



AGENDA FOR THE REGULAR BOARD MEETING
Monday, November 17, 2025 - 6 pm
Union Event Center, 12509 N. Market St., Bldg. D, Mead, WA 99021

Webinar Link: mead354-org.zoom.us/j/88313553776
Or Call 669-900-6833 Webinar ID 883 1355 3776

I. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

(Action)

III. APPROVAL OF MINUTES

(Action)

Approval of the Minutes from the Regular Board Meeting of October 20, 2025 and
Work Session of November 3, 2025

IV. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Agenda Items
Special Recognition - Director Chad Burchard

V. CONTINUING BUSINESS –

A. 2nd Reading Policy & Procedure 2020 Revision

Course Design, Selection and Adoption of Instructional Materials

(Action) 1

(Presented by: *Jay Jordan, Learning & Teaching Assistant Superintendent*)

B. 2nd Reading Policy 1111 Revision

(Action) 2

Oath of Office

(Presented by: *Travis Hanson, Superintendent*)

VI. NEW BUSINESS

A. Consent Agenda

Vouchers, Personnel Actions, Co-Curricular, Extra-Curricular & Supplemental Contracts **(Action) 3**

B. Resolution 25-10

Study & Survey Report

(Action) 4

(Presented by: *Ned Wendle, Facilities & Planning Director*)

C. 25/26 CTE Program Report & Plan Approval

(Action)

(Presented by: *Moleena Harris, CTE Director*)

D. 1st Reading Policy & Procedure 5254 Adoption

Staff Expression

(Non-Action) 5

VII. REPORTS

A. 2024/2025 Year End Financial Report

6

(Presented by: *Heather Ellingson, Chief Financial Officer*)

B. Financial Report for the Month of September 2025

7

(Presented by: *Heather Ellingson, Chief Financial Officer*)

C. Transportation Ridership Update

(Presented by: *Tony Davis, Transportation Director*)

D. Superintendent's Report

VIII. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Non-Agenda Items

IX. ADJOURN

Public Comment – Policy 1430

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings.

Public Comment on Agenda Items will be taken at the beginning of the meeting (prior to board action).

Public Comment on Non-Agenda Items will be taken at the conclusion of the business portion of the meeting, prior to adjournment.

Process & Length of Public Comments – Individuals wishing to be heard by the Board shall first be recognized by the board President. Individuals, after identifying themselves, will have **three minutes** to offer their comments. Those wishing to address the Board are asked to complete a *Public Comment Form*, giving the form to the board clerk in person, prior to the start of the meeting. Generally, *Public Comment Forms* are not accepted after the start of the meeting. However, prior to taking Public Comment on non-agenda items at the conclusion of the business portion of the meeting, an opportunity will be provided for those in attendance to complete a *Public Comment Form* and address the Board.

Public Comment Constraints – The board President may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive or obscene. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. The Board shall not hear oral complaints regarding district employees. A member of the public wishing to make such a complaint shall do so in writing to the board President and/or Superintendent who shall take appropriate action.

Board Response to Public Comments – Whenever an individual comments to the Board, board members may ask clarifying questions of speakers, however, there should be no expectation of discussion and/or response. Please understand that the Board's silence is neutral. It is neither a signal of agreement nor disagreement with the speaker's remarks. If a response is requested, the board President will generally refer the matter to the district superintendent or a designee for further study and follow-up. In limited cases, an issue brought before the Board may be deferred to a future board meeting for response or discussion.

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting, and as soon as possible in advance of a special meeting, so that arrangements for the modification can be made.



**Minutes from the Regular Meeting of the Board of Directors
Monday, October 20, 2025**

The Board of Directors held a Regular Board Meeting on Monday, October 20, 2025. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. The meeting, that began at 6 pm, was held at Union Event Center. Directors Cannon, Gray, Burchard, Nolan and Killman were present. Also attending were Superintendent Travis Hanson, Chief Financial Officer Heather Ellingson and Assistant Superintendents Jay Jordan and Jared Hoadley.

I. Pledge of Allegiance

The meeting began with President Cannon asking all to rise for the Pledge of Allegiance.

II. Approval of Agenda

Director Killman made a motion to approve the meeting agenda, as presented. Director Nolan seconded the motion. The motion carried unanimously.

III. Approval of Minutes

Director Nolan made a motion to approve the minutes of the September 22, 2025 Regular Board Meeting and October 6, 2025 Work Session, as presented. Director Killman seconded the motion. The motion carried unanimously.

IV. Remarks for the Good of the Schools - Public Comment on Agenda Items

President Cannon first opened the floor for school updates. This was followed by board/staff comments. There were no individuals who signed up to speak on agenda items.

High School Reports

Mt. Spokane High School - Beau Tampien, ASB President, presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mt. Spokane High School. All Fall Sport athletic teams are doing very well including in rivalry competitions against Mead High School. Football is 5-1, Softball is undefeated, Soccer is 5-0-2, Volleyball is 6-1 and Cross Country has won every Dual Meet so far this year. ASB students are working on the Veterans Day Assembly, an upcoming Blood Drive and will be hosting a *Trunk or Treat* event at the October 30th football game.

Mead High School - Ben Herzog, ASB President, presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mead High School. A joint Mead HS/Mt. Spokane HS Food Drive has, so far, resulted in the collection/donation of over 2,000 lbs. of food to the Mead Food Bank. At the recent *Pacific NW Marching Band Competition* that took place at Union Stadium, Mead HS placed 3rd followed very closely by Mt. Spokane who was 4th. At the upcoming Mead HS vs Gonzaga Prep football game both schools will participate in a *No White Flags* fundraiser with proceeds going to Team Gleason, a non-profit organization started by Steve Gleason to support individuals with ALS. Fall Sport athletic teams are doing very well. Mead HS ASB students are also working on Veterans Day plans that, in addition to an assembly, include a fundraiser benefiting homeless veterans. Mead HS will also be hosting a *Trunk or Treat* event.

Board/Staff Comments

Regarding the *Pacific NW Marching Band Competition*, President Cannon was very complimentary of the shows performed by both Mead and Mt. Spokane, noting their scores were separated by only one point.

Director Nolan, in complimenting the Cheer Programs at both Mead and Mt. Spokane, called attention to the recent opportunity elementary students, including his daughter, had to cheer with high school cheerleaders at a football game.

V. Continuing Business

A. 2nd Reading Policy & Procedure 2020 Revision

Course Design, Selection and Adoption of Instructional Materials

President Cannon, referencing a recent email from Director Nolan regarding the need for additional changes to this policy/procedure revision, and noting this is an action item, suggested the board either table/defer action or vote on the policy/procedure revision as presented.

Following discussion, that included reference to an OSPI November 1st revision adoption deadline, and Director Nolan noting the importance of making sure the board takes its time and approves/passes good policy, Director Nolan made a motion to table/defer action so that further discussion can take place at the upcoming, November 3, 2025 Work Session. Director Killman seconded the motion. The motion carried. Director Burchard abstained as he was not present for the policy/procedure revision discussion that took place at the October 6, 2025 Work Session.

B. 2nd Reading Policy & Procedure 4010 Revision

Learning Improvement

Learning & Teaching Assistant Superintendent Jay Jordan presented for second reading consideration a revision to Policy & Procedure 4010, Learning Improvement. The policy and procedure were adopted on January 27, 2003, with no revisions since that date.

In each draft document new proposed language was red and language to be deleted was crossed out/highlighted.

The revisions to the policy and procedure were discussion topics at the September 8, 2025 Work Session, September 22, 2025 Regular Board Meeting (first reading) and October 6, 2025 Work Session. Feedback from those discussions was incorporated into the presented draft documents.

The primary change to both the policy and procedure is replacing the term *Council for Learning Improvement* with *Building Leadership Team*. This change updates the policy/procedure to comply with current district practice.

Director Burchard made a motion to approve the second reading revisions to Policy and Procedure 4010, Learning Improvement, as presented. Director Nolan seconded the motion. The motion carried unanimously.

C. 2nd Reading Policy & Procedure 3241 Revision

Student Discipline

Superintendent Travis Hanson presented a revision to Policy & Procedure 3241, Student Discipline, for second reading consideration. This policy/procedure was adopted on September 10, 2018, with one revision taking place on June 27, 2022.

WSSDA Sample Policy 3241 and WSSDA Sample Procedure 3241 were used as the base/templates for the presented revisions. In each document new proposed language was red and WSSDA language to be deleted was crossed out/highlighted. Board members were also provided with a copy of a *Behavior Violation Matrix and Best Practices* document that is referenced in the

proposed procedure revision. The presented revisions comply with state law and current district practice.

The revisions were discussion topics at the September 22, 2025 Regular Board Meeting (first reading) and October 6, 2025 Work Session.

To help educate school administrators on student discipline law changes attorney Garrett Williams has completed one training with a second training scheduled for later in the month of October.

Director Killman asked if the revisions to this policy and procedure were brought forward because of recent changes to the teacher's contract. Superintendent Hanson shared there is no direct correlation between the new teacher contract and the presented revisions. New emergency rules regarding classroom exclusions were put into place in 2024 pending Public Comment on those rules. In July 2025 those rules were officially adopted hence the need to update the policy and procedure to reflect the officially approved rules.

Director Burchard made a motion to approve the second reading revisions to Policy and Procedure 3241, Student Discipline, as presented. Director Nolan seconded the motion. The motion carried unanimously.

D. 2nd Reading Policy 2331 Adoption Controversial Issues - Guest Speakers

Learning & Teaching Assistant Superintendent Jay Jordan presented the adoption of Policy 2331, Controversial Issues - Guest Speakers, for second reading consideration. This would be a new policy for the Mead School District.

WSSDA Sample Policy 2331 was used as the template for the presented policy adoption. Items deleted from the WSSDA version was highlighted/crossed out and new proposed language was red.

The adoption of this policy was a discussion topic at the September 22, 2025 Regular Board Meeting (first reading) and October 6, 2025 Work Session. Feedback from those discussions was incorporated into the presented 2nd reading policy draft.

Director Nolan, regarding the board's policy and procedure adoption/revision process, shared he likes the current practice of providing for board discussion/input at both Regular Board Meetings and Work Sessions.

Director Killman made a motion to adopt Policy 2331, Controversial Issues - Guest Speakers, as presented. Director Burchard seconded the motion. The motion carried unanimously.

E. 2nd Reading Policy 5281 Revision & Procedure 5281 Suspension Disciplinary Action & Discharge

Human Resources Director Keri Hutchins presented a revision to Policy 5281, Disciplinary Action & Discharge, and the suspension of Procedure 5281, for second reading consideration. Both the policy and procedure were adopted on October 8, 2012. There have been no revisions since that date.

The presented policy revision is identical to WSSDA Sample Policy 5281. Legal counsel recommends the district adopt the WSSDA version of this policy and, at the same time, suspend the current procedure (WSSDA no longer recommends having the procedure). The presented policy revision complies with state law and current district practice.

The revision to Policy 5281 and suspension of Procedure 5281 were discussion topics at the September 22, 2025 Regular Board Meeting (first reading) and October 6, 2025 Work Session.

Director Nolan made a motion to approve the second reading revisions to Policy 5281, Disciplinary Action & Discharge, and the suspension of Procedure 5281, as presented. Director Burchard seconded the motion. The motion carried unanimously.

VI. New Business

A. Consent Agenda

President Cannon read aloud the donations listed in the Consent Agenda and thanked those individuals and organizations for their generosity and support of Mead School District students.

Director Nolan made a motion to approve the Consent Agenda, as presented. Director Gray seconded the motion. The motion carried unanimously.

Consent Agenda

1. Hired Certificated Personnel:

Andreanna Rockwood	Learning & Teaching	Cert	1.0 FTE Continuing LAP teacher effective 9/10/25
Tija Smith-Wallis	Northwood	Cert	.2 FTE Continuing Spanish teacher effective 9/2/25 (in addition to .8 FTE Continuing)
Mardi Williamson	Highland	Cert	.4 FTE Continuing Intervention & Inclusion teacher effective 9/2/25 (in addition to .6 FTE Continuing)
Ellison Powers	Special Services	Cert	.4 FTE Continuing Elementary Resource Room teacher effective 9/10/25 + .4 FTE Continuing Elementary Resource Room teacher effective 9/22/25
Katie Booher	Creekside	Cert	1.0 FTE Leave Replacement 4 th Grade teacher 25/26 school year effective 9/2/25
Hannah Pelkie	Shiloh Hills	Cert	1.0 FTE Continuing 1 st Grade teacher effective 9/2/25
Isabel Smith	Brentwood	Cert	1.0 FTE Leave Replacement 3 rd Grade teacher 1 st semester 25/26 effective 9/2/25
Paige Buccola	Mead HS	Cert	1.0 FTE Continuing English teacher effective 9/2/25
Kari Hennessy	Learning & Teaching	Cert	.2 FTE Continuing LAP teacher in addition to .8 FTE Continuing effective 9/2/25
Shannon Wenman	Highland	Cert	.4 FTE Leave Replacement Science teacher 25/26 school year effective 9/12/25 + .4 FTE Leave Replacement Electives teacher 1 st semester 25/26 school year effective 9/29/25
Suzanne Swenland	Shiloh Hills	Cert	.4 FTE Leave Replacement Specialist time (in addition to .4 FTE Leave Replacement) 25/26 school year effective 9/2/25
John Drake	Brentwood	Cert	1.0 FTE Leave Replacement teacher 25/26 school year effective 9/16/25
Andrea McNitt	Midway	Cert	.4 FTE Non-Continuing Combo Support teacher 25/26 school year effective 9/29/25
Sharilyn Sorenson	Shiloh Hills	Cert	1.0 FTE Leave Replacement 2 nd grade teacher 25/26 school year effective 9/25/25
Denise Miller	Learning & Teaching	Cert	1.0 FTE Leave Replacement ELD teacher 25/26 school year effective 9/24/25
Courtney Broderick	Skyline	Cert	.4 FTE Leave Replacement 3 rd Grade teacher 1 st semester 25/26 school year effective 9/30/25 (in addition to .4 FTE Leave Replacement 25/26 school year)
Jocelyn Cook-Cox	Mead HS	Cert	.4 FTE Leave Replacement Sports Medicine teacher 25/26 school year effective 9/2/25

2. Hired Classified Personnel:

Olivia Aleta	Special Services/Creekside	Class	5.2 hrs/day Preschool Para Ed effective 9/5/25
Jared Bone	Mead HS	Class	6.15 hrs/day Spec Ed Para Ed effective 9/18/25
Brett Carlsen	Brentwood	Class	6.25 hrs/day Para Ed effective 9/25/25
Kyle Curtis	Custodial Services	Class	8 hrs/day Custodian effective 9/18/25
Amanda Dikes	Colbert	Class	6.12 hrs/day Para Ed effective 9/16/25
Matthew Hebert	Custodial Services	Class	8 hrs/day Custodian effective 9/11/25
Stacia Johnson	Brentwood	Class	6.25 hrs/day Spec Ed Para Ed effective 9/25/25
Zachary Johnson	Mountainside	Class	5.23 hrs/day Para Ed effective 10/1/25
Michael Keller	Transportation	Class	8 hrs/day Mechanic effective 9/24/25

Sara Malmsten	Highland	Class	4.25 hrs/day Para Ed effective 9/22/25
Kaitlyn Riddle	MLO	Class	6 hrs/day Spec Ed Para Ed effective 10/1/25
Andrea Skredsvig	Brentwood	Class	6.25 hrs/day Spec Ed Para Ed effective 9/25/25
Aliyah Tucker	Mt. Spokane	Class	6.15 hrs/day Para Ed effective 10/1/25
Kristi VanMatre Clements	Shiloh Hills	Class	3 hrs/day Para Ed effective 9/11/25
Kao Wagner	Skyline	Class	6.03 hrs/day Para Ed effective 9/24/25
Jessica Ziegler	Colbert	Class	6.03 hrs/day DLC Para Ed effective 9/16/25

3. **Hired Certificated Substitutes:**

Caroline Irwin	Evie Rooklidge	Courtney Martin	Sarahann Mercado-Zeski
Logan Schoesler	Anna Minto	Jody Croft	Rebecca Jones
Jacquelin Hatzke	Ian Lynch	Adrian Melendez	Gracie Liberta
Madilynn Huselblad	Nicole Arnold	Julie Loew	Kayleigh Sliman
Josh Watkins	Noah Ziemann	Lucas McGill	

4. **Hired Classified Substitutes:**

Leanne Ferris	Megan Smith	Leona McAuley	Darin Wiseman
Otto Bright	Brenda Burns	James Ketcham	Hannah Houghton
Jessica Gilliland	Ashlee Schultheis	Katherine Stoker	Tisha Jordan
Kirstin Thompson	Isabella Cooley	Palwahsa Harnid	

5. **Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.**

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **October 20, 2025**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 123841 to 124328** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 3,477,881.56
General Fund - PR	14,219,803.74
ASB Fund	101,179.05
Capital Projects Fund	25,896.42
Transportation Vehicle Fund	406,819.71

6. **Approved Co-Curricular, Supplemental & Extra-Curricular contracts.**

7. **Accepted the Following Donations:**

- \$1,000 from Jace & Tiffany Hilton to Mead HS Boys Cross Country
- \$500 from Randy & Mary Martin to Mead HS Boys Cross Country
- \$1,436.85 from Mead Sports Booster Organization to Mead HS Girls Soccer

8. **Approved Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, etc.):**

Scott Atkins	Transportation	Class	9/2/25 - 11/20/25
DeAnn Beeman	Special Services	Class	9/15/25 - 10/9/25
Sheri Eggleston	Highland	Class	9/2/25 - 6/16/26
Alexandra Horn	Brentwood	Class	10/6-9/25
Diane Mitchell	Northwood	Cert	9/22/25 - 12/12/25
Deborah Swanson	Highland	Class	10/8/25- 12/1/25
Ryley Warren	Brentwood	Class	10/3-31/25
Jacob Zachman	Highland	Cert	10/1/25 - 12/17/25
Karen Lonn	Meadow Ridge	Class	10/7/25 & 10/14/25
Yolanda Dooley	Mt. Spokane	Class	10/13-17/25
Joe Harless	Transportation	Class	11/3-11/25
Shelia Jalbert	Highland	Class	10/27/25 - 11/18/25
Laura Williams	Evergreen	Class	10/6-17/25 & 4/2/26
Jill Truxall	Northwood	Cert	.4 FTE 2 nd semester 25/26
Lisa King	Evergreen	Class	9/23/25 - 1/9/26
Jacobe Valenzuela	Brentwood	Cert	9/25/25 - 1/11/26
Julie Allen	Meadow Ridge	Cert	10/13/25 - 1/23/26
Cynthia Ellis	Highland	Class	10/20/25 - 1/7/26
Karen Lonn	Meadow Ridge	Class	2/1/26 - 5/1/26
John Shuba	Transportation	Class	11/12/25

9. **Declared the Following Items as Surplus:**

<u>Item</u>	<u>qty</u>	<u>Location</u>
SawStop Table Saw (S)	1	Mt. Spo
Powermatic Bandsaw	1	Mt. Spo
Delta Planer/Jointer	1	Mt. Spo

JET Spindle Sander	1	Mt. Spo	
Drill press	1	Mt. Spo	
Stand-up/Vertical Sheetgoods Saw	1	Mt. Spo	
Wood Master Combination Sander	1	Kevin's Shop	
Snow Plow	2	MMS	
Ex-Mark Stand-up mower	1	Storage bay 4	
Meyer De-Ice Spreader	1	MMS	
Small Utility Trailer	1	MMS	
Red Flatbed Trailer	1	MMS	
Gas Tank	1	MMS	
1994 GMC 2500 #261	1	MMS	VIN# 1GTFC24H&RE547411
1991 GMC 3500 4x4 #216	1	MMS	VIN# 1GDJK34K1ME521745
1996 Ford F-150 #217	1	MMS	VIN# 2FTEF15N3TCA49186
1990 Chevy 2500 #205	1	MMS	VIN# 1GCGK24K6LE250172
1991 Ford F-250 #209	1	MMS	VIN# 1FTHF25Y8MKA51154
RIGID 1/4 Impact Driver	2	Grounds Shop	
RIGID Drill Cordless	1	Grounds Shop	
RIGID Right Angle Grinder	2	Grounds Shop	
RIGID Sawzall	1	Grounds Shop	
RIGID Light	1	Grounds Shop	
RIGID Chop Saw	1	Grounds Shop	
Trinco- Dry Blast Sandblaster	1	Storage	
PEXTO- Sheet Metal Brake	1	Storage	
Old Basketball Duffle Bags (girls)	15	Mt. Spokane	
Old Basketball (girls) Uniform Kits (jersey + short)	30	Mt. Spokane	

10. Accepted Requests for Retirement/Resignation:

Rachel Bucholtz	Mead HS	Class	Resignation effective 10/10/25 (Para Ed)
Michelle Magni	Farwell	Class	Resignation effective 10/17/25 (Cook)
Destiny Maher	Colbert	Class	Resignation effective 9/30/25 (teacher)
Christopher Parkin	Mt. Spokane	Class	Resignation effective 6/17/25 (Para Ed)
Jennifer Richards	Mead HS	Class	Resignation effective 9/26/25 (Para Ed)
Alan Hill	Transportation	Class	Retirement effective 10/31/25 (driver)
Susan Madel	Prairie View	Class	Retirement effective 11/3/25 (cook)
Samual Mattingly	Transportation	Class	Retirement effective 10/6/25 (driver)
Richard McCarty	Mead HS	Class	Retirement effective 10/6/25 (custodian)
Jacob Harris	Brentwood	Class	Resignation effective 10/23/25 (Para Ed)
Olivia Aleto	Creekside	Class	Resignation effective 10/14/25 (Para Ed)

B. Student Travel Proposal Mead High School Girls Basketball

Learning & Teaching Assistant Superintendent Jay Jordan presented a request from Mead High School Girls Basketball, 12 athletes plus three adult chaperones including Head Coach Quantae Anderson, to travel to San Diego, California, December 26-31, 2025, to compete in the *Surf 'N Slam* basketball tournament.

The trip takes place during Winter Break so no school will be missed.

The estimated per student cost is \$275-\$400 with fundraising opportunities available. ASB funds will cover tournament fees.

Following discussion, that included Director Nolan referencing the need for the board to look at the district's Student Travel policy/procedure, specifically with regard to assuring chaperone consistency, Director Nolan made a motion to approve the request from Mead High School Girls Basketball to travel to San Diego, California, December 26-31, 2025, as presented. Director Gray seconded the motion. The motion carried unanimously.

C. Student Travel Proposal Mt. Spokane Yearbook

Learning & Teaching Assistant Superintendent Jay Jordan presented a request from Mt. Spokane Yearbook, 8 students plus 1-2 adult chaperones including Yearbook Advisor Susan Best, to travel to Nashville, Tennessee, November 13-16, 2025, to take part in the JEA Convention. At this convention students will attend sessions, led by industry professionals, on various aspects of journalism and yearbook production.

Students will miss two days of school, November 13 and November 14, and Ms. Best will need a substitute teacher for those same two days.

The estimated per student cost is \$500 with fundraising opportunities available. ASB funds will cover the remaining trip expenses.

Director Burchard made a motion to approve the request from Mt. Spokane Yearbook to travel to Nashville, Tennessee, November 13-16, 2025, as presented. Director Gray seconded the motion. The motion carried. Director Nolan abstained as he has a child who is a Mt. Spokane Yearbook student and will be a JEA Convention participant.

D. Student Travel Proposal Mead High School DECA

Learning & Teaching Assistant Superintendent Jay Jordan presented a request from Mead High School DECA, 10 students plus two adult chaperones including DECA Advisor Brandon Butler, to travel to Arlington, Virginia, November 20-23, 2025, to take part in the DECA Power Trip Leadership Conference. This conference is designed to help prepare students for DECA competitions and instruct current DECA officers in how to train next year's officers.

