



**Sequoia Grove Charter Alliance
Regularly Scheduled Board Meeting**

Date and Time: **November 20, 2025
6:30 pm**

Location: **Join Zoom Meeting**
<https://sequoiagrove-org.zoom.us/j/82171478447>

Meeting ID: 821 7147 8447

Agenda:

I. Opening items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Approval of the Agenda
- D. Public Comments on agenda and non-agenda items
- E. Approval of Minutes
 - a. Board Meeting - 9-18-25
 - b. Special Board Meeting - 9-18-25

II. Director's Update

- A. Director's Report - Desiree Miller

III. Finances

- A. Budget Update - Creative Back Office
- B. Update - Unaudited Actuals

IV. Operations

- A. Discussion and Potential Action on the Park Safety Plan

V. Governance:

- A. Update on Filling Board Member Vacancies
- B. Discussion and Potential Action Scheduling the Annual Brown Act Training

VI. Closing Items Operations

- A. Board of Director's Comments & Requests For Future Agenda Items
- B. Announcement of Next Regular Scheduled Board Meeting
- C. Adjourn Meeting

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 16 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Sequoia Grove Office at (916) 526-3794 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 1213)).



SGCA Regular Board Meeting Minutes September 18, 2025

I. Opening Items:

A. Record Attendance

The following Board Members were present at Rollcall:

- o Janeal Cimino
- o Rose Faramarzi-Rad
- o Gloria Maxwell
- o Glad Donahue

B. Janeal Cimino called the meeting to order at 6:31 PM.

C. Approval of the Agenda

Rose Faramarzi-Rad made a motion to approve the Agenda.

Glad Donahue seconded the motion.

Rollcall vote was taken. The motion passed unanimously.

D. Public Comments:

Janeal Cimino read a statement about public comments and the chat function was disabled after the public comment period.

Who spoke	Subject Matter
No Public Comments	

E. Approval of Board Meeting Minutes:

i. Regular Board Meeting June 18, 2025

Gloria Maxwell motioned to approve the June 18, 2025 minutes.

Rose Faramarzi-Rad seconded the motion.

Rollcall vote was taken. The motion passed unanimously.

II. Governance

A. Discussion on Board Meeting Protocols and Norms:



SGCA Regular Board Meeting Minutes September 18, 2025

The board was presented with a presentation about Board Members responsibilities, protocols and norms by Bryanna Brossman. This was a review for the board members as they are starting a new year. Rose asked if this presentation could be shared with them. Bryanna said she would be happy to send them the powerpoint.

B. Update on Filling Board Member Vacancy:

Bryanna Brossman shared with the board the process that is done for nominating SGCA board members and the steps and the collaboration that has taken place with Darcy Belleza to find a new board member. Glad Donahue asked if this information has been shared with teachers. Darcy Belleza shared that information has gone out to staff and teachers via the Sequoia Scoop and other places like social media. Glad Donahue asked about having information on a flyer that could be given out at park days. Darcy Belleza shared that it was a really creative idea and not something they had thought of before. Glad Donahue asked about the schools and if there were any vacancies at the school level. Darcy Belleza shared that there are vacancies, but they are working on getting them filled.

C. Discussion and Potential Action on the Bylaws

Bryanna Brossman shared with the board that there were some updates that needed to be made to the Bylaws given the change in the primary location of the corporation.

Gloria Maxwell motioned to approve the Updated Bylaws

Glad Donahue seconded the motion.

Rollcall vote was taken. The motion passed unanimously.

III. Directors Update - Desiree Miller

Desiree Miller gave a short update to the board about the following:

- The hiring of our new Library & Restitution Specialist and a new Lending Library Driver.
- The new Library Van is almost all done. The shelving is going in the van at the end of September. In addition the CarPlay has been installed in two of our vans.
- ID Card Update - we went with the digital platform I23. We are completely



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caught up with the ID requests. We did have to purchase a new ID card printer which arrives on Monday.

- The resource center is doing really well with a lot of exciting opportunities.
- Park Day Safety Plan is being worked on. It outlines clear steps to follow in case of an emergency. We plan to bring this to the board for review in November.

IV. Finances:

A. Budget Update – Creative Back Office

Matt Butler shared a budget update with the Board. Matt Butler shared that our budgeted expenditures were very close to our budgeted numbers. The year ended with a Year End Balance of \$76,408. Per the contract with the member schools, if SGCA has more than a 3% reserve at the end of the year the additional funds would be returned to the member schools. Therefore, \$12,890 is due to be returned to the member schools. The schools agree with these numbers, and Matt is going to run the final number by the auditor before we pay the money back to the schools. Janeal Cimino commended Matt Butler for his work on the budget.

Janeal Cimino asked about the amount for technology services costs. Matt shared that is the entire Charter Tech Services contract, which does not include the physical equipment. However, it is the technology support for all of the schools. This technology contract includes a specific staff member that is always available to help and support students and staff. Julie Haycock also added that they also manage the chromebooks for testing. Desiree Miller shared that Charter Tech Services does an amazing job and they are very busy at the start of the school year.

Glad Donahue asked about the cost for postage and is that because we are shipping stuff out in lieu of park days. Matt Butler shared that UPS is mostly used by the tech services. Matt Butler explained that he used to bill back the member schools for postage, but this year the contract has changed and now it is just part of the fee. Glad Donahue asked about the shipping of items to families and if there is an increase in the cost for shipping instead of picking up at park days. Janeal Cimino shared that there is a fee for shipping items that comes out of students' instructional funds. Glad Donahue also asked about staff appreciation and gear line items and why it was so high. Matt Butler shared that they did increase that line



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item for this year. Janeal Cimino asked about the increase in teachers and staff with the growing enrollment of schools and if that had an impact. Desiree Miller explained that there was an increase in staff with hiring at SGCA, but it was only for SGCA not for the school staff. Glad Donahue asked for clarification on what staff appreciation included and Matt shared there were some end of the year events that took place that had some increased costs. He is happy to share the breakdown costs for staff appreciation via email, and Glad Donahue said thank you.

Gloria Maxwell shared that she was very happy to see funds going back to the schools.

Matt Butler shared at the next meeting he will have a report on the next few months of the year. The board thanked Matt Butler for his presentation.

V. Closing Items

A. Board of Director's Comments & Requests For Future Agenda Items

There were no Directors Comments or Requests.

B. Announcement of Next Regular Scheduled Board Meeting

The next regularly scheduled board meeting is on November 20, 2025 at 6:30 pm.

C. Adjourn Meeting

Glad Donahue motioned to adjourn the meeting at 7:28 pm.

Rose Faramarzi-Rad seconded the motion.

Rollcall vote was taken. The motion passed unanimously.

Noted by:

Board Secretary



SGCA Special Board Meeting Minutes September 18, 2025

I. Opening Items:

A. Record Attendance

The following Board Members were present at Rollcall:

- o Janeal Cimino
- o Rose Faramarzi-Rad
- o Gloria Maxwell
- o Glad Donahue

B. Janeal Cimino called the meeting to order at 6:17 PM.

C. Approval of the Agenda

Gloria Maxwell made a motion to approve the Agenda.

Rose Faramarzi-Rad seconded the motion.

Rollcall vote was taken. The motion passed unanimously.

D. Public Comments:

Janeal Cimino read a statement about public comments and the chat function was disabled after the public comment period.

Who spoke	Subject Matter
No Public Comments	

II. Financials:

A. Discussion and Potential Action on the Audit & Tax Engagement Multi-Year Contract with Christy White

Desiree Miller shared with the board the Audit & Tax Engagement Multi-Year Contract with Christy White. She shared that they have been the auditor for SGCA previously and they are a great audit firm. Janeal Cimino asked why we were moving to a multi-year contract and was trying to remember if it was always a multi-year contract. Bryanna Brossman, Desiree Miller and Matt Butler were looking



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through the files that they had to determine if it was a multi-year contract previously. Julie Haycock shared that doing a multi-year contract often has a financial benefit as the services are locked in. Bryanna Brossman also shared that the schools had a multi-year contract with their auditors. Desiree Miller was able to confirm that previously they were 1 year contracts that were signed every year.

Glad Donahue made a motion to approve Audit & Tax Engagement Multi-Year Contract with Christy White.

Rose Faramarzi-Rad seconded the motion.

Rollcall vote was taken. The motion passed unanimously.

III. Closing Items

A. Board of Director's Comments & Requests For Future Agenda Items

There were no Directors Comments or Requests.

B. Announcement of Next Regular Scheduled Board Meeting

The next regularly scheduled board meeting is on June 19, 2025 at 6:30 pm.

C. Adjourn Meeting

Glad Donahue motioned to adjourn the meeting at 6:30 pm.

Rose Faramarzi-Rad seconded the motion.

Rollcall vote was taken. The motion passed unanimously.

Noted by:

Board Secretary

November 2025

Director's Report



SEQUOIA
GROVE
CHARTER
ALLIANCE



CSO Updates

Library



- The team has been working hard and doing an amazing job!
- Park Days are going well!
- Student restitution accounts are almost fully caught up!

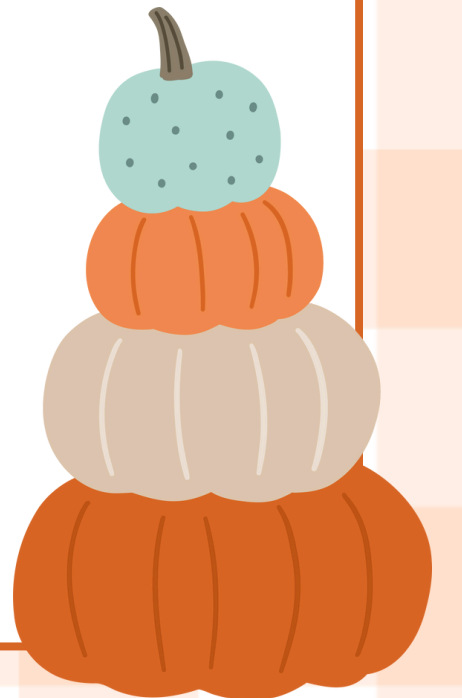
Audits & Budget

- ☒ Employer's-Workers' compensation audit is complete and submitted
- Focusing on the budget, Matt and I calculated the typical monthly costs for snacks and administrative supplies per office.



Upcoming

- Office Holiday Breakfast – December 19th, 8:00–11:00 AM

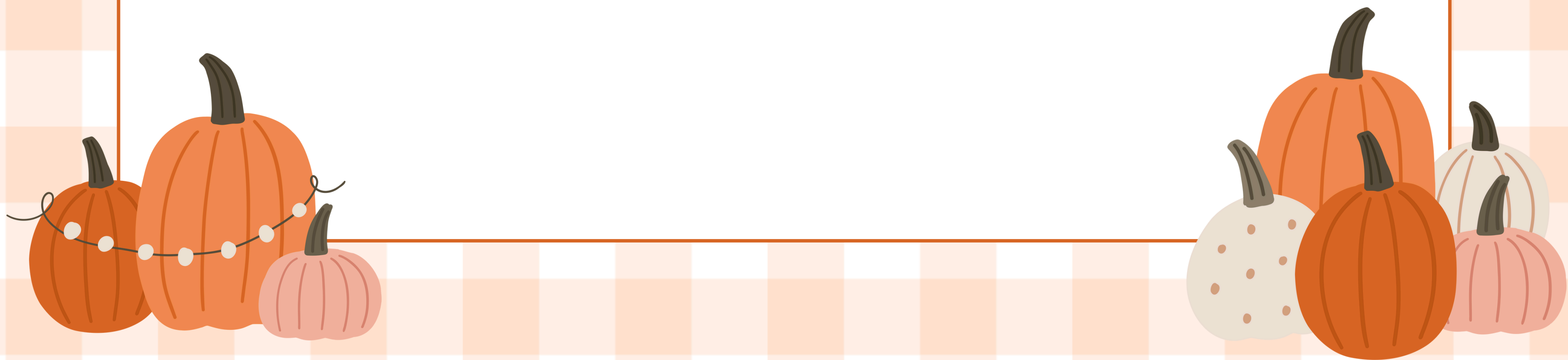


Resource Center

- 🎉 **STEAM events at the Resource Center have been a huge hit!**
- ✅ **Boys' bathroom partition walls are now installed!**



Thank you!



2025-26 SGCA Budget Overview – November 20, 2025

Adopted Budget July 2025

- 2025-26 Adopted Budgeted Revenue - \$2,618,202
- 2025-26 Adopted Budgeted Expenditures- \$2,618,202
- 2025-26 Adopted Budget Projected Year End Balance \$0.00
- Net Change of \$500,948

Budget vs. Actuals thru 10/31/2025

- Revenue Received - \$872,734
- Actual Expenditures- \$887,867
- Current Year Surplus / (Deficit) - \$15,133

Days of Cash on Hand – 51 Days

- Daily Operating Expenses - \$7,173 (2,618,202/365)
- Daily Operating Expenses / Cash on Hand as of 10/31/25
 - $\$363,330 / \$7,173 = 51 \text{ Days}$

Invoices Billed Back to Parter Schools thru 10/31/2025

- 211 – Invoices billed to the school
- Totaling 1,960,895

Sequoia Grove Charter Alliance
Budget Overview: FY 2025-26 Adopted Budget - FY26 P&L
July 2025 - June 2026

	Total
Income	
Shared Services Agreement	2,618,202.00
Total Income	\$ 2,618,202.00
Gross Profit	\$ 2,618,202.00
Expenses	
2900 Salaries	1,010,033.00
3300 Medicare/ Social Security	76,065.00
3400 Health and Welfare Benefits	153,476.00
3500 Unemployment Insurance	7,840.00
3600 Workers Compensation	19,886.00
3900 403B	77,241.00
4301 Office Expenses	
4315 Office Expense	13,000.00
4316 Admin Supplies Clarksville	7,000.00
4317 Admin Supplies Roseville	4,800.00
4318 Zinfandel Office Snacks	5,000.00
4319 Zinfandel Office Supplies	7,200.00
4320 Lending Library Supplies	11,000.00
4321 Clarksville Office Snacks	6,000.00
4322 Roseville Office Snacks	6,000.00
Total 4301 Office Expenses Total	\$ 60,000.00
4500 Furniture	3,000.00
5200 Professional Development & Travel	
5211 Professional Development	1,500.00
5214 Travel	500.00
Total 5200 Professional Development & Travel	\$ 2,000.00
5301 Insurance & Registration	22,000.00
5302 Fuel	15,000.00
5303 Maintenance / Oil Changes	20,000.00
5304 Van Purchase	75,000.00
5400 General Liability Insurance	50,000.00
5501 Facility Security	5,000.00
5610 Facility Lease	291,081.00
5615 Repairs & Maintenance	10,000.00
5620 Equipment Lease	30,000.00
5803 Audit & Tax Return	10,740.00
5805 General Consulting	20,000.00
5812 Business Services	92,000.00
5840 Banking & Payroll Fees	10,000.00
5845 Legal Expenses	10,000.00
5851 Advertising/Marketing	1,000.00
5860 Fingerprinting/Personnel Fees	200.00
5869 Events & Supports	6,500.00
5870 New Arrival Package	1,500.00
5871 Founders Awards	1,000.00
5872 Community E. & D. - Staff Events & Team Building	2,000.00
5874 Community E. & D. - Staff Gear	1,200.00
5875 Community E. & D. - Staff Appreciation	2,000.00
5878 403B Fees	5,000.00
5887 Tech Services	370,440.00
5888 Student ID Cards	16,000.00
5890 Board Stipend	12,000.00
5910 Phone & Internet - Comcast Verizon	36,000.00
5911 Phone & Video Calling -Zoom	10,000.00
5920 Postage	83,000.00
Total Expenses	\$ 2,618,202.00
Net Operating Income	\$ 0.00
Net Income	\$ 0.00

