussion Policy - After review of the MASC policy it was determined that there was a typo to be corrected. The recommendation of the Subcommittee will be to reaffirm the policy with minor edits.
- F1 Buildings and Grounds Safety and Security - After review of the policy the Subcommittee determined there were minor edits. The recommendation will be to revise the policy with the minor edits.
- F7 Tobacco Products on School Premises Prohibited - After review of the policy the Subcommittee will recommend reaffirming the policy with Technical Edits.
- G3 Emergency Plans - The Subcommittee reviewed the current policy and identified some minor changes including bullet #3 to read contact rather than person and in paragraph #6 Emergency Response drills changed to lower case. The recommendation of the Subcommittee will be to revise the policy with the minor edits.
- G5 Professional Staff Hiring - The policy was reviewed and there was discussion surrounding how to define race. The subcommittee will recommend reaffirming the policy with Technical Edits.
- I8 Tobacco Products on School Premises Prohibited - The Subcommittee began review of the policy but ran out of time. This policy will be revisited at a future meeting.

IV. Review of MASC Updated Policies

Review of MASC updated policies will be done at a future meeting.

V. Public Comments

There were no public comments.

VI. Adjourn Meeting

The next meeting of the Policy Subcommittee is scheduled for Friday, November 7, 2025 at 12:30 PM. A motion was made and the meeting was adjourned at 1:34 PM.

Respectfully submitted,
Mary O'Regan
Assistant to the Superintendent
October 17, 2025

List of Documents Viewed or Reviewed:

A8.2 Non-Discrimination Policy Including Definitions and Resources
MASC Policy-AC-R -NON-DISCRIMINATION POLICY INCLUDING HARASSMENT AND RETALIATION
B2 School Committee Ethics: 3/8/23

MASC Policy-BCA-SCHOOL COMMITTEE MEMBER ETHICS
C2 Damage and Vandalism
MASC Policy ECA -VANDALISM
C7 School Visits
MASC Policy-KI-VISITORS TO THE SCHOOLS
E6 Athletic Concussion Policy
MASC Policy-JJIF-ATHLETIC CONCUSSION POLICY
F1 Buildings and Grounds Safety and Security
MASC Policy-ECA-BUILDINGS AND GROUNDS SECURITY
F7 Tobacco Products on School Premises Prohibited
MASC Policy-ADC-TOBACCO PRODUCTS ON SCHOOL PREMISES PROHIBITED
G3 Emergency Plans
MASC Policy-EBC-EMERGENCY PLANS
G5 Professional Staff Hiring
MASC Policy-GCF-PROFESSIONAL STAFF HIRING
I8 Teaching about Drugs, Alcohol, Tobacco and Controlled Substances
MASC Policy-IHAMB-TEACHING ABOUT ALCOHOL, TOBACCO, AND DRUGS