CARLISLE PUBLIC SCHOOLS www.carlisle.k12.ma.us
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SCHOOL COMMITTEE
POLICY SUBCOMMITTEE MEETING
MINUTES
FRIDAY, SEPTEMBER 19, 2025, 12:30 PM
REMOTE MEETING VIA ZOOM

Present Via Zoom– School Committee: James Steele, Sharon Whitt
Present Via Zoom – School Administration: James O'Shea, Superintendent; Mary O'Regan, Assistant to the Superintendent;

Pursuant to Governor Healey's approved legislation, H. 62, a bill extending authorizations for all local boards, commissions, and committees to hold public meetings remotely or in a hybrid format Extended Timeline, amending Section 30A of Chapter 20 of the Acts of 2021, most recently amended by Section 40 of Chapter 2 of the Acts of 2023, and replacing the current expiration date of "March 31, 2025" with "June 30, 2027." Therefore, this meeting of the Carlisle School Committee is being conducted via remote participation in order to ensure public access. Members of the public can access the meeting via live stream at:
Topic: CSC Policy Subcommittee Meeting
Time: Sep 19, 2025 12:30 PM Eastern Time (US and Canada)
Join Zoom Meeting
https://carlisle-k12-ma-us.zoom.us/j/86339728102?pwd=XQkdl2LCJ9HdoLfXQyA1MkaSrUx5IP.1
Meeting ID: 863 3972 8102
Passcode: 378082

I. Call to Order

The meeting was called to order at 12:33 PM.

II. Planning for 25-26 School Year

There was discussion regarding the policy review process, the goal of reviewing each policy every three years, and the proposed list of policies to be reviewed during the current school year. Other topics discussed included where policies are stored electronically, how staff and community members can access school committee policies, and notification when a policy is updated.

One hour subcommittee meetings were set-up for the first half of the year with a goal of presenting policy recommendations to the full school committee mid-year. Meetings will take place via Zoom at 12:30 PM on the following dates:

- Friday, October 3, 2025
- Friday, October 17, 2025
- Friday, November 7, 2025
- Friday, November 21, 2025

III. MASC Resources
It was noted that MASC provides a variety of resources including the Policy Newsletters and a Policy Reference Manual. The subcommittee uses these resources during the policy review process.

IV. Adjourn Meeting
A motion was made and the meeting was adjourned at 12:58 PM.

Respectfully submitted,
Mary O'Regan
Assistant to the Superintendent
September 19, 2025

List of Documents Viewed or Reviewed:
List of current policies to review
MASC Policy Update Newsletters
MASC Online Policy Reference Manual