Students will miss two days of school, November 20 and November 21, and Mr. Butler will need a substitute teacher for those same two days.

The estimated per student cost is \$300 with fundraising opportunities available. ASB and CTE funds will cover the remaining trip expenses.

In response to a question from Director Nolan it was confirmed the female chaperone for the trip is the wife of Brandon Butler. Director Nolan expressed personal reservations about this husband/wife chaperone arrangement. Regarding CTE funding, Dr. Jordan confirmed CTE monies are provided by the state.

Director Burchard made a motion to approve the request from Mead High School DECA to travel to Arlington, Virginia, November 20-23, 2025, as presented. Director Killman seconded the motion. The motion carried unanimously.

E. 1st Reading Policy 1111 Revision Oath of Office

Superintendent Travis Hanson presented a revision to Policy 1111, Oath of Office, for first reading, non-action, consideration. This policy was adopted on January 29, 2007. There have been no revisions to the policy.

WSSDA Sample Policy 1111 was used as the template for the presented revision. New WSSDA language was highlighted/red and language no longer included in the WSSDA policy was crossed out/highlighted.

During the 2025 Legislative Session the Legislature affirmed and strengthened oath of office requirements for school board directors in House Bill 1296, Sec. 305(2). Before directors can be seated to undertake their duties, they must swear an oath, not only to the U.S. Constitution, but also to the Constitution and laws of the state of Washington. The addition of the phrase, *laws of the state of Washington*, is a new oath requirement.

For the record, President Cannon stated/affirmed no board member has broken any state law in connection with their role as a member of the Mead School District Board of Directors.

This was a first reading, non-action, item.

VII. Reports

A. Superintendent's Report

Superintendent Hanson shared the following:

1. The district's Technology Committee recently hosted a community event, *Parenting in the Digital Age*, that was attended by approximately 30 individuals. Superintendent Hanson thanked Assistant Superintendent Jared Hoadley and committee members for their work in sponsoring the informative evening.
2. On October 21st the district's Safety & Security Committee, led by Assistant Superintendent Jared Hoadley, will host a community meeting at Northwood Middle School.
3. The week of October 20th is *School Bus Safety Week*. Superintendent Hanson expressed appreciation to the entire Transportation Department led by Tony Davis (Director) and Scott Cole (Assistant Director) for providing great customer service to Mead School District students and parents as they safely transport students to and from school, athletic competitions and other school related activities.
4. Congratulations were extended to Brentwood 3rd grade teacher Jolene Sundheim who was named *EWU Teacher of the Month* for October. Ms. Sundheim is one of many excellent educators teaching in the Mead School District.
5. State Senator Leonard Christian will be visiting Mt. Spokane High School on Wednesday, October 22nd. In addition to touring the school facility the visit will include the opportunity to observe some of the specific programs offered at Mt. Spokane.
6. NAC has completed the facilities *Study and Survey* that is required every six years. Facilities & Planning Director Ned Wendle will share results and seek board approval of this report at an upcoming board meeting. The report information will be used to update the district's 25-Year Facilities Plan and, additionally, help inform the work of a future Facilities Planning Committee.
7. The work of the district's Balanced Calendar Committee, led by Heather Havens, will be a discussion topic at the upcoming, November 3rd, Work Session. Ms. Havens is currently talking with MEA about Elementary Conferences and the possibility of moving February conferences to March.

VIII. Remarks for the Good of the Schools – Public Comment on Non-Agenda Items

Erica Sneddon, Mead School District parent of five children who are MLO (North Star) students, addressed the board regarding frustrations around curriculum, noting in particular long delays in receiving curriculum and the lack of adequate administrative support staff at MLO to handle ordering curriculum for nearly 1000 students. To listen to her comments in their entirety please visit www.mead354.org/board where you can access a link to the Zoom recording of the meeting.

IX. Adjourn

The meeting was adjourned at 6:50 pm.

President

Secretary



**Board Work Session Minutes
Monday, November 3, 2025**

The Board of Directors held a Work Session on Monday, November 3, 2025. The meeting began at 6:00 pm and was held at District Office. Directors Cannon, Gray, Burchard, Nolan and Killman were present. Also attending were Superintendent Travis Hanson and Learning & Teaching Assistant Superintendent Jay Jordan.

I. Balanced Calendar Discussion

Heather Havens, Executive Director Special and Alternative Programs, who chaired the district's Balanced Calendar Committee, shared two calendar options for the upcoming 2026-2027 school year. These options were the culmination of several months of work by the committee.

Information shared included the following:

- Mead, along with other school districts in the Spokane region, has been considering calendar changes/options that redistribute instructional days more evenly throughout the year resulting in a more balanced school calendar.
- The differences between the current "traditional" calendar, a "balanced" calendar and a "year-round" calendar were shared. All options include 180 school days and a minimum of 1080 instructional hours.
- The committee, represented by a good cross-section of the community, included 16 Mead staff members and 10 Mead parents.
- The committee met seven times with the first meeting taking place on February 5, 2025 and the last meeting taking place on October 8, 2025.
- Input considered by the committee was shared. This included survey results from students (1751 submissions) and staff/parents (1647 submissions). The top five "benefits" and top five "concerns" from each survey were reviewed.

In each of the presented calendar options (attached) school starts prior to Labor Day, August 26th, and ends on June 16th, with Winter Break (December 21st - January 1st) and Spring Break (April 12th - April 16th) being the same. The primary difference in the options is that Option A has a week long break February 15th - February 19th (Monday, February 15th is President's Day) with Option B having a week long break November 23rd - November 27th (Thursday, November 26th is Thanksgiving).

Discussion included the need for more parent voice, notation that should Option A be selected the Boys & Girls Club would be open the week of February 15th - February 19th and explanation that the Mead School District has a long-standing past practice of presenting two calendar options for staff to vote on each school year. Board action on the 2026-2027 calendar is scheduled for the December 8th meeting but can, if more time is needed, be postponed.

II. Policy/Procedure 2020 (Course Design, Selection and Adoption of Instructional Materials) Revision Continued Discussion

A revision to Policy/Procedure 2020, Course Design, Selection and Adoption of Instructional Materials, has been discussed/considered at several board meetings. Discussion began on August 11th at a Work Session, and most recently second reading action on the revisions was tabled at the October 20th Regular Board Meeting to allow for more discussion at this Work Session.

To underscore the importance of accountability, particularly in the sections of the procedure related to Supplemental Instructional Materials and Temporary Supplemental Instructional Materials, Director Gray referenced a middle school novel example that happened just this fall where appropriate processes were not followed. While this may be a “one off” situation it highlights the need for really good policy. Regarding this situation, Superintendent Hanson assured he will be investigating the matter and noted clarity in how materials are approved/implemented is very important. Because the district, for many years, has not had money to adopt curriculum, the system as a whole is using a lot of supplemental materials. Superintendent Hanson added that this is a classic example of a system in need of better processes.

Regarding Procedure 2020, there was lengthy discussion on the revisions, particularly as they relate to Supplemental Instructional Materials and Temporary Instructional Materials. Based on this discussion Learning & Teaching Assistant Superintendent Jay Jordan will revise the second reading draft procedure incorporating agreed upon changes. The policy/procedure will be brought forward for second reading action at the upcoming November 17, 2025 Regular Board Meeting.

III. Policy/Procedure 5254 (Staff Expression) Adoption Discussion

Board members were provided with a rough draft of Policy/Procedure 5254, Staff Expression. Discussion included extending the classroom display language to include the entire building and a suggestion that a reference to RCW 28A.405.030 be added to the policy. It was the consensus of the board to have the policy/procedure reviewed by legal counsel prior to bringing it forward for first reading consideration.

IV. Discipline Appeals Council Discussion

Referencing the shorter timelines associated with board appeals in the new student discipline policy/procedure, Superintendent Hanson shared the law allows the board to establish a Discipline Appeals Council with members (minimum of three) appointed by the school board.

Discussion included having a board member serve as the committee chair and the need for the council to be properly trained. Superintendent Hanson will reach out to other school districts who are utilizing a Discipline Appeals Council to learn about how they are operating.

V. Policy/Procedure 3240 (Student Conduct Expectations & Reasonable Sanctions) Suspension Discussion

With the recent approval of revisions to Policy/Procedure 3241, Student Discipline, Superintendent Travis Hanson shared there is now no need for Policy/Procedure 3240, Student Conduct Expectations & Reasonable Sanctions, as the provisions set forth in that policy/procedure have been incorporated into the new student discipline policy/procedure. Superintendent Hanson additionally noted WSSDA no longer has policy/procedure 3240 in its policy/procedure catalog.

The suspension of policy/procedure 3240 will be included for board approval in the November 17, 2025 Consent Agenda.

VI. Superintendent Update

Superintendent Hanson updated the board on the following topics:

- ESD 101 currently operates an ECEAP preschool program as part of Mead's Early Learning Program at Creekside Elementary. The district is in the early stages of exploring the possibility of taking over this program. Central Valley did this approximately six years ago. Additional information will be shared with the board in January or February on this topic.

- Attorney Garrett Williams recently completed the second of two student discipline trainings with school administrators. Upcoming will be Special Education training presented by an attorney from Stevens Clay.

VII. Adjourn

The meeting was adjourned at 9:35 pm.

President

Secretary

Option A

SCHOOL DISTRICT

2026-27 Academic Master Calendar

2026

AUGUST

4 Student Days

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 ₃₀	24 ₃₁	25	26	27	28	29

SEPTEMBER

21 Student Days

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

CALENDAR NOTES

Late Start Info
(does not apply to MLO)

School starts 40 minutes later on Wednesdays, with the exception of: 9/2, 10/7, 1/20, 2/3, 6/9, 6/16

Early Release Times*

*unless otherwise noted at right
Elementary (TK-K-5): 12:45 pm
Middle School (6-8): 11 am
High School (9-12): Release at 10:40 am, buses leave at 11 am

OCTOBER

21 Student Days

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

17 Student Days

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER

14 Student Days

S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

2027

JANUARY

19 Student Days

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 ₃₁	25	26	27	28	29	30

FEBRUARY

15 Student Days

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH

21 Student Days

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL

17 Student Days

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY

19 Student Days

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 ₃₀	24	25	26	27	28	29

JUNE

12 Student Days

S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- First/Last Day/School Resumes
- Non-Student Day
- Holiday (No School)
- Elementary Conferences (No School)
- Snow Make-Up Day (No School)
- No Late Start

○ Date noted in right-hand column

Mead School District

District Office
2323 E Farwell Rd
Mead, WA 99021
www.mead354.org

(509) 465-6000



August

- 26 1st Day of School (Gr. 1-12)
- 31 1st Day of K & TTK

September

- 2 NO LATE START
- 3 1st Day of PreSchool
- 7 Labor Day (No School)

October

- 7 NO LATE START
- 7-9 Elementary Conferences (Half-day 10/7 with early release at 12:45 p.m., Non-Student Days 10/8 & 10/9)
- 16 Learning Improvement Day (Non-Student Day)

November

- 11 Veterans Day
- 25-27 Thanksgiving Break

December

- 21-Jan 1 Winter Break

January

- 4 School Resumes
- 18 Martin Luther King Jr. Day
- 20 NO LATE START
- 22 End 1st Semester (Secondary Early Release at 11 a.m.)

February

- 3 NO LATE START
- 3-5 Elementary Conferences (Half-day 2/3 with early release at 12:45 p.m., Non-Student Days 2/4 & 2/5)
- 15 Presidents' Day
- 16-19 Mid-Winter Break

March

- 19 Learning Improvement Day (Non-Student Day)
- 22 Snow Make-Up Day (No School)

April

- 12-16 Spring Break

May

- 28 Non-Student Day
- 31 Memorial Day

June

- 9 NO LATE START
- 10 Last Day of Preschool
- 16 NO LATE START + Last Day of School (Elementary early release at 12:00 p.m., Secondary early release at 11 a.m.)
- 17 Snow Make-Up Day (No School)
- 18 Juneteenth (Observed)

Option B MEAD SCHOOL DISTRICT

2026-27 Academic Master Calendar

2026

AUGUST

4 Student Days

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 ₃₀	24 ₃₁	25	26	27	28	29

SEPTEMBER

21 Student Days

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

CALENDAR NOTES

Late Start Info
(does not apply to MLO)

School starts 40 minutes later on Wednesdays, with the exception of: 9/2, 10/7, 1/20, 2/3, 6/9, 6/16

Early Release Times*

*unless otherwise noted at right
Elementary (TK-K-5): 12:45 pm
Middle School (6-8): 11 am
High School (9-12): Release at 10:40 am, buses leave at 11 am

OCTOBER

21 Student Days

S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

15 Student Days

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER

14 Student Days

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2027

JANUARY

19 Student Days

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 ₃₁	25	26	27	28	29	30

FEBRUARY

18 Student Days

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MARCH

20 Student Days

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL

17 Student Days

S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY

19 Student Days

S	M	T	W	T	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 ₃₀	24 ₃₁	25	26	27	28	29

JUNE

12 Student Days

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- First/Last Day/School Resumes
- Non-Student Day
- Holiday (No School)
- Elementary Conferences (No School)
- Snow Make-Up Day (No School)
- No Late Start

○ Date noted in right-hand column

Mead School District

District Office

2323 E Farwell Rd

Mead, WA 99021

www.mead354.org

(509) 465-6000



August

- 26 1st Day of School (Gr. 1-12)
- 31 1st Day of K & TTK

September

- 2 NO LATE START
- 3 1st Day of PreSchool
- 7 Labor Day (No School)

October

- 7 NO LATE START
- 7-9 Elementary Conferences (Half-day 10/7 with early release at 12:45 p.m., Non-Student Days 10/8 & 10/9)
- 16 Learning Improvement Day (Non-Student Day)

November

- 11 Veterans Day
- 23-27 Thanksgiving Break

December

- 21-Jan 1 Winter Break

January

- 4 School Resumes
- 18 Martin Luther King Jr. Day
- 20 NO LATE START
- 22 End 1st Semester (Secondary Early Release at 11 a.m., Elementary Early Release at 12:45 p.m.)

February

- 3 NO LATE START
- 3-5 Elementary Conferences (Half-day 2/3 with early release at 12:45 p.m., Non-Student Days 2/4 & 2/5)
- 12, 15 No School, Presidents' Day

March

- 18 Learning Improvement Day (Non-Student Day)
- 19 Non-Student Day
- 22 Snow Make-Up Day (No School)

April

- 12-16 Spring Break

May

- 28 Non-Student Day
- 31 Memorial Day

June

- 9 NO LATE START
- 10 Last Day of Preschool
- 16 NO LATE START + Last Day of School (Elementary early release at 12:00 p.m., Secondary early release at 11 a.m.)
- 17 Snow Make-Up Day (No School)
- 18 Juneteenth (Observed)

MEAD SCHOOL DISTRICT

Board Meeting of November 17, 2025
Continuing Business

V.A.

Agenda Item: **2nd Reading Policy & Procedure 2020 Revision**
Course Design, Selection and Adoption of Instructional Materials

Background: A revision to Policy & Procedure 2020, Course Design, Selection and Adoption of Instructional Materials, is being presented for second reading consideration. The policy and procedure were adopted on May 24, 1978, with revisions approved on February 25, 1981, January 9, 2012 and February 9, 2015.

WSSDA Sample Policy 2020 and WSSDA Sample Procedure 2020 were used as the base/templates for the presented revisions.

At the August 11, 2025 Work Session proposed revisions to Policy & Procedure 2020 were first presented for board consideration/discussion. Using feedback from that meeting revised draft documents were presented/discussed at the September 8, 2025 Work Session. After incorporating suggested changes from September 8th, the policy/procedure revision was presented for first reading, non-action, consideration at the September 22, 2025 Regular Board Meeting. At the October 6, 2025 Work Session discussion continued on the revisions to the policy/procedure.

This was followed by the board tabling/deferring action at the October 20, 2025 Regular Board Meeting so that further discussion could take place at the November 3, 2025 Work Session. The attached policy/procedure drafts have incorporated revisions based on the November 3rd discussion. Because of the number of drafts leading up to this second reading, the presented policy and procedure drafts are clean copies. For comparison purposes the WSSDA sample policy and procedure, as well as current Policy and Procedure 2020, are also attached.

Staffing Implication: None

Recommendation: Approval of the presented second reading revision to Policy and Procedure 2020, Course Design, Selection and Adoption of Instructional Materials, is recommended.

Attachments:

- Draft Policy 2020
- Draft Procedure 2020
- WSSDA Sample Policy 2020
- WSSDA Sample Procedure 2020
- Current Policy 2020
- Current Procedure 2020



COURSE DESIGN, SELECTION AND ADOPTION OF INSTRUCTIONAL MATERIALS

The board recognizes its responsibility for improving and growing the schools' educational programs. To this end, course designs will be evaluated, adapted, and developed on a continuing basis. Instructional materials shall be selected to ensure alignment with state learning standards and enable all students to master foundational skills and knowledge to achieve college and career readiness.

I. Definitions

For the purpose of policy and procedure 2020, the following definitions will apply:

A. Course Design is the process that includes identifying and sequencing essential content to support students' skill development towards state learning standards. Course design involves providing teachers with appropriate instructional materials, professional development, and support systems as they implement the course.

B. Instructional Materials are materials designed for students and their teachers as learning resources to help students acquire facts and skills, develop cognitive processes, and meet state learning standards. Instructional materials may be printed or digital and may include textbooks, technology-based materials, other educational media, and assessments. They may carry different licensing types, from open to all rights reserved. For the purposes of this policy, there are five categories of instructional materials:

Core Instructional Materials are the primary instructional resources for a given course. They are district-approved and provided to all students to help meet learning standards and provide instruction toward course requirements.

Alternative Core Materials are the primary instructional materials for a given course used with a subset of students. These materials are intended to replace approved core materials and may be used for specialized course offerings or flexible learning environments.

Intervention Materials are designed to support strategic or intensive intervention for students at risk of not meeting established learning standards. Intervention materials are used with students to accelerate progress toward particular learning goals based on systematic assessment, decision-making, and progress monitoring.

Supplemental Instructional Materials are used in conjunction with the core instructional materials of a course that are not expressly required by the school or district and are instead selected at a teacher's discretion, and with the approval of the building principal. These items extend and support instruction. They include, but are not limited to, excerpts from works of literature/non-fiction works,

periodicals, visual aids, video, sound recordings, computer software (i.e. - web-based applications), and other digital content. District staff should, as much as practical, use consistent supplemental materials for middle school and high school core classes both within and across schools.

When any novel or other complete work is used as a required component of instruction for students within a class, course, or grade level (small or large group) - and serves as a foundational text for a unit or extended study - such materials shall be considered instructional materials that require review and approval from the building principal and IMC.

Temporary Supplemental Materials are those items used in conjunction with the core instructional materials of a course that are of interest or value for a short period and are chosen within district-established guidelines. They are not intended to supplant the adopted curriculum nor be used on a regular instructional basis. Examples might include timely articles from relevant, reliable sources, websites, or news broadcasts. The use of temporary supplemental materials for over one year requires consideration of the material as either part of the core instructional material for a course or supplemental material for the course, depending on the nature and scope of the material.

C. Instructional Materials Committee is the body that recommends core instructional materials to the board based on superintendent-established procedures.

II. Course Design

The superintendent or designee will establish procedures for course design that provide for the regular review of selected content areas and implementation of any suggested changes and for the involvement of community representatives and staff members at appropriate times.

III. Selection and Adoption of Instructional Materials

The primary objective in selecting instructional materials is to implement, enrich, and support the educational program of the schools. All instructional materials will be selected in conformance with applicable state and federal laws, goals and learning standards of the district and state, and Procedure 2020.

The board is responsible for adopting all core instructional materials used in the district.

The superintendent or designee will establish procedures for core material, alternate core, and intervention material selection and adoption using criteria around evidence-based practices.

The superintendent or designee will ensure that the district maintains a list of all core instructional materials used within the school curriculum and that it is available for public review in person or online.

The board intends for the superintendent to delegate responsibility for examining, evaluating, and selecting all supplemental and temporary supplemental materials to the district's professional staff. This includes preparing all student reading lists. Staff will rely on reason and professional

judgment in selecting high-quality supplemental materials that align with state learning standards and are appropriate for their students' instructional programs, developmental levels, and interests.

Legal References:

- RCW 28A.150.230 District school directors' responsibilities
- RCW 28A.320.230 Instructional materials □□□ Instructional materials committee
- RCW 28A.320.170 Tribal history and culture [as amended by SSB 5433]
- RCW 28A.405.060 Course of study and regulations
- Enforcement □□□ Withholding salary warrant for failure
- Chapter 28A.640 RCW Sexual Equality
- WAC 180-44-010 Responsibilities related to instruction
- WAC 392-190-055 Textbooks and instructional materials □□□ Scope □□□ Elimination of bias
- RCW 28A.320.233 Student materials □□□ Denial based on protected class prohibited □□□ Complaint procedure
- RCW 28A.320.235 Supplemental instructional materials □□□ Policies and procedures □□□ Definitions
- RCW 28A.345.130 Model policy and procedure for instructional materials □□□ Diverse and inclusive curricula
- Chapter 28A.642 RCW Discrimination Prohibition

Management Resources:

- 2015 - December Issue
- 2025 - April Issue

Adopted: May 24, 1978
Revised: February 25, 1981
Revised & Renumbered: January 9, 2012
Revised: February 9, 2015
Revised:



COURSE DESIGN, SELECTION AND ADOPTION OF INSTRUCTIONAL MATERIALS

For the purposes of this procedure, the definitions from Policy 2020 will apply.

District course design and core instructional materials should be regularly reviewed to ensure their ongoing alignment with state law, teaching and learning standards, and research-based best practices. All students will receive high-quality core instruction and, as appropriate, strategic and intensive intervention supports matched to their needs.

I. Course Design

A. Existing Courses

The superintendent or designee will establish a regular cycle of course design review and development that includes examination by review committees composed of district learning and teaching directors and, as appropriate, external content area experts. This review cycle should be based on student needs, changing demographics, and funding. The cycle should cover each content area to ensure current course relevance. The course design process should review the following:

1. Relevance, rigor, and alignment to state learning standards
2. Efficacy of core, alternative core, and intervention instructional materials that support student learning
3. Processes and resources used to assess student progress and address teacher professional learning

Based on this review, the following might occur:

1. Affirmation of continued use of current processes and instructional materials
2. Establishment of a timeline for completion of recommended tasks
3. Creation and assignment of tasks to subcommittees as required to select, write, or revise the course design
4. Recommendation of new instructional materials selection to the Instructional Materials Committee (IMC)
5. Design of course implementation and staff development plans
6. Identification of projected budget needs in accordance with established timelines
7. Maintained communications with impacted stakeholders

B. New Courses or Major Modifications to Existing Courses

The superintendent or designee will review new course offerings or major course modifications that propose significant changes to course objectives or scope before they are scheduled to

ensure that the course is rigorous, uses appropriate instructional materials, and is carefully considered part of the school's college and career pathways. New course proposals are submitted to department of learning and teaching for review using 2020F [Secondary Course Proposal Form](#).

When implementing new or modified courses requires adopting new instructional resources, the IMC will consider those resources using the process outlined in this procedure.

II. Selection and Adoption of Instructional Materials

For the purposes of this procedure, instructional materials used in the district will be classified as core, alternative core, intervention, supplemental, and temporary supplemental. They shall be selected according to the following procedures. The principal is responsible for ensuring their certificated staff is familiar with this procedure. The district will provide the technical assistance necessary to accomplish this.