Statement of Activity

July - October, 2025

	Total
INCOME	
Shared Services Agreement	872,734.04
Total Income	872,734.04
GROSS PROFIT	872,734.04
EXPENSES	
2900 Salaries	323,649.87
2901 Salaries - Overtime	676.89
2903 Salaries - Coaching Hours	581.25
Total 2900 Salaries	324,908.01
3300 Medicare/ Social Security	24,737.55
3400 Health and Welfare Benefits	41,952.39
3500 Unemployment Insurance	661.73
3600 Workers Compensation	20,692.00
3900 403B	13,007.39
4301 Office Expenses Total	
4315 Office Expense	10,432.28
4316 Admin Supplies Clarksville	2,449.03
4317 Admin Supplies Roseville	1,060.62
4318 Zinfandel Office Snacks	2,496.54
4319 Zinfandel Office Supplies	2,319.89
4320 Lending Library Supplies	6,472.43
4321 Clarksville Office Snacks	713.17
4322 Roseville Office Snacks	1,632.15
Total 4301 Office Expenses Total	27,576.11
4500 Furniture	2,529.68
5200 Professional Development & Travel	
5210 Conferences	208.95
5213 Per Diem	42.53
5214 Travel	732.64
Total 5200 Professional Development & Travel	984.12
5301 Insurance & Registration	4,645.20
5302 Fuel	4,421.57
5303 Maintenance / Oil Changes	2,411.90
5304 Van Purchase	9,275.88
5400 General Liability Insurance	28,840.73
5501 Facility Security	1,223.58
5610 Facility Lease	107,033.04
5620 Equipment Lease	7,221.65
5803 Audit & Tax Return	5,400.00
5805 General Consulting	1,737.50
5812 Business Services	30,000.00

	Total
5840 Banking & Payroll Fees	2,147.57
5845 Legal Expenses	1,504.00
5860 Fingerprinting/Personnel Fees	1,850.00
5869 Events & Supports	1,812.45
5870 New Arrival Package	583.75
5872 Community E. & D. - Staff Events & Team Building	164.93
5874 Community E. & D. - Staff Gear	52.20
5875 Community E. & D. - Staff Appreciation	2,403.67
5878 403B Fees	1,180.00
5887 Tech Services	123,581.26
5888 Student ID Cards	16,867.02
5890 Board Stipend	600.00
5910 Phone & Internet - Comcast Verizon	8,717.60
5911 Phone & Video Calling -Zoom	4,171.82
5920 Postage	186.90
5921 UPS	57,047.99
5922 SendPro/Metered Mail/Postage	5,735.84
Total 5920 Postage	62,970.73
Total Expenses	887,867.03
NET OPERATING INCOME	-15,132.99
NET INCOME	\$ -15,132.99

Statement of Financial Position

As of October 31, 2025

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking (6779)	363,330.82
Total Bank Accounts	363,330.82
Total Current Assets	363,330.82
Fixed Assets	
9450 Transportation Vans	93,599.31
9451 Van Depreciation	-25,532.84
Accumulated Depreciation - Start Up Equipment & Furniture	-71,614.92
Fixed Assets - Start Up Equipment & Furniture	118,957.87
Total Fixed Assets	115,409.42
Other Assets	
ROU Eureka Lease	277,670.40
ROU Zinfandel	621,231.94
Security Deposit	43,889.04
Total Other Assets	942,791.38
TOTAL ASSETS	\$1,421,531.62

LIABILITIES AND EQUITY

Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	23,668.57
Total Accounts Payable	23,668.57
Credit Cards	
Divvy (8578)	972.37
Total Credit Cards	972.37
Other Current Liabilities	
9501 Accrued Salaries	42,735.50
9511 Accrued Vacation (PTO)	2,501.35
9539 Pending Payment by FRC	-230.00
9540 Pending Payment by LV	-75.00
9541 Pending Payment by CCS	-44,082.68
9546 Cadet Program Funds	3,735.59
9800 Fundraising (Stripe)	6,666.17
Deferred Revenue	218,183.51
ST Lease Liability Eureka	25,799.13
ST Lease Liability Zinfandel	6,353.01
Total Other Current Liabilities	261,586.58

	Total
Total Current Liabilities	286,227.52
Long-Term Liabilities	
LT Lease Liability Eureka	252,283.09
LT Lease Liability Zinfandel	620,295.91
Partner School's Investment	20,000.00
Total Long-Term Liabilities	892,579.00
Total Liabilities	1,178,806.52
Equity	
Retained Earnings	257,858.09
Net Income	-15,132.99
Total Equity	242,725.10
TOTAL LIABILITIES AND EQUITY	\$1,421,531.62

Sequoia Grove Charter Alliance
Budget vs. Actuals: FY 2025-26 Adopted Budget - FY26 P&L
July 2025 - Oct 2025

	Actual	Budget	Total over Budget	% of Budget
Income				
Shared Services Agreement	872,734.00	2,618,202.00	-1,745,468.00	33.33%
Total Income	\$ 872,734.00	\$ 2,618,202.00	-\$ 1,745,468.00	33.33%
Gross Profit	\$ 872,734.00	\$ 2,618,202.00	-\$ 1,745,468.00	33.33%
Expenses				
2900 Salaries	323,649.00	1,010,033.00	-686,384.00	32.04%
2901 Salaries - Overtime	676.89		676.89	
2903 Salaries - Coaching Hours	581.25		581.25	
Total 2900 Salaries	\$ 324,908.01	\$ 1,010,033.00	-\$ 685,124.99	32.17%
3300 Medicare/ Social Security	24,737.55	76,065.00	-51,327.45	32.52%
3400 Health and Welfare Benefits	41,952.39	153,476.00	-111,523.61	27.33%
3500 Unemployment Insurance	661.73	7,840.00	-7,178.27	8.44%
3600 Workers Compensation	20,692.00	19,886.00	806.00	104.05%
3900 403B	13,007.39	77,241.00	-64,233.61	16.84%
4301 Office Expenses Total			0.00	
4315 Office Expense	10,432.28	13,000.00	-2,567.72	80.25%
4316 Admin Supplies Clarksville	2,449.03	7,000.00	-4,550.97	34.99%
4317 Admin Supplies Roseville	1,060.62	4,800.00	-3,739.38	22.10%
4318 Zinfandel Office Snacks	2,496.54	5,000.00	-2,503.46	49.93%
4319 Zinfandel Office Supplies	2,319.89	7,200.00	-4,880.11	32.22%
4320 Lending Library Supplies	6,472.43	11,000.00	-4,527.57	58.84%
4321 Clarksville Office Snacks	713.17	6,000.00	-5,286.83	11.89%
4322 Roseville Office Snacks	1,632.15	6,000.00	-4,367.85	27.20%
Total 4301 Office Expenses Total	\$ 27,576.11	\$ 60,000.00	-\$ 32,423.89	45.96%
4500 Furniture	2,529.68	3,000.00	-470.32	84.32%
5200 Professional Development & Travel			0.00	
5210 Conferences	208.95		208.95	
5211 Professional Development		1,500.00	-1,500.00	0.00%
5213 Per Diem	42.53		42.53	
5214 Travel	732.64	500.00	232.64	146.53%
Total 5200 Professional Development & Travel	\$ 984.12	\$ 2,000.00	-\$ 1,015.88	49.21%
5301 Insurance & Registration	4,645.20	22,000.00	-17,354.80	21.11%
5302 Fuel	4,421.57	15,000.00	-10,578.43	29.48%
5303 Maintenance / Oil Changes	2,411.90	20,000.00	-17,588.10	12.06%
5304 Van Purchase	9,275.88	75,000.00	-65,724.12	12.37%
5400 General Liability Insurance	28,840.73	50,000.00	-21,159.27	57.68%
5501 Facility Security	1,223.58	5,000.00	-3,776.42	24.47%
5610 Facility Lease	107,033.04	291,081.00	-184,047.96	36.77%
5615 Repairs & Maintenance		10,000.00	-10,000.00	0.00%
5620 Equipment Lease	7,221.65	30,000.00	-22,778.35	24.07%
5803 Audit & Tax Return	5,400.00	10,740.00	-5,340.00	50.28%
5805 General Consulting	1,737.50	20,000.00	-18,262.50	8.69%
5812 Business Services	30,000.00	92,000.00	-62,000.00	32.61%
5840 Banking & Payroll Fees	2,147.57	10,000.00	-7,852.43	21.48%
5845 Legal Expenses	1,504.00	10,000.00	-8,496.00	15.04%
5851 Advertising/Marketing		1,000.00	-1,000.00	0.00%
5860 Fingerprinting/Personnel Fees	1,850.00	200.00	1,650.00	925.00%
5869 Events & Supports	1,812.45	6,500.00	-4,687.55	27.88%
5870 New Arrival Package	583.75	1,500.00	-916.25	38.92%
5871 Founders Awards		1,000.00	-1,000.00	0.00%
5872 Community E. & D. - Staff Events & Team Building	164.93	2,000.00	-1,835.07	8.25%
5874 Community E. & D. - Staff Gear	52.20	1,200.00	-1,147.80	4.35%
5875 Community E. & D. - Staff Appreciation	2,403.67	2,000.00	403.67	120.18%
5878 403B Fees	1,180.00	5,000.00	-3,820.00	23.60%
5887 Tech Services	123,581.26	370,440.00	-246,858.74	33.36%
5888 Student ID Cards	16,867.02	16,000.00	867.02	105.42%
5890 Board Stipend	600.00	12,000.00	-11,400.00	5.00%
5899 Misc. Operating Services	0.00		0.00	
5910 Phone & Internet - Comcast Verizon	8,717.60	36,000.00	-27,282.40	24.22%
5911 Phone & Video Calling -Zoom	4,171.82	10,000.00	-5,828.18	41.72%
5920 Postage	186.90	83,000.00	-82,813.10	0.23%
5921 UPS	57,047.99		57,047.99	
5922 SendPro/Metered Mail/Postage	5,735.84		5,735.84	
Total 5920 Postage	\$ 62,970.73	\$ 83,000.00	-\$ 20,029.27	75.87%
Total Expenses	\$ 887,867.03	\$ 2,618,202.00	-\$ 1,730,334.97	33.91%
Net Operating Income	-\$ 15,133.03	\$ 0.00	-\$ 15,133.03	
Net Income	-\$ 15,133.03	\$ 0.00	-\$ 15,133.03	

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
Checking (6779)						
07/01/2025	Expense		Comcast		R	-580.66
				8155600451932795 - Jul 2025 - 1544 EUREKA RD		-580.66
07/01/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250629 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX1084768 EED:250701 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX4768 TC	R	-649.86
				ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250629 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX1084768 EED:250701 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX4768 TC		649.86
07/02/2025	Bill Payment (Check)	4669	PROGRESSIVE		R	-1,561.88
						-1,561.88
07/02/2025	Bill Payment (Check)	4668	Procopio, Cory, Hargreaves & Savitch LLP		R	-5,076.00
						-5,076.00
07/02/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX6607138 EED:250702 IND ID:iJ38Udm3U3QPah IND NAME:Seq uoia Grove Charter EWALLET - Divvy liSgJOqdApbtu5P TRN: XXXXXX7138 TC	R	-3,197.94
				ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX6607138 EED:250702 IND ID:iJ38Udm3U3QPah IND NAME:Seq uoia Grove Charter EWALLET - Divvy liSgJOqdApbtu5P TRN: XXXXXX7138 TC		-3,197.94
07/03/2025	Expense		Chase	SERVICE CHARGES FOR THE MONTH OF JUNE SERVICE CHARGES FOR THE MONTH OF JUNE	R	-56.00
						56.00
07/07/2025	Expense			DEPOSITED ITEM RETURNED Stop Payment XXXXX6717 # OF ITEMSX0001CK#:XXXXXX8507 DEP AMTXXXXXXXX1170 DEP DATE070125 CK AMTXXXXXXXX8152	R	-81.52
				DEPOSITED ITEM RETURNED Stop Payment XXXXX6717 # OF ITEMSX0001CK#:XXXXXX8507 DEP AMTXXXXXXXX1170 DEP DATE070125 CK AMTXXXXXXXX8152		-81.52
07/07/2025	Bill Payment (Check)		Palm Springs Payroll LLC		R	-656.25
						-656.25

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/08/2025	Bill Payment (Check)	4676	Procopio, Cory, Hargreaves & Savitch LLP		R	-470.00
						-470.00
07/08/2025	Bill Payment (Check)		Clarksville Charter School*		R	-2,397.62
						-2,397.62
07/08/2025	Expense		Pitney Bowes Global Financial Services LLC	ORIG CO NAME:PITNEY BOWES ORIG ID:XXXXXX6389 DESC DATE:250707 CO ENTRY DESCR:PAYMENT SEC:CCD TRACE#:XXXXXXXX1427805 EED:250708 IND ID:XXXXXXXX1094880 IND NAME:A ccounts Payable TRN: XXXXXX7805 TC	R	-300.00
				ORIG CO NAME:PITNEY BOWES ORIG ID:XXXXXX6389 DESC DATE:250707 CO ENTRY DESCR:PAYMENT SEC:CCD TRACE#:XXXXXXXX1427805 EED:250708 IND ID:XXXXXXXX1094880 IND NAME:A ccounts Payable TRN: XXXXXX7805 TC		300.00
07/08/2025	Expense			ORIG CO NAME:PAYCOR INC. ORIG ID:AXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:PaycorFeesSEC:CCD TRACE#:XXXXXXXX3173970 EED:250708 IND ID:XXXXXXXX7604881 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX3970 TC	R	-472.87
				ORIG CO NAME:PAYCOR INC. ORIG ID:AXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:PaycorFeesSEC:CCD TRACE#:XXXXXXXX3173970 EED:250708 IND ID:XXXXXXXX7604881 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX3970 TC		472.87
07/08/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250706 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX2717750 EED:250708 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX7750 TC	R	-285.09
				ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250706 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX2717750 EED:250708 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX7750 TC		285.09
07/08/2025	Bill Payment (Check)		Charter Tech Services		R	-29,400.00
						-29,400.00
07/08/2025	Bill Payment (Check)		Creative Back Office		R	-7,500.00
						-7,500.00

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/09/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX3478435 EED:250709 IND ID:DuDOxy6Nzj3J4u IND NAME:Seq uoia Grove Charter EWALLET - Divvy TReerYPEvDUCDUg TRN: XXXXXX8435 TC ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX3478435 EED:250709 IND ID:DuDOxy6Nzj3J4u IND NAME:Seq uoia Grove Charter EWALLET - Divvy TReerYPEvDUCDUg TRN: XXXXXX8435 TC	R	-2,248.54
						-2,248.54
07/09/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXX7337577 EED:250709 IND ID:XXXXXXXX3936710 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5002 TRN: XXXXXX7577 TC ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXX7337577 EED:250709 IND ID:XXXXXXXX3936710 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5002 TRN: XXXXXX7577 TC	R	-13,556.20
						-13,556.20
07/09/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:250709 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXX7337575 EED:250709 IND ID:XXXXXXXX5644900 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX7575 TC ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:250709 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXX7337575 EED:250709 IND ID:XXXXXXXX5644900 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX7575 TC	R	-41,625.69
						-41,625.69
07/09/2025	Bill Payment (Check)		HUB International 403B (TCG)		R	-1,803.24
						-1,803.24
07/10/2025	Bill Payment (Check)		Immediate		R	-250.00
						-250.00
07/11/2025	Expense		Kaiser Foundation Health Plan	ORIG CO NAME:KAISER GROUP DUE ORIG ID:XXXXXX0030 DESC DATE:250709 CO ENTRY DESCR:TELEPHONE SEC:TEL TRACE#:XXXXXXXX3914602 EED:250711 IND ID:XXXXXXXX9595098 IND NAME:XXXXXXXXXXXXXXXXXXXX8101 TRN: XXXXXX4602 TC Aug 2025 Kaiser SGCA	R	-2,362.87
						2,362.87
07/11/2025	Bill Payment		HUB		R	-543.59

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)		International 403B (TCG)			-543.59
07/11/2025	Bill Payment (Check)		Zoom Video Communications, Inc.		R	- 134,403.21
						- 134,403.21
07/15/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250713 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX1777329 EED:250715 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX7329 TC ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250713 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX1777329 EED:250715 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX7329 TC	R	-117.07 117.07
07/16/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX5795163 EED:250716 IND ID:fLFVabluj1CVTy IND NAME:Seq uoia Grove Charter EWALLET - Divvy IR3rCYfBas8ABNv TRN: XXXXXX5163 TC ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX5795163 EED:250716 IND ID:fLFVabluj1CVTy IND NAME:Seq uoia Grove Charter EWALLET - Divvy IR3rCYfBas8ABNv TRN: XXXXXX5163 TC	R	-4,512.09 -4,512.09
07/17/2025	Expense		Feather River	Online ACH Payment XXXXXX0934 To FeatherRiverCharterSchool (_#####9202) Online ACH Payment XXXXXX0934 To FeatherRiverCharterSchool (_#####9202)	R	-3,406.00 -3,406.00
07/18/2025	Expense	July_8155600441368688	Comcast	Jul 2025 - Acct # 8155 60 044 1368688 - 3101 ZINFANDEL DR STE 350	R	-222.93 222.93
07/22/2025	Bill Payment (Check)	4675	Pacific Shredding		R	-80.00 -80.00
07/22/2025	Bill Payment (Check)	4674	Bright Thinker		R	-1,500.00 -1,500.00
07/22/2025	Bill Payment	4673	The Advantage		R	-2,271.95

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)		Group			-2,271.95
07/22/2025	Bill Payment (Check)	4672	Philadelphia Insurance Companies		R	-5,865.00
						-5,865.00
07/22/2025	Bill Payment (Check)	4671	The Advantage Group		R	-400.02
						-400.02
07/22/2025	Bill Payment (Check)	4670	Philadelphia Insurance Companies		R	-2,144.00
						-2,144.00
07/22/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250720 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX5320188 EED:250722 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX0188 TC	R	-334.03
				ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250720 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX5320188 EED:250722 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX0188 TC		334.03
07/22/2025	Expense		Clarksville Charter School*	Online ACH Payment XXXXXX3760 To ClarksvilleCharterSchool (_#####4039) Online ACH Payment XXXXXX3760 To ClarksvilleCharterSchool (_#####4039)	R	-121.81
						-121.81
07/22/2025	Bill Payment (Check)		JotForm Inc		R	-8,181.60
						-8,181.60
07/22/2025	Bill Payment (Check)		3P Learning Inc		R	-17,809.00
						-17,809.00
07/22/2025	Bill Payment (Check)		Charter Tech Services		R	-2,523.00
						-2,523.00
07/22/2025	Bill Payment (Check)		Zoom Video Communications, Inc.		R	-1,994.82
						-1,994.82
07/22/2025	Bill Payment		Newfront		R	-24,274.73

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)		Insurance Services			-24,274.73
07/22/2025	Bill Payment (Check)		Aetna Behavioral Health LLC		R	-493.35
						-493.35
07/22/2025	Bill Payment (Check)		Charter Tech Services		R	-1,862.00
						-1,862.00
07/22/2025	Bill Payment (Check)		Charter Tech Services		R	-5,588.60
						-5,588.60
07/23/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX4475908 EED:250723 IND ID:HSip2ZO8ozTpaL IND NAME:Seq uoia Grove Charter EWALLET - Divvy sh4lu13HjRMOQgw TRN: XXXXXX5908 TC	R	-6,928.34
				ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX4475908 EED:250723 IND ID:HSip2ZO8ozTpaL IND NAME:Seq uoia Grove Charter EWALLET - Divvy sh4lu13HjRMOQgw TRN: XXXXXX5908 TC		-6,928.34
07/24/2025	Bill Payment (Check)		HUB International 403B (TCG)		R	-2,761.60
						-2,761.60
07/24/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:250724 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXX2981368 EED:250724 IND ID:XXXXXXXX1274005 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX1368 TC	R	-27,874.02
				ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:250724 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXX2981368 EED:250724 IND ID:XXXXXXXX1274005 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX1368 TC		-27,874.02
07/24/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXX2981364 EED:250724 IND ID:XXXXXXXX8509900 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5003 TRN: XXXXXX1364 TC	R	-11,334.68
				ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXX2981364 EED:250724 IND ID:XXXXXXXX8509900 IND NAME:S EQUOIA GROVE		-11,334.68

Sequoia Grove Charter Alliance

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July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				CHARTER XXXXXXXXXXXX5003 TRN: XXXXXX1364 TC		
07/24/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:POC funds SEC:CCD TRACE#:XXXXXXXX2981366 EED:250724 IND ID:XXXXXXXX0128030 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5002 TRN: XXXXXX1366 TC ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:POC funds SEC:CCD TRACE#:XXXXXXXX2981366 EED:250724 IND ID:XXXXXXXX0128030 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5002 TRN: XXXXXX1366 TC	R	-243.33 -243.33
07/25/2025	Bill Payment (Check)	4677	Sutter Health Plans		R	- 195,283.10 - 195,283.10
07/25/2025	Expense		Immediate	ORIG CO NAME:Immediate Soluti ORIG ID:XXXXXX7000 DESC DATE:250724 CO ENTRY DESCR:ImmedPay SEC:CCD TRACE#:XXXXXXXX8267408 EED:250725 IND ID:165 IND NAME:Sequoia Grove Charter ImmediatePay TRN: XXXXXX7408 TC ORIG CO NAME:Immediate Soluti ORIG ID:XXXXXX7000 DESC DATE:250724 CO ENTRY DESCR:ImmedPay SEC:CCD TRACE#:XXXXXXXX8267408 EED:250725 IND ID:165 IND NAME:Sequoia Grove Charter ImmediatePay TRN: XXXXXX7408 TC	R	-250.00 250.00
07/25/2025	Bill Payment (Check)		Dani Tal LLC (Professional Property Services, inc.)		R	-10,315.59 -10,315.59
07/25/2025	Bill Payment (Check)		Fox Creek Fund LLC		R	-13,631.67 -13,631.67
07/28/2025	Expense	July_8155600451932795	Comcast	8155600451932795 - Aug 2025 - 1544 EUREKA RD	R	-580.83 -580.83
07/29/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250727 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX7894197 EED:250729 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX4197 TC ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250727 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX7894197 EED:250729 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX4197 TC	R	-444.10 444.10

Sequoia Grove Charter Alliance

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July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/30/2025	Bill Payment (Check)	4678	Employers		R	-10,739.00
						-10,739.00
07/30/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX1749862 EED:250730 IND ID:6 F19aTSFd7JFKH IND NAME:Seq uoia Grove Charter EWALLET - Divvy 4tR91FJgwXNvd6G TRN: XXXXXX9862 TC ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX1749862 EED:250730 IND ID:6 F19aTSFd7JFKH IND NAME:Seq uoia Grove Charter EWALLET - Divvy 4tR91FJgwXNvd6G TRN: XXXXXX9862 TC	R	-1,468.31
						-1,468.31
07/30/2025	Bill Payment (Check)		HUB Investment Partners, LLC		R	-1,146.25
						-1,146.25
07/30/2025	Bill Payment (Check)		HUB Investment Partners, LLC		R	-1,123.75
						-1,123.75
07/30/2025	Bill Payment (Check)		Charter Tech Services		R	-1,150.32
						-1,150.32
07/30/2025	Bill Payment (Check)		Charter Tech Services		R	-147.00
						-147.00
07/30/2025	Bill Payment (Check)		Charter Tech Services		R	-45.54
						-45.54
07/30/2025	Bill Payment (Check)		Metlife Group Benefits		R	-38,762.22
						-38,762.22
07/30/2025	Bill Payment (Check)		Charter Tech Services		R	-64,702.30
						-64,702.30
07/30/2025	Bill Payment (Check)		Charter Tech Services		R	-
						123,409.00
						-
						123,409.00
07/31/2025	Expense		Lake View Charter School	Online ACH Payment XXXXXXXX2714 To LakeViewCharterSchool (_#####2059)	R	-20.00

Sequoia Grove Charter Alliance

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Online ACH Payment XXXXXXXX2714 To LakeViewCharterSchool (_#####2059)		-20.00
07/31/2025	Bill Payment (Check)		ID123 Inc		R	-12,600.00
						-12,600.00
08/01/2025	Bill Payment (Check)		Creative Back Office		R	-7,500.00
						-7,500.00
08/04/2025	Bill Payment (Check)		Palm Springs Payroll LLC		R	-281.25
						-281.25
08/05/2025	Bill Payment (Check)		HUB International 403B (TCG)		R	-3,348.60
						-3,348.60
08/05/2025	Expense			SERVICE CHARGES FOR THE MONTH OF JULY	R	-10.00
				SERVICE CHARGES FOR THE MONTH OF JULY		10.00
08/05/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250803 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX1177716 EED:250805 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX7716 TC	R	-694.18
				ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250803 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX1177716 EED:250805 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX7716 TC		694.18
08/05/2025	Bill Payment (Check)		Charter Tech Services		R	-50,251.65
						-50,251.65
08/05/2025	Bill Payment (Check)		Charter Tech Services		R	-34,063.61
						-34,063.61
08/05/2025	Bill Payment (Check)		Charter Tech Services		R	-
						550,335.00
						-
						550,335.00
08/05/2025	Bill Payment (Check)		Follett School Solutions LLC		R	-657.44
						-657.44

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July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
08/05/2025	Bill Payment (Check)		Follett School Solutions LLC		R	-657.44
						-657.44
08/05/2025	Bill Payment (Check)		Follett School Solutions LLC		R	-657.44
						-657.44
08/06/2025	Bill Payment (Check)	4679	Convergent Systems		R	-611.79
						-611.79
08/06/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX3969177 EED:250806 IND ID:WX7RXA7q5p093e IND NAME:Seq uoia Grove Charter EWALLET - Divvy a0gA3woYeJYPajY TRN: XXXXXX9177 TC	R	-2,671.46
				ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX3969177 EED:250806 IND ID:WX7RXA7q5p093e IND NAME:Seq uoia Grove Charter EWALLET - Divvy a0gA3woYeJYPajY TRN: XXXXXX9177 TC		-2,671.46
08/06/2025	Bill Payment (Check)		Touch-Type Read and Spell (TTRS)		R	-3,331.00
						-3,331.00
08/07/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:250807 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXX5847861 EED:250807 IND ID:XXXXXXXX6040761 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5003 TRN: XXXXXX7861 TC	R	-28,369.17
				ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:250807 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXX5847861 EED:250807 IND ID:XXXXXXXX6040761 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5003 TRN: XXXXXX7861 TC		-28,369.17
08/07/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXX5847865 EED:250807 IND ID:XXXXXXXX5371050 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5002 TRN: XXXXXX7865 TC	R	-12,564.79
				ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXX5847865 EED:250807 IND ID:XXXXXXXX5371050 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5002 TRN: XXXXXX7865 TC		-12,564.79
08/07/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:POC funds	R	-1,978.39

