

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

October 30, 2025

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Sheryl Bender, Chairperson, on Thursday, October 30, 2025 at 8:18 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Linda Vaughan.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
 Terence Ulaszewski
 Linda Vaughan

STAFF MEMBERS
PRESENT

Dr. Rebecca Lee, Executive Officer; Maria Lynn Alvarez, Personnel Analyst; Susan Leaming, Personnel Analyst; Oralía Leyva, Certification Services Manager; Monica Gaytan, *Interim Associate Personnel Analyst; Amy Van Fossen, Associate Personnel Analyst; Virginia Agredano Perez, Senior Administrative Secretary; Joanna Guzman, Employment Services Supervisor; Mari Rojas, Employment Services Supervisor; Yessika Aguirre, Human Resources Technician; Judith Alonso, Human Resources Technician; Veronica Bustamante, Human Resources Technician; Warren Hornberger, Human Resources Technician; Elizabeth Morales-Torres, Human Resources Technician; and Silaue Tauleifi, Human Resources Technician.

GUESTS PRESENT

Dallas Eberle CSEA Chapter 2 Labor Relations Representative; Tai Felder, CSEA Chapter 2 1st Vice President; and Viola Mae Bledsoe, Instructional Aide - Special (Retired).

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of October 16, 2025.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Dr. Rebecca Lee, Executive Officer, reported that she now serves on the Classified Professional Development Committee alongside CSEA and District representatives, with a focus on expanding professional development opportunities for classified staff. She noted that the recent Application Support Workshop, met maximum enrollment within a week of advertising and received very positive feedback. Based on the strong interest, four additional

workshops will be scheduled this year, with potential offerings to include mock interviews, résumé support, and guided assistance with applications.

Amy Van Fossen, Associate Personnel Analyst, reported that 63 recruitments are in progress at various stages. She summarized results from the October 24th Personnel Commission job fair, which focused on Instructional Aide – Special, and Expanded Learning positions. Recruitments opened on October 23, 2025 and 240 applications were received from the combined online traffic and day of participation. Fifty-three applicants were directed to on-site examinations, with testing rooms operating at capacity throughout the event. Ms. Van Fossen noted that the application and testing process operated efficiently, allowing candidates to progress through multiple stages in a single day.

Veronica Bustamante, Human Resources Technician, reported on the Long Beach College and Career Expo, which served both daytime student groups and evening family attendees. Ms. Bustamante highlighted outreach to students exploring multiple post-graduation pathways and conversations with parents about District employment options, including college aide roles that accommodate academic schedules. She emphasized strong engagement at the Personnel Commission table, where interactive activities supported conversations about the spectrum of classified careers available in the District.

Joanna Guzman, Employment Services Supervisor, reported that, although there was no Board of Education meeting last night, Certification staff closed approximately 54 vacancy assignments over the past two weeks across multiple classifications.

Susan Leaming, Personnel Analyst, reminded attendees that CPR and First Aid training sessions are scheduled for December 5, 2025 at the Teacher Resource Center and that space remains available.

1. **RATIFY** job announcement bulletin for Custodian
2. **RATIFY** job announcement bulletin for HVAC Technician
3. **RATIFY** job announcement bulletin for Instructional Aide - Special
4. **RATIFY** job announcement bulletin for Maintenance Team Lead
5. **RATIFY** job announcement bulletin for Senior Accounting Assistant
6. **RATIFY** job announcement bulletin for Senior Food Production Utility Worker
7. **RATIFY** job announcement bulletin for Senior Health Assistant
8. **APPROVE** the certification of ASB Financial Technician eligibility list 26-0250-0751 established 10/27/2025
9. **APPROVE** the certification of Child Care Worker eligibility list 25-CCW26-5258 established 6/5/2025
10. **APPROVE** the certification of Child Care Worker eligibility list 25-CCW27-5258 established 6/17/2025

11. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW1-5258 established 7/10/2025
12. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW2-5258 established 7/31/2025
13. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW3-5258 established 8/7/2025
14. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW4-5258 established 8/21/2025
15. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW5-5258 established 9/4/2025
16. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW6-5258 established 9/18/2025
17. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW7-5258 established 10/2/2025
18. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW8-5258 established 10/16/2025
19. **APPROVE** the certification of Intermediate Accounting Assistant eligibility list 25-0241-0755 established 10/30/2025
20. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0058-5068 established 10/24/2025
21. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0067-5068 established 10/24/2025
22. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0080-5068 established 10/30/2025
23. **APPROVE** the certification of Payroll Manager eligibility list 26-0010-5134 established 10/21/2025
24. **APPROVE** the certification of Recreation Aide eligibility list 26-0085-5255 established 10/23/2025
25. **APPROVE** the certification of Recreation Aide - Expanded Learning eligibility list 26-0086-5317 established 10/27/2025
26. **APPROVE** the certification of Senior Health Assistant eligibility list 26-0050-5174 established 10/22/2025

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and following discussion the motion was carried with a unanimous vote of those present to ratify items 1-7 and approve items 8-26.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS

1. **APPROVE** the following: Revision to the Rules and Regulations of the Classified Service, Chapter 11 DISCIPLINARY ACTIONS, APPEALS, AND HEARINGS (Second Reading)

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to approve Old Business item 1.

NEW BUSINESS

1. **APPROVE** the Abolishment of Classifications – Coordinator – Research Information Systems and Supervising Research Office Technician.

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to approve New Business item 1.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

2. **APPROVE** the Revision of a Classification – Supervising Food Production Equipment Technician.

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to approve New Business item 2.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OTHER ITEMS

None

NEXT REGULAR MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, November 13, 2025 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:38 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 8:50 a.m. with no reportable actions.

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 8:51 a.m.