A. Roles and Responsibilities in the Selection and Adoption of Instructional Materials

Instructional Material Type	Role				
	Certificated Teaching Staff	Principal	Superintendent or Designee	Instructional Materials Committee (IMC)	School Board
Core Material	Representatives on IMC	Representatives on IMC	establish adoption procedure	recommend	adopt
Alternative Core	Identify	Principal and Certificated Staff	Direct & Select		
Intervention	Identify	Principal and Certificated Staff	Direct & Select		
Supplemental	Identify	Designate Selector			
Temporary Supplemental	Identify & Select*				

*Principal retains responsibility to ensure certificated teaching staff is familiar with and complies with Section VI of this procedure.

B. Social Studies Instructional Materials Review or Adoption

In compliance with [RCW 28A.320.170](#), when the board adopts or reviews the district's social studies course design, it will incorporate the history, culture, and government of the nearest federally recognized Indian tribe or tribes using the John McCoy (Iulilas) Since Time

Immemorial: Tribal Sovereignty in Washington State instructional materials on the Office of the Superintendent of Public Instruction (OSPI) website. The district may adapt these resources for regional relevance or integrate them into existing instructional materials.

During regularly scheduled reviews and revisions of its social studies and history courses, the district will collaborate with any federally recognized tribe within or near its boundaries to incorporate expanded and improved instructional materials about Indian tribes and create classroom and community cultural exchange programs. OSPI's Office of Native Education will help identify federally recognized Indian tribes whose reservations are in whole or in part within the district's boundaries and those nearest to the district.

The district will collaborate with OSPI on instructional areas regarding tribal government and history that are statewide in nature, such as the concept of tribal sovereignty and the history of federal policy towards federally recognized Indian tribes.

C. Inclusive Instructional Materials

The Mead School District will be in compliance with RCW 28A.345.130.

In adopting curricula and selecting instructional materials, the board must seek curricula and instructional materials that are culturally and experientially diverse as possible, recognizing that the availability of materials that include the histories, contributions, and perspectives of historically marginalized and underrepresented groups may vary.

D. Instructional Material Delivery Formats

Instructional materials may be delivered in many formats, including textbooks, technology-based materials, or other educational media.

E. Open Educational Resources

Open Educational Resources (OERs) are teaching and learning resources that reside in the public domain or have been released under an intellectual property license that permits their free use and re-purposing by others. A wide variety of free, high-quality instructional content is available, from supplemental to core instructional materials. Supplemental instructional materials may be found on OSPI's Washington OER Hub. District staff are encouraged to consider OERs when selecting instructional materials. OERs are subject to the same selection and adoption procedures as other instructional materials outlined in this document.

F. Technology-based Resources

As new technologies rapidly evolve, district educational technology staff should be involved early in selecting and adopting core instructional materials and in developing policy regarding selecting digital supplemental materials. Key considerations include evaluating district technological impacts, ensuring compliance with student privacy and data protection laws, and promoting equitable access for students and teachers.

III. Core Instructional Material Selection

A. Instructional Materials Committee

The IMC is formed to establish and monitor the evaluation and recommendation of core

materials used by the district in conformance with stated criteria. The committee will act upon requests for core material approval and evaluate and act upon a parent's ("parent" means a parent or legal guardian of a student enrolled in the district) requests for reconsideration of core materials.

Committee meetings will be held on a schedule determined by the district. If necessary, the committee chairperson may call special meetings. The committee secretary will provide department heads, principals, and program developers with copies of the committee meeting schedule.

In alignment with RCW 28A.320.230, the IMC will include the following: representative members from the district's professional staff, including those involved in curriculum development, and one or more parents of enrolled students, ensuring that parent members make up less than half of the committee's total membership.

The district will provide parents with reasonable notice of the opportunity to serve on the IMC and the terms of office for members. The district will also develop and implement a comprehensive outreach program to recruit a diverse pool of parent members that reflects the district's demographics and learning needs to the greatest extent possible. If the IMC cannot recruit at least one parent, it must report quarterly to the board and the public about its recruitment efforts.

The superintendent or designee will appoint members through the district's committee process. The board must approve membership. The chairperson and the secretary will be permanent members of the committee. Other members will have three-year terms. Temporary appointments of one year or less may be made to fill vacancies.

B. Criteria for Selection of Core Instructional Materials

Core instructional materials shall be selected based on the degree to which they do the following:

1. Demonstrate a likelihood of impact as shown by scientific or evidence-based research
2. Enable implementation of the district's developed curriculum and meet state standards and College Readiness requirements
3. Provide sufficient flexibility to meet the varied needs and abilities of the students served
4. Provide clear and appropriate differentiation components for English Language Learners, special education students, students with academic opportunity gaps, and highly capable students
5. Where appropriate, present balanced but differing views of issues, controversial or otherwise, so students may develop critical analysis and informed decision-making skills
6. Demonstrate consideration of appropriate formats (including technological, visual, and/or auditory components)
7. Support equitable access to learning and learning materials for all students, including the provision of appropriate, high-quality accessible instructional materials to all students with disabilities who require them
8. Are free of stereotyping and other forms of bias, recognizing that under certain circumstances, biased materials may serve as appropriate resources to present

contrasting and differing points of view, and biased materials may be employed to teach students about bias, stereotyping, and propaganda in historical or contemporary contexts. The Washington model resource, *Screening for Biased Content in Instructional Materials*, published by OSPI, should be consulted when selecting non-biased materials.

C. Identification of Core Instructional Materials

Core materials shall be initially selected by certificated staff assigned by the superintendent or designee. Materials must meet the Criteria for the Selection of Core Materials described above.

D. Recommendation of Core Instructional Materials

The staff assigned by the superintendent will recommend core instructional materials for the IMC to review. The IMC will review those materials in accordance with this procedure to ensure compliance with the described selection criteria and will use the instructional material evaluation guidance on the OSPI Course Design & Instructional Materials website.

Based on its evaluation, the IMC will recommend instructional materials to the board for adoption.

The board will ultimately decide what instructional materials are used and reference RCW 28A.320.230 and RCW 28A.320.233 for guidance.

E. Adoption of Core Instructional Materials

The board must approve core instructional materials before they are used in the classroom. Texts selected previously are exempt from this requirement.

F. Regularly Scheduled Core Material Updates

Any courses using district-adapted OER as their core instructional material shall annually convene a representative group of district teachers of the course to revise and improve the core material. Adaptations shall be based on teacher and student suggestions and data from state or district assessments identifying areas of lower student performance. Revised versions of the core material will be implemented for the following school year.

If the adaptations to the core material result in significant changes to course objectives or scope, the revised resource shall be forwarded to the IMC for consideration and formal recommendation for board adoption.

G. Exceptional Needs or Rapidly Changing Circumstances

The superintendent or designee may authorize the acquisition of alternative core instructional materials to meet exceptional needs or rapidly changing circumstances. However, expanded use of core instructional materials selected for exceptional needs will require adoption through the formal process.

H. Dual Credit Programs

Dual credit programs consistent with the requirements under Chapter 28A.600 RCW, may have varying course designs as necessitated by their course credit transfer requirements. See the OSPI Dual Credit Programs website for program-specific Frequently Asked Questions documents.

I. Field Testing

The superintendent or designee may consider using field testing as part of the adoption process. Field testing can provide a flexible opportunity to investigate the effectiveness of curricular approaches, instructional materials, or assessment resources through careful experimentation for an identified purpose based on student needs.

The superintendent may authorize trial-use core instructional material that is experimental and field-tested for no more than one school year before the materials must be adopted through the formal process.

J. Protest Procedure for Core Instructional Materials

In accordance with RCW 28A.320.230, the process for receiving, considering, and acting upon complaints regarding the district's core instructional materials is described below.

The decisions made under this process must comply with RCW 28A.320.233, be based on the selection criteria for core instructional material described in this procedure and **may apply only to the student or students whose parent or guardian submitted the complaint.**

1. **Submitting a Complaint:** A parent may submit a written complaint about core instructional materials to the principal of the school where the materials are being used.
2. **Seeking Resolution:** If the parent requests, the school will arrange a meeting with the parent, the principal, and a teacher using the materials in question to address the parent's concerns and find solutions.
3. **Committee Review:** If the issue cannot be resolved at the school level, the IMC will provide a written decision. The decision must be issued within 60 days of the meeting between the parent or within 90 days of receiving the complaint, whichever is later.
4. **Appeal Process:** The parent, a teacher using the reviewed materials, or the principal may appeal the IMC's decision by submitting a written request to the superintendent or designee. The superintendent's or designee's decision is final and cannot be appealed. Once a final decision is made, the same materials may not be reconsidered for at least three years unless the superintendent determines a significant change in circumstances has arisen.

IV. Intervention Instructional Material Selection

Instructional materials designed to support strategic or intensive intervention for students at risk of not meeting established learning standards will be approved by the superintendent or designee based on evidence from reputable sources (e.g., National Center on Response to Intervention, Johns Hopkins Best Evidence Encyclopedia).

Requests for review and removal of Intervention Instructional Materials will utilize the process described in Section VI.B. of this procedure.

V. Alternative Core Instructional Material Selection

The superintendent has established that certificated staff designated by the building principal will select these alternative core materials.

VI. Supplemental Instructional Material Selection and Temporary Supplemental Material Selection

From Policy

Supplemental Instructional Materials are used in conjunction with the core instructional materials of a course that are not expressly required by the school or district and are instead selected at a teacher's discretion, and with the approval of the building principal. These items extend and support instruction. They include, but are not limited to, excerpts from works of literature/non-fiction works, periodicals, visual aids, video, sound recordings, computer software (i.e. - web-based applications), and other digital content. District staff should, as much as practical, use consistent supplemental materials for middle school and high school core classes both within and across schools.

When any novel or other complete work is used as a required component of instruction for students within a class, course, or grade level (small or large group) - and serves as a foundational text for a unit or extended study - such materials shall be considered instructional materials that require review and approval from the building principal and IMC.

Temporary Supplemental Materials are those items used in conjunction with the core instructional materials of a course that are of interest or value for a short period and are chosen within district-established guidelines. They are not intended to supplant the adopted curriculum nor be used on a regular instructional basis. Examples might include timely articles from relevant, reliable sources, websites, or news broadcasts. The use of temporary supplemental materials for over one year requires consideration of the material as either part of the core instructional material for a course or supplemental material for the course, depending on the nature and scope of the material.

A. General Guidance

Staff should review the definitions of Supplemental Instructional Materials and Temporary Supplemental Instructional Materials in Policy 2020 to ensure compliance with the intent. When identifying these materials, certificated staff are expected to employ reasoned and professional judgment to select high-quality supplemental and temporary supplemental instructional materials appropriate for their students' instructional programs, developmental levels and interests.

B. Selection of Supplemental Instructional Materials and Temporary Supplemental Instructional Materials

The superintendent shall delegate responsibility for examining, evaluating, and selecting all supplemental and temporary supplemental materials to the certificated staff of the district. While these materials do not require item-by-item approval of the IMC, staff are expected to thoroughly

review such materials and give due consideration to the text complexity, developmental level of students, appropriateness of language or images, bias against racial, gender, ethnic, or other social groups, and other sensitive issues.

C. Controversial Issues

In identifying and selecting Supplemental Instructional Materials and Temporary Supplemental Instructional Materials, staff should consult with administrative leadership if materials address current and contentious social and/or political issues (also see Policy 2331: Controversial Issues). For example, materials addressing issues such as politics, religion, sexuality and race often are sensitive or controversial. This is not intended as a comprehensive list and exercise of sound professional judgement and common sense is expected of certificated teaching staff when assessing if a topic warrants consultation with leadership. Inclusion of contentious issues in Supplemental Instructional Materials and Temporary Supplemental Instructional Materials may be appropriate for encouraging participation and enabling student growth, but the topic must have direct relevance to the course's overall content and learning objectives, and clearly align with applicable state learning standards.

In any such case, staff shall present various perspectives in a balanced manner, addressing all sides of an issue without bias and without promoting a particular point of view. Staff shall provide for the free and orderly flow and examination of ideas so that students may gain the skills to gather and arrange facts, discriminate between facts and opinion, discuss differing viewpoints, analyze problems, and use reasonable evidence to draw their own conclusions.

Furthermore, principals and certificated staff should recognize parents have the right to opt-out of certain materials if they deem it violates their right to direct their child's religious upbringing (see also Policy 2340). Staff should consider whether parental opt-out is a foreseeable likelihood and be prepared to support student(s) with alternative materials.

The district's Learning & Teaching Department will provide technical assistance, guidance and support as needed. Decisions to deny use of Supplemental Instructional Materials or Temporary Supplemental Instructional Materials must be in conformity with RCW 28A.320.233.

D. Requests for Review and Removal of Supplemental Instructional Materials and/or Temporary Supplemental Instructional Materials

The decisions made under this process must comply with RCW 28A.320.233, will be based on the criteria for selecting supplemental instructional materials described in this procedure, **and may apply only to the student or students whose parent submitted the complaint.**

1. **Request for Review:** A parent may submit a written request to review and remove supplemental instructional materials to the applicable teacher and principal.
2. **Seeking Resolution:** If the parent requests, the school will arrange a meeting with the parent, the principal, and the teacher to address the parent's concerns and find solutions.
3. **Principal's Decision:** If the issue cannot be resolved, the principal, in consultation with a teacher-librarian, will review the materials and issue a written decision on whether to remove them. The decision must be issued within 30 days

of meeting with the parent or within 60 days of receiving the complaint if the parent doesn't request a meeting.

4. **Appeal Process:** If the parent or teacher disagrees with the principal's decision, they may appeal to the superintendent or designee in writing. The superintendent's or designee's decision is final and cannot be appealed. Once a final decision is made, the same materials may not be reconsidered until the following school year unless the superintendent determines a significant change in circumstances arises.

VII. Citizen Access to View Educational Materials

The Mead School District is committed to transparency in education materials, with particular emphasis on allowing parents of district students full and easy access to material used in their child's classes.

Community members are invited to review any core instructional materials in current or proposed use. Such review may be accomplished at the school, district office, or online. The review and examination process should be arranged to avoid disrupting the educational program. Core materials should be reviewed with the knowledge of district objectives in mind.

Community members may also view other educational materials as well, but such request must specify the relevant course and materials with sufficient detail for staff to reasonably identify the material requested. The ability for community members to request to view materials does not create a requirement for certificated staff, building principals or any other district staff to create an all-inclusive list of materials to be used in course work. However, if such a list exists for a particular course, and is requested by the community member, it shall be provided.

In the case of parents, district staff shall, to the maximum extent practical, make educational materials accessible without requiring a special request or action for review. Methods for providing such access include district provided textbooks or other published material students can take home, materials printed by the district and used in class that students can take home, and digital materials or web links posted on school district online platform or other district adopted software tool. Video, audio or web-based materials may require some context explaining their use in the classroom and should be from the same source as used by staff in the classroom environment. Copyrighted or proprietary materials may require in-person viewing the school or district office. When necessary, use the guidelines for community members to view educational materials described in this section.

VIII. Excluding Student from a Program/Opt-Out

Upon a parent/guardian's written request based on sincerely held religious beliefs, the District will excuse a student from identified lesson(s) or material(s) and provide a reasonable, non-stigmatizing alternative. Excused students will not be penalized academically. Requests should specify the material or unit; the District will respond within five (5) school days.

Adopted: May 24, 1978

Revised: February 25, 1981

Revised & Renumbered: January 9, 2012

Revised: February 9, 2015

Revised:

Policy Console - WSSDA

Policy: 2020
Section: 2000 - Instruction

Course Design, Selection, and Adoption of Instructional Materials

The board recognizes its responsibility for improving and growing the schools' educational programs. To this end, course designs will be evaluated, adapted, and developed on a continuing basis. Instructional materials shall be selected to ensure alignment with state learning standards and enable all students to master foundational skills and knowledge to achieve college and career readiness.

I. Definitions

For the purpose of policy and procedure 2020, the following definitions will apply:

- A. **Course Design** is the process that includes identifying and sequencing essential content to support students' skill development towards state learning standards. Course design involves providing teachers with appropriate instructional materials, professional development, and support systems as they implement the course.
- B. **Instructional Materials** are materials designed for students and their teachers as learning resources to help students acquire facts and skills, develop cognitive processes, and meet state learning standards. Instructional materials may be printed or digital and may include textbooks, technology-based materials, other educational media, and assessments. They may carry different licensing types, from open to all rights reserved. For the purposes of this policy, there are five categories of instructional materials:

Core Instructional Materials are the primary instructional resources for a given course. They are district-approved and provided to all students to help meet learning standards and provide instruction toward course requirements.

Alternative Core Materials are the primary instructional materials for a given course used with a subset of students. These materials are intended to replace approved core materials and may be used for specialized course offerings or flexible learning environments.

Intervention Materials are designed to support strategic or intensive intervention for students at risk of not meeting established learning standards. Intervention materials are used with students to accelerate progress toward particular learning goals based on systematic assessment, decision-making, and progress monitoring.

Supplemental Instructional Materials are used in conjunction with the core instructional materials of a course that are not expressly required by the school or district and are instead selected at a teacher's discretion. These items extend and support instruction. They include, but are not limited to, books, periodicals, visual aids, video, sound recordings, computer software, and other digital content.

Temporary Supplemental Materials are those items used in conjunction with the core instructional materials of a course that are of interest or value for a short period and are chosen within district-established guidelines. They are not intended to supplant the adopted curriculum nor be used on a regular instructional basis. Examples might include timely articles from relevant, reliable sources, websites, or news broadcasts. The use of temporary supplemental materials for over one year requires consideration of the material as either

part of the core instructional material for a course or supplemental material for the course, depending on the nature and scope of the material.

C. Instructional Materials Committee is the body that recommends core instructional materials to the board based on superintendent-established procedures.

II. Course Design

The superintendent or designee will establish procedures for course design that provide for the regular review of selected content areas and implementation of any suggested changes and for the involvement of community representatives and staff members at appropriate times.

III. Selection and Adoption of Instructional Materials

The primary objective in selecting instructional materials is to implement, enrich, and support the educational program of the schools. All instructional materials will be selected in conformance with applicable state and federal laws, goals and learning standards of the district and state, and Procedure 2020.

The board is responsible for adopting all core instructional materials used in the district.

The superintendent or designee will establish procedures for core material, alternate core, and intervention material selection and adoption using criteria around evidence-based practices.

The superintendent or designee will ensure that the district maintains a list of all core instructional materials used within the school curriculum and that it is available for public review in person or online.

The board intends for the superintendent to delegate responsibility for examining, evaluating, and selecting all supplemental and temporary supplemental materials to the district's professional staff. This includes preparing all student reading lists. Staff will rely on reason and professional judgment in selecting high-quality supplemental materials that align with state learning standards and are appropriate for their students' instructional programs, developmental levels, and interests.

Cross References:

2027 - District Ownership of Staff-Created Work

Legal References:

RCW 28A.150.230 District school directors' responsibilities
RCW 28A.320.230 Instructional materials ☐☐☐ Instructional materials committee
RCW 28A.320.170 Tribal history and culture [as amended by SSB 5433]
RCW 28A.405.060 Course of study and regulations ☐☐☐ Enforcement
☐☐☐ Withholding salary warrant for failure
Chapter 28A.640 RCW Sexual Equality
WAC 180-44-010 Responsibilities related to instruction
WAC 392-190-055 Textbooks and instructional materials ☐☐☐ Scope
☐☐☐ Elimination of bias
RCW 28A.320.233 Student materials ☐☐☐ Denial based on protected class prohibited ☐☐☐ Complaint procedure
RCW 28A.320.235 Supplemental instructional materials ☐☐☐ Policies and procedures ☐☐☐ Definitions
RCW 28A.345.130 Model policy and procedure for instructional materials ☐☐☐ Diverse and inclusive curricula
Chapter 28A.642 RCW Discrimination Prohibition

Management Resources:

2015 - December Issue

2025 - April Issue

Last Revised: **April 16, 2025**

Classification: **Critical**

Prior Revised Dates: **06.97; 06.11; 04.15;12/01/2015**

© 2020-2025 Washington State School Directors' Association. All rights reserved.

Policy Console - WSSDA

Procedure 2020
Section: 2000 - Instruction

Procedure - Course Design, Selection, and Adoption of Instructional Materials

For the purposes of this procedure, the definitions from Policy 2020 will apply.

District course design and core instructional materials should be regularly reviewed to ensure their ongoing alignment with state law, teaching and learning standards, and research-based best practices. All students will receive high-quality core instruction and, as appropriate, strategic and intensive intervention supports matched to their needs.

I. Course Design

A. Existing Courses

The superintendent or designee will establish a regular cycle of course design review and development that includes examination by review committees composed of district subject area coordinators and, as appropriate, external content area experts. This review cycle should be based on student needs, changing demographics, and funding. The cycle should cover each content area to ensure current course relevance. The course design process should review the following:

1. Relevance, rigor, and alignment to state learning standards
2. Efficacy of core, alternative core, and intervention instructional materials that support student learning
3. Processes and resources used to assess student progress and address teacher professional learning

Based on this review, the following might occur:

1. Affirmation of continued use of current processes and instructional materials
2. Establishment of a timeline for completion of recommended tasks
3. Creation and assignment of tasks to subcommittees as required to select, write, or revise the course design
4. Recommendation of new instructional materials selection to the Instructional Materials Committee (IMC)
5. Design of course implementation and staff development plans
6. Identification of projected budget needs in accordance with established timelines

7. Maintained communications with impacted stakeholders

B. New Courses or Major Modifications to Existing Courses

The superintendent or designee will review new course offerings or major course modifications that propose significant changes to course objectives or scope before they are scheduled to ensure that the course is rigorous, uses appropriate instructional materials, and is carefully considered part of the school's college and career pathways.

When implementing new or modified courses requires adopting new instructional resources, the IMC will consider those resources using the process outlined in this procedure.

II. Selection and Adoption of Instructional Materials

For the purposes of this procedure, instructional materials used in the district will be classified as core, alternative core, intervention, supplemental, and temporary supplemental. They shall be selected according to the following procedures. The principal is responsible for ensuring their certificated staff is familiar with this procedure. The district will provide the technical assistance necessary to accomplish this.

A. Roles and Responsibilities in the Selection and Adoption of Instructional Materials

Instructional Material Type	Role				
	Certificated Teaching Staff	Principal	Superintendent	Instructional Materials Committee (IMC)	School Board
Core material	identify		establish adoption procedure	recommend	adopt
Alternative core	identify		designate selector		
Intervention	identify		designate selector		
Supplemental	identify	designate selector			
Temporary Supplemental	select – within district guidelines				

B. Social Studies Instructional Materials Review or Adoption

In compliance with RCW 28A.320.170, when the board adopts or reviews the district's social studies course design, it will incorporate the history, culture, and government of the nearest federally recognized Indian tribe or tribes using the John McCoy (Iulilas) Since Time Immemorial: Tribal Sovereignty in Washington State instructional materials on the Office of the Superintendent of Public Instruction (OSPI) website. The district may adapt these resources for regional relevance or integrate them into existing instructional materials.

During regularly scheduled reviews and revisions of its social studies and history courses, the district will collaborate with any federally recognized tribe within or near its boundaries to incorporate expanded and improved instructional materials about Indian tribes and create

classroom and community cultural exchange programs. OSPI's Office of Native Education will help identify federally recognized Indian tribes whose reservations are in whole or in part within the district's boundaries and those nearest to the district.

The district will collaborate with OSPI on instructional areas regarding tribal government and history that are statewide in nature, such as the concept of tribal sovereignty and the history of federal policy towards federally recognized Indian tribes.

C. Inclusive Instructional Materials

In compliance with RCW 28A.345.130, the board, within available materials, must adopt inclusive curricula and select diverse, equitable, inclusive, age-appropriate instructional materials that include the histories, contributions, and perspectives of historically marginalized and underrepresented groups including, but not limited to, people from various racial, ethnic, and religious backgrounds, people with differing learning needs, people with disabilities, LGBTQ people as the term is defined in RCW 43.114.010, and people with various socioeconomic and immigration backgrounds.