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DATE	TRANSACTION TYPE		NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				SEC:CCD TRACE#:XXXXXXXXX5847863 EED:250807 IND ID:XXXXXXXX1877620 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXXX5001 TRN: XXXXXX7863 TC ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:POC funds SEC:CCD TRACE#:XXXXXXXXX5847863 EED:250807 IND ID:XXXXXXXX1877620 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXXX5001 TRN: XXXXXX7863 TC		-1,978.39
08/07/2025	Expense		Pitney Bowes Global Financial Services LLC	ORIG CO NAME:PITNEY BOWES ORIG ID:XXXXXX6389 DESC DATE:250806 CO ENTRY DESCR:PAYMENT SEC:CCD TRACE#:XXXXXXXXX7971009 EED:250807 IND ID:XXXXXXXX1094880 IND NAME:A ccounts Payable TRN: XXXXXX1009 TC ORIG CO NAME:PITNEY BOWES ORIG ID:XXXXXX6389 DESC DATE:250806 CO ENTRY DESCR:PAYMENT SEC:CCD TRACE#:XXXXXXXXX7971009 EED:250807 IND ID:XXXXXXXX1094880 IND NAME:A ccounts Payable TRN: XXXXXX1009 TC	R	-1,568.00 1,568.00
08/08/2025	Expense	August_81556004413686	Comcast	Aug 2025 - Acct # 8155 60 044 1368688 - 3101 ZINFANDEL DR STE 350	R	-252.93 252.93
08/08/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:AXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:PaycorFeesSEC:CCD TRACE#:XXXXXXXXX3316076 EED:250808 IND ID:XXXXXXXXX7705959 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXXX5003 TRN: XXXXXX6076 TC ORIG CO NAME:PAYCOR INC. ORIG ID:AXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:PaycorFeesSEC:CCD TRACE#:XXXXXXXXX3316076 EED:250808 IND ID:XXXXXXXXX7705959 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXXX5003 TRN: XXXXXX6076 TC	R	-589.91 589.91
08/09/2025	Expense		Pitney Bowes Global Financial Services LLC	ORIG CO NAME:Pitney Bowes ORIG ID:XXXXXX4287 DESC DATE:250808 CO ENTRY DESCR:DIRECT DEBSEC:CCD TRACE#:XXXXXXXXX5567973 EED:250811 IND ID:PBLeasing IND NAME:Royce Gough XXXXXX6444 TRN: XXXXXX7973 TC ORIG CO NAME:Pitney Bowes ORIG ID:XXXXXX4287 DESC DATE:250808 CO ENTRY DESCR:DIRECT DEBSEC:CCD TRACE#:XXXXXXXXX5567973 EED:250811 IND ID:PBLeasing IND NAME:Royce Gough XXXXXX6444 TRN: XXXXXX7973 TC	R	-1,412.94 1,412.94
08/11/2025	Bill Payment (Check)		Clarksville Charter School*		R	-2,389.80 -2,389.80
08/11/2025	Bill Payment (Check)		Charter Tech Services		R	-29,400.00 -29,400.00

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
08/11/2025	Bill Payment (Check)		Aetna Behavioral Health LLC		R	-651.75
						-651.75
08/12/2025	Bill Payment (Check)	4681	Leaf		R	-2,495.79
						-2,495.79
08/12/2025	Bill Payment (Check)	4680	Wizix Technology Group, Inc		R	-224.87
						-224.87
08/12/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250810 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX5313833 EED:250812 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX3833 TC	R	-900.89
				ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250810 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX5313833 EED:250812 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX3833 TC		900.89
08/12/2025	Expense			ORIG CO NAME: INTUIT 38663120 ORIG ID:XXXXXX6202 DESC DATE:081125 CO ENTRY DESCR:BILL_PAY SEC:CCD TRACE#:XXXXXXXX5647551 EED:250812 IND ID:SMARTSHEET INC. IND NA ME:SEQUOIA GROVE CHARTER TRN: XXXXXX7551 TC Smart Sheet - Submitted in Error (Refund Requested)	R	-1,260.00
						1,260.00
08/13/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX7613158 EED:250813 IND ID:cY1LqyS9LQzRoY IND NAME:Seq uoia Grove Charter EWALLET - Divvy 98st8uR0QbCOhEI TRN: XXXXXX3158 TC	R	-3,186.75
				ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX7613158 EED:250813 IND ID:cY1LqyS9LQzRoY IND NAME:Seq uoia Grove Charter EWALLET - Divvy 98st8uR0QbCOhEI TRN: XXXXXX3158 TC		-3,186.75
08/19/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250817 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX4875184 EED:250819 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX5184 TC	R	-4,921.06
				ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436		4,921.06

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				DESC DATE:250817 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXXX4875184 EED:250819 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX5184 TC		
08/19/2025	Bill Payment (Check)		Follett School Solutions LLC		R	-2,558.62
						-2,558.62
08/20/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXXX7905661 EED:250820 IND ID:ADtzwKBvo0dH7g IND NAME:Seq uoia Grove Charter EWALLET - Divvy cViUnJYEMPpJuay TRN: XXXXXX5661 TC	R	-3,339.74
				ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXXX7905661 EED:250820 IND ID:ADtzwKBvo0dH7g IND NAME:Seq uoia Grove Charter EWALLET - Divvy cViUnJYEMPpJuay TRN: XXXXXX5661 TC		-3,339.74
08/21/2025	Bill Payment (Check)	4682	Sutter Health Plans		R	-
						146,883.80
						-
						146,883.80
08/21/2025	Bill Payment (Check)		HUB International 403B (TCG)		R	-3,179.32
						-3,179.32
08/22/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:250822 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXXX6549688 EED:250822 IND ID:XXXXXXXXX1913152 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5002 TRN: XXXXXX9688 TC	R	-29,533.63
				ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:250822 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXXX6549688 EED:250822 IND ID:XXXXXXXXX1913152 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5002 TRN: XXXXXX9688 TC		-29,533.63
08/22/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXXX6549690 EED:250822 IND ID:XXXXXXXXX1156425 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX9690 TC	R	-12,078.99
				ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXXX6549690 EED:250822 IND ID:XXXXXXXXX1156425 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX9690 TC		-12,078.99

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
08/23/2025	Expense		Immediate	ORIG CO NAME:Immediate Soluti ORIG ID:XXXXXX7000 DESC DATE:250822 CO ENTRY DESCR:ImmedPay SEC:CCD TRACE#:XXXXXXXXX6422562 EED:250825 IND ID:165 IND NAME:Sequoia Grove Charter ImmediatePay TRN: XXXXXX2562 TC ORIG CO NAME:Immediate Soluti ORIG ID:XXXXXX7000 DESC DATE:250822 CO ENTRY DESCR:ImmedPay SEC:CCD TRACE#:XXXXXXXXX6422562 EED:250825 IND ID:165 IND NAME:Sequoia Grove Charter ImmediatePay TRN: XXXXXX2562 TC	R	-652.00 652.00
08/25/2025	Expense	August_81556004519327	Comcast	81556004519327-Aug 21 2025 - Sep 20, 2025 - 1544 EUREKA RD	R	-580.83 -580.83
08/25/2025	Expense		Lake View Charter School	Online ACH Payment XXXXXX3360 To LakeViewCharterSchool (_#####2059) Online ACH Payment XXXXXX3360 To LakeViewCharterSchool (_#####2059)	R	-5,392.09 -5,392.09
08/25/2025	Expense		Feather River	Online ACH Payment XXXXXX1708 To FeatherRiverCharterSchool (_#####9202) Online ACH Payment XXXXXX1708 To FeatherRiverCharterSchool (_#####9202)	R	-13,095.10 -13,095.10
08/25/2025	Expense		Clarksville Charter School*	Online ACH Payment XXXXXX1771 To ClarksvilleCharterSchool (_#####4039) Online ACH Payment XXXXXX1771 To ClarksvilleCharterSchool (_#####4039)	R	-13,645.30 -13,645.30
08/25/2025	Bill Payment (Check)		Dani Tal LLC (Professional Property Services, inc.)		R	-10,315.59 -10,315.59
08/25/2025	Bill Payment (Check)		Fox Creek Fund LLC		R	-13,631.67 -13,631.67
08/25/2025	Bill Payment (Check)		Metlife Group Benefits		R	-45,152.54 -45,152.54
08/25/2025	Bill Payment (Check)		Charter Tech Services		R	-3,027.60 -3,027.60
08/25/2025	Bill Payment (Check)		Charter Tech Services		R	-1,599.11 -1,599.11
08/25/2025	Bill Payment		Charter Tech		R	-2,456.91

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)		Services			-2,456.91
08/25/2025	Bill Payment (Check)		Charter Tech Services		R	-49.00
						-49.00
08/25/2025	Bill Payment (Check)		Charter Tech Services		R	-49.00
						-49.00
08/26/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250824 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXXX4602596 EED:250826 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX2596 TC	R	-13,806.04
				ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250824 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXXX4602596 EED:250826 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX2596 TC		13,806.04
08/27/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXXX2820498 EED:250827 IND ID:w3wrYo7iputmT5 IND NAME:Seq uoia Grove Charter EWALLET - Divvy LdaY6vIZUjgpTzi TRN: XXXXXX0498 TC	R	-3,313.38
				ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXXX2820498 EED:250827 IND ID:w3wrYo7iputmT5 IND NAME:Seq uoia Grove Charter EWALLET - Divvy LdaY6vIZUjgpTzi TRN: XXXXXX0498 TC		-3,313.38
09/02/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250831 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXXX4765315 EED:250902 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX5315 TC	R	-6,077.02
				ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250831 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXXX4765315 EED:250902 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX5315 TC		6,077.02
09/03/2025	Bill Payment (Check)	4684	Pacific Shredding		R	-80.00
						-80.00

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
09/03/2025	Bill Payment (Check)	4683	Wizix Technology Group, Inc		R	-14.15
						-14.15
09/03/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX7263328 EED:250903 IND ID:hLCIYfkz3BzaQP IND NAME:Seq uoia Grove Charter EWALLET - Divvy 8ddgq2XOAMRGxy0 TRN: XXXXXX3328 TC ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX7263328 EED:250903 IND ID:hLCIYfkz3BzaQP IND NAME:Seq uoia Grove Charter EWALLET - Divvy 8ddgq2XOAMRGxy0 TRN: XXXXXX3328 TC	R	-2,454.28
						-2,454.28
09/03/2025	Bill Payment (Check)		Grammarly, Inc.		R	-11,453.40
						-11,453.40
09/03/2025	Bill Payment (Check)		Charter Tech Services		R	-5,017.57
						-5,017.57
09/03/2025	Bill Payment (Check)		Charter Tech Services		R	-5,928.45
						-5,928.45
09/03/2025	Bill Payment (Check)		Charter Tech Services		R	-6,401.79
						-6,401.79
09/03/2025	Bill Payment (Check)		Amazon Capital Services		R	-3,805.16
						-3,805.16
09/04/2025	Bill Payment (Check)		HUB International 403B (TCG)		R	-3,288.43
						-3,288.43
09/04/2025	Expense		Chase	SERVICE CHARGES FOR THE MONTH OF AUGUST SERVICE CHARGES FOR THE MONTH OF AUGUST	R	-7.50 7.50
09/05/2025	Expense	September_81556004413	Comcast	September 2025 - Acct # 8155 60 044 1368688 - 3101 ZINFANDEL DR STE 350	R	-252.93 252.93
09/08/2025	Bill Payment (Check)	4686	Leaf		R	-1,559.87
						-1,559.87

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
09/08/2025	Bill Payment (Check)	4685	Wizix Technology Group, Inc		R	-1,538.52
						-1,538.52
09/08/2025	Expense		Pitney Bowes Global Financial Services LLC	ORIG CO NAME:PITNEY BOWES ORIG ID:XXXXXX6389 DESC DATE:250907 CO ENTRY DESCR:PAYMENT SEC:CCD TRACE#:XXXXXXXX0228099 EED:250908 IND ID:XXXXXXXX1094880 IND NAME:A ccounts Payable TRN: XXXXXX8099 TC	R	-426.15
				ORIG CO NAME:PITNEY BOWES ORIG ID:XXXXXX6389 DESC DATE:250907 CO ENTRY DESCR:PAYMENT SEC:CCD TRACE#:XXXXXXXX0228099 EED:250908 IND ID:XXXXXXXX1094880 IND NAME:A ccounts Payable TRN: XXXXXX8099 TC		426.15
09/08/2025	Bill Payment (Check)		Charter Tech Services		R	-
						106,251.42
						-
						106,251.42
09/08/2025	Bill Payment (Check)		Charter Tech Services		R	-30,870.00
						-30,870.00
09/08/2025	Bill Payment (Check)		Zoom Video Communications, Inc.		R	-6.98
						-6.98
09/08/2025	Bill Payment (Check)		Zoom Video Communications, Inc.		R	-1.16
						-1.16
09/08/2025	Bill Payment (Check)		Charter Tech Services		R	-999.00
						-999.00
09/08/2025	Bill Payment (Check)		Charter Tech Services		R	-1,470.00
						-1,470.00
09/08/2025	Bill Payment (Check)		Charter Tech Services		R	-1,470.00
						-1,470.00
09/08/2025	Bill Payment (Check)		Bryanna Brossman		R	-120.00
						-120.00
09/09/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990	R	-28,346.23

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				DESC DATE:250909 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXXX6526492 EED:250909 IND ID:XXXXXXXXX4444520 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5002 TRN: XXXXXX6492 TC ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:250909 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXXX6526492 EED:250909 IND ID:XXXXXXXXX4444520 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5002 TRN: XXXXXX6492 TC		-28,346.23
09/09/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXXX6526488 EED:250909 IND ID:XXXXXXXXX8591051 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX6488 TC ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXXX6526488 EED:250909 IND ID:XXXXXXXXX8591051 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX6488 TC	R	-11,218.01 -11,218.01
09/09/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250907 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXXX6210629 EED:250909 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX0629 TC ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250907 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXXX6210629 EED:250909 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX0629 TC	R	-1,882.65 1,882.65
09/09/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:AXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:PaycorFeesSEC:CCD TRACE#:XXXXXXXXX6526490 EED:250909 IND ID:XXXXXXXXX0367554 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5003 TRN: XXXXXX6490 TC ORIG CO NAME:PAYCOR INC. ORIG ID:AXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:PaycorFeesSEC:CCD TRACE#:XXXXXXXXX6526490 EED:250909 IND ID:XXXXXXXXX0367554 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5003 TRN: XXXXXX6490 TC	R	-487.91 487.91
09/09/2025	Bill Payment (Check)		Creative Back Office		R	-7,500.00 -7,500.00
09/10/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXXX2067787 EED:250910 IND ID:EDdid1holglvXG IND NAME:Seq uoia Grove Charter	R	-2,287.20

