CARLISLE PUBLIC SCHOOLS www.carlisle.k12.ma.us
83 School Street, Carlisle, MA 01741 Phone: 978-369-6550 Fax: 978-371-2400

SCHOOL COMMITTEE
POLICY SUBCOMMITTEE MEETING
MINUTES
FRIDAY, OCTOBER 3, 2025, 12:30 PM
REMOTE MEETING VIA ZOOM

Present Via Zoom– School Committee: James Steele, Sharon Whitt
Present Via Zoom – School Administration: James O'Shea, Superintendent; Mary O'Regan, Assistant to the Superintendent;

Pursuant to Governor Healey's approved legislation, H. 62, a bill extending authorizations for all local boards, commissions, and committees to hold public meetings remotely or in a hybrid format Extended Timeline, amending Section 30A of Chapter 20 of the Acts of 2021, most recently amended by Section 40 of Chapter 2 of the Acts of 2023, and replacing the current expiration date of "March 31, 2025" with "June 30, 2027." Therefore, this meeting of the Carlisle School Committee is being conducted via remote participation in order to ensure public access. Members of the public can access the meeting via live stream at:
Topic: CSC Policy Subcommittee Meeting 10-3-25
Time: Oct 3, 2025 12:30 PM Eastern Time (US and Canada)
Join Zoom Meeting
https://carlisle-k12-ma-us.zoom.us/j/89142273873?pwd=4Rdmi9aGlbOCMw4VPk4gYHU0tGzb9b.1
Meeting ID: 891 4227 3873
Passcode: 975658

I. Call to Order
The meeting was called to order at 12:31 PM.

II. Approval of Meeting Minutes
A motion was made and the minutes of the September 19, 2025 meeting were approved.

III. Current CPS Policies for Review 2024-2025
There was discussion regarding definitions and terms for all policies. Members of the subcommittee agreed the following:

- "Carlisle Public School District Superintendent" once stated in a policy may be referred to as "Superintendent."
- "Carlisle Public School District" once stated in a policy may be referred to as "The District."
- "The School Committee of the Town of Carlisle" or "Carlisle School Committee" once stated in a policy may be referred to as "School Committee."

The Subcommittee agreed that the term Technical Edits would be used to refer to updates to the policy that are not substantive, but change policy items such as gender neutrality, Carlisle Public Schools to a singular school, and update MASC references.

- A2 Nondiscrimination on the Basis of Disability - After review of the policy it was determined that no substantive changes were needed and the recommendation of the Subcommittee will be to reaffirm the policy with Technical Edits.
- A8.2 Non-Discrimination Policy Including Definitions and Resources - After review of the policy it was determined that no substantive changes were needed and the recommendation of the Subcommittee will be to reaffirm the policy with Technical Edits.
- B2 School Committee Ethics - After review of the policy it was determined that no substantive changes were needed and the recommendation of the Subcommittee will be to reaffirm the policy with Technical Edits.
- C1 Administrative Structure - After review of the policy it was determined that no substantive changes were needed and the recommendation of the Subcommittee will be to reaffirm the policy with Technical Edits.
- C2 Damage and Vandalism - To be revisited at a future meeting.
- C3 Distribution of Information - To be revisited at a future meeting.
- C7 School Visits - To be revisited at a future meeting.
- E1 Communicable Diseases Policy - After review of the policy it was determined that no substantive changes were needed and the recommendation of the Subcommittee will be to reaffirm the policy with Technical Edits.
- E4 Medication Administration Policy - The subcommittee will reach out to the Health Office for feedback on potential revisions and revisit policy at a future meeting.

I. Review of MASC Updated Policies
Review of MASC updated policies will be done at a future meeting.

IV. Public Comments
There were no public comments.

V. Adjourn Meeting
The next meeting of the Policy Subcommittee is scheduled for Friday, October 17, 2025 at 12:30 PM. A motion was made and the meeting was adjourned at 1:33 PM.

Respectfully submitted,
Mary O'Regan
Assistant to the Superintendent
October 3, 2025

List of Documents Viewed or Reviewed:
A2 Nondiscrimination on the Basis of Disability
MASC Policy-ACE -NONDISCRIMINATION ON THE BASIS OF DISABILITY
A8.2 Non-Discrimination Policy Including Definitions and Resources
MASC Policy-AC-R -NON-DISCRIMINATION POLICY INCLUDING HARASSMENT AND RETALIATION
B2 School Committee Ethics: 3/8/23

MASC Policy-BCA-SCHOOL COMMITTEE MEMBER ETHICS
C1 Administrative Structure
MASC Policy-CA-ADMINISTRATION GOALS
C2 Damage and Vandalism
C3 Distribution of Information
C7 School Visits
E1 Communicable Diseases Policy
MASC Policy-JLCC-COMMUNICABLE DISEASES
E4 Medication Administration Policy