In adopting curricula and selecting instructional materials, the board must seek curricula and instructional materials that are culturally and experientially diverse as possible, recognizing that the availability of materials that include the histories, contributions, and perspectives of historically marginalized and underrepresented groups may vary.

D. Instructional Material Delivery Formats

Instructional materials may be delivered in many formats, including textbooks, technology-based materials, or other educational media.

E. Open Educational Resources

Open Educational Resources (OERs) are teaching and learning resources that reside in the public domain or have been released under an intellectual property license that permits their free use and re-purposing by others. A wide variety of free, high-quality instructional content is available, from supplemental to core instructional materials. Supplemental instructional materials may be found on OSPI's Washington OER Hub. District staff are encouraged to consider OERs when selecting instructional materials. OERs are subject to the same selection and adoption procedures as other instructional materials outlined in this document.

F. Technology-based Resources

As new technologies rapidly evolve, district educational technology staff should be involved early in selecting and adopting core instructional materials and in developing policy regarding selecting digital supplemental materials. Key considerations include evaluating district technological impacts, ensuring compliance with student privacy and data protection laws, and promoting equitable access for students and teachers.

III. Core Instructional Material Selection

A. Instructional Materials Committee

The IMC is formed to establish and monitor the evaluation and recommendation of core materials used by the district in conformance with stated criteria. The committee will act upon requests for core material approval and evaluate and act upon a parent's ("parent" means a parent or legal guardian of a student enrolled in the district) requests for reconsideration of core materials.

Committee meetings will be held on a schedule determined by the district. If necessary, the committee chairperson may call special meetings. The committee secretary will provide

department heads, principals, and program developers with copies of the committee meeting schedule.

In alignment with RCW 28A.320.230, the IMC will include the following: representative members from the district's professional staff, including those involved in curriculum development, and one or more parents of enrolled students, ensuring that parent members make up less than half of the committee's total membership. [For districts with elementary schools only, the educational service district superintendent, who is responsible for aligning elementary school materials with those of the high school districts that serve these students, must also be a member of the IMC.]

The district will provide parents with reasonable notice of the opportunity to serve on the IMC and the terms of office for members. The district will also develop and implement a comprehensive outreach program to recruit a diverse pool of parent members that reflects the district's demographics and learning needs to the greatest extent possible. If the IMC cannot recruit at least one parent, it must report quarterly to the board and the public about its recruitment efforts.

The superintendent or designee will appoint members through the district's committee process. The board must approve membership. The chairperson and the secretary will be permanent members of the committee. Other members will have three-year terms. Temporary appointments of one year or less may be made to fill vacancies.

B. Criteria for Selection of Core Instructional Materials

Core instructional materials shall be selected based on the degree to which they do the following:

1. Demonstrate a likelihood of impact as shown by scientific or evidence-based research
2. Enable implementation of the district's developed curriculum and meet state standards and College Readiness requirements
3. Provide sufficient flexibility to meet the varied needs and abilities of the students served
4. Provide clear and appropriate differentiation components for English Language Learners, special education students, students with academic opportunity gaps, and highly capable students
5. Where appropriate, present balanced but differing views of issues, controversial or otherwise, so students may develop critical analysis and informed decision-making skills
6. Demonstrate consideration of appropriate formats (including technological, visual, and/or auditory components)
7. Support equitable access to learning and learning materials for all students, including the provision of appropriate, high-quality accessible instructional materials to all students with disabilities who require them
8. Are free of stereotyping and other forms of bias, recognizing that under certain circumstances, biased materials may serve as appropriate resources to present contrasting and differing points of view, and biased materials may be employed to

teach students about bias, stereotyping, and propaganda in historical or contemporary contexts. The Washington model resource, *Screening for Biased Content in Instructional Materials*, published by OSPI, should be consulted when selecting non-biased materials.

C. Identification of Core Instructional Materials

Core materials shall be initially selected by certificated staff assigned by the superintendent or designee. Materials must meet the Criteria for the Selection of Core Materials described above.

D. Recommendation of Core Instructional Materials

The staff assigned by the superintendent will recommend core instructional materials for the IMC to review. The IMC will review those materials in accordance with this procedure to ensure compliance with the described selection criteria and will use the instructional material evaluation guidance on the OSPI Course Design & Instructional Materials website.

Based on its evaluation, the IMC will recommend instructional materials to the board for adoption.

As outlined in RCW 28A.320.230, recommendations must include culturally and experientially representative instructional materials including materials on the study of the role of contributions of individuals or groups that are part of a protected class under RCW 28A.642.010 and 28A.640.010, but the board will ultimately decide what instructional materials are used.

In accordance with RCW 28A.320.233, the board cannot refuse to approve or prohibit any instructional materials for student instruction because they relate to or include the study of the role and contributions of any individual or group who is part of a protected class as established by RCW 28A.642.210 and 28A.640.010.

E. Adoption of Core Instructional Materials

The board must approve core instructional materials before they are used in the classroom. Texts selected previously are exempt from this requirement.

F. Regularly Scheduled Core Material Updates

Any courses using district-adapted OER as their core instructional material shall annually convene a representative group of district teachers of the course to revise and improve the core material. Adaptations shall be based on teacher and student suggestions and data from state or district assessments identifying areas of lower student performance. Revised versions of the core material will be implemented for the following school year.

If the adaptations to the core material result in significant changes to course objectives or scope, the revised resource shall be forwarded to the IMC for consideration and formal recommendation for board adoption.

G. Exceptional Needs or Rapidly Changing Circumstances

The superintendent or designee may authorize the acquisition of alternative core instructional materials to meet exceptional needs or rapidly changing circumstances. However, expanded use of core instructional materials selected for exceptional needs will require adoption through the formal process.

H. Dual Credit Programs

Dual credit programs [Insert link to district information regarding dual credit programs](#) consistent with the requirements under Chapter 28A.600 RCW, may have varying course

designs as necessitated by their course credit transfer requirements. See the OSPI Dual Credit Programs website for program-specific Frequently Asked Questions documents.

I. Field Testing

The superintendent or designee may consider using field testing as part of the adoption process. Field testing can provide a flexible opportunity to investigate the effectiveness of curricular approaches, instructional materials, or assessment resources through careful experimentation for an identified purpose based on student needs.

The superintendent may authorize trial-use core instructional material that is experimental and field-tested for no more than one school year before the materials must be adopted through the formal process.

J. Citizen Access to View Core Materials

Community members are invited to review any core instructional materials in current or proposed use. Such review may be accomplished at the school, district office, or online. The review and examination process should be arranged to avoid disrupting the educational program. Core materials should be reviewed with the knowledge of district objectives in mind.

K. Protest Procedure for Core Instructional Materials

In accordance with RCW 28A.320.230, the process for receiving, considering, and acting upon complaints regarding the district's core instructional materials is described below.

1.
 1. **Submitting a Complaint:** A parent may submit a written complaint about core instructional materials to the principal of the school where the materials are being used.
1.
 2. **Seeking Resolution:** If the parent requests, the school will arrange a meeting with the parent, the principal, and a teacher using the materials in question to address the parent's concerns and find solutions.
1.
 3. **Committee Review:** If the issue cannot be resolved at the school level, the IMC will provide a written decision. The decision must be issued within 60 days of the meeting between the parent or within 90 days of receiving the complaint, whichever is later.
1.
 4. **Appeal Process:** The parent, a teacher using the reviewed materials, or the principal may appeal the IMC's decision by submitting a written request to the superintendent or designee. The superintendent's or designee's decision is final and cannot be appealed. Once a final decision is made, the same materials may not be reconsidered for at least three years unless the superintendent determines a significant change in circumstances has arisen.

The decisions made under this process must comply with RCW 28A.320.233, be based on the selection criteria for core instructional material described in this procedure and may apply only to the student or students whose parent or guardian submitted the complaint.

IV. Intervention Instructional Material Selection

Instructional materials designed to support strategic or intensive intervention for students

at risk of not meeting established learning standards will be approved by the superintendent or designee based on evidence from reputable sources (e.g., National Center on Response to Intervention, Johns Hopkins Best Evidence Encyclopedia).

V. Alternative Core Instructional Material Selection

The superintendent or designee will establish procedures for approving schools' use of alternative core materials for specialized course offerings or flexible learning environments. In many cases, the superintendent may decide that certificated staff designated by the building principal should select these alternative core materials.

VI. Supplemental Instructional Material Selection

Supplemental instructional materials will not require IMC approval or board adoption.

A. Selection of Supplemental Instructional Materials

The superintendent shall delegate responsibility for examining, evaluating, and selecting all supplemental and temporary supplemental materials to the principal or professional staff of the district. This includes preparing all student reading lists using state standards-aligned resources/repositories. Staff will rely on reason and professional judgment in selecting high-quality supplemental materials that align with state learning standards and are appropriate for their students' instructional programs, developmental levels, and interests. While supplemental materials do not require item-by-item approval of the IMC, staff are expected to thoroughly review such materials and give due consideration to the text complexity, developmental level of students, appropriateness of language or images, bias against racial, gender, ethnic, or other social groups, and other sensitive issues.

In accordance with RCW 28A.320.233, principals and professional staff cannot refuse to approve or prohibit any supplemental instructional materials for student instruction because they relate to or include the study of the role and contributions of any individual or group who is part of a protected class as established by RCW 28A.642.210 and 28A.640.010.

B. Requests for Review and Removal of Supplemental Instructional Materials

1.
 1. **Request for Review:** A parent may submit a written request to review and remove supplemental instructional materials to the applicable teacher and principal.
1.
 2. **Seeking Resolution:** If the parent requests, the school will arrange a meeting with the parent, the principal, and the teacher to address the parent's concerns and find solutions.
1.
 3. **Principal's Decision:** If the issue cannot be resolved, the principal, in consultation with a teacher-librarian, will review the materials and issue a written decision on whether to remove them. The decision must be issued within 30 days of meeting with the parent or within 60 days of receiving the complaint if the parent doesn't request a meeting.
1.
 4. **Appeal Process:** If the parent or teacher disagrees with the principal's decision, they may appeal to the superintendent or designee in writing. The superintendent's or designee's decision is final and cannot be appealed. Once

a final decision is made, the same materials may not be reconsidered for at least three years unless the superintendent determines a significant change in circumstances arises.

The decisions made under this process must comply with RCW 28A.320.233, will be based on the criteria for selecting supplemental instructional materials described in this procedure, and may apply only to the student or students whose parent submitted the complaint.

Excluding Student from a Program/Opt-Out

Upon a parent/guardian's written request based on sincerely held religious beliefs, the District will excuse a student from identified lesson(s) or material(s) and provide a reasonable, non-stigmatizing alternative. Excused students will not be penalized academically. Requests should specify the material or unit; the District will respond within five (5) school days.

VII. Temporary Supplemental Material Selection

The district's professional staff will rely on reason and professional judgment in selecting high-quality temporary supplemental materials appropriate for their students' instructional programs, developmental levels, and interests.

Last Revised: **October 02, 2025**

Classification: **Critical**

Prior Revised Dates: **06.97; 06.11; 04.15; 12/01/2015; 06/28/2021; 04/16/2025**



CURRICULUM DEVELOPMENT AND ADOPTION OF INSTRUCTIONAL MATERIALS

The board recognizes its responsibility for the improvement and growth of the educational program of the schools. To this end, the curriculum shall be evaluated, adapted and developed on a continuing basis and in accordance with a plan for curriculum growth. Instructional materials shall be selected to assist students in attaining the basic skills and work skills as required by the state.

All new courses or major modifications to existing courses must be approved by the superintendent prior to implementation. The superintendent, in turn, shall inform the board before the new course, or major revision to an existing course, is implemented.

The superintendent shall establish procedures for curriculum development that provide for involvement of community representatives and staff members at appropriate times, the annual review of selected areas on a cyclical basis and any suggested changes that should be made as a result of the curriculum study.

Selection and Adoption of Instructional Materials

The board is legally responsible for the selection of all instructional materials used in the district. Instructional materials shall be defined as all text and electronic resources furnished by the district for student use and/or included on students' reading lists. The primary objective in selecting instructional materials is to implement, enrich and support the educational program of the schools. All instructional materials shall be selected in conformance with:

- A. Applicable state and federal laws;
- B. The state standards for the given content area; and
- C. Procedures established by the Instructional Materials Committee.

Criteria for Selection of Instructional Material

Staff shall rely on reason and professional judgment in the selection of high quality materials that comprise a comprehensive collection appropriate for the instructional program. Instructional materials selected shall include, but are not limited to, those which:

- A. Enrich and support the curriculum, taking into consideration the varied instructional needs, abilities, interests and maturity levels of the students served.
- B. Stimulate student growth in conceptual thinking, factual knowledge, physical fitness and literary and ethical standards.

- C. Provide sufficient variety so as to present contrasting and differing viewpoints of controversial issues in order that students may develop the skills of critical analysis and informed decision making.
- D. Contribute to the development of an understanding of the ethnic, cultural and occupational diversity of American life.
- E. Present objectively the concerns of and build upon the contributions, current and historical, of both sexes and members of religious, ethnic and cultural groups. The district recognizes that under certain conditions biased materials may represent appropriate resources in presenting contrasting and differing points of view.
- F. Provide models which may be used as a vehicle for the development of self-respect, ethnic pride and appreciation of cultural differences, based on respect for the worth, dignity and personal values of every individual.
- G. Eliminate in all texts and electronic resources bias pertaining to sex, race, creed, religion, color, national origin, honorably discharged veterans or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal.

Any requests from organizations that provide instructional materials and/or aids must be examined to insure that such materials meet the criteria above. The principal shall review for accuracy and educational value to the total school program all materials or activities proposed by outside sources for student or staff use.

The responsibility for preparing all student reading lists and for examining, evaluating and selecting all supplementary materials is delegated to the professional staff of the district with the understanding that they must be selected under the criteria detailed in this policy and are subject to normal reconsideration procedures as set forth in Procedure 2020.

Texts and electronic resources shall be adopted by the board prior to their use in schools except for trial-use materials of a pilot nature, which may be authorized by the superintendent for use for a period of no more than one school year prior to board adoption. Materials approved for trial use shall be restricted to classes specified.

The superintendent shall insure that a listing of all textbooks used within the school curriculum is maintained in every district school and is available for public review.

Cross Reference:	Board Policy 6881	Disposal of Surplus Property
Legal References:	RCS 28A.405.060	Course of study and regulations – Enforcement – Withholding salary warrant for failure
	RCW 28A.320.230	Instructional materials – Instructional materials committee
	RCW 28A.150.230	Basic Education Act – District School Directors Responsibilities
	RCW 28A.640	Sexual Equality
	RCW 28A.642	Discrimination Prohibition

WAC 392-190-055

Textbooks and instructional materials – Scope –
Elimination of Bias

WAC 180-44-010

Responsibilities related to Instruction

Adopted: May 24, 1978

Revised: February 25, 1981

Revised & Renumbered: January 9, 2012

Revised: February 9, 2015



CURRICULUM DEVELOPMENT AND ADOPTION OF INSTRUCTIONAL MATERIALS

The following curriculum of the district will be reviewed on a regular basis:

- Mathematics K-12
- Science/Health K-12
- Writing K-12, English Language Arts 7-12
- Social Studies K-12
- Fitness, Music, Fine Arts K-12
- Reading K-8
- World Languages 9-12

Instructional Materials Review Committee: Scope and Schedule

The Instructional Materials Review Committee is formed to establish and monitor such procedures as may be necessary for the selecting, adopting and discarding of instructional materials owned and used by the district. The committee will act upon requests for text and electronic resources approval and removal and will evaluate and act upon citizens' requests for reconsideration of instructional materials. The function of the committee is to ensure that materials are selected in conformance to stated criteria.

Committee meetings will be called on an "as needed" basis, but not less than once per year. The district will be responsible for arranging release time for committee members.

Instructional Materials Review Committee Membership

This committee will consist of the superintendent and/or designee(s), three building administrators, three certificated staff members and the district librarian. Members will be appointed by the superintendent and/or designee(s) to serve for a minimum of a one-year term up to a three-year term. Principals and certificated staff will not be current members of the Curriculum Development Coordinating Council.

The Instructional Materials Review Committee will establish screening criteria to identify and eliminate bias based on sex, race, creed, religion, color, national origin, honorably discharged veteran or military status, sexual orientation, gender expression or identity, disability or the use of a trained dog guide or service animal.

Selection of Instructional Materials: Responsibilities

The Instructional Materials Review Committee will conduct a final review of all texts and electronic resources recommended by the Curriculum Development Coordination Council prior to sending these materials forward to the Superintendent for recommendation for final approval by the board. Texts selected prior to the adoption of this policy are exempt from this requirement.

Curriculum Development Coordinating Council

The Curriculum Development Coordinating Council has as its primary responsibility the monitoring of Mead School District curriculum and instructional materials.

Purpose:

To provide quality education to all students by:

1. Evaluating changing curriculum needs.
2. Directing attention to current educational issues and research.
3. Encouraging cooperation and understanding among grade levels, academic areas including CTE, LAP, Highly Capable and across buildings.
4. Presenting, discussing and recommending curriculum practices including professional development needs.

Functions:

1. Determine the curriculum adoption cycle and recommend changes to the cycle when necessary.
2. Coordinate the K-12 curriculum, approve the study of areas in need of curriculum improvement and initiate curriculum change.
3. Stay abreast of educational research and consider the implications on current curriculum and instructional materials.
4. Create sub committees and task forces based on curriculum adoption cycle and support those entities with curriculum development and instructional materials selection.
5. Evaluate recommendations from sub committees and task forces and, when approved, submit to the Instructional Materials Review Committee.
6. Consider requests from principals and staff for curriculum revisions and instructional materials.
7. Assist in the staff development programs, particularly the development of in-service opportunities.

Membership:

Learning Services Assistant Superintendent(s) representing K-12
Special Services Assistant Superintendent
Finance Assistant Superintendent
Student Services Executive Director
Technology Director
Principals: 2 elementary, 1 middle school, 1 high school
Librarian
Teachers: 3 elementary, 2 middle school, 2 high school
Parents: 1 elementary 1 middle school 1 high school

Terms of Office:

Three-year commitment
One-third of membership renewed annually
Vacated positions to be filled immediately

Meetings:

Meetings will be scheduled quarterly: October, January, March, May.
Meetings will take place outside the school day.
An Assistant Superintendent of Learning Services will be the Committee Chair.

Instructional Materials Adoption Process

This committee has the responsibility to use content standards and the policy criteria as the guides in their screening process. Parents and community will be given an opportunity to give input on the selection prior to recommendation to the Instructional Materials Review Committee.

Supplementary Materials

Supplementary materials support the major text of a course and should be available in sufficient amounts to support the curriculum. Supplemental materials will be selected by certificated staff using such materials with the understanding that while such materials do not require item-by-item approval of the Instructional Materials Review Committee or the school board, they must be selected under the criteria detailed in Policy 2020 and are subject to normal reconsideration procedures.

The principal is responsible for ensuring the continuing familiarity of his/her certificated staff with the requirements of this policy and procedure. The district office will provide such technical assistance as may be necessary.

Citizens Participation in the Instructional Materials Reconsideration Process

A community member wishing to protest use of any instructional materials in the school system must use the form for requesting reconsideration of instructional materials. These forms are available from the district Learning Services office. The complainant will deliver the completed request form to the superintendent. A request to remove an item from schools or limit its use will be acted upon by the committee, using the procedure outlined below. A written decision will be delivered to the complainant within two months. Any appeal of this decision must be delivered in writing to the superintendent within two weeks. The board will make final decisions on appeals.

The Instructional Materials Review Committee Chair will take the following steps to assure timely consideration of requests:

- a. Set a time and place for an open hearing of the complaint by the Instructional Materials Review Committee. Such hearing will be within 30 days of receipt of the completed request form.
- b. Notify the complainant and appropriate staff, including those using the materials, of the time and place of the meeting. Such notification will include an invitation to present relevant information, oral or written.
- c. Assemble such data, including reviews and professional opinions of the materials, the staff member's objectives in using the materials, and the specific objections of the complainant, as may be necessary for the committee to properly judge the request for reconsideration.

Hearings of a community member's request for reconsideration will be open to the public. The committee will consider all matters presented and give reasonable credit to such matters according to the weight to which they are reasonably entitled. Decisions will be by majority vote of the committee. Decisions of the committee will be delivered in writing to the superintendent, complainant and affected staff within the required two month time period.

Conditions for Loan and Sale of Instructional Materials

Free textbooks and other instructional materials may be made available for loan to students when, in the judgment of the board members, the best interests of the district will be served by such a decision. The

professional staff will maintain records necessary for the proper accounting of all instructional materials and will set forth conditions for student replacement of lost or badly damaged materials.

District instructional materials which students are not required to own may be made available to students who wish to purchase them. New and used materials currently utilized in the instructional program will be sold at the replacement cost of each item. Used materials no longer in basic or supplementary use will be sold at a price reflecting the depreciated value of the materials. Instructional materials that do not meet current district standards for subject content, sex balance, ethnic content or are not repairable may be declared obsolete by the superintendent and disposed of per district policy.

Removal of Instructional Materials

Instructional materials may be removed from collections at any time that they no longer meet the criteria for initial selection outlined in "Criteria for Selection of Instructional Material." Any instructional materials may be removed when the administration judges such removal to be in the best interests of the district. Ordinary procedures for withdrawal of materials are outlined below:

- A. **Texts and/or electronic resources** will be removed from collections by the committee based on the criteria for selection in this procedure and on the availability of suitable replacement materials.
- B. **Supplementary materials** will be removed from collections by individual certificated staff holding such collections based on the criteria for selection in this procedure and on the availability of suitable replacement materials.

Members of the community are invited to review any instructional materials in current use or proposed for district purchase. Such review may be accomplished at the school or in the district learning resource center. The review and examination process should be arranged in a way to avoid disrupting the educational program. The review of materials should be undertaken with the knowledge of district objectives in mind. The following activities will be employed to help citizens become familiar with instructional materials:

- A. A variety of learning materials will be available for perusal at any time in the district learning resource center.
- B. Displays of learning materials may be provided in schools during PTA meetings, parent-teacher conferences and public meetings during the school year during the adoption process.

Adopted: May 24, 1978

Revised: February 25, 1981

Revised & Renumbered: January 9, 2012

Revised: February 9, 2015

MEAD SCHOOL DISTRICT

Board Meeting of November 17, 2025
Continuing Business

V.B.

Agenda Item: **2nd Reading Policy 1111 Revision
Oath of Office**

Background: A revision to Policy 1111, Oath of Office, is being presented for second reading consideration. This policy was adopted on January 29, 2007. There have been no revisions to the policy.

WSSDA Sample Policy 1111 was used as the template for the presented revision. New WSSDA language is highlighted/red and language no longer included in the WSSDA policy is crossed out/highlighted.

During the 2025 Legislative Session the Legislature affirmed and strengthened oath of office requirements for school board directors in House Bill 1296, Sec. 305(2). Before directors can be seated to undertake their duties, they must swear an oath, not only to the U.S. Constitution, but also to the Constitution and laws of the state of Washington. The addition of the phrase, *laws of the state of Washington*, is a new oath requirement.

There were no recommended changes at the October 20, 2025 first reading of this policy revision.

Staffing Implication: None

Recommendation: Approval of the revision to Policy 1111, Oath of Office, is recommended.