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				EWALLET - Divvy P3HAbYKqp5fmxWk TRN: XXXXXX7787 TC ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX2067787 EED:250910 IND ID:EDdid1holglvXG IND NAME:Seq uoia Grove Charter EWALLET - Divvy P3HAbYKqp5fmxWk TRN: XXXXXX7787 TC		-2,287.20
09/10/2025	Expense		Immediate	ORIG CO NAME:Immediate Soluti ORIG ID:XXXXXX7000 DESC DATE:250909 CO ENTRY DESCR:ImmedPay SEC:CCD TRACE#:XXXXXXXX6087346 EED:250910 IND ID:165 IND NAME:Sequoia Grove Charter ImmediatePay TRN: XXXXXX7346 TC ORIG CO NAME:Immediate Soluti ORIG ID:XXXXXX7000 DESC DATE:250909 CO ENTRY DESCR:ImmedPay SEC:CCD TRACE#:XXXXXXXX6087346 EED:250910 IND ID:165 IND NAME:Sequoia Grove Charter ImmediatePay TRN: XXXXXX7346 TC	R	-250.00 250.00
09/10/2025	Expense		Kaiser Foundation Health Plan	ORIG CO NAME:KAISER GROUP DUE ORIG ID:XXXXXX0030 DESC DATE:250909 CO ENTRY DESCR:INTERNET SEC:WEB TRACE#:XXXXXXXX6328107 EED:250910 IND ID:XXXXXXXX9150756 IND N AME:XXXXXXXXXXXXXXXXXXXX9590 TELECHK XXX-XXX- 9263 TRN: XXXXXX8107 TC Sep 2025 Kaiser SGCA Oct 2025 Kaiser SGCA	R	-4,725.74 2,362.87 2,362.87
09/12/2025	Bill Payment (Check)	4687	The Advantage Group		R	-2,451.35 -2,451.35
09/12/2025	Bill Payment (Check)		Aetna Behavioral Health LLC		R	-493.35 -493.35
09/12/2025	Bill Payment (Check)		EReflect Inc		R	-1,116.00 -1,116.00
09/16/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250914 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX0980563 EED:250916 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX0563 TC ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250914 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX0980563 EED:250916 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX0563 TC	R	-1,296.76 1,296.76

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
09/17/2025	Bill Payment (Check)	4688	The Advantage Group		R	-242.00
						-242.00
09/17/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX3895769 EED:250917 IND ID:9 MP5M4FYADvTjo IND NAME:Seq uoia Grove Charter EWALLET - Divvy 1UqkYMKWeXBU4IX TRN: XXXXXX5769 TC ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX3895769 EED:250917 IND ID:9 MP5M4FYADvTjo IND NAME:Seq uoia Grove Charter EWALLET - Divvy 1UqkYMKWeXBU4IX TRN: XXXXXX5769 TC	R	-4,733.08
						-4,733.08
09/18/2025	Bill Payment (Check)	4689	Sutter Health Plans		R	-
						165,491.90
						-
						165,491.90
09/18/2025	Bill Payment (Check)		Clarksville Charter School*		R	-2,673.04
						-2,673.04
09/19/2025	Bill Payment (Check)	4691	Gloria Maxwell		R	-200.00
						-200.00
09/19/2025	Bill Payment (Check)	4690	Glad Donahue		R	-200.00
						-200.00
09/19/2025	Bill Payment (Check)		HUB International 403B (TCG)		R	-3,538.14
						-3,538.14
09/19/2025	Bill Payment (Check)		Rosalin Faramarzi-Rad		R	-200.00
						-200.00
09/22/2025	Bill Payment (Check)		Metlife Group Benefits		R	-44,217.61
						-44,217.61
09/22/2025	Bill Payment (Check)		Scenario Learning, LLC		R	-892.50
						-892.50
09/22/2025	Bill Payment		Charter Tech		R	-

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)		Services			103,561.93
						-
						103,561.93
09/22/2025	Bill Payment (Check)		Charter Tech Services		R	-1,254.00
						-1,254.00
09/22/2025	Bill Payment (Check)		Charter Tech Services		R	-236.86
						-236.86
09/22/2025	Bill Payment (Check)		Charter Tech Services		R	-2,196.50
						-2,196.50
09/22/2025	Bill Payment (Check)		Charter Tech Services		R	-3,375.60
						-3,375.60
09/23/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250921 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX3250090 EED:250923 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX0090 TC	R	-4,540.87
				ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250921 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX3250090 EED:250923 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX0090 TC		4,540.87
09/24/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:250924 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXX0986407 EED:250924 IND ID:XXXXXXXX7681059 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX6407 TC	R	-30,253.48
				ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:250924 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXX0986407 EED:250924 IND ID:XXXXXXXX7681059 IND NAME: SEQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX6407 TC		-30,253.48
09/24/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXX0986409 EED:250924 IND ID:XXXXXXXX9300630 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5002 TRN: XXXXXX6409 TC	R	-12,118.41
				ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXX0986409 EED:250924 IND ID:XXXXXXXX9300630 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5002 TRN: XXXXXX6409 TC		-12,118.41

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
09/24/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX5502593 EED:250924 IND ID:MI9S1IT5XRJH2KN IND NAME:Se quoaia Grove Charter EWALLET - Divvy cLkggaJTZ8r3lcs TRN: XXXXXX2593 TC ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX5502593 EED:250924 IND ID:MI9S1IT5XRJH2KN IND NAME:Se quoaia Grove Charter EWALLET - Divvy cLkggaJTZ8r3lcs TRN: XXXXXX2593 TC	R	-2,986.87
						-2,986.87
09/25/2025	Expense		Immediate	ORIG CO NAME:Immediate Soluti ORIG ID:XXXXXX7000 DESC DATE:250924 CO ENTRY DESCR:ImmedPay SEC:CCD TRACE#:XXXXXXXX5991061 EED:250925 IND ID:165 IND NAME:Sequoia Grove Charter ImmediatePay TRN: XXXXXX1061 TC ORIG CO NAME:Immediate Soluti ORIG ID:XXXXXX7000 DESC DATE:250924 CO ENTRY DESCR:ImmedPay SEC:CCD TRACE#:XXXXXXXX5991061 EED:250925 IND ID:165 IND NAME:Sequoia Grove Charter ImmediatePay TRN: XXXXXX1061 TC	R	-250.00
						250.00
09/25/2025	Bill Payment (Check)		Dani Tal LLC (Professional Property Services, inc.)		R	-309.47
						-309.47
09/25/2025	Bill Payment (Check)		Dani Tal LLC (Professional Property Services, inc.)		R	-10,625.06
						-10,625.06
09/25/2025	Bill Payment (Check)		Fox Creek Fund LLC		R	-13,631.67
						-13,631.67
09/26/2025	Bill Payment (Check)	4692	Elda Steinwert		C	-267.34
						-267.34
09/26/2025	Bill Payment (Check)		Employers		R	-9,953.00
						-9,953.00
09/29/2025	Bill Payment (Check)	4698	Wizix Technology Group, Inc		C	-14.50
						-14.50

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
09/29/2025	Bill Payment (Check)	4697	The Advantage Group		C	-2,433.35
						-2,433.35
09/29/2025	Bill Payment (Check)	4696	Registry of Charities and Fundraisers			-200.00
						-200.00
09/29/2025	Bill Payment (Check)	4695	Registry of Charities and Fundraisers			-200.00
						-200.00
09/29/2025	Bill Payment (Check)	4694	Registry of Charities and Fundraisers			-200.00
						-200.00
09/29/2025	Bill Payment (Check)	4693	Registry of Charities and Fundraisers		C	-50.00
						-50.00
09/29/2025	Bill Payment (Check)		Charter Tech Services		R	-6,173.30
						-6,173.30
09/29/2025	Bill Payment (Check)		Charter Tech Services		R	-3,660.16
						-3,660.16
09/29/2025	Bill Payment (Check)		Charter Tech Services		R	-6,634.47
						-6,634.47
09/29/2025	Bill Payment (Check)		Zoom Video Communications, Inc.		R	-2,313.41
						-2,313.41
09/29/2025	Bill Payment (Check)		Charter Tech Services		R	-36,277.75
						-36,277.75
09/30/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250928 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXXX4084853 EED:250930 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX4853 TC	R	-4,546.07
				ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:250928 CO ENTRY DESCR:PAYMENT		4,546.07

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

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Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10/03/2025	Expense		Chase	SERVICE CHARGES FOR THE MONTH OF SEPTEMBER	C	-12.50
				SERVICE CHARGES FOR THE MONTH OF SEPTEMBER		12.50
10/03/2025	Bill Payment (Check)		Bryanna Brossman		C	-225.00
						-225.00
10/03/2025	Bill Payment (Check)		Palm Springs Payroll LLC		C	-218.75
						-218.75
10/03/2025	Bill Payment (Check)		Zoom Video Communications, Inc.		C	-2.34
						-2.34
10/03/2025	Bill Payment (Check)		Charter Tech Services		C	-30,870.00
						-30,870.00
10/07/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:251005 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX9383286 EED:251007 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX3286 TC	C	-11,048.15
				ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:251005 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX9383286 EED:251007 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX3286 TC		11,048.15
10/08/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX8377881 EED:251008 IND ID:0 M6FX8XPK565FGN IND NAME:Se quoia Grove Charter EWALLET - Divvy bRe8wOuxCmsGkpT TRN: XXXXXX7881 TC	C	-9,697.01
				ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX8377881 EED:251008 IND ID:0 M6FX8XPK565FGN IND NAME:Se quoia Grove Charter EWALLET - Divvy bRe8wOuxCmsGkpT TRN: XXXXXX7881 TC		-9,697.01
10/08/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:AXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:PaycorFeesSEC:CCD TRACE#:XXXXXXXX2519997 EED:251008 IND ID:XXXXXXXX756616 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX9997 TC	C	-510.88
				ORIG CO NAME:PAYCOR INC. ORIG ID:AXXXXX9990 DESC DATE:136747 CO ENTRY		510.88

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				DESCR:PaycorFeesSEC:CCD TRACE#:XXXXXXXXX2519997 EED:251008 IND ID:XXXXXXXXX756616 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX9997 TC		
10/08/2025	Bill Payment (Check)		Charter Tech Services		C	-20,178.95
						-20,178.95
10/09/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXXX8737390 EED:251009 IND ID:XXXXXXXXX1402376 IND NAME: SEQUOIA GROVE CH XXXXXXXXXXXXX5002 TRN: XXXXXX7390 TC	C	-30,053.91
				ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXXX8737390 EED:251009 IND ID:XXXXXXXXX1402376 IND NAME: SEQUOIA GROVE CH XXXXXXXXXXXXX5002 TRN: XXXXXX7390 TC		-30,053.91
10/09/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXXX8737392 EED:251009 IND ID:XXXXXXXXX6812570 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX7392 TC	C	-12,101.30
				ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXXX8737392 EED:251009 IND ID:XXXXXXXXX6812570 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5001 TRN: XXXXXX7392 TC		-12,101.30
10/10/2025	Bill Payment (Check)		HUB International 403B (TCG)		C	-3,436.28
						-3,436.28
10/10/2025	Expense		Immediate	ORIG CO NAME:Immediate Soluti ORIG ID:XXXXXX7000 DESC DATE:251009 CO ENTRY DESCR:ImmedPay SEC:CCD TRACE#:XXXXXXXXX6844338 EED:251010 IND ID:165 IND NAME:Sequoia Grove Charter ImmediatePay TRN: XXXXXX4338 TC	C	-750.00
				ORIG CO NAME:Immediate Soluti ORIG ID:XXXXXX7000 DESC DATE:251009 CO ENTRY DESCR:ImmedPay SEC:CCD TRACE#:XXXXXXXXX6844338 EED:251010 IND ID:165 IND NAME:Sequoia Grove Charter ImmediatePay TRN: XXXXXX4338 TC		750.00
10/13/2025	Expense	October_8155600441368	Comcast		C	-252.93
				October 2025 - Acct # 8155 60 044 1368688 - 3101 ZINFANDEL DR STE 350		252.93
10/13/2025	Expense	September_81556004519	Comcast		C	-580.83
				81556004519327- Sep 21 2025 - Oct 20, 2025 - 1544 EUREKA RD		-580.83

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10/14/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:251012 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX9806585 EED:251014 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX6585 TC ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:251012 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXX9806585 EED:251014 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX6585 TC	C	-3,563.94
						3,563.94
10/15/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX7635848 EED:251015 IND ID:DL3H0E27X24M08Y IND NAME:Se quoia Grove Charter EWALLET - Divvy bV3WXnUL3lu12bb TRN: XXXXXX5848 TC ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX7635848 EED:251015 IND ID:DL3H0E27X24M08Y IND NAME:Se quoia Grove Charter EWALLET - Divvy bV3WXnUL3lu12bb TRN: XXXXXX5848 TC	C	-1,174.12
						-1,174.12
10/20/2025	Bill Payment (Check)	4708	ARC Document Solutions , LLC.		C	-3,037.07
						-3,037.07
10/20/2025	Bill Payment (Check)	4707	Wizix Technology Group, Inc		C	-851.94
						-851.94
10/20/2025	Bill Payment (Check)	4706	The Advantage Group		C	-2,484.35
						-2,484.35
10/20/2025	Bill Payment (Check)	4705	Christy White, Inc.		C	-4,750.00
						-4,750.00
10/20/2025	Bill Payment (Check)	4704	Sutter Health Plans		C	-
						162,276.50
						-
						162,276.50
10/20/2025	Bill Payment (Check)	4703	Junk-Gone		C	-255.00
						-255.00
10/20/2025	Bill Payment		Feather River		C	-208.95

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)					-208.95
10/20/2025	Bill Payment (Check)		Clarksville Charter School*		C	-2,673.04
						-2,673.04
10/20/2025	Bill Payment (Check)		Metlife Group Benefits		C	-43,959.34
						-43,959.34
10/20/2025	Bill Payment (Check)		Aetna Behavioral Health LLC		C	-493.35
						-493.35
10/20/2025	Bill Payment (Check)		Charter Tech Services		C	-2,139.93
						-2,139.93
10/20/2025	Bill Payment (Check)		Charter Tech Services		C	-786.52
						-786.52
10/20/2025	Bill Payment (Check)		Charter Tech Services		C	-688.99
						-688.99
10/20/2025	Bill Payment (Check)		Charter Tech Services		C	-1,713.72
						-1,713.72
10/20/2025	Bill Payment (Check)		Procopio, Cory, Hargreaves & Savitch LLP		C	-1,504.00
						-1,504.00
10/21/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:251019 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXXX3180435 EED:251021 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX0435 TC ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:251019 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXXX3180435 EED:251021 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX0435 TC	C	-1,048.25
						1,048.25
10/22/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXXX9231166 EED:251022 IND ID:LNI33PVYHRDQGOP IND NAME:Se quoia Grove	C	-900.86