Attachments:

- Draft Policy 1111

OATH OF OFFICE

Each newly elected, re-elected, or appointed director will According to statutory provision, each new Board member shall take an oath or affirmation to support the constitutions of the United States and the state of Washington, **and the laws of the state of Washington**, and **to promote the interests of education and** to faithfully discharge the duties of **the** his/her office to the best of his or her ability. **The oath or affirmation must be endorsed by and sworn to before an officer authorized to administer oaths. School officials are authorized to administer all oaths or affirmation pertaining to their respective offices. A school district officer or notary public authorized to administer oaths must certify to this oath and the signature of the Board member. After the oath or affirmation is made, it must filed with the county auditor.** with properly completed, the Oath of Office shall be filed with the Spokane County Auditor and ESD-101.

Legal Reference: RCW 28A.343.360 Oath of office

Adopted: January 29, 2007

Revised:

MEAD SCHOOL DISTRICT

Board Meeting of November 17, 2025

New Business

VI.A.

Agenda Item: Consent Agenda

Background:

The Consent Agenda contains items that are normal and customary in the operation of the school district.

Fiscal Impact:

The Consent Agenda items have no significant impact beyond the adopted budget. Expenditure or employment requests that exceed budget authorization should not appear as a consent item.

Staffing Implications:

None, other than the personnel recommendations, as presented.

Other Considerations:

None

Recommendation:

Approval of the Consent Agenda, as presented, is recommended.

Consent Agenda
Regular Board Meeting of November 17, 2025

1. Hire Certificated Personnel:

Anna O'Connor	MLO	Cert	.4 FTE Continuing Math teacher effective 10/1/25
Nathan Kennedy-Gibbens	MLO	Cert	.2 FTE Continuing Music teacher effective 10/3/25
McKenna Wendle	Colbert	Cert	1.0 FTE Continuing 1 st Grade teacher effective 10/1/25
Heidi Boydston	Farwell	Cert	1.0 FTE Continuing 2 nd Grade teacher effective 9/16/25
Michelle Terrell	Mead HS	Cert	.2 FTE Leave Replacement Social Studies teacher 1 st semester 25/26 effective 10/9/25
Joshua Smith	Mt. Spokane	Cert	1.0 FTE Leave Replacement English teacher 25/26 school year effective 10/6/25
Patrick McElroy	Northwood/Mt. Spokane	Cert	1.0 FTE Continuing Science teacher (.6 NW, .4 MtS) effective 10/6/25
Alicia Cronin	Mt. Spokane	Cert	.8 FTE Continuing English teacher effective 10/6/25
Aziah Hawkins	Colbert	Cert	1.0 FTE Leave Replacement 5 th Grade teacher 25/26 school year effective 9/16/25
Kainoa Figueira	Mt. Spokane	Cert	1.0 FTE Leave Replacement Math teacher 1 st semester 25/26 effective 9/16/25
Faith Tobiason	Skyline	Cert	1.0 FTE Leave Replacement 5 th Grade teacher 1 st semester. 25/26 effective 9/16/25
Nicole Myers	Farwell	Cert	1.0 FTE Continuing 5 th Grade teacher effective 9/16/25
Linda Sams	Learning & Teaching	Cert	.3 FTE Leave Replacement LAP teacher 25/26 school year effective 10/16/25
Kathleen Smith	Learning & Teaching	Cert	.4 FTE Continuing LAP teacher effective 10/23/25 (In addition to .4 FTE LR @ Mead HS for 25/26 school year)
Sharon Wilkes	Colbert	Cert	1.0 FTE Continuing 4 th Grade teacher effective 10/1/25
Halley Lentz	MLO	Cert	.4 FTE Continuing ELA teacher effective 10/1/25
Jaime Pilkington	MLO	Cert	.5 FTE Continuing Elementary teacher effective 10/16/25
Frankie Schade	Shiloh Hills	Cert	.4 FTE Non-Continuing Combo Support teacher 25/26 school year effective 10/1/25
Daniel Bettis	Mead HS	Cert	1.0 FTE Continuing Special Ed teacher effective 11/3/25
Maren Cummings	Special Services	Cert	1.0 FTE Continuing Elementary Resource teacher effective 10/1/25
Emily Shick	Special Services	Cert	.4 FTE Continuing Elementary Resource teacher effective 10/1/25
Rachelle Mulder	Learning & Teaching	Cert	1.0 FTE Continuing MVP teacher effective 11/5/25 (no longer a LAP/Title Teacher)

2. Hire Classified Personnel:

Kristie Aman	Mt. Spokane HS	Class	8 hrs/day Admin Assistant effective 10/9/25
Carisa Butters	Mt. Spokane HS	Class	8 hrs/day Admin Assistant effective 10/9/25
Eric Finley	Transportation	Class	4 hrs/day Itinerant Driver effective 10/17/25
Willie Green	Transportation	Class	4 hrs/day Itinerant Driver effective 10/17/25
James Henry	Prairie View	Class	6.25 hrs/day DLC Para Ed effective 10/6/25
Morgan Irish	Mead HS	Class	5 hrs/day Para Ed (Leave Replacement) effective 11/3/25
Rachel Messerli	Prairie View	Class	7.5 hrs/day Admin Assistant effective 10/6/25
Tamara Peterson	Brentwood	Class	6.25 hrs/day Para Ed effective 9/24/25
Rachel Raab	Mead HS	Class	8 hrs/day Admin Assistant effective 10/1/25
Anegla Rendall	Evergreen	Class	6.25 hrs/day Para Ed effective 10/1/25
Catherine Sells-Greer	Farwell	Class	6.25 hrs/day Para Ed effective 10/1/25
Jennifer Sibbett	Mt. Spokane HS	Class	6.5 hrs/day Spec Ed Para Ed effective 9/16/25
Russel Waddell	Transportation	Class	4 hrs/day Itinerant Driver effective 10/17/25
Jon Ashworth	Nutrition Services	Class	2 hrs/day Cook II effective 10/30/25
Jennifer Attaway	MLO	Class	6 hrs/day Para Ed effective 10/27/25
Freshta Azim	Shiloh Hills	Class	4.75 hrs/day Para Ed effective 11/12/25
Kyra Bigelow	Skyline	Class	6 hrs/day Spec Ed Para Ed effective 10/23/25
Tisha Jordan	Nutrition Services	Class	4 hrs/day Cook II effective 11/5/25
Mary Carmel Melton	Evergreen	Class	6.25 hrs/day Para Ed effective 10/30/25
Tetiana Morozova	Shiloh Hills	Class	4.75 hrs/day Para Ed effective 11/12/25
Mallory Munoz	Colbert	Class	6.03 hrs/day Para Ed DLC effective 11/12/25
Angelina Rael	Shiloh Hills	Class	6.25 hrs/day Para Ed Leave Replacement effective 11/12/25

3. Hire Certificated Substitutes:

Tarah Martin	Shiloh Vaughn	Jennifer Berger	Anne Molenda
Joseph Roach	Sarah Lange		

4. Hire Certificated Substitutes:

Kathryn Nicodemus	Jennifer Murray	Maryann Ramazani	Jack Ketcham
Ashley Miller	Palwasha Sahebzada	Melody Schafer	Brittney Brett
Victoria Sorenson	Jennifer Bright		

5. Approve AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust and ASB, as attached.

6. Approve Co-Curricular, Supplemental & Extra-Curricular Contracts (attached).

7. Accepted the Following Donation:

- \$500 from CoBank ACB, Blockband Giving Fund to Brentwood Elementary
- \$500 from Kim Sain to Mead High School Girls Cross Country
- \$30,310.59 from Mountainside MS PTO to Mountainside MS ASB
- \$2,640 from Varsity Spirit to Mead HS Cheer
- \$1350 from Bloomsday Road Runners Club to Mead HS Cheer

8. **Approve Suspension of Policy/Procedure 3240, Student Conduct Expectations and Reasonable Sanctions.**

9. **Approve Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, education, etc.):**

Bonnie Campbell	Transportation	Class	10/20/25 - 1/13/26
Terra Gamache	Nutrition Services	Class	10/6-24/25
Richard Ulias	Transportation	Class	10/30-31/25 & 2/2-6/26
Chandra Greenwell	Student Services	Class	45 min/day 11/12/25 - 6/16/26
Kenya Dylina	Transportation	Class	11/13/25 - 2/12/26
Elizabeth Bennett	Skyline	Class	11/7/25, 1/9/26, 1/23/26, 2/27/26 & 3/27/26
Brenna Weishaar	Special Services	Cert	2 nd semester 25/26
Annie Sturtevant	Skyline	Cert	2 nd semester 25/26
Esther Drohman	MLO	Cert	2 nd semester 25/26
Andrea Anderson	Mountainside	Cert	2 nd semester 25/26
Tyler McLean	Northwood	Cert	2 nd semester 25/26
Nicole Hodl	Skyline	Cert	2 nd semester 25/26 (.5 FTE of a 1.0 FTE contract)

10. **Accept the Following Resignations/Retirements:**

Candice Herndon	Mt. Spokane	Class	Resignation effective 11/7/25 (Para Ed)
Ed Magill	Highland	Class	Resignation effective 11/3/25 (Para Ed)
Brandi Montgomery	Transportation	Class	Resignation effective 11/14/25 (driver)
Tiffany Schamber	Nutrition Services	Class	Resignation effective 12/31/25 (Admin Asst)
Samuel Richart	Skyline	Class	Retirement effective 11/30/25 (Para Ed)

Mead School District No. 354

Spokane County, Mead, Washington

Affidavit covering payment of payroll and invoices for General Fund,
Capital Projects Fund, Associated Student Body Fund, and Transportation Vehicle Fund
11/17/2025

THIS IS TO CERTIFY under penalty of perjury that the undersigned has examined the attached vouchers and payroll of Mead School District No. 354, Spokane, Washington, and that each of the invoices and vouchers were duly certified and have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law, and that the extensions and additions of said invoices and vouchers have been checked by the Business Office of the District and were found to be correct.

Heather Ellingson, Auditing Officer

THIS IS TO CERTIFY that the warrants of the Mead School District No. 354, Spokane County, Washington, as listed below, have been allowed by the School Board of this District.

Fund Name	Vouchers (Inclusive)	Warrants (Inclusive)	Amount
General Fund:			
10/24/2025	1035	124330-124401	\$342,478.69
10/24/2025	1036	ACH	\$2,651.58
10/31/2025	1041	124484-124547	\$317,111.55
10/31/2025	1042	ACH	\$225.63
11/7/2025	1045	124571-124650	\$560,732.77
11/7/2025	1046	ACH	\$3,966.06
11/13/2025	1053	ACH - USE TAX	\$4,613.22
11/14/2025	1050	124684-124750	\$329,512.93
11/14/2025	1051	ACH	\$2,274.64
		TOTAL/General Fund:	\$1,563,567.07
Payroll:			
10/16/2025	4	124217-124218	\$343.10
10/16/2025	1026	ACH	\$234,103.43
10/16/2025	1027	ACH	\$51,417.51
10/3/2025	1029	ACH	\$111,528.99
10/31/2025	1038	ACH	\$3,426,400.93
10/31/2025	1039	ACH	\$6,417,292.69
10/31/2025	1040	124464-124483	\$2,271,929.41
10/31/2025	5	124430-124463	\$75,909.03
11/14/2025	1048	ACH	\$192,024.09
11/14/2025	1049	ACH	\$38,930.43
11/14/2025	6	124768-124769	\$1,361.55
		TOTAL/General Fund:	\$12,821,241.16
Capital Projects:			
		TOTAL/Capital Projects:	\$0.00
Assoc. Student Body:			
10/24/2025	1037	124402-124429	\$100,044.20
10/31/2025	1043	124548-124570	\$69,875.99
10/31/2025	1044	ACH	\$73.82
11/7/2025	1047	124651-124683	\$136,330.33
11/13/2025	1053	ACH - USE TAX	\$923.86
11/14/2025	1052	124751-124767	\$54,812.36
		TOTAL/ASB Fund:	\$362,060.56
Transportation Vehicle Fund:			
		TOTAL/Transportation Fund:	\$0.00
TOTAL ALL FUNDS			\$14,746,868.79

Secretary _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

GENERAL FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1035

Starting Check Number: 124330

Check #	Date	Payee	Amount
124330	10/24/2025	A-L COMPRESSED GASES	\$57.54
124331	10/24/2025	ACCESS INFORMATION PROTECTED	\$9,037.14
124332	10/24/2025	ACE HARDWARE	\$96.14
124333	10/24/2025	AMAZON	\$6,734.87
124334	10/24/2025	APPLE COMPUTER INC	\$2,218.31
124335	10/24/2025	BARGREEN ELLINGSON INC	\$69.70
124336	10/24/2025	BOOKSHARK LLC	\$245.03
124337	10/24/2025	CANON USA INC	\$2,286.62
124338	10/24/2025	CARNEY BADLEY SPELLMAN PS	\$1,196.00
124339	10/24/2025	CAROLINA BIOLOGICAL SUPPLY CO	\$139.50
124340	10/24/2025	CDS SO CAL	\$2,152.95
124341	10/24/2025	CERTIFIED LABORATORIES	\$247.15
124342	10/24/2025	CHANG, DEBORAH	\$23.05
124343	10/24/2025	CUTLER, DAN J	\$300.00
124344	10/24/2025	D'ESTERRE, SHEILA	\$16.40
124345	10/24/2025	DENISON ALGEBRA	\$175.00
124346	10/24/2025	ECKERSLEY, JESSICA	\$87.25
124347	10/24/2025	EDNETICS INC	\$17,957.30
124348	10/24/2025	ENGRAVER	\$163.65
124349	10/24/2025	ESD 101	\$2,311.59
124350	10/24/2025	ESD 113	\$4,400.00
124351	10/24/2025	ESTES, ANDREA	\$17.15
124352	10/24/2025	FISHER'S TECHNOLOGY	\$5,989.50
124353	10/24/2025	FLINN SCIENTIFIC INC	\$431.20
124354	10/24/2025	FRANZ FAMILY BAKERIES	\$700.43
124355	10/24/2025	FRESHWORKS INC	\$14,578.58
124356	10/24/2025	GALVAN, RHIANNON	\$25.00
124357	10/24/2025	GSL DISTRICT #8 SCHOOLS	\$1,045.00
124358	10/24/2025	HOFFMAN MUSIC CO	\$43.24
124359	10/24/2025	HOME DEPOT CREDIT SERVICES	\$475.28
124360	10/24/2025	HORIZON AUTOMATIC RAIN COMPANY DBA	\$232.88
124361	10/24/2025	HORNER, IRINA	\$3.50
124362	10/24/2025	INSIGHT DISTRIBUTING COMPANY	\$2,345.98
124363	10/24/2025	INTEGROW NUMERACY SOLUTIONS	\$1,361.30
124364	10/24/2025	INTERMAX NETWORKS	\$2,912.35
124365	10/24/2025	IXL SUBSCRIPTIONS DEPARTMENT	\$1,162.50
124366	10/24/2025	JAMISON, TRISHA	\$25.05
124367	10/24/2025	JOSTENS	\$15.96

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1035

Starting Check Number: 124330

Check #	Date	Payee	Amount
124368	10/24/2025	JOY, KATE	\$45.00
124369	10/24/2025	JW PEPPER	\$345.13
124370	10/24/2025	KCDA	\$2,895.31
124371	10/24/2025	LES SCHWAB TIRE	\$9,289.60
124372	10/24/2025	LEXIA	\$1,104.90
124373	10/24/2025	LINC FOODS	\$539.85
124374	10/24/2025	LIQUID LOGOS LLC	\$3,115.91
124375	10/24/2025	M & L SUPPLY	\$230.29
124376	10/24/2025	MAXIM STAFFING SOLUTIONS	\$5,066.12
124377	10/24/2025	MICROK12	\$2,100.68
124378	10/24/2025	MYERS, MICHELLE	\$17.20
124379	10/24/2025	NATIONAL BARRICADE & SIGN CO	\$127.41
124380	10/24/2025	NORTH 40 OUTFITTERS	\$93.99
124381	10/24/2025	OSPI	\$6,055.56
124382	10/24/2025	PENSKE TRUCK LEASING CO	\$1,679.78
124383	10/24/2025	RAINBOW RESOURCES	\$3,115.02
124384	10/24/2025	RWC INTERNATIONAL	\$687.05
124385	10/24/2025	SEATTLE POTTERY SUPPLY	\$867.08
124386	10/24/2025	SPOKANE INTERNATIONAL TRANSLATION	\$1,585.89
124387	10/24/2025	TED BROWN MUSIC CO	\$1,006.24
124388	10/24/2025	TERRY'S DAIRY INC	\$16,187.63
124389	10/24/2025	THINKWELL CORP	\$264.88
124390	10/24/2025	UNITED DATA SECURITY INC	\$389.85
124391	10/24/2025	US BANK CORPORATE PYMT SYSTEM	\$122,340.87
124392	10/24/2025	US FOODS INC	\$77,641.81
124393	10/24/2025	WA ST FIRST AID	\$750.00
124394	10/24/2025	WALTER E NELSON CO	\$318.49
124395	10/24/2025	WASHINGTON FCCLA	\$75.00
124396	10/24/2025	WCP SOLUTIONS	\$1,666.39
124397	10/24/2025	WEITZ ENTERPRISES LLC	\$617.47
124398	10/24/2025	WILDROSE GRAPHICS	\$620.23
124399	10/24/2025	WINSLETT, TIM	\$95.85
124400	10/24/2025	Wise, Serenity Jo	\$137.12
124401	10/24/2025	WSPA	\$125.00
Total Amount:			\$342,478.69

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1036

10/24/2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Ausband, Dorsey M				
		1.0.530.2130.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$181.30
Barville, Curtis M			Vendor Total:	\$181.30
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$118.00
Blumel, Andrew Joseph			Vendor Total:	\$118.00
		1.0.530.0100.23.7330.22.22.000.0000	EMPLOYEE TRAINING AND DEVELOPMENT SERVICES	\$1,000.00
Horn, Lisa Marie			Vendor Total:	\$1,000.00
		1.0.530.5100.31.8582.18.05.000.0000	TRAVEL-OUT OF DISTRICT	\$223.00
		1.0.530.5200.31.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	\$99.00
Hutchins, Keri			Vendor Total:	\$322.00
		1.0.530.9700.14.8582.01.04.000.0000	TRAVEL-OUT OF DISTRICT	\$182.20
Jimenez, Andrea Dawn			Vendor Total:	\$182.20
		1.0.530.9700.14.8582.01.04.000.0000	TRAVEL-OUT OF DISTRICT	\$180.00
Oglesbee, Michael E			Vendor Total:	\$180.00
		1.1.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$316.09
Palpant, Kristen A			Vendor Total:	\$316.09
		1.0.530.0129.26.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$21.28
Stuchell, Austin E			Vendor Total:	\$21.28
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$118.00
			Vendor Total:	\$118.00

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1036

10/24/2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Westermann, Joshlund Cyrus		1.0.530.0100.21.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$94.71
			Vendor Total:	\$94.71
Wiser, Ryan A		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$118.00
			Vendor Total:	\$118.00
			Grand Total:	\$2,651.58

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1041

Starting Check Number: 124484

Check #	Date	Payee	Amount
124484	10/31/2025	ACTION DRAIN & ROOTER SERVICE	\$194.58
124485	10/31/2025	ADAMS TRACTOR CO INC	\$252.96
124486	10/31/2025	AMAZON	\$3,592.53
124487	10/31/2025	AMERIGAS PROPANE LP	\$1,183.24
124488	10/31/2025	AVISTA UTILITIES	\$139,501.02
124489	10/31/2025	AWSL	\$1,000.00
124490	10/31/2025	BARGREEN ELLINGSON INC	\$109.08
124491	10/31/2025	BEYOND PRINTING	\$1,197.90
124492	10/31/2025	BUB'S SEPTIC PUMPING	\$13,231.44
124493	10/31/2025	CO ENERGY	\$4,421.69
124494	10/31/2025	CUTLER, DAN J	\$100.00
124495	10/31/2025	DAY WIRELESS SYSTEMS.	\$413.55
124496	10/31/2025	DENISON ALGEBRA	\$175.00
124497	10/31/2025	DEVRIES MOVING & PACKING STORAGE	\$2,160.00
124498	10/31/2025	EDNETICS INC	\$312.00
124499	10/31/2025	ESSENTIALS IN WRITING	\$158.90
124500	10/31/2025	FIRST CHOICE SERVICES	\$107.31
124501	10/31/2025	FISHER'S TECHNOLOGY	\$6,325.93
124502	10/31/2025	GOLD STAR FOODS INC	\$23,122.12
124503	10/31/2025	GRAYBAR ELECTRIC CO INC	\$469.31
124504	10/31/2025	GREATAMERICA FINANCIAL SERVICES	\$740.79
124505	10/31/2025	GSL DISTRICT #8 SCHOOLS	\$509.75
124506	10/31/2025	HD SUPPLY	\$3,875.40
124507	10/31/2025	HOFFMAN MUSIC CO	\$406.31
124508	10/31/2025	HOME DEPOT CREDIT SERVICES	\$836.02
124509	10/31/2025	INSIGHT DISTRIBUTING COMPANY	\$3,815.63
124510	10/31/2025	INTERSTATE ALL BATTERY CENTER	\$203.10
124511	10/31/2025	JOHNSTONE SUPPLY	\$96.23
124512	10/31/2025	KCDA	\$1,848.15
124513	10/31/2025	KING SOFT WATER CO	\$1,250.17
124514	10/31/2025	LINC FOODS	\$1,719.57
124515	10/31/2025	LIQUID LOGOS LLC	\$1,908.92
124516	10/31/2025	LITTS, CODY	\$192.00
124517	10/31/2025	M & L SUPPLY	\$36.92
124518	10/31/2025	MARTIN, DEANNA	\$50.40
124519	10/31/2025	MEAD HIGH SCHOOL	\$700.00
124520	10/31/2025	MOMENTUM INC	\$1,894.42
124521	10/31/2025	MOUNTAIN DOG SIGN COMPANY INC	\$124.93

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1041

Starting Check Number: 124484

Check #	Date	Payee	Amount
124522	10/31/2025	NAPA AUTO PARTS	\$3,375.83
124523	10/31/2025	NORTH 40 OUTFITTERS	\$71.47
124524	10/31/2025	O'REILLY AUTO PARTS	\$303.36
124525	10/31/2025	PETROCARD SYSTEMS INC	\$4,701.03
124526	10/31/2025	PRO MECHANICAL SERVICES, INC	\$24,954.30
124527	10/31/2025	PTM DOCUMENT SYSTEMS	\$795.53
124528	10/31/2025	RAINBOW RESOURCES	\$4,164.74
124529	10/31/2025	RIO GRANDE ALBUQUERQUE	\$2,237.91
124530	10/31/2025	RWC INTERNATIONAL	\$3,009.34
124531	10/31/2025	SFMEA	\$900.00
124532	10/31/2025	SHERWIN WILLIAMS	\$403.04
124533	10/31/2025	SINGAPORE MATH INC	\$201.74
124534	10/31/2025	SITEONE LANDSCAPE SUPPLY LLC	\$131.77
124535	10/31/2025	SPOKANE CO WATER DIST 3	\$3,367.68
124536	10/31/2025	SPOKANE HARDWARE SUPPLY INC	\$6.81
124537	10/31/2025	SPOKANE INTERNATIONAL TRANSLATION	\$103.50
124538	10/31/2025	SPOKANE PUBLIC SCHOOLS	\$588.78
124539	10/31/2025	STAPLES ADVANTAGE	\$844.66
124540	10/31/2025	STEVENS, CLAY PS	\$39,646.90
124541	10/31/2025	STONEWAY ELECTRIC	\$1,605.29
124542	10/31/2025	STUDIES WEEKLY	\$915.60
124543	10/31/2025	T-MOBILE	\$3,558.03
124544	10/31/2025	TDS TELECOM SERVICE LLC	\$449.00
124545	10/31/2025	TED BROWN MUSIC CO	\$78.26
124546	10/31/2025	ULINE	\$2,049.97
124547	10/31/2025	VENTRIS LEARNING LLC	\$409.74