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Charter EWALLET - Divvy CSUV8Pg904pxv6x TRN: XXXXXX1166 TC ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX9231166 EED:251022 IND ID:LNI33PVYHRDQGOP IND NAME:Se quoaia Grove Charter EWALLET - Divvy CSUV8Pg904pxv6x TRN: XXXXXX1166 TC		-900.86
10/23/2025	Bill Payment (Check)		HUB International 403B (TCG)		C	-3,254.82
						-3,254.82
10/23/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXX9346386 EED:251023 IND ID:XXXXXXXX8978504 IND NAME: SEQUOIA GROVE CH XXXXXXXXXXXX5001 TRN: XXXXX6386 TC ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:DD - FUND SEC:CCD TRACE#:XXXXXXXX9346386 EED:251023 IND ID:XXXXXXXX8978504 IND NAME: SEQUOIA GROVE CH XXXXXXXXXXXX5001 TRN: XXXXX6386 TC	C	-28,530.73
						-28,530.73
10/23/2025	Expense		Paycor, Inc.	ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXX9346384 EED:251023 IND ID:XXXXXXXX9314937 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5002 TRN: XXXXX6384 TC ORIG CO NAME:PAYCOR INC. ORIG ID:XXXXXX9990 DESC DATE:136747 CO ENTRY DESCR:tax fund SEC:CCD TRACE#:XXXXXXXX9346384 EED:251023 IND ID:XXXXXXXX9314937 IND NAME:S EQUOIA GROVE CHARTER XXXXXXXXXXXX5002 TRN: XXXXX6384 TC	C	-11,596.55
						-11,596.55
10/23/2025	Bill Payment (Check)		Charter Tech Services		C	-24,407.52
						-24,407.52
10/23/2025	Bill Payment (Check)		EReflect Inc		C	-1,860.00
						-1,860.00
10/24/2025	Expense	October_8155600451932	Comcast	8155600451932- Oct 21 2025 - Nov 20, 2025 - 1544 EUREKA RD		-581.47
						-581.47
10/24/2025	Expense		Immediate	ORIG CO NAME:Immediate Soluti ORIG ID:XXXXXX7000 DESC DATE:251023 CO ENTRY DESCR:ImmedPay SEC:CCD TRACE#:XXXXXXXX5140332 EED:251024 IND ID:165 IND NAME:Sequoia Grove Charter ImmediatePay TRN: XXXXX0332 TC ORIG CO NAME:Immediate Soluti ORIG ID:XXXXXX7000	C	-930.00
						930.00

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				DESC DATE:251023 CO ENTRY DESCR:ImmedPay SEC:CCD TRACE#:XXXXXXXXX5140332 EED:251024 IND ID:165 IND NAME:Sequoia Grove Charter ImmediatePay TRN: XXXXXX0332 TC		
10/24/2025	Bill Payment (Check)		Fox Creek Fund LLC		C	-13,631.67
						-13,631.67
10/24/2025	Bill Payment (Check)		Dani Tal LLC (Professional Property Services, inc.)		C	-10,625.06
						-10,625.06
10/28/2025	Bill Payment (Check)		Lake View Charter School		C	-9,903.84
						-9,903.84
10/28/2025	Bill Payment (Check)		Clarksville Charter School*		C	-90,834.10
						-90,834.10
10/28/2025	Bill Payment (Check)		Feather River		C	-79,006.19
						-79,006.19
10/28/2025	Expense		UPS	ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:251026 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXXX6434880 EED:251028 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX4880 TC	C	-891.96
				ORIG CO NAME:UPSBILLCTR ORIG ID:XXXXXX0436 DESC DATE:251026 CO ENTRY DESCR:PAYMENT SEC:PPD TRACE#:XXXXXXXXX6434880 EED:251028 IND ID:0000046 FY8 IND NAME:Sequoia Grove Charter Log in to the UPS Billing Center fo r payment details. TRN: XXXXXX4880 TC		891.96
10/28/2025	Bill Payment (Check)		Charter Tech Services		C	-5,912.33
						-5,912.33
10/28/2025	Bill Payment (Check)		Charter Tech Services		C	-26,223.03
						-26,223.03
10/28/2025	Bill Payment (Check)		Charter Tech Services		C	-21,168.96
						-21,168.96
10/29/2025	Expense		Divvy	ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657	C	-704.73

Sequoia Grove Charter Alliance

Check Detail

July - October, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX1974016 EED:251029 IND ID:4 TN20SWM2VRQNM3 IND NAME:Se quoaia Grove Charter EWALLET - Divvy A5mafbnlPsMW8LY TRN: XXXXXX4016 TC ORIG CO NAME:EWALLET - Divvy ORIG ID:XXXXXX4657 DESC DATE: CO ENTRY DESCR:Divvy CredSEC:CCD TRACE#:XXXXXXXX1974016 EED:251029 IND ID:4 TN20SWM2VRQNM3 IND NAME:Se quoaia Grove Charter EWALLET - Divvy A5mafbnlPsMW8LY TRN: XXXXXX4016 TC		-704.73
10/30/2025	Expense		Kaiser Foundation Health Plan	ORIG CO NAME:KAISER GROUP DUE ORIG ID:XXXXXX0030 DESC DATE:251028 CO ENTRY DESCR:INTERNET SEC:WEB TRACE#:XXXXXXXX7359714 EED:251030 IND ID:XXXXXXXX5670876 IND N AME:XXXXXXXXXXXXXXXXXXXX5188 TELECHK XXX-XXX- 9263 TRN: XXXXXX9714 TC ORIG CO NAME:KAISER GROUP DUE ORIG ID:XXXXXX0030 DESC DATE:251028 CO ENTRY DESCR:INTERNET SEC:WEB TRACE#:XXXXXXXX7359714 EED:251030 IND ID:XXXXXXXX5670876 IND N AME:XXXXXXXXXXXXXXXXXXXX5188 TELECHK XXX-XXX- 9263 TRN: XXXXXX9714 TC	C	-2,362.87
						2,362.87



PARK DAY SAFETY PLAN

Updated: September 2025





PARK DAY SAFETY PLAN

While operating library park day visits, you may run into setbacks or difficulties. Please resort to the information included in this safety plan to help navigate any problems you may encounter. If you are unsure on what to do or the issue you are experiencing is not included in this plan, please reach out to your supervisor or to your Human Resources Director immediately.



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Part I: Be Prepared





Plan Ahead

Before heading out for your park day, make sure that you perform the following checklist:

Check your vehicle

- Ensure your car is in good working order, including tires, lights, and brakes.
- Check spare tire is in vehicle and air pressure is correct (information can be found in owners manual, or on the tire)
- Check tire pressure per the table below:

Year	Make	Model	Front Tires	Back Tires
2018	MERCEDE S-BENZ	METRIS	44 psi.	44 psi.
2015	NISSAN	NV200	42 psi.	42 psi.
2024	FORD	TRANSIT	51 psi.	65 psi.

Plan your route

- Know where you're going and avoid unfamiliar or poorly lit areas.
- Use GPS apps such as Google/Apple Maps, Waze, etc. Enter destination information before beginning the route.
- Give yourself plenty of time to reach your destination. Leaving earlier can give you more time should you run into traffic or any other unexpected delays.

Check your gas

- Make sure that your vehicle has enough gas to get you to and from your park day. If your vehicle requires gas, please make sure to fill up before heading out.
- Use the correct grade of gas per the table below:

Year	Make	Model	Gas
2018	MERCEDES-BENZ	METRIS	Premium Unleaded (91)
2015	NISSAN	NV200	Unleaded (87)
2024	FORD	TRANSIT	Unleaded (87)

Perform Regular Maintenance

- Avoid running into any potential issues by ensuring that your van receives regular maintenance checks.
- Important recurring maintenance checks include: oil changes, tire rotations, air filter changes, smog inspections, general repairs, routine checkups and more.
 - To plan a scheduled maintenance check, please scan the QR code below to complete the **Lending Library Van Service Record From.**



Safety Kit

In your vehicle, you should have access to a safety kit. This kit is important to keep well stocked and in arms reach should you encounter any unsafe situations.

This kit should include the following:

1. First Aid Kit
2. Rope
3. Rain Gear
4. Cold/Snow Weather Gear (clothes, gloves, hats, blankets, tire chains, shovel etc.)
5. Flashlight
6. Duct Tape
7. Water
8. Food - snacks
9. Bear spray.
10. Portable Charger and cables for phones
11. Maps
12. Notebook and pen or pencil
13. Reflective Vest



Practice Road Safety

While on the road, it is important to practice road safety. Driving safely and defensively can keep you from running into any issues. Here are some helpful tips to drive safely:

1. Pay attention
 - Keep your focus on the road and avoid distractions. Use of handheld devices include, but not limited to, cell phones, GPS devices, etc., while the vehicle is in motion, including at stop signs, or stop lights, is strictly prohibited.
2. Obey traffic laws
 - Respect speed limits, signals, and other road rules.
3. Maintain a safe following distance
 - Allow enough space between your vehicle and the car in front of you.
 - i. In California, a safe following distance between vehicles is generally determined by the 3-second rule. This rule suggests maintaining at least a 3-second gap between your vehicle and the one in front of you, providing ample time to react to sudden stops or changes in traffic conditions. While the 3-second rule is a good guideline, drivers should also consider factors like speed, road conditions, and visibility when determining the appropriate following distance.
4. Be aware of your surroundings
 - Watch for other vehicles, pedestrians, cyclists, and potential hazards.
5. Drive defensively
 - Be prepared for the unexpected and anticipate the actions of other drivers. Drive predictably by using turn indicators for all turns and lane changes. Avoid hard turns - if you miss a turn or exit, simply reroute.
6. Use your lights
 - Turn on your headlights at dusk and during inclement weather. Per California vehicle code, "you must turn on your headlights from a half hour after sunset to a half hour before sunrise or if snow, rain, fog, or other hazardous weather condition requires the continuous use of windshield wipers, or when visibility is not sufficient to clearly see a person or a vehicle for a distance of 1,000 feet.
 - No vehicle may be driven with only parking lights on.
7. Adjust your speed



- Slow down in bad weather, construction zones, and areas with high traffic. Use the number one lane (far left lane) for passing only. Whenever possible, pass other vehicles on the left. **Stay alert**
 - Avoid eating, grooming, or engaging in distracting conversations while driving.
8. Manage anger
- Don't let road rage affect your driving.

Lifting Procedures

Park Day Lifting Safety Guidelines

As you prepare for Park Day, it's important to keep safety top of mind—especially when lifting and moving materials. Please review and follow these essential guidelines:

Order Bin Weight Limit

- Maximum weight per bin: **30 lbs**
- Use the scale in the packing room to weigh all bins and containers before loading.
- If an order exceeds 30 lbs, split it into two or more containers to meet the weight requirement.

Lifting Heavier Items

- Items over 40 lbs: You must wear your company-issued back brace when lifting anything 40 lbs or more.
- Items over 50 lbs: A team lift is required. Two staff members must work together to move items weighing 50 lbs or more.

Before You Lift

- Plan your lift: Know where you're going and clear the path.
- Check the weight: Test the object first. Get help if it's too heavy or awkward.
- Use equipment: Use dollies, carts, or lifting aids whenever possible.
- Wear proper footwear: Closed-toe, non-slip shoes provide stability.

During the Lift

- Stand close to the object — Keep it near your body.
- Feet shoulder-width apart — One foot slightly ahead for balance.
- Bend your knees, not your back — Squat down to the object.
- Keep your back straight — Avoid twisting or bending over.
- Grip firmly with both hands
- Lift with your legs — Push through your heels as you stand up.



- Keep the load close — Hold it at waist level if possible.

Avoid These Mistakes

- Twisting while lifting
- Lifting with a rounded back
- Holding items away from your body
- Rushing through the lift
- Lifting while off-balance

If It's Too Heavy or Bulky

- Ask for help
- Use mechanical aids
- Break the load into smaller parts if possible

Park Day Information

When attending a park day, you should be aware of the nearest hospitals and police stations should you need immediate assistance. Please refer to the table below for the closest emergency care facilities and police stations.

Park Name	Nearest Hospital/Medical Care Facility Information	Nearest Police Station Information
Johnson Springview Park (Rocklin)	Sutter Medical Care Center 2 Medical Plaza Dr #255, Roseville, CA 95661	Rocklin Police Department 4080 Rocklin Rd, Rocklin, CA 95677
Recreation Park (Auburn)	Rock Creek Care Center 260 Racetrack St, Auburn, CA 95603	Auburn Police Department 1215 Lincoln Way, Auburn, CA 95603
Kammerer Park (Elk Grove)	Kaiser Permanente Elk Grove Promenade Medical Office 10305 Promenade Pkwy, Elk Grove, CA 95757	Elk Grove Police Department 8400 Laguna Palms Way, Elk Grove, CA 95758



Memorial Park (West Sacramento)	AllMed Medical Center 515 Michigan Blvd, West Sacramento, CA 95691	West Sacramento Police <u>Department</u> 550 Jefferson Blvd, West Sacramento, CA 95605
Didar S. Bains Park (Yuba City)	Sutter Feather Down Family Practice (Yuba City): Sutter <u>Medical</u> <u>Foundation</u> 1590 Poole Blvd, Yuba City, CA 95993	Yuba City Police <u>Department</u> 1545 Poole Blvd, Yuba City, CA 95993
Todd Grove Park (Ukiah)	Adventist Health Ukiah <u>Valley: Emergency Room</u> 275 Hospital Dr, Ukiah, CA 95482	Ukiah Police Department 300 Seminary Ave, Ukiah, CA 95482
North Natomas Regional Park (North Natomas)	North Natomas Medical <u>Center Inc</u> 1924 Del Paso Rd a, Sacramento, CA 95834	Sacramento Police <u>Department</u> 3550 Marysville Blvd, Sacramento, CA 95838
Pioneer Park (Woodland)	Woodland Memorial <u>Hospital</u> 1325 Cottonwood St, Woodland, CA 95695	Woodland Police <u>Department</u> 1000 Lincoln Ave, Woodland, CA 95695
Lions Park (Placerville)	Marshall Hospital 1100 Marshall Way, Placerville, CA 95667	Placerville Police <u>Department</u> 730 Main St, Placerville, CA 95667
Nisenan Community Park (Folsom)	Mercy Hospital of Folsom 1650 Creekside Dr, Folsom, CA 95630	Folsom City Police <u>Department</u> 46 Natoma St, Folsom, CA 95630



Belle Cooledge Park (Land Park)	Sutter Hospital 2800 L St, Sacramento, CA 95816	Sacramento Police <u>Department</u> 5770 Freeport Blvd #200, Sacramento, CA 95822
Kahle Community Center (South Lake Tahoe)	Barton Memorial Hospital 2170 South Ave, South Lake Tahoe, CA 96150	El Dorado County Sheriff's <u>Office</u> 1360 Johnson Blvd #100, South Lake Tahoe, CA 96150
Minnie Provis Park (Sutter Creek)	Sutter Medical Foundation 815 Court St #7, Jackson, CA 95642	Sutter Creek Police <u>Department</u> 18 Main St, Sutter Creek, CA 95685
Lakeside County Park (Kelseyville)	Lake County Tribal Health 925 Bevins Ct, Lakeport, CA 95453	Lakeport Police <u>Department</u> 2025 S Main St, Lakeport, CA 95453
Meadow Vista Park (Meadow Vista)	Sutter Medical Group 11795 Education St #213, Auburn, CA 95602	Auburn Police Department 1215 Lincoln Way, Auburn, CA 95603
Dry Creek Community Park (Antelope)	Mercy San Juan Medical <u>Center</u> 6501 Coyle Ave, Carmichael, CA 95608	Placer County Sheriff's Office Dry Creek Service <u>Center</u> 2955 PFE Rd, Roseville, CA 95747
Cone Grove Park (Red Bluff)	Tehama County Health <u>Clinic</u> 1850 Walnut St bldg e, Red Bluff, CA 96080	Red Bluff Police <u>Department</u> 555 Washington St, Red Bluff, CA 96080



Fair Oaks Park (Fair Oaks)	Mercy San Juan Medical <u>Center</u> 6501 Coyle Ave, Carmichael, CA 95608	Citrus Heights Police <u>Department</u> 6315 Fountain Square Dr, Citrus Heights, CA 95621
Harry Crabb Park (Roseville)	Sutter Roseville Medical <u>Center</u> 1 Medical Plaza Dr, Roseville, CA 95661	Roseville Police <u>Department</u> 1051 Junction Blvd, Roseville, CA 95678
Wildwood Park (Chico)	Mangrove Medical Group 1040 Mangrove Ave, Chico, CA 95926	Chico Police Department 1460 Humboldt Rd, Chico, CA 95928
Riverbend Park (Oroville)	Oroville Hospital 2767 Olive Hwy, Oroville, CA 95966	City of Oroville Police <u>Department</u> 2055 Lincoln St, Oroville, CA 95966
Harold O. Bainbridge Park (Fort Bragg)	Adventist Health <u>Mendocino Coast</u> 700 River Dr, Fort Bragg, CA 95437	Fort Bragg Police <u>Department</u> 250 Cypress St, Fort Bragg, CA 95437
Hartmann Park (Middletown)	Adventist Health Medical <u>Services</u> 18990 Coyote Valley Rd #8, Hidden Valley Lake, CA 95467	Clearlake Police <u>Department</u> 14050 Olympic Dr, Clearlake, CA 95422
Stone Creek Community Park (Rancho Cordova)	Kaiser Permanente Rancho <u>Cordova Medical</u> <u>Offices</u> 10725 International Dr, Rancho Cordova, CA 95670	Sacramento County Sheriff's Department 10151 Croydon Way, Sacramento, CA 95827



Christa McAuliffe Park (Cameron Park)	El Dorado Community <u>Health Centers</u> 3104 Ponte Morino Dr, Cameron Park, CA 95682	Folsom City Police <u>Department</u> 46 Natoma St, Folsom, CA 95630
Aitken Ranch Park (Lincoln)	Sutter Medical Plaza <u>Lincoln</u> 685 Twelve Bridges Dr, Lincoln, CA 95648	Lincoln Police Department 770 7th St, Lincoln, CA 95648

Mobile Library Calendar

Pre Plan for your upcoming lending library park day today. Scan the QR code below to view our scheduled visit dates and locations.





Part II: Know Who to Contact



Emergency Information

In this section, we will go over the following:

- Non-emergency numbers
- Leadership, Family Liaison & ITA contact information
- Nearby Hospitals
- Basic safety instructions

Who To Call in an Emergency

In the event of an emergency, promptly notify your supervisor or HR director. They will coordinate with the appropriate channels and provide guidance on the next steps.

If the emergency is life-threatening, call 9-1-1 immediately before contacting your supervisor or HR director.

Leadership Contact Information

Christopher Herrmann Library Manager Office: (916) 957-5959, Extension 166 Mobile: (916) 370-8050	Desiree Miller Chief Operations Officer Office: (916) 244-5407 Mobile: (916) 882-0200	
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Roadside Assistance

Progressive	1-855-577-0233	
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County Sheriff Phone Numbers

Sacramento County 916-874-5115	Placer County (530) 889-7800	El Dorado County (530) 621-5655 (530) 621-6600
South Lake Tahoe (El Dorado County) (530) 573-3000	Amador County (209) 223-6500	Alpine County (530) 694-2231
Butte County (530) 538-7321	Colusa County (530) 458-0200	Yuba County (530) 749-7777
Sutter County (530) 822-7307	Mendocino County Ukiah - (707) 463-4411	Yolo County (530) 668-5280



	Fort Bragg - (707) 964-6308 Willits - (707) 459-7833	
Lake County (707) 263-2690	Glenn County (530) 934-6473	Tehama County (530) 529-7900

City Police Non-Emergency Phone Numbers

Chico 909-334-3000	Oroville (530)538-2444	Rancho Cordova (916) 362-5115	Sacramento (916) 264-5471
Ukiah (707) 463-6262	Rocklin (916) 625-5400	Auburn 530-823-4211	Elk Grove (916) 478-8000
West Sacramento 916-617-4900	Yuba City 530-822-4660	Sutter Creek 209-267-5646	Woodland (530) 666-2411
Placerville 530-642-5280	Folsom 916-461-6400	Roseville 916-774-5000	Lincoln 916-645-4040
Red Bluff 530-527-3131	-	-	-

Animal Control Phone Numbers

Rancho Cordova 916-851-8852			
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Poison Control Phone Numbers

Open 24/7 800-222-1222			
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Sequoia Grove Charter Alliance Contacts

If you are running behind schedule to your park day, please inform your supervisor as soon as it is safe to do so. You may also need to contact a Sequoia Grove staff member who will be waiting for you at the park day. The staff members you might need to contact will be either a Family Liaison or an ITA. You can find their contact information below. If you need to contact another department from our organization, you can find their contact information in the CSO directory field.



If you cannot find the correct contact information from the options listed below, please contact your supervisor.

Family Liaison Contact Information

Sara Greco Lead Family Liaison Office: (530) 994-5087 Mobile: (831) 212-5206	Heather Zlomke Family Liaison Sacramento/Placer County (916) 619-0003	Heidi Couchman Family Liaison Sacramento/Placer County (530) 670-0062
Melissa Beaudoin Family Liaison Lake/Mendocino County (707) 344-8460	Rebecca LaSavio Family Liaison Amador County (530) 903-5824	Rebeka Heath Family Liaison Butte County (916) 458-0084
Rosemary 'Roxy' Martins Family Liaison El Dorado County (916) 458-0080	Sierra Arden Family Liaison Mendocino County (Coast) (916) 850-3047	Siobhan Berndt Family Liaison Sacramento County (530) 670-0045

ITA Contact Information

Sara Infante Placerville, HWY 50 (707) 689-1673	Molly Claydon Lincoln, Yuba & Rocklin (916) 425-1200	Erin Emerson Rocklin & East Roseville (530) 210-8517
Scott Emerson Auburn & Uphill (530) 210-0490	Ronni Ernenputsch Sacramento, Oranagevale & Folsom (916) 699-0942	Kristi Gage Auburn & Loomis (916) 337-8161
Dianna Gartner Chico & Oroville (650) 269-8560	Tori Greer Elk Grove (917) 834-6143	Jennifer Hulbert Yolo to Sacramento County (916) 205-3462



Jennifer Johnston Chico, Red Bluff & Paradise (530) 828-2469	Rachel Root Rocklin, West Roseville & Citrus Heights (916) 765-9066	Amber Stephen Tahoe & Coordinators (Virtual) (530) 318-5326
Seren Stewart Folsom, El Dorado Hills & Cameron Park (916) 203-0245	Jenn Eathorne Carmichael & Citrus Heights (916) 284-3534	Nancy Christiansen Cameron Park, Shingle Springs & Amador (559) 281-4517
Andy Wellspring Lake, Mendocino (916) 313-4750	Amy Griffin ADVA (916) 995-2868	

CSO Staff Directory

Clarksville Resource Center (916) 957-1770 Extension - 525 ccslendinglibrary@sequoia grove.org	Records (916) 957-1766 Extension - 500 records@sequoiagrove.org	Ordering (916) 957-1728 Extension - 503 Curriculum Ordering cos@sequoiagrove.org
Tech (530) 670-0064 Extension - 1337 helpdesk@sequoiagrove.o rg	Restitutions (916) 458-0056 Extension - 513 restitutions@sequoiagrove. org	Operator (916) 526-3794 Extension - 507 info@sequoiagrove.org
Community Partners (916) 957-1765 Extension - 504 cponboarding@sequoiagro ve.org	Enrollment (916) 957-1710 Extension - 501 enrollment@sequoiagrove. org	Library Services (916) 957-1709 Extension - 502 sglendinglibrary@sequoiag rove.org



Christopher Herrmann Library Manager (916) 957-5959 Extension - 166 chris.herrmann@sequoiagrove.org	Annette Tompkins Resource Center Lead +12793003840 Extension - 263 annette.tompkins@sequoiagrove.org	Delisha Rood Library Specialist +12793487659 Extension - 377 delisha.rood@sequoiagrove.org
Eric King Library Services Lead +19162449215 Extension - 492 eric.king@sequoiagrove.org	Alina Gonzalez Library Specialist Extension - 532 alina.gonzalez@sequoiagrove.org	Yasmeen Medina Library Specialist +19164360273 Extension - 526 yasmeen.medina@sequoiagrove.org
Favio Luevano Library Specialist Extension - 534 Favio.Luevano@sequoiagrove.org	Denise Wright Restitutions & Library Specialist <u>Extension-634</u> Denise.wright@sequoiagrove.org	Zachary Qualls Library Specialist Extension-558 zachary.qualls@sequoiagrove.org

Hospital Information

Sequoia South (Rancho Cordova) Mercy San Juan 6501 Coyle Ave Carmichael, CA 95608	Sequoia North (Roseville) Sutter Medical Center 1 Medical Plaza Dr 1st Floor, Roseville, CA 95661	Clarksville Resource Center (El Dorado Hills) 1.Marshall Emergency Department 1100 Marshall Way, Placerville, CA 95667 2.Mercy Hospital of Folsom 1650 Creekside Dr, Folsom, CA 95630
Rocklin Sutter Medical Center 1 Medical Plaza Dr 1st Floor, Roseville, CA 95661	Auburn Sutter Auburn Faith 11815 Education St 1st Floor, Auburn, CA 95602	Elk Grove Methodist Hospital of Sacramento 7500 Hospital Dr, Sacramento, CA 95823



West Sacramento Mercy General Hospital 4001 J Street Sacramento, CA 95819	Yuba City Adventist Health and Riseout Emergency 726 4th St, Marysville, CA 95901	Ukiah Adventist Health Ukiah Valley 275 Hospital Dr, Ukiah, CA 95482
North Natomas UC Davis Medical Center 4301 X St, Sacramento, CA 95817	Woodland Woodland Memorial Hospital 1325 Cottonwood St, Woodland, CA 95695	Placerville Marshall Emergency Department 1100 Marshall Way, Placerville, CA 95667
Folsom Mercy Hospital of Folsom 1650 Creekside Dr, Folsom, CA 95630	Land Park Mercy General Hospital 4001 J Street Sacramento, CA 95819	South Lake Tahoe Barton Memorial Hospital 2170 South Ave, South Lake Tahoe, CA 96150
Sutter Creek Sutter Amador Hospital 200 Mission Blvd, Jackson, CA 95642	Kelseyville Adventist Health Clearlake 15630 18th Ave, Clearlake, CA 95422	Meadow Vista Sutter Auburn Faith 11815 Education St 1st Floor, Auburn, CA 95602
Antelope Mercy San Juan 6501 Coyle Ave Carmichael, CA 95608	Red Bluff St. Elizabeth Community Hospital 2550 Sister Mary Columba Dr, Red Bluff, CA 96080	Fair Oaks Mercy San Juan 6501 Coyle Ave Carmichael, CA 95608
Roseville Sutter Medical Center 1 Medical Plaza Dr 1st Floor, Roseville, CA 95661	Chico Enloe Emergency Department W. 5th and, Magnolia Ave, Chico, CA 95926	Oroville Oroville Hospital 2767 Olive Hwy, Oroville, CA 95966



Fort Bragg Adventist Health Mendocino Cost Emergency Room 700 River Dr, Fort Bragg, CA 95437	Middletown Adventist Health Clearlake 15630 18th Ave, Clearlake, CA 95422	Rancho Cordova Mercy San Juan 6501 Coyle Ave Carmichael, CA 95608
Cameron Park Marshall Emergency Department 1100 Marshall Way, Placerville, CA 95667	Lincoln Sutter Medical Center 1 Medical Plaza Dr 1st Floor, Roseville, CA 95661	



Part III: Emergency Roadside Assistance

Encountering a Flat Tire

If you are driving and encounter a flat tire situation, please follow these steps:

1. Safe Stop
 - Slow down gradually, avoid sudden braking, and find a safe spot away from traffic, preferably on a flat, hard surface.
2. Turn on Hazards
 - Immediately activate your hazard lights to warn other drivers.
3. Assess the Situation
 - Note condition of vehicle, e.g., which tire is flat and any damage to the vehicle.
4. If You Need Roadside Assistance
 - Call your roadside assistance provider (e.g., AAA, insurance company) or a towing service.
 - Provide them with your location and the nature of the problem.

What To Do if the Van Breaks Down

If you experience the lending library van breaking down in the middle of your drive, please remain calm and follow these steps:

1. Stay Calm
 - Don't panic, as this can lead to poor decisions. Slow down and work your vehicle to the side of the road.
2. Turn on Hazards
 - Immediately activate your hazard lights to warn other drivers.
3. Pull Over Safely
 - Steer to the side of the road, away from traffic, using turn signals if necessary.
4. Secure Your Vehicle
 - Activate your emergency brake and turn your wheels away from the road.
5. Stay in Your Vehicle (Initially)
 - Keep your seatbelt fastened and stay inside the vehicle until it's safe to exit.
6. Exit Safely (If Possible)
 - If you can safely exit, do so through the passenger-side door, away from traffic.
7. Make Yourself Visible



- Raise your hood, set up flares or reflective triangles behind your vehicle, and consider a reflective vest.
- 8. Call for Help
 - Contact roadside assistance (if you have it), a tow truck company, or 911 if it's an emergency. According to State Farm, if you're stranded and can't get cell service, look for an emergency call box or a nearby rest area.
- 9. Be Aware of Strangers
 - Be cautious of anyone who approaches you, especially if they don't seem official. If someone stops and offers help, ask them to call the authorities.