Total Amount: \$317,111.55

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1042

10/31/2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Baldwin, Rebecca L				
		1.0.530.0100.27.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	\$89.39
Drew, Regan F			Vendor Total:	\$89.39
		1.1.960.0143.21.0000.28.00.000.0000	PSAT TESTING	\$18.00
Hill, Alan Kirby			Vendor Total:	\$18.00
		1.0.530.9900.52.5370.09.36.000.0000	LICENSES & PERMITS	\$100.24
Picicci, Raymond Dean			Vendor Total:	\$100.24
		1.1.960.0143.21.0000.28.00.000.0000	PSAT TESTING	\$18.00
			Vendor Total:	\$18.00
			Grand Total:	\$225.63

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1045

Starting Check Number: 124571

Check #	Date	Payee	Amount
124571	11/07/2025	ACE HARDWARE	\$76.01
124572	11/07/2025	ACTION DRAIN & ROOTER SERVICE	\$194.58
124573	11/07/2025	AGPARTS WORLDWIDE INC	\$1,302.72
124574	11/07/2025	ALPHA OMEGA TOURS & CHARTERS	\$3,567.50
124575	11/07/2025	AMAZON	\$6,830.96
124576	11/07/2025	AMERICAN ON SITE SERVICES	\$1,875.00
124577	11/07/2025	AMERIGAS PROPANE LP	\$974.85
124578	11/07/2025	APPLE COMPUTER INC	\$238.62
124579	11/07/2025	BARGREEN ELLINGSON INC	\$172.93
124580	11/07/2025	BOOKSHARK LLC	\$1,152.24
124581	11/07/2025	BROCKS ACADEMY LLC	\$11,531.25
124582	11/07/2025	BRYSON SALES & SERVICE OF WASHINGTON	\$391.21
124583	11/07/2025	CAMTEK	\$2,507.78
124584	11/07/2025	CARRIER CORPORATION	\$481.89
124585	11/07/2025	CITY OF SPOKANE - UTILITIES DIVISION	\$9,694.26
124586	11/07/2025	CO ENERGY	\$617.58
124587	11/07/2025	COSCO FIRE PROTECTION, INC	\$955.00
124588	11/07/2025	CULLIGAN SOFT WATER SERVICE	\$268.46
124589	11/07/2025	DENISON ALGEBRA	\$350.00
124590	11/07/2025	DPF ALTERNATIVES	\$1,450.55
124591	11/07/2025	EDGEWOOD PRESS INC	\$799.00
124592	11/07/2025	EDNETICS INC	\$9,282.65
124593	11/07/2025	EMPLOYMENT SECURITY DEPART	\$322.30
124594	11/07/2025	ESD 101	\$225.00
124595	11/07/2025	EVCO SOUND & ELECTRONICS	\$642.12
124596	11/07/2025	FARWELL PTO	\$367.20
124597	11/07/2025	FIRST CHOICE SERVICES	\$124.21
124598	11/07/2025	FIRST IMPRESSIONS	\$106.92
124599	11/07/2025	FISHER'S TECHNOLOGY	\$2,220.04
124600	11/07/2025	GRADUATION ALLIANCE	\$9,440.12
124601	11/07/2025	GSL DISTRICT #8 SCHOOLS	\$385.00
124602	11/07/2025	GUARDIAN OCCUPATIONAL HEALTH	\$100.00
124603	11/07/2025	HAPPY NUMBERS INC	\$370.00
124604	11/07/2025	HD SUPPLY	\$5,193.76
124605	11/07/2025	HIGGINS, LAURIE	\$10.00
124606	11/07/2025	HILTON - BELLEVUE	\$2,681.16
124607	11/07/2025	HOME DEPOT CREDIT SERVICES	\$259.87
124608	11/07/2025	HORIZON AUTOMATIC RAIN COMPANY DBA	\$34.74

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1045

Starting Check Number: 124571

Check #	Date	Payee	Amount
124609	11/07/2025	INSIGHT DISTRIBUTING COMPANY	\$3,901.14
124610	11/07/2025	INTEGROW NUMERACY SOLUTIONS	\$192.41
124611	11/07/2025	IXL SUBSCRIPTIONS DEPARTMENT	\$6,093.75
124612	11/07/2025	JOHNSTONE SUPPLY	\$226.70
124613	11/07/2025	JOY, KATE	\$13.40
124614	11/07/2025	JW PEPPER	\$1,047.50
124615	11/07/2025	KCDA	\$1,169.50
124616	11/07/2025	LEARNING A-Z	\$883.71
124617	11/07/2025	LEE, JONATHAN	\$88.20
124618	11/07/2025	LENOVO INC	\$913.67
124619	11/07/2025	LES SCHWAB TIRE	\$5,967.13
124620	11/07/2025	LILAC CITY BEHAVIORAL SERVICES PLLC	\$73,333.32
124621	11/07/2025	LOGIC OF ENGLISH INC	\$21.77
124622	11/07/2025	MEAD SCHOOL DISTRICT	\$1,350.00
124623	11/07/2025	MOSAIC COOPERATIVE LLC	\$1,400.00
124624	11/07/2025	NCS PEARSON INC	\$2,489.16
124625	11/07/2025	NORTH 40 OUTFITTERS	\$440.45
124626	11/07/2025	OETC	\$66,685.00
124627	11/07/2025	PEARSON CLINICAL ASSESSMENTS	\$966.00
124628	11/07/2025	PETROCARD SYSTEMS INC	\$35,384.94
124629	11/07/2025	PICKA TIME	\$330.00
124630	11/07/2025	PRO ED INC	\$2,716.84
124631	11/07/2025	PURI, ANGELA	\$15.00
124632	11/07/2025	RAINBOW RESOURCES	\$17,638.12
124633	11/07/2025	RWC INTERNATIONAL	\$10,785.54
124634	11/07/2025	SFMEA	\$700.00
124635	11/07/2025	SIGLER, ISAIAH	\$25.00
124636	11/07/2025	SINGAPORE MATH INC	\$738.89
124637	11/07/2025	SPOKANE INTERNATIONAL TRANSLATION	\$70.00
124638	11/07/2025	SPOKANE PUBLIC SCHOOLS	\$203,230.00
124639	11/07/2025	STAPLES INC	\$1,595.73
124640	11/07/2025	STARPLEX CORPORATION	\$4,823.31
124641	11/07/2025	STONEWAY ELECTRIC	\$2,067.25
124642	11/07/2025	T-MOBILE	\$61.00
124643	11/07/2025	TYSON FOODS INC	\$13,469.95
124644	11/07/2025	US FOODS INC	\$2,714.22
124645	11/07/2025	US LINEN & UNIFORM INC	\$5,160.55
124646	11/07/2025	VENTRIS LEARNING LLC	\$1,638.95

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1045

Starting Check Number: 124571

Check #	Date	Payee	Amount
124647	11/07/2025	WCP SOLUTIONS	\$4,399.10
124648	11/07/2025	WEATHERNET	\$1,375.00
124649	11/07/2025	WESTERN STATES EQUIPMENT	\$5,650.49
124650	11/07/2025	WURTH USA INC	\$1,762.60
Total Amount:			\$560,732.77

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1046

11/07/2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Adams, Carl				
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$141.00
			Vendor Total:	\$141.00
Adams, Daniel Lawrence				
		1.1.530.9900.53.5190.09.03.000.0000	UNIFORM REPLACEMENT	\$111.09
			Vendor Total:	\$111.09
Anfinson, Randy Lee				
		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$85.00
		1.1.530.9900.53.5190.09.03.000.0000	UNIFORM REPLACEMENT	\$150.00
			Vendor Total:	\$235.00
Booher, Breann				
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$141.00
			Vendor Total:	\$141.00
Bower, Shelly Ann				
		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	\$55.44
			Vendor Total:	\$55.44
Carbajal, Rogelio				
		1.1.530.9900.53.5190.09.03.000.0000	UNIFORM REPLACEMENT	\$150.00
			Vendor Total:	\$150.00
Doyle, Shelley Ann				
		1.1.530.9900.53.5190.09.03.000.0000	UNIFORM REPLACEMENT	\$95.54
			Vendor Total:	\$95.54
Ellingson, Jill Anne				
		1.0.530.0100.27.5100.22.22.000.0000	TEACHING SUPPLIES	\$207.18
			Vendor Total:	\$207.18
Finch, Mary Ellen Robeson				
		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$113.40
			Vendor Total:	\$113.40
Fisher, Daniel Scott				

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1046

11/07/2025

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Gilbert, Donald L		1.1.530.9900.53.5190.09.03.000.0000	UNIFORM REPLACEMENT	\$140.52
			Vendor Total:	\$140.52
Gunther, Tanya M		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	\$73.50
			Vendor Total:	\$73.50
Havens, Heather M		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$7.63
			Vendor Total:	\$7.63
Jordan, Jay Patrick		1.0.530.2100.21.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$304.80
			Vendor Total:	\$304.80
Madel, Susan S		1.0.530.5200.31.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	\$727.20
			Vendor Total:	\$727.20
Minnich, Steven H		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$3.85
			Vendor Total:	\$3.85
Montgomery, Brandi Lee		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$104.00
			Vendor Total:	\$104.00
Oswalt, Mark Philo		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$85.00
			Vendor Total:	\$85.00
Schuerman, Alexander D		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$143.01
			Vendor Total:	\$143.01
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$141.00
			Vendor Total:	\$141.00

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1046

11/07/2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Sonneland, Andrew Arthur				
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$118.00
Timberlake, Kelliejo D			Vendor Total:	\$118.00
		1.0.530.2100.21.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$847.90
Trammell, Raymond			Vendor Total:	\$847.90
		1.0.530.9900.52.5370.09.36.000.0000	LICENSES & PERMITS	\$20.00
			Vendor Total:	\$20.00
			Grand Total:	\$3,966.06

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1050

Starting Check Number: 124684

Check #	Date	Payee	Amount
124684	11/14/2025	3RD MILLENNIUM CLASSROOMS	\$9,600.00
124685	11/14/2025	ABSCO SOLUTIONS	\$2,005.73
124686	11/14/2025	ACE HARDWARE	\$847.81
124687	11/14/2025	AMAZON	\$3,246.97
124688	11/14/2025	AMERIGAS PROPANE LP	\$591.54
124689	11/14/2025	ASAP AUTOGLASS LLC	\$54.45
124690	11/14/2025	AUTOMATED LOGIC CONTRACTING SERVICES	\$4,004.04
124691	11/14/2025	AVANT ASSESSMENT LLC	\$916.30
124692	11/14/2025	BARGREEN ELLINGSON INC	\$239.15
124693	11/14/2025	BELLEVUE HEALTHCARE II INC	\$537.04
124694	11/14/2025	CAMTEK	\$34,657.43
124695	11/14/2025	COMMERCIAL TIRE INC	\$1,305.68
124696	11/14/2025	COMPUNET INC	\$1,666.17
124697	11/14/2025	DENISON ALGEBRA	\$360.00
124698	11/14/2025	DOCUSIGN INC LOCKBOX	\$3,458.73
124699	11/14/2025	EDNETICS INC	\$7,578.06
124700	11/14/2025	EQUIFAX WORKFORCE SOLUTIONS LLC	\$524.12
124701	11/14/2025	ESD 101	\$19,858.40
124702	11/14/2025	EVERWAY LLC	\$780.99
124703	11/14/2025	FERGUSON ENTERPRISES LLC	\$14,199.51
124704	11/14/2025	FIVE STAR CONCRETE INC	\$5,989.50
124705	11/14/2025	FOLLETT CONTENT SOLUTIONS LLC	\$2,285.11
124706	11/14/2025	FRANZ FAMILY BAKERIES	\$3,471.01
124707	11/14/2025	HD SUPPLY	\$80.27
124708	11/14/2025	HILTON-YAKIMA	\$2,681.16
124709	11/14/2025	HOME DEPOT CREDIT SERVICES	\$89.62
124710	11/14/2025	INSIGHT DISTRIBUTING COMPANY	\$3,582.47
124711	11/14/2025	IPRINT TECHNOLOGIES	\$170.98
124712	11/14/2025	JW PEPPER	\$968.85
124713	11/14/2025	K C ENTERPRISES	\$150.42
124714	11/14/2025	KCDA	\$575.56
124715	11/14/2025	KENWORTH SALES SPOKANE	\$6,831.76
124716	11/14/2025	KODIAK CONCRETE LIFTING	\$3,461.93
124717	11/14/2025	LANGUAGE LINE SERVICES INC	\$140.15
124718	11/14/2025	LENOVO INC	\$1,556.18
124719	11/14/2025	LES SCHWAB TIRE	\$45.72
124720	11/14/2025	LGS MICROSCOPES	\$1,321.46
124721	11/14/2025	LINC FOODS	\$999.75

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1050

Starting Check Number: 124684

Check #	Date	Payee	Amount
124722	11/14/2025	LOGIC OF ENGLISH INC	\$131.40
124723	11/14/2025	MAZE, MARYA	\$25.00
124724	11/14/2025	NAPA AUTO PARTS	\$447.39
124725	11/14/2025	NOR-PAC SEATINGCO INC	\$24,992.55
124726	11/14/2025	NORLIFT INC	\$3,593.70
124727	11/14/2025	NORTH 40 OUTFITTERS	\$707.96
124728	11/14/2025	OXARC	\$20.76
124729	11/14/2025	PETROCARD SYSTEMS INC	\$40,455.41
124730	11/14/2025	PICKA TIME	\$370.00
124731	11/14/2025	PPC SOLUTIONS, INC	\$3,551.51
124732	11/14/2025	PURE FILTRATION PRODUCTS INC	\$10,890.02
124733	11/14/2025	REFRIGERATION SUPPLIES DIST	\$10,252.12
124734	11/14/2025	RWC INTERNATIONAL	\$1,996.41
124735	11/14/2025	SENSKE LAWN & TREE CARE INC	\$1,026.95
124736	11/14/2025	SINGAPORE MATH INC	\$737.65
124737	11/14/2025	SPOKANE CO SEWER BILLING	\$4,549.73
124738	11/14/2025	SPOKANE CO SOLID WASTE	\$427.76
124739	11/14/2025	SPOKANE CO TREASURER	\$3,493.75
124740	11/14/2025	SPOKANE HOPE	\$7,500.00
124741	11/14/2025	STARPLEX CORPORATION	\$2,316.74
124742	11/14/2025	STONEWAY ELECTRIC	\$1,089.80
124743	11/14/2025	SUNSHINE DISPOSAL & RECYCLING	\$3,630.74
124744	11/14/2025	TERRY'S DAIRY INC	\$25,132.06
124745	11/14/2025	THINKWELL CORP	\$191.76
124746	11/14/2025	WASHINGTON STATE UNIVERSITY	\$350.00
124747	11/14/2025	WASTE MANAGEMENT OF SPOKANE	\$19,157.62
124748	11/14/2025	WCP SOLUTIONS	\$1,387.17
124749	11/14/2025	WHITWORTH WATER DIST 2	\$19,714.28
124750	11/14/2025	WURTH USA INC	\$538.67
Total Amount:			\$329,512.93

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1051

11/14/2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Aoki, Jenelle				
		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$39.48
			Vendor Total:	\$39.48
Collins, Maureen Lynn				
		1.0.530.3151.28.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	\$465.40
			Vendor Total:	\$465.40
Duggan, Glenn Thomas				
		1.0.530.5200.31.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	\$272.00
			Vendor Total:	\$272.00
Elkins, Kimberly				
		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$138.81
			Vendor Total:	\$138.81
Englehart, Vanessa Rivera				
		1.0.530.2100.27.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$242.00
			Vendor Total:	\$242.00
James, Andrew Merritt				
		1.0.530.0100.27.8581.26.03.000.0000	TRAVEL-IN DISTRICT	\$38.50
			Vendor Total:	\$38.50
Johnson, Holly				
		1.0.530.9700.13.8582.01.03.000.0000	TRAVEL-OUT OF DISTRICT	\$43.82
			Vendor Total:	\$43.82
McCann, Kelly C				
		1.0.530.9900.52.5370.09.36.000.0000	LICENSES & PERMITS	\$119.00
			Vendor Total:	\$119.00
Miller, Denise Marie				
		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$20.86
			Vendor Total:	\$20.86
Nelson, Karen Louise				
		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$26.32

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1051

11/14/2025

Vendor Remit Name	Vendor #	Account	Description	Amount
Palpant, Kristen A				Vendor Total: \$26.32
		1.0.530.0129.26.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$27.09
Richardson, Edwin				Vendor Total: \$27.09
		1.1.530.9900.53.5190.09.03.000.0000	UNIFORM REPLACEMENT	\$134.60
Sain, Kim Marie				Vendor Total: \$134.60
		1.0.530.2100.27.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$317.00
Speer, Jolena				Vendor Total: \$317.00
		1.0.530.0129.26.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$49.35
Staton, Andrea Rae				Vendor Total: \$49.35
		1.0.530.2100.21.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$294.21
Wren, Jared Dewane				Vendor Total: \$294.21
		1.0.530.0100.27.8581.26.03.000.0000	TRAVEL-IN DISTRICT	\$46.20
				Vendor Total: \$46.20
				Grand Total: \$2,274.64

End of Report

ASB FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1037

Starting Check Number: 124402

Check #	Date	Payee	Amount
124402	10/24/2025	ALPHA OMEGA TOURS & CHARTERS	\$11,902.50
124403	10/24/2025	AMAZON	\$1,361.89
124404	10/24/2025	AMERICAN ON SITE SERVICES	\$1,245.00
124405	10/24/2025	ASCHARIYAPANTAKUL, KAWITA	\$100.00
124406	10/24/2025	BEACON ATHLETICS LLC	\$2,021.73
124407	10/24/2025	BSN SPORTS	\$1,562.31
124408	10/24/2025	CHALLENGER TEAMWEAR LLC	\$653.40
124409	10/24/2025	DESIGNER DECAL INC	\$199.54
124410	10/24/2025	EAST VALLEY HIGH SCHOOL	\$325.00
124411	10/24/2025	HUDL	\$11,151.77
124412	10/24/2025	JOY, KATE	\$50.00
124413	10/24/2025	KENMARK INC	\$300.00
124414	10/24/2025	MCCORMICK'S GROUP LLC	\$3,607.05
124415	10/24/2025	MOMENTUM INC	\$916.60
124416	10/24/2025	PALMQUIST, LORELEI	\$275.00
124417	10/24/2025	PENSKE TRUCK LEASING CO	\$91.77
124418	10/24/2025	RAE OF SUNLIGHT CO	\$1,480.00
124419	10/24/2025	RIDDELL	\$235.24
124420	10/24/2025	SAGEVIEW HIGH SCHOOL	\$200.00
124421	10/24/2025	SOUTHEASTERN PERFORMANCE APPAREL	\$1,516.83
124422	10/24/2025	SPOKANE FALLS COMM COLLEGE	\$175.00
124423	10/24/2025	TED BROWN MUSIC CO	\$252.65
124424	10/24/2025	THE BLUE DOOR THEATRE	\$450.00
124425	10/24/2025	THOMPSON, KATHERINE	\$20.00
124426	10/24/2025	US BANK CORPORATE PYMT SYSTEM	\$57,927.60
124427	10/24/2025	Varsity	\$914.54
124428	10/24/2025	WASH STATE THESPIANS	\$830.00
124429	10/24/2025	WEITZ ENTERPRISES LLC	\$278.78
Total Amount:			\$100,044.20

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1043

Starting Check Number: 124548

Check #	Date	Payee	Amount
124548	10/31/2025	AMAZON	\$1,191.71
124549	10/31/2025	ASSISTANT COACH FUNDRAISING LLC	\$7,600.00
124550	10/31/2025	BRANDSAFWAY SERVICES LLC	\$1,318.32
124551	10/31/2025	BSN SPORTS	\$858.08
124552	10/31/2025	CHENEY HIGH SCHOOL	\$350.00
124553	10/31/2025	COEUR D'ALENE HIGH SCHOOL	\$175.00
124554	10/31/2025	FERRIS HIGH SCHOOL	\$225.00
124555	10/31/2025	JEFF CHAMBERS MUSIC	\$10,800.00
124556	10/31/2025	KCDA	\$56.00
124557	10/31/2025	KELSO HIGH SCHOOL	\$300.00
124558	10/31/2025	KENMARK INC	\$830.00
124559	10/31/2025	MOUNTAINSIDE MIDDLE SCHOOL	\$90.00
124560	10/31/2025	OZONE LLC	\$5,054.40
124561	10/31/2025	PENSKE TRUCK LEASING CO	\$1,062.25
124562	10/31/2025	PEPSI COLA BOTTLING CO	\$836.45
124563	10/31/2025	SKOK, CHRISTIAN	\$280.00
124564	10/31/2025	SOUTHEASTERN PERFORMANCE APPAREL	\$86.75
124565	10/31/2025	TED BROWN MUSIC CO	\$1,307.33
124566	10/31/2025	UNIVERSITY HIGH SCHOOL	\$200.00
124567	10/31/2025	WA HOSA	\$135.00
124568	10/31/2025	WALSWORTH PUBLISHING COMPANY, INC.	\$36,947.20
124569	10/31/2025	WASHINGTON FCCLA	\$15.00
124570	10/31/2025	WAVERLY'S COFFEE INC	\$157.50
Total Amount:			\$69,875.99

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1044

10/31/2025

Vendor Remit Name	Vendor #	Account	Description	Amount
-------------------	----------	---------	-------------	--------

Whitford, Dori K

4.0.530.2830.00.0000.28.00.000.0000

GIRLS CROSS COUNTRY

\$73.82

Vendor Total:

\$73.82

Grand Total:

\$73.82

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1047

Starting Check Number: 124651

Check #	Date	Payee	Amount
124651	11/07/2025	ALPHA OMEGA TOURS & CHARTERS	\$11,901.00
124652	11/07/2025	AMAZON	\$1,891.34
124653	11/07/2025	AMERICAN EXPRESS	\$24,783.32
124654	11/07/2025	AMERICAN ON SITE SERVICES	\$250.00
124655	11/07/2025	AREA XI DECA	\$2,790.00
124656	11/07/2025	ASSISTANT COACH FUNDRAISING LLC	\$12,731.50
124657	11/07/2025	BSN SPORTS	\$967.86
124658	11/07/2025	CASCADIA SCREEN PRINTING	\$488.31
124659	11/07/2025	CHENEY HIGH SCHOOL	\$150.00
124660	11/07/2025	COEUR D'ALENE HIGH SCHOOL	\$79.00
124661	11/07/2025	DEER PARK HIGH SCHOOL	\$400.00
124662	11/07/2025	EDUCATIONAL THEATRE ASSOCIATION	\$145.00
124663	11/07/2025	FERRIS HIGH SCHOOL	\$208.00
124664	11/07/2025	FREEMAN HIGH SCHOOL	\$325.00
124665	11/07/2025	GSL DISTRICT #8 SCHOOLS	\$5,733.12
124666	11/07/2025	K C ENTERPRISES	\$748.83
124667	11/07/2025	K-L MFG CO INC	\$2,833.13
124668	11/07/2025	LAKE CHELAN SCHOOL DISTRICT	\$500.00
124669	11/07/2025	LAKELAND HIGH SCHOOL	\$350.00
124670	11/07/2025	LAKELAND TOURS, LLC DBA WORLDSTRIDES	\$18,695.00
124671	11/07/2025	MEAD HIGH SCHOOL ASB	\$70.00
124672	11/07/2025	MEDICAL LAKE SCHOOL DISTRICT NO 326	\$300.00
124673	11/07/2025	NORTHWEST ASSOCIATION PERFORMING ARTS	\$5,000.00
124674	11/07/2025	NORTHWEST CHRISTIAN SCHOOLS	\$200.00
124675	11/07/2025	PENSKE TRUCK LEASING CO	\$1,212.00
124676	11/07/2025	PFARR, LEASA	\$15.00
124677	11/07/2025	RICHLAND SCHOOL DIST	\$350.00
124678	11/07/2025	ROGERS HIGH SCHOOL	\$350.00
124679	11/07/2025	TROPHIES UNLIMITED	\$1,584.92
124680	11/07/2025	UNITED SPIRIT ASSOCIATION	\$4,993.00
124681	11/07/2025	UNIVERSITY HIGH SCHOOL	\$655.00
124682	11/07/2025	WASHINGTON OFFICIALS ASSOCIATION	\$35,030.00
124683	11/07/2025	WEST VALLEY ATHLETIC BOOSTER CLUB	\$600.00
Total Amount:			\$136,330.33

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1052

Starting Check Number: 124751

Check #	Date	Payee	Amount
124751	11/14/2025	A-L COMPRESSED GASES	\$8.05
124752	11/14/2025	ALPHA OMEGA TOURS & CHARTERS	\$7,090.00
124753	11/14/2025	BSN SPORTS	\$4,279.50
124754	11/14/2025	GSL DISTRICT #8 SCHOOLS	\$6,905.00
124755	11/14/2025	LAKE CITY HIGH SCHOOL	\$530.00
124756	11/14/2025	MCCORMICK'S GROUP LLC	\$13,810.66
124757	11/14/2025	MEAD HIGH SCHOOL ASB	\$70.00
124758	11/14/2025	MEAD SCHOOL DISTRICT	\$7,078.19
124759	11/14/2025	PENSKE TRUCK LEASING CO	\$1,021.69
124760	11/14/2025	PEPSI COLA BOTTLING CO	\$606.10
124761	11/14/2025	RIDDELL	\$579.06
124762	11/14/2025	SENTINEL HIGH SCHOOL	\$250.00
124763	11/14/2025	TED BROWN MUSIC CO	\$1.63
124764	11/14/2025	TROPHIES UNLIMITED	\$148.38
124765	11/14/2025	VARSITY ATHLETIC APPAREL INC	\$1,312.00
124766	11/14/2025	WALSWORTH PUBLISHING COMPANY, INC.	\$10,922.10
124767	11/14/2025	WEST VALLEY SCHOOL DIST #208	\$200.00
Total Amount:			\$54,812.36

End of Report

EXTRA CURRICULAR CONTRACTS

November 2025

Location	First Name	Last Name	Activity	Amount
Higland Middle	Steve	Rupe	6th GR Volleyball	\$ 2,109.00
Higland Middle	Tia	Rupe	6th GR Volleyball	\$ 1,545.00
Higland Middle	Chris	Bontrager	6th GR Volleyball	\$ 1,596.00
Higland Middle	Angeliki	Hibbard	6th GR Volleyball	\$ 1,367.00
Mead High School	John	Poole	Marching Band	\$ 1,000.00
Meadow Ridge Elementary	Joy	Miller	Math is Cool Club	\$ 1,389.00
Meadow Ridge Elementary	Carolyn	Ishii	Math is Cool Club	\$ 926.00
Mountainside Middle	Abby	Tompkins	Academic Assistance	\$ 926.00
Mountainside Middle	Abby	Tompkins	Culture Club	\$ 1,852.00
Mountainside Middle	Kelly	Creasey	Keepin it Old School Club	\$ 694.50
Mountainside Middle	Lindsey	Carlson	Keepin it Old School Club	\$ 694.50
Mountainside Middle	Erin	Glasser	Volleyball	\$ 4,803.00
Mountainside Middle	Melissa	Mather	Volleyball	\$ 4,600.00
Mountainside Middle	Gabe	Martin	Volleyball	\$ 3,074.00
Mountainside Middle	Shaney	Redmon	Volleyball	\$ 3,373.00
Mountainside Middle	Ashley	Hoffman	Volleyball	\$ 3,523.00
Mountainside Middle	Shawn	Clegg	Volleyball	\$ 4,745.00
Mountainside Middle	Kim	Ralston	Volleyball	\$ 4,745.00
Mountainside Middle	Mackenzie	Blanc	Volleyball	\$ 3,171.00
Mountainside Middle	Michael	Bartlett	Wrestling	\$ 3,634.00
Mountainside Middle	Mark	Rasmussen	Wrestling	\$ 3,939.00
Mountainside Middle	Richard	Bondurant	Wrestling	\$ 3,268.00
Mountainside Middle	Jeffrey	Campbell	Wrestling	\$ 3,074.00
Mountainside Middle	Michael	Blanc	Wrestling	\$ 1,537.00
Mountainside Middle	Noah	Ziemann	Wrestling	\$ 1,634.00
Northwood Middle	Rebecca	Whitaker	6th GR Volleyball	\$ 1,545.00
Northwood Middle	Kyle	Smith	6th GR Volleyball	\$ 1,697.00
Northwood Middle	Brittany	Page	6th GR Volleyball	\$ 1,498.00
Northwood Middle	Tallie	Carlson	6th GR Volleyball	\$ 1,454.00
Northwood Middle	Scott	Brooks	Football	\$ 5,122.00
Northwood Middle	Noah	Ziemann	Football	\$ 3,311.00
Northwood Middle	Justin	King	Football	\$ 5,622.00
Northwood Middle	Ben	Mortensen	Football	\$ 3,523.00
Northwood Middle	Jeramiah	Kerbs	Football	\$ 3,415.00
Northwood Middle	Jacob	Torrez	Football	\$ 3,415.00

SUPPLEMENTAL CONTRACTS

November 2025

Location	First Name	Last Name	Activity	Amount
Mead High	Casey	Curtis	Van Driving	\$ 250.00
Mead High	Keith	Ross	Van Driving	\$ 250.00
Mead High	Austin	Stuchell	Van Driving	\$ 300.00
Mountainside Middle	Ashley	Fischer	Dept. Head - Counselor	\$ 1,100.00
Mt. Spokane	Andy	Sonneland	Coach Van Driving	\$ 50.00
Northwood Middle	Rebecca	Whitaker	Dept Head Stipend	\$ 1,100.00
Northwood Middle	Steve	Hare	Dept Head Stipend	\$ 1,100.00
Northwood Middle	Danielle	Burris Geiter	Dept Head Stipend	\$ 1,100.00
Northwood Middle	Kyle	Smith	Dept Head Stipend	\$ 1,100.00
Northwood Middle	Jill	Ellingson	Dept Head Stipend	\$ 1,100.00
Northwood Middle	Mike	Divelbiss	Dept Head Stipend	\$ 1,100.00
Northwood Middle	Brittany	Page	Dept Head Stipend	\$ 1,100.00
Special Services	Grace	Longmeier	April 2025 Overload	\$ 414.04
Special Services	Sarah	James	Extended Days	\$ 2,833.50
Special Services	Whitni	Sanford	Sept 2025 Overload	\$ 826.80
Special Services	Cheyenne	Standish	Sept 2025 Overload	\$ 900.14
Higland Middle	Susanna	Stutzman	Department Head	\$ 1,100.00
Higland Middle	Monica	Wallace	Department Head	\$ 1,100.00
Higland Middle	Ryan	Iverson	Department Head	\$ 1,100.00
Higland Middle	Jamie	Bowman	Department Head	\$ 1,100.00
Higland Middle	Holly	Chase	Department Head	\$ 1,100.00
Higland Middle	Stephanie	Covell	Department Head	\$ 1,100.00
Higland Middle	Jolisa	Wenkheimer	Department Head	\$ 1,100.00
Higland Middle	Josh	Peterson	Department Head	\$ 1,100.00
Higland Middle	Todd	Johnson	Department Head	\$ 1,100.00
Mead High School	Andy	Arnold	Department Head	\$ 2,100.00
Mead High School	Colleen	Thornton	Department Head	\$ 2,100.00
Mead High School	Chris	Waddell	Department Head	\$ 2,100.00
Mead High School	Drew	Lochhead	Department Head	\$ 2,100.00
Mead High School	Morgan	Lindquist	Department Head	\$ 2,100.00
Mead High School	Regan	Drew	Department Head	\$ 2,100.00
Mead High School	Keith	Ross	Department Head	\$ 2,100.00
Mead High School	Mike	Haynes	Department Head	\$ 2,100.00
Mead High School	Phil	McLean	Department Head	\$ 2,100.00
Mead High School	Jaclyn	Lamberty	Department Head	\$ 2,100.00
Mead High School	Sara	Stillian	Department Head	\$ 2,100.00

CO-CURRICULAR CONTRACTS

November 2025

Location	First Name	Last Name	Activity	Amount
Highland	Tiffany	Byrd	ASB	\$ 3,696.00
Highland	Merideth	Adams	Yearbook	\$ 3,950.00
Mt. Spokane	Susan	Dunfield	ASB	\$ 16,199.00
Northwood Middle	Jill	Truxal	ASB	\$ 3,501.00
Northwood Middle	Tannea	Zollinger	Yearbook	\$ 3,849.00

MEAD SCHOOL DISTRICT

Board Meeting of November 17, 2025
New Business

VI.B.

Agenda Item: Resolution 25-10
Study and Survey Report

Background:

A Study and Survey is required by OSPI as a prerequisite for consideration for state financial assistance for the construction of new or modernized schools. This resolution accepts the Study and Survey and authorizes submission of the report to OSPI in compliance with WAC 392-341-025.

Purpose of the Study:

The Study and Survey examines:

- The physical condition and functional adequacy of all school facilities
- How facility capacity aligns with current and projected student enrollment
- Which buildings require modernization, replacement, or reinvestment
- Opportunities to strategically time capital projects to maximize state funding support

This work supports the district's broader commitment to **academic excellence, fiscal stewardship, community partnership, and the well-being of all students.**

Key Findings

Facility Conditions:

Mead School District's facilities are generally **well-maintained and in good overall condition**, reflecting consistent investment and strong operational practices. However, several schools—primarily older elementary campuses—have reached the end of their functional service life.

Primary modernization needs include:

- Brentwood Elementary
- Evergreen Elementary
- Farwell Elementary
- Meadow Ridge Elementary

Additional future modernization needs include Colbert Elementary and portions of Mount Spokane High School and Mead High School.

Safety and Structural Assessments:

All schools fall into **low to moderate seismic risk** categories. No life-safety structural concerns were identified. However, future modernization projects should address aging structural systems to ensure long-term safety and code compliance.

Enrollment Outlook:

After a brief enrollment decline during the pandemic, district enrollment has **stabilized** and is projected to **grow modestly** (0.25% to 1% annually) over the next ten years, especially in the northern and prairie communities. By 2035, the district may serve **approximately 10,400 students**, reinforcing the need for additional capacity in the coming decade.

State Funding Timing:

The district's eligibility for **state construction assistance** runs on fixed timelines tied to building age and modernization history.

Key eligibility milestones:

- **K-8 eligibility expires in 2026**
- **High school modernization eligibility reopens between 2030-2036**

To maximize state funding, modernization projects must be **carefully sequenced** to align with these eligibility windows.

Recommended Capital Plan:

The Study and Survey outlines a **25-year roadmap** of phased, predictable capital investment, beginning with a proposed **2030 bond initiative** focused on elementary modernization and new middle school capacity:

2030 Bond Priorities:

- Construction of **Middle School #4**
- Construction of **Elementary School #11**
- Modernization or replacement of:
 - Brentwood Elementary
 - Evergreen Elementary
 - Farwell Elementary
 - Meadow Ridge Elementary

Future bond cycles (2036, 2042, and beyond) will support additional elementary capacity and comprehensive modernizations at Mead High School and Mount Spokane High School.

Conclusion:

The Study and Survey confirms that while Mead School District's facilities remain stable and well-cared for, **targeted modernization and planned capacity expansion are necessary** to sustain educational quality, equity, and safety across the district. A strategically timed 2030 bond initiative is the next critical step in maintaining strong, future-ready learning environments for all students.

Recommendation:

Adoption of Resolution 25-10, Study and Survey Report, is recommended

Enclosures: Resolution 25-10



RESOLUTION 25-10
Study and Survey Report

WHEREAS, WAC 392-341-020 requires that school districts wishing to receive state financial assistance for construction or modernization of schools must prepare a Study and Survey of their schools to establish the eligibility of their school district for state assistance in school construction; and

WHEREAS, WAC 392-341-025 prescribes the content of the Study and Survey, and

WHEREAS, a 2025 Study and Survey was completed in accordance with the criteria set forth in WAC 392-341-025,

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the Mead School District No. 354 does hereby accept the Study and Survey as final and authorizes the submission of the Study and Survey to OSPI in compliance with WAC 392-341-025.

ADOPTED by the Board of Directors of Mead School District No. 354, Spokane County, Washington and authenticated by the signatures affixed below.

Dated this 17th day of November, 2025.

Attest:

Mead School District No. 354
Board of Directors

Secretary to the Board



STAFF EXPRESSION

The Mead School Board believes the district has an interest in maintaining an orderly and effective environment for both work and learning, while balancing employees' First Amendment rights to freedom of expression and diverse viewpoints and beliefs. When employees speak within their official capacity, their expression represents the district and may be regulated. The First Amendment protects a public employee's speech when the employee is speaking as an individual citizen on a matter of public concern. Even so, employee expression that has an adverse impact on district operations and/or negatively impacts an employee's ability to perform their job for the district may still result in disciplinary action up to and including termination.

Staff expression includes the performance of job responsibilities and how they represent the district in their use of district email accounts, school district buildings, district property, classrooms, and how they present themselves to students.

Employees who use social media platforms are encouraged to remember that the school community may not be able to separate employees as private citizens from their role within the district. Employee expression on social media platforms that interferes with the district's operations or prevents the district from functioning efficiently and effectively may be subject to discipline up to and including termination.

The procedure that accompany this Policy will adhere to this policy and specify district standards for staff expression, including the conditions under which a staff member can participate in written or non-verbal expression. Any violation of this Policy or adopted Procedure may result in disciplinary action.

Cross References: 2340 - Religious-Related Activities and Practices

Legal References: RCW 41.06.250 Political activities
 RCW 42.17A.555 Use of public office or agency facilities in
 campaigns - Prohibition - Exceptions
 RCW 42.17A.635 Legislative activities of state agencies, other
 units of government, elective officials, employees

STAFF EXPRESSION

Employees are expected to express themselves in accordance with the following standards.

Classroom Decor and Displays

The classroom learning environment plays a crucial role in shaping the culture and climate we strive to create in our schools. More specifically, classroom decor and displays should support district curriculum and learning objectives, and should serve to enhance an educational environment in which all students are valued and supported, regardless of their personal views and beliefs. Out of respect for the diversity of personal beliefs represented in the school community, classroom decor and displays should contribute to and not distract from a welcoming school or classroom environment. To this end, the district's expectations and rules for expression by staff while performing job responsibilities, using district facilities as employees, or appearing to be acting in their role as a district staff member, are as follows:

Employees must act consistent with district policies and procedures. This includes maintaining an environment that is free from discrimination, while promoting the district's official mission and vision.

To ensure that classroom decor and displays do not contravene or undermine the district's mission or message or unnecessarily distract from the learning environment, staff may display the following in their classrooms:

- The United States and Washington State flags.
- District or school flags, banners, or posters, including school teams.
- Displays that are used as a routine part of the approved curriculum for that classroom or as a learning aid, like the periodic table of elements, mathematical equations, the United States or Washington State constitutions, and motivational posters.
- Displays used as part of a temporary unit of instruction within the approved curriculum, like a picture of Anne Frank while reading *The Diary of a Young Girl* or another country's flag while studying that country.
- Displays that denote recognition of achievement by the district, school, or class with the approval of the building principal or designee.
- Displays promoting post-secondary educational opportunities, including posters or flags for colleges and universities.
- Student artwork displayed temporarily, if doing so doesn't violate other district policies and procedures.

- Classroom activity photos, consistent with applicable law and other district policies and procedures.
- Content-neutral decorations, like colorful borders or curtains.

Staff are prohibited from using decor or displays to advocate for or promote their personal beliefs (whether those beliefs are political, social, religious, etc.).

Administrators will uniformly enforce these rules.

Expression at Work and Using District Resources

Staff perform job responsibilities and represent the district in their use of district email accounts, school district buildings, district property, and classrooms, and in how they present themselves to students in performing their job responsibilities. District email signatures, classroom décor (posters, stickers, signage, etc.), expressive attire while on the job (buttons, hats, shirts, etc.), social media use in the course of employment, and other such channels of staff messaging are thus subject to these expectations:

It is permissible for staff to use such channels of communication only for messaging that is consistent with district policy and procedure and is:

- curricular; or
- approved as the district's official position and message; or
- context-appropriate civil personal expression.

It is never permissible for staff to use such channels of communication for messaging that is:

- obscene, lewd, or vulgar;
- libelous or slanderous;
- in violation of district policies on bullying, harassment, or intimidation;
- in violation of the district's policies on nondiscrimination;
- promoting or opposing electoral candidates, campaigns, political parties, or ballot propositions;
- proselytizing or disparaging religious or irreligious beliefs; or
- otherwise in violation of district policy or procedure.

Controversial issues and materials should be addressed as part of the curriculum consistent with district policy 2331, 2020, 2340, and any related policies and procedures, or through district-approved messaging. Staff should not engage in communication, including personal expression, that violates this procedure, any other district policy or procedure, or when a substantial disruption or interference with the staff member's duties or the district's mission or programs is foreseeable. This may include, but is not limited to, communication that materially undermines trust with students or that generates significant tension among staff, parents, and students.

The district reserves the right to specifically direct or limit any particular staff messaging that is subject to these expectations.

Expression Outside of Work

The private and personal life of any employee, including participation in political activities, is not a matter of concern or attention to the district unless it adversely affects the employee's performance of their professional responsibilities. Off-duty expression is not immune from potential discipline if it interferes with the district's operations or prevents the district from functioning efficiently and effectively.

Staff are expected to exercise sound judgment in their personal communications, especially on social media platforms, understanding that their personal speech is subject to review when it affects their work. Additionally, staff members who use social media in a private capacity must do so in accordance with district policy 5253 and procedure 5253P regarding professional staff and student boundaries.

Violation of this procedure may constitute sufficient cause for potential discipline up to and including termination, in accordance with applicable policies, procedures, and contractual terms.

Mead School District
 Budget Status Summary
 as of 08/31/2025

	Annual Budget		
	(original)	YTD Actual	
Enrollment	9,872.00	10,238.52	3.71%

Revenues & Expenditures

Revenues & Other Financing Sources	\$ 175,069,319	\$ 181,559,800	103.7%
Expenditures & Other Financing Uses	\$ 177,242,799	\$ 177,223,334	100.0%

Transfers (to)/from other Funds	\$ -	\$ -	
---------------------------------	------	------	--

Net Change in Fund Balance	\$ (2,173,480)	\$ 4,336,466	
-----------------------------------	----------------	--------------	--

Fund Balance

Beginning Fund Balance	\$ 11,802,453	
Current Fund Balance	\$ 16,138,919	
% of budgeted Expenditures	9.11%	

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Assets							
Cash and Cash Equivalents	19,268,174.75	1,475,760.72	6,567,531.83	2,186,168.34	1,150,881.93	0.00	30,648,517.57
Minus Warrants Outstanding	-2,431,182.23	-128,213.76	0.00	-57,838.40	0.00	0.00	-2,617,234.39
Taxes Receivable	13,238,997.16		6,363,865.68	0.00	0.00		19,602,862.84
Due From Other Funds	10,537.60	0.00	0.00	294,210.11	0.00	0.00	304,747.71
Due From Other Governmental Units	718,262.17	0.00	0.00	279,799.00	0.00	0.00	998,061.17
Accounts Receivable	37,161.74	0.00	0.00	0.00	0.00	0.00	37,161.74
Leases Receivable	311,154.82		0.00	0.00	0.00	0.00	311,154.82
Interfund Loans Receivable	0.00		0.00	0.00	0.00		0.00
Accrued Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inventory	340,401.07	0.00		0.00			340,401.07
Prepaid Items	1,030,409.00	350.00			0.00	0.00	1,030,759.00
Investments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Investments/Cash With Trustee	0.00		0.00	0.00	0.00	0.00	0.00
Investments-Deferred Compensation	0.00			0.00		0.00	0.00
Self-Insurance Security Deposit	0.00					0.00	0.00
TOTAL ASSETS	32,523,916.08	1,347,896.96	12,931,397.51	2,702,339.05	1,150,881.93	0.00	50,656,431.53
DEFERRED OUTFLOWS OF RESOURCES:							
Deferred Outflows of Resources - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEFERRED OUTFLOWS OF RESOURCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	32,523,916.08	1,347,896.96	12,931,397.51	2,702,339.05	1,150,881.93	0.00	50,656,431.53
LIABILITIES							
Accounts Payable	1,892,965.94	58,460.19	0.00	45,247.92	0.00	0.00	1,996,674.05
Contracts Payable Current	0.00	0.00		0.00	0.00	0.00	0.00

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Accrued Interest Payable			0.00				0.00
Accrued Salaries	192,316.23			0.00			192,316.23
Anticipation Notes Payable	0.00		0.00		0.00		0.00
LIABILITIES:							
Payroll Deductions and Taxes Payable	426,138.82			0.00			426,138.82
Leases Payable - Current	0.00		0.00		0.00	0.00	0.00
Due To Other Governmental Units	67,532.89	304.27		0.00	0.00	0.00	67,837.16
Deferred Compensation Payable	0.00			0.00			0.00
Estimated Employee Benefits Payable	0.00						0.00
Due To Other Funds	294,210.11	10,537.60	0.00	0.00	0.00	0.00	304,747.71
Interfund Loans Payable	0.00		0.00		0.00		0.00
Deposits	0.00	0.00					0.00
Unearned Revenue	0.00	0.00	0.00		0.00		0.00
Matured Bonds Payable			0.00				0.00
Matured Bond Interest Payable			0.00				0.00
Arbitrage Rebate Payable	0.00		0.00	0.00	0.00		0.00
TOTAL LIABILITIES	2,873,163.99	69,302.06	0.00	45,247.92	0.00	0.00	2,987,713.97
DEFERRED INFLOWS OF RESOURCES							
Unavailable Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unavailable Revenue - Leases	272,836.06		0.00	0.00	0.00	0.00	272,836.06
Unavailable Revenue - Taxes Receivable	13,238,997.16		6,363,865.68	0.00	0.00		19,602,862.84
TOTAL DEFERRED INFLOWS OF RESOURCES	13,511,833.22	0.00	6,363,865.68	0.00	0.00	0.00	19,875,698.90
FUND BALANCE:							
Nonspendable Fund Balance	1,370,810.07	0.00	0.00	0.00	0.00	0.00	1,370,810.07

COUNTY: 32 Spokane

August 31, 2025

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Restricted Fund Balance	2,294,613.05	1,278,594.90	6,567,531.83	774,464.82	1,150,881.93	0.00	12,066,086.53
Committed Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assigned Fund Balance	8,649,168.93	0.00	0.00	1,882,626.31	0.00	0.00	10,531,795.24
Unassigned Fund Balance	3,824,326.82	0.00	0.00	0.00	0.00	0.00	3,824,326.82
TOTAL FUND BALANCE	16,138,918.87	1,278,594.90	6,567,531.83	2,657,091.13	1,150,881.93	0.00	27,793,018.66
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES, AND FUND BALANCE	32,523,916.08	1,347,896.96	12,931,397.51	2,702,339.05	1,150,881.93	0.00	50,656,431.53