Collision

If you experience a collision while on your way to or back from a park day, please follow these steps:

1. Safety First
 - a. Stop:
Immediately stop your vehicle, even if the damage appears minor, as it's often a legal requirement.
 - b. Turn on Hazard Lights
 - c. Check for Injuries:
Assess yourself, your passengers, and anyone involved in the collision for injuries. If there are injuries, call 911.
 - d. Move to Safety:
If possible and safe, move your vehicle to a safer location, such as the shoulder of the road, away from traffic.
 - e. If Moving Vehicle not Possible
If you can't move your vehicle, turn on your hazard lights to warn other drivers.
2. Gather Information
 - a. Exchange Information:
Exchange driver's license, registration, insurance information, and contact details with all parties involved.
 - b. Get Witness Information:
If there are witnesses, get their names, addresses, and contact information.
 - c. Document the Scene:
Take pictures of the damage, the scene, and any relevant details like tire marks or traffic signs.



- d. Avoid Admitting Fault:
Don't admit fault or apologize for the accident, as this can be used against you later.
- 3. Notify Authorities and Insurance
 - a. Call the Police:
Call the police or California Highway Patrol (CHP) to report the accident, especially if there are injuries or significant damage.
 - b. Notify Insurance:
Contact your insurance company as soon as possible to report the accident and start the claims process.
 - c. Follow Up:
After reporting the accident, follow up with your insurance company and the police to ensure all necessary paperwork is filed.



Part IV: Weather & Road Conditions

Stranded Due To Weather & Road Conditions

If you find yourself stranded due to weather or road conditions, prioritize safety and visibility. Pull over to a safe location, activate hazard lights, and signal for help. Stay in your vehicle, keep it running periodically for heat (with a clear exhaust pipe), and conserve resources. Be sure to contact roadside assistance or 911.

Follow These Steps:

- Safety First
 - Pull over to a safe location, away from traffic and as far from the road as possible.
- Signal for Help
 - Turn on hazard lights and use emergency signals like flares or reflective triangles if available.
- Stay Visible
 - Tie a bright cloth to your antenna or door handle.
- Stay Warm
 - Use blankets, extra clothing, or thermal wraps to conserve body heat. If running the engine for heat, ensure the exhaust pipe is clear of snow or debris to prevent carbon monoxide poisoning.
- Conserve Resources
 - Ration snacks and water to stay hydrated and conserve supplies.
- Call for Help
 - Contact roadside assistance or 911, providing your exact location (mile marker, nearest exit, etc.).
- Know Your Location
 - Be prepared to provide your location to emergency services.
- Stay Calm
 - Avoid overexertion and don't try to dig out of snow yourself, wait for professional assistance.
- Avoid Carbon Monoxide Poisoning
 - If running the engine for heat, ensure the exhaust pipe is clear and open a window slightly for fresh air.
- Stay in the Vehicle
 - Stay in your vehicle unless it is unsafe to do so.
- Lock Doors
 - Lock doors if approaching strangers, and avoid accepting rides.



Rainstorms & Flooding

While driving, you may encounter rainstorms. These storms may lead to flooding in some areas. Please be aware of the following safety precautions when encountering these scenarios.

Encountering A Flash Flood

If you are driving and encounter a flash flood, the most important thing is to avoid the floodwaters and seek higher ground. If possible, turn around and find another route. Do not drive through floodwaters, as even a small amount of moving water can sweep your vehicle away. If your vehicle stalls in floodwaters, abandon it immediately and head for higher ground.

Detailed Safety Tips:

- Avoid driving through floodwaters
 - "Turn Around, Don't Drown" is a key message. The National Weather Service recommends avoiding flooded areas, especially if the water is flowing fast.
- Seek higher ground
 - If you see or hear a flash flood coming, move to the highest point possible.
- If your vehicle stalls
 - Abandon the vehicle immediately and head for higher ground.
- Be cautious at night
 - It is harder to recognize flood dangers at night.
- Stay informed
 - Be aware of flood warnings and warnings issued by local authorities.
- Be prepared
 - Have a plan in case of flooding, including a list of essential items to take if evacuating.

Snow

If you are driving and encounter snow, the most important thing is to slow down, move to the right lane when safe to do so, and turn on headlights. If whiteout conditions exist, exit the road when able and find a safe location to ride out the storm, such as a restaurant, or public building.

Puddles

- Avoid driving through puddles if possible, especially if the water is flowing.
 - Just six inches of water can stall or disable a small car, and a foot of water can float a vehicle.
- Assess the water depth before entering.
 - Never attempt to drive through water that reaches above the bottom of your doors or the center of your wheels. If you can't tell the depth, it's safer to turn around.
- Drive slowly and steadily.
 - This minimizes the impact between your car and the water, reducing the amount of water splashing up into the engine and other vital systems.
- Engage a low gear.
 - This helps maintain momentum and keeps the engine revs high, which can prevent water from entering the exhaust pipe.
- Turn off your air conditioning.
 - This prevents the AC from drawing in water and causing potential damage.
- Avoid sudden braking.
 - Braking abruptly can cause your vehicle to skid and make it harder to regain control.
- Test your brakes afterward.
 - Gently apply the brakes a few times to help dry them out and restore their effectiveness.
- Be aware of hidden hazards.
 - Puddles can hide potholes, debris, or damaged suspension parts that could cause problems.
- If your car stalls in a puddle, do not try to restart it.
 - This can cause further damage to the engine.
- Consider getting your vehicle checked by a mechanic after driving through deep water.
 - Water can affect the engine, electrical system, brakes, suspension, and other components, and damage may not be immediately apparent.

Common problems that can occur after driving through water include:

- Engine damage (hydro locking)
 - Water entering the engine's cylinders can cause severe internal damage.
- Electrical damage



- Water can short circuit electrical components, leading to various malfunctions.
- Brake problems
 - Wet brakes can lose effectiveness and increase stopping distances.
- Suspension and exhaust damage
 - Water can introduce grit and debris, leading to corrosion and wear and tear.

Fog

- Slow down significantly
 - Reduce your speed to match the reduced visibility and increase your following distance to allow for extra braking time.
- Use low-beam headlights
 - High beams can reflect off the fog, making it harder to see.
- Use fog lights if available
 - Fog lights can improve visibility in dense fog, but remember to turn them off when visibility improves.
- Utilize your windshield wipers and defroster
 - Keep your windshield clear of fog and condensation.
- Be aware of your surroundings
 - Pay close attention to the road, other vehicles, and any potential hazards.
- Avoid distractions
 - Put away your phone, turn down the radio, and focus on the road.
- Use lane markings as a guide
 - Follow the white fog line on the right edge of the road to stay in your lane.
- Consider pulling over if necessary
 - If visibility becomes extremely poor, find a safe place to pull over and wait for the fog to lift.
- Be patient
 - Fog can make driving stressful, so take your time and avoid rushing.
- If you have to stop, pull over as far as possible
 - Turn on your hazard lights and ensure your vehicle is completely off the road.
- Watch for emergency vehicles
 - Be aware of emergency vehicles with flashing lights and give them plenty of space.
- Listen for traffic



- Lower your window slightly to listen for other vehicles, especially at intersections.
- Avoid sudden stops or lane changes
 - Make gradual adjustments to your speed and direction.

Potholes

Tips for Avoiding Potholes

- Be vigilant
 - Keep your eyes on the road and be aware of your surroundings.
- Maintain a safe following distance
 - This allows you to see potholes ahead and react accordingly.
- Slow down
 - Reduce your speed, especially on roads with visible potholes or poor conditions.
- Avoid puddles
 - Potholes can be hidden beneath standing water, making them difficult to spot.
- Avoid swerving
 - Sudden swerving can be dangerous and may cause more damage than hitting the pothole head-on.
- Don't brake directly over the pothole
 - This can cause the tire to compress and increase the risk of damage.
- Steer straight
 - If a pothole is unavoidable, steer straight and hit it with all tires rolling.
- Firm grip on the steering wheel
 - This will help you maintain control of the vehicle.
- Check your tires and wheels
 - After hitting a pothole, inspect for any damage like cuts, bulges, or dents.
- Report potholes
 - If you encounter a hazardous pothole, report it to the relevant authorities for repair.
- Consider alternate routes
 - If you know a road is riddled with potholes, consider taking a different route.

What to do if you hit a pothole

- Slow down



- If you hit a pothole, slow down immediately and pull over to a safe location.
- Inspect your tires and wheels
 - Check for any damage like cuts, bulges, or dents.
- Check your vehicle's handling
 - Note if the vehicle pulls to one side or if the steering feels wobbly.
- Consider professional inspection
 - If you suspect damage, have your vehicle inspected by a professional.
- File a report
 - If the pothole was severe, consider reporting it to local authorities.

Avoiding Road Debris

1. Stay Alert and Scan Ahead

- Be vigilant
 - Constantly scan the road ahead for any potential hazards, including debris, swerving vehicles, or anything out of the ordinary.
- Look further down the road
 - Don't just focus on the immediate area in front of your car. Look further down the road to anticipate potential hazards and give yourself more time to react.
- Avoid distractions
 - Minimize distractions like cell phone use or adjusting the radio, as they can divert your attention from the road.

2. Maintain a Safe Following Distance

- The three-second rule
 - Maintain a following distance of at least three seconds behind the vehicle in front of you. This provides adequate space for braking and maneuvering.
- Increase following distance
 - If you're following a vehicle that may be carrying unsecured items or if road conditions are poor, increase your following distance even further.

3. Change Lanes Safely

- Avoid following vehicles with unsecured loads
 - If you see a truck or trailer with an unsecured load, change lanes to avoid driving behind it.
- Signal your intentions



- Always use your turn signals to indicate your intentions when changing lanes.

4. Be Prepared to React

- Avoid sudden swerving
 - If you encounter debris, try to adjust your speed and position gradually to drive around it. Avoid sudden, sharp turns, which can lead to loss of control.
- Brake smoothly
 - If you need to brake, do so smoothly and gradually. Avoid slamming on the brakes, which can cause a collision with the vehicle behind you.

5. Other Important Tips

- Avoid tailgating
 - Tailgating reduces your reaction time and increases the risk of a collision if the driver in front of you needs to brake suddenly.
- Be aware of your surroundings
 - Pay attention to other vehicles, pedestrians, and cyclists around you.
- Drive at a safe speed
 - Adjust your speed to the posted speed limit and road conditions. Driving too fast can make it harder to react to hazards.
- Consider weather conditions
 - Adjust your driving in rain, snow, or other poor weather conditions, as they can increase the risk of skidding or losing control.
- If you see debris, report it
 - If you spot a large piece of debris on the road, alert the authorities or traffic control if possible.



Part V: Park Day Situations



Park Day Situations

Encountering Uncomfortable Situations at a Park Day

If you encounter an uncomfortable situation with a parent or family at your scheduled park day event, please politely remove yourself from the interaction and notify a nearby family liaison immediately. Any inappropriate conversations or behaviors should be reported to a family liaison or event lead as soon as possible to address and resolve the issue.

If the situation escalates, notify your event lead right away and move to a safe area. Should the interaction become confrontational or threatening, do not attempt to handle the situation on your own. Contact local authorities if necessary, and report the incident to your direct supervisor as soon as possible.

Remember: Your safety and the safety of our families is our top priority. Trust your instincts, stay calm, and prioritize de-escalation at all times.

Encountering Upset Families

When encountering an upset family, it's important to remain calm and listen carefully to their concerns. Families may become upset for various reasons, such as:

- Their order was not on the library van.
- They are in the process of withdrawing and have received a letter of restitution.
- They received the wrong items by mistake.
- They are dealing with issues outside of library services (for example, concerns about their student's enrollment or problems with their Homeschool Teacher).

Before moving to a solution, it's best to de-escalate the situation. Some effective techniques for de-escalation include:

- **Active Listening:** Allow the family to express their concerns fully without interrupting. Show that you are fully engaged and understand the issue.
- **Empathy and Acknowledgment:** Validate their feelings by acknowledging their frustration or disappointment. For example, "I understand how upsetting this must be for you."
- **Maintain a Calm Demeanor:** Keep your tone and body language calm and non-confrontational. This helps create a safe and respectful environment.
- **Ask Clarifying Questions:** Gently ask questions to ensure you fully understand the root of the problem, which also shows that you care about finding a solution.
- **Offer Reassurance:** Let the family know that you are committed to helping them resolve the issue and that you'll work with them to find a solution.
- **Provide Clear Next Steps:** Once you have gathered all the necessary information, explain the steps you will take to address their concern and set realistic expectations for resolution.



Using these techniques can help to calm the situation and create a constructive dialogue, ultimately leading to a satisfactory resolution for everyone involved.

Additional Steps

If you are unsure how best to assist an upset family, please let them know that you will contact your supervisor to determine the most effective way to resolve their concerns, and then proceed to notify your manager.

If the family is upset due to an issue involving their teacher or another matter not related to library services, please ask an available family liaison for assistance. If the family liaison is unable to help, contact your supervisor for further support.

Know What to Lookout For

If you notice any strange or suspicious behavior from someone at your park day, make sure to notify a nearby family liaison or event lead. Since our park days are in public locations, it is important to be aware of your surroundings and
Call the non emergency number for the county

Mandated Reporters

If you witness or suspect any child abuse, as a school employee, you're required to report what you witness to the appropriate authorities. Contact the local police or sheriff's department to file a report. Please contact Human Resource if any questions arise.

###



Employee Acknowledgement



Employee Acknowledgement

I acknowledge that I have received, read, and understand the **Park Day Safety Plan** provided by Sequoia Grove Charter Alliance. I agree to follow the safety procedures and guidelines outlined in the plan to help ensure a safe and successful event for all participants.

By signing below, I confirm that:

- I am aware of the emergency procedures.
I understand my role and responsibilities during the event.
- I know who to contact in case of an emergency or concern.
I agree to actively support and uphold the safety guidelines.

Name: _____

Signature: _____

Date: _____

Board Member Vacancy Update

Clarksville has not received any interest for the Board Member Vacancy on the Sequoia Grove Charter Alliance Board. However, Darcy Belleza has been and will continue to post information about the vacancy in various places.

The following update was sent out in the weekly bulletin.

School Wide Updates



The Governing Board of Sequoia Grove Charter Alliance (SGCA) currently has one open seat for a representative from **Clarksville Charter School**.

SGCA serves as our **Charter Service Organization (CSO)** — a 501(c)(3) nonprofit created by the member schools, for the member schools. The organization is governed by representatives

from each member school's board.

If you have a dedicated family on your roster or know someone in the Clarksville community who may be interested in serving, please encourage them to complete our [Interest Survey](#).

All CSO Board meetings are held via **Zoom**.