E.S.D. 101

Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds

RUN TIME: 12:11:34 PM

COUNTY: 32 Spokane

For the Year Ended August 31, 2025

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
REVENUES:							
Local	27,458,795.99	2,262,689.93	14,040,383.66	138,509.96	25,833.98		43,926,213.52
State	144,423,137.64		0.00	0.00	958,245.65		145,381,383.29
Federal	8,400,791.91		0.00	0.00	0.00		8,400,791.91
Other	150,846.25			932,596.00	0.00	0.00	1,083,442.25
TOTAL REVENUES	180,433,571.79	2,262,689.93	14,040,383.66	1,071,105.96	984,079.63	0.00	198,791,830.97
EXPENDITURES:							
CURRENT:							
Regular Instruction	94,169,390.23						94,169,390.23
Special Education	29,251,964.32						29,251,964.32
Vocational Education	8,875,189.07						8,875,189.07
Skill Center	0.00						0.00
Compensatory Programs	6,627,905.09						6,627,905.09
Other Instructional Programs	412,447.84						412,447.84
Federal Stimulus COVID-19	16,530.47						16,530.47
Community Services	432,046.19						432,046.19
Support Services	35,585,835.26						35,585,835.26
Student Activities/Other		2,136,599.25				0.00	2,136,599.25
CAPITAL OUTLAY:							
Sites				159,655.78			159,655.78
Building				1,867,187.03			1,867,187.03
Equipment				36,092.57			36,092.57
Instructional Technology				5,711.53			5,711.53
Energy				0.00	0.00		0.00
Transportation Equipment					724,134.42		724,134.42
Sales and Lease				0.00			0.00
Other	1,739,953.64						1,739,953.64
DEBT SERVICE:							
Principal	108,639.25		6,660,000.00	0.00	0.00		6,768,639.25

E.S.D. 101

Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds

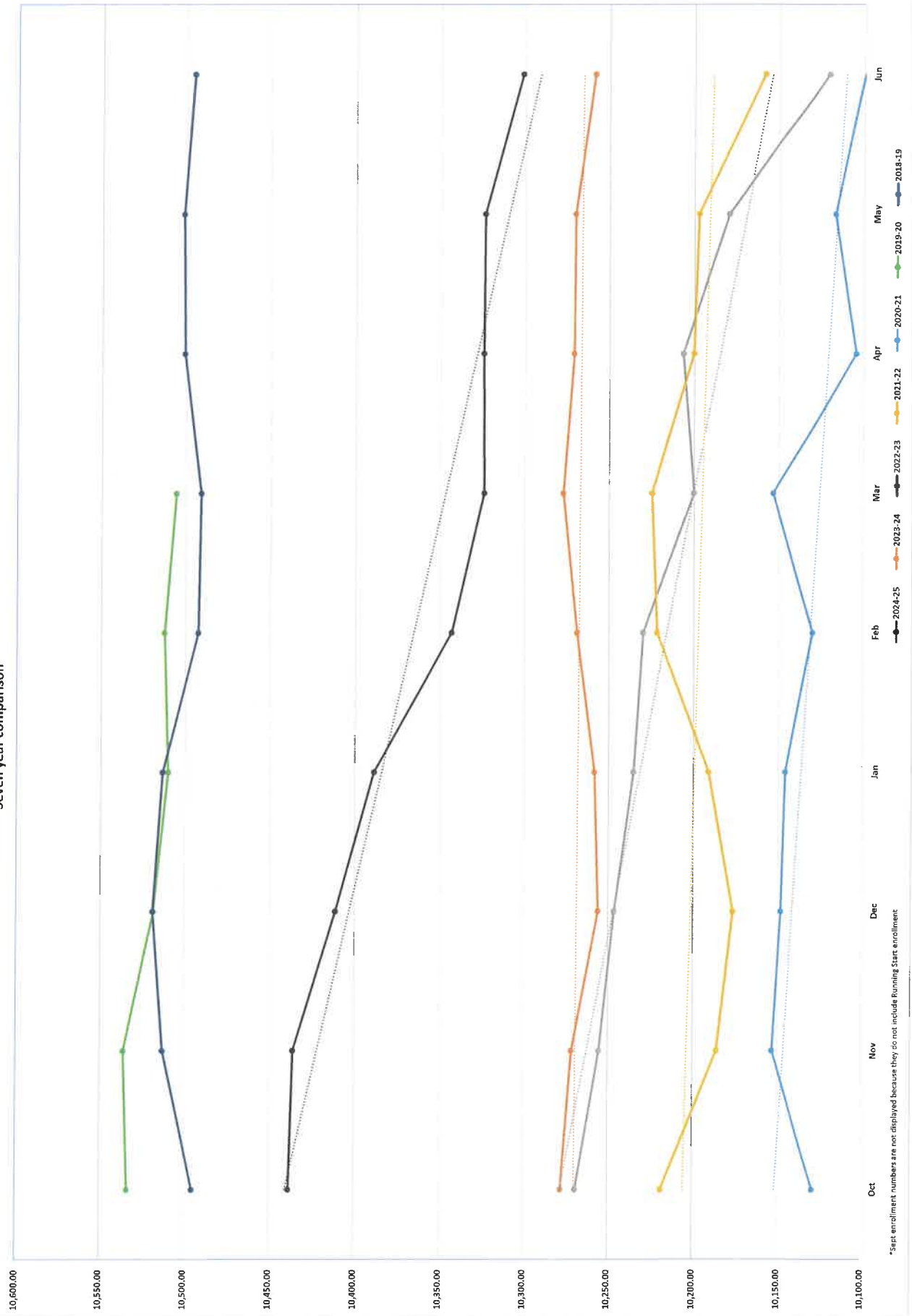
RUN TIME: 12:11:34 PM

COUNTY: 32 Spokane

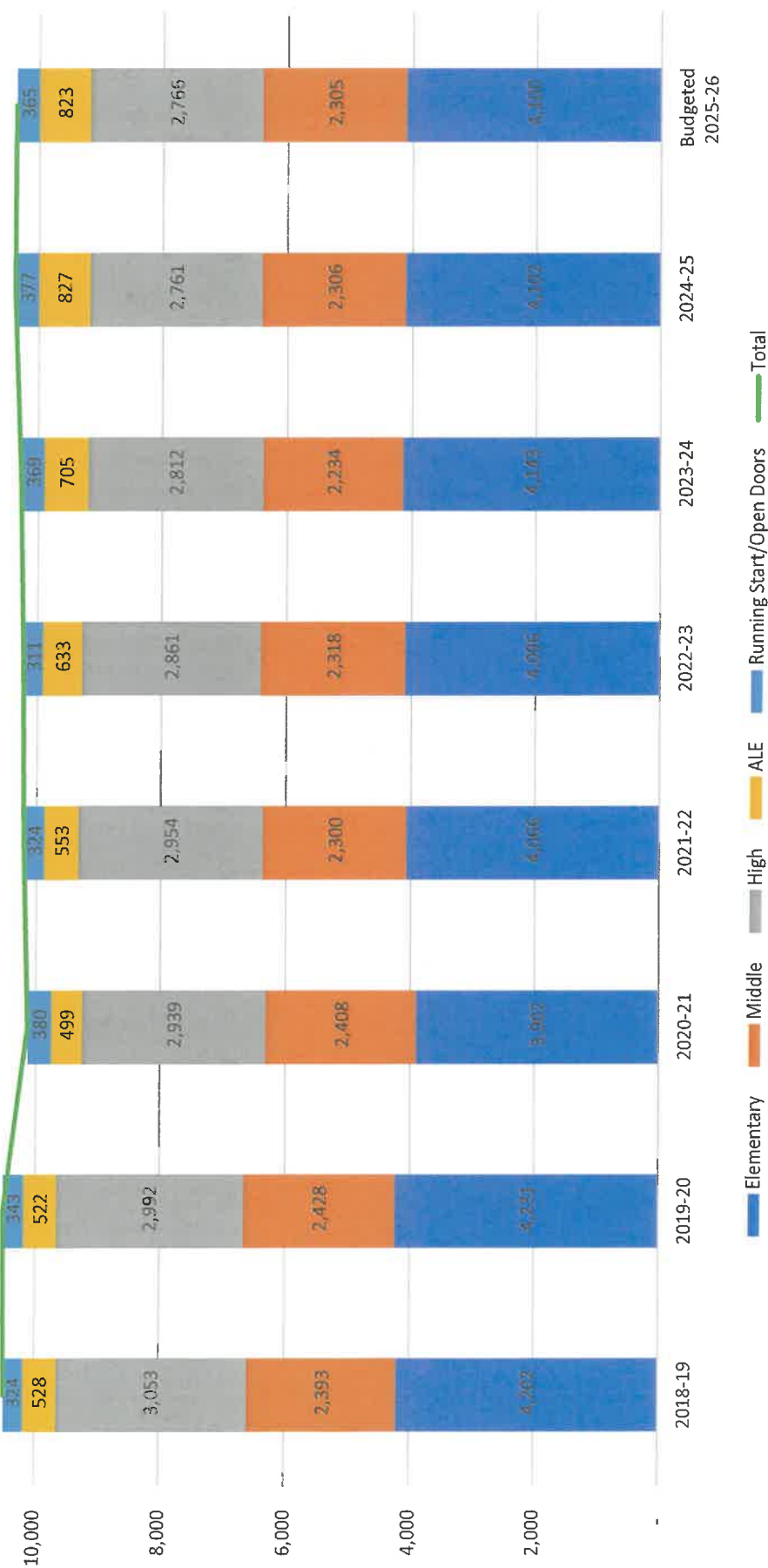
For the Year Ended August 31, 2025

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Interest and Other Charges	3,432.55		6,852,525.13	0.00	0.00		6,855,957.68
Bond/Levy Issuance							0.00
TOTAL EXPENDITURES	177,223,333.91	2,136,599.25	13,512,525.13	2,068,646.91	724,134.42	0.00	195,665,239.62
REVENUES OVER (UNDER) EXPENDITURES	3,210,237.88	126,090.68	527,858.53	-997,540.95	259,945.21	0.00	3,126,591.35
OTHER FINANCING SOURCES (USES):							
Bond Sales & Refunding Bond Sales	0.00		41,196,231.40	0.00	0.00		41,196,231.40
Long-Term Financing	1,118,096.93			0.00	0.00		1,118,096.93
Transfers In	0.00		0.00	0.00	0.00		0.00
Transfers Out (GL 536)	0.00		0.00	0.00	0.00	0.00	0.00
Other Financing Uses (GL 535)	0.00		-40,916,986.81	0.00	0.00		-40,916,986.81
Other	8,131.50		0.00	0.00	16,515.29		24,646.79
TOTAL OTHER FINANCING SOURCES (USES)	1,126,228.43		279,244.59	0.00	16,515.29	0.00	1,421,988.31
EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	4,336,466.31	126,090.68	807,103.12	-997,540.95	276,460.50	0.00	4,548,579.66
BEGINNING TOTAL FUND BALANCE	11,802,452.56	1,152,504.22	5,760,428.71	3,654,632.08	874,421.43	0.00	23,244,439.00
Accounting Changes and Error Corrections	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENDING TOTAL FUND BALANCE	16,138,918.87	1,278,594.90	6,567,531.83	2,657,091.13	1,150,881.93	0.00	27,793,018.66

Mead School District
Enrollment trend by month
Seven year comparison*

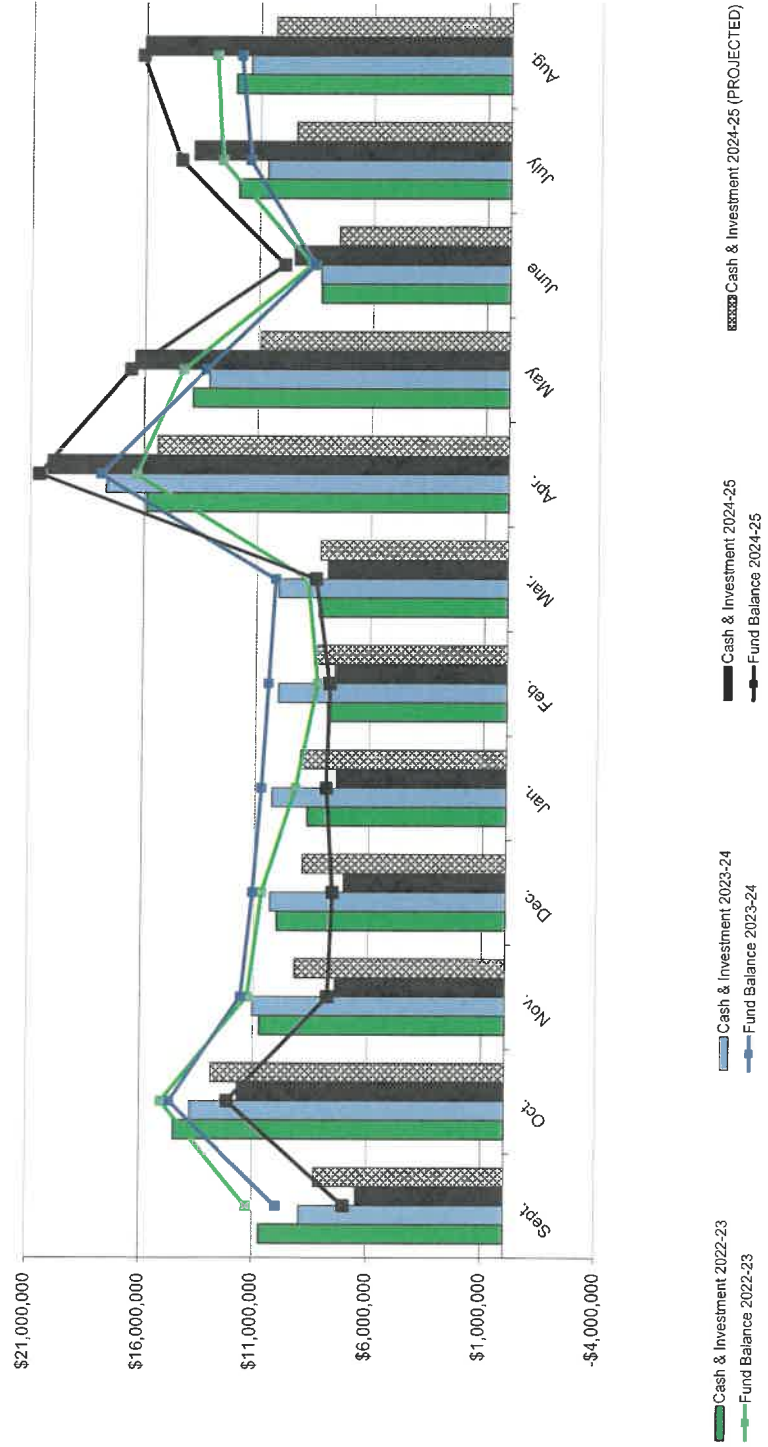


Mead School District Enrollment Trend (includes TK)



	Cash & Investments				Fund Balance	
	Cash & Investment 2022-23	Cash & Investment 2023-24	Cash & Investment 2024-25 (PROJECTED)	Fund Balance 2022-23	Fund Balance 2023-24	Fund Balance 2024-25
Sept.	10,696,208	8,960,100	8,310,170	11,218,518	9,938,685	7,015,922
Oct.	14,480,642	13,777,993	12,832,742	15,046,736	14,862,512	12,121,771
Nov.	10,743,861	11,049,080	9,225,805	11,244,960	11,536,984	7,778,699
Dec.	10,026,176	10,316,325	8,917,190	10,653,133	11,059,192	7,584,454
Jan.	8,716,116	10,271,267	9,021,927	9,214,689	10,705,767	7,879,926
Feb.	7,857,278	10,032,294	8,426,491	8,256,529	10,436,304	7,762,762
Mar.	8,272,872	10,039,700	8,212,321	8,735,011	10,163,664	8,308,677
Apr.	15,878,854	17,649,510	15,405,949	16,330,525	17,883,945	20,604,004
May	13,865,254	13,150,464	10,911,372	14,273,268	13,268,221	16,594,636
June	8,263,755	8,287,115	7,495,961	8,679,404	8,537,877	9,894,527
July	11,914,952	10,664,976	9,406,601	12,615,644	11,388,874	14,447,779
Aug.	12,046,166	11,421,469	10,323,538	12,873,305	11,802,453	16,138,916

Revised Year-to-Year Comparison of Cash Balance and Fund Balance



MEAD SCHOOL DISTRICT #354

GENERAL FUND

CASH FLOW SCHEDULE

SEPTEMBER 1, 2024 TO AUGUST 31, 2025

MONTH	TAX COLLECTIONS	STATE APPORTIONMENT	OTHER REVENUE	TOTAL RECEIPTS	ACCOUNTS PAYABLE	PAYROLL	TOTAL DISBURSEMENT	TRANSFER OTHER FUND	INTER-FUND LOAN	CASH & INVESTMENT BALANCE
Beginning Cash 9/1/2024										11,421,424
9/30/2024										
PROJECTED:	360,088	12,815,217	370,950	13,546,255	4,666,021	11,991,533	16,657,554			8,310,125
ACTUAL:	281,991	11,693,749	437,514	12,413,254	5,028,170	12,327,677	17,355,847			6,478,831
10/31/2024										
PROJECTED:	6,661,628	11,654,296	431,001	18,746,925	2,232,820	11,991,533	14,224,353			12,832,697
ACTUAL:	6,655,951	12,177,941	765,844	19,599,736	2,103,825	12,296,776	14,400,601			11,677,965
11/30/2024										
PROJECTED:	1,260,308	7,615,330	539,491	9,415,129	1,030,532	11,991,533	13,022,065			9,225,761
ACTUAL:	1,338,690	7,577,835	366,099	9,282,623	1,284,846	12,229,926	13,514,772			7,445,816
12/31/2024										
PROJECTED:	720,176	12,873,206	242,696	13,836,078	1,860,683	12,284,010	14,144,693			8,917,146
ACTUAL:	51,296	12,903,716	362,428	13,317,439	1,237,205	12,414,944	13,652,149			7,111,106
1/31/2025										
PROJECTED:	617,548	12,103,260	371,150	13,091,958	1,288,165	11,699,057	12,987,222			9,021,882
ACTUAL:	33,615	13,778,879	260,133	14,072,627	1,827,669	11,929,270	13,756,938			7,426,794
2/28/2025										
PROJECTED:	154,387	12,815,217	236,143	13,205,747	1,517,173	12,284,010	13,801,183			8,426,446
ACTUAL:	35,528	13,406,705	362,491	13,804,724	1,291,907	12,426,043	13,716,949			7,514,569
3/31/2025										
PROJECTED:	1,235,097	12,815,217	335,115	14,385,429	2,461,827	12,137,771	14,599,598			8,212,277
ACTUAL:	1,330,246	14,084,957	411,928	15,827,131	2,868,054	12,570,968	15,439,022			7,902,678
4/30/2025										
PROJECTED:	8,182,515	13,780,907	322,662	22,286,084	2,662,209	12,430,248	15,092,457			15,405,904
ACTUAL:	11,865,033	14,133,046	379,607	26,377,686	1,950,923	12,079,888	14,030,811			20,249,553
5/31/2025										
PROJECTED:	2,778,967	7,859,389	239,564	10,877,920	3,234,727	12,137,771	15,372,498			10,911,326
ACTUAL:	2,162,964	8,386,918	422,769	10,972,651	2,126,640	12,666,746	14,785,387			16,436,818
6/30/2025										
PROJECTED:	2,161,419	8,608,011	220,594	10,990,024	1,975,187	12,430,248	14,405,435			7,495,915
ACTUAL:	84,833	8,608,508	319,342	9,012,684	2,942,429	13,034,360	15,976,790			9,472,711
7/31/2025										
PROJECTED:	0	17,798,912	253,368	18,052,280	2,833,964	13,307,677	16,141,641			9,406,554
ACTUAL:	63,152	19,607,115	790,656	20,460,923	2,553,297	13,465,672	16,018,969			13,914,665
8/31/2025										
PROJECTED:	308,774	14,773,832	249,740	15,332,346	2,862,590	11,552,819	14,415,409			10,323,491
ACTUAL:	181,441	15,913,216	201,097	16,295,754	2,548,600	11,557,112	14,105,712			16,104,707
Total Actual	\$24,084,739	\$152,272,584	\$5,079,907	\$181,437,230	\$27,763,566	\$148,990,362	\$176,753,947		\$0	

Mead School District No 354
Budget Status Report
Fiscal Year 2024-25
August 01, 2025 through August 31, 2025

General Fund

☐ Include Pre Encumbrance	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
A. Revenue						
1000 Local Taxes (+)	24,442,502.00	181,441.06	24,086,348.26		356,153.74	98.5%
2000 Local Support Nontax (+)	2,530,024.00	273,842.64	3,372,447.73		(842,423.73)	133.3%
3000 State, General Purpose (+)	105,007,232.00	11,139,002.48	108,540,658.50		(3,533,426.50)	103.4%
4000 State, Special Purpose (+)	33,441,331.00	3,909,799.55	35,882,479.14		(2,441,148.14)	107.3%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	8,064,230.00	1,415,465.63	8,400,791.91		(336,561.91)	104.2%
7000 Revenues Fr Oth Sch Dist (+)	34,000.00	83,329.85	150,846.25		(116,846.25)	443.7%
8000 Other Agencies & Associates (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	1,550,000.00	1,119,196.93	1,126,228.43		423,771.57	72.7%
TOTAL Revenue	175,069,319.00	18,122,078.14	181,559,800.22		(6,490,481.22)	103.7%
B. Expenses						
00 Regular Instruction (-)	94,811,119.06	7,087,763.67	94,240,610.90	72,761.27	497,746.89	99.5%
10 Federal Stimulus (-)	0.00	865.38	16,530.47	0.00	(16,530.47)	0.0%
20 Special Ed Instruction (-)	28,950,284.00	2,087,512.96	29,251,964.32	4,082.33	(305,762.65)	101.1%
30 Vocational Ed Instruction (-)	7,534,374.94	1,625,291.15	8,875,189.07	2,523.76	(1,343,337.89)	117.8%
40 Skills Center Instruction (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 & 60 Compensatory Ed Instruction (-)	7,642,182.00	880,932.39	6,627,905.09	4,391.09	1,009,885.82	86.8%
70 Other Instructional Programs (-)	932,162.00	96,609.27	412,447.84	0.00	519,714.16	44.2%
80 Community Services (-)	486,924.00	49,953.57	432,046.19	0.00	54,877.81	88.7%
90 Support Services (-)	36,885,753.00	4,678,413.43	37,366,640.03	110,832.78	(591,719.81)	101.6%
TOTAL Expenses	177,242,799.00	16,507,341.82	177,223,333.91	194,591.23	(175,126.14)	100.1%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(2,173,480.00)	1,614,736.32	4,336,466.31		(6,315,355.08)	3.6%
F. TOTAL BEGINNING FUND BALANCES	0.00		11,802,452.56			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	(2,173,480.00)		16,138,918.87			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items (-)	0.00		0.00			
G/L 821 Restricted for CO of Restricted Rev (-)	0.00		449,886.42			
G/L 828 Restricted for CO of F/S Rev (-)	0.00		1,878,618.25			
G/L 830 Restricted for Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 840 Nonspnd FB - Inventory & Prepaid (-)	0.00		964,899.53			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 875 Assigned to Contingencies (-)	0.00		0.00			
G/L 888 Assigned to Other Purposes (-)	0.00		6,560,979.37			
G/L 891 Unassigned to Minimum FB Policy (-)	0.00		1,946,745.83			
G/L 898 PY Corrections or Restatements (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (H - I)	(2,173,480.00)		4,337,789.47			
TOTALS	(2,173,480.00)		16,138,918.87			

Mead School District No 354
Budget Status Report
Fiscal Year 2024-25
August 01, 2025 through August 31, 2025

Capital Projects Fund

☐ Include Pre Encumbrance	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
A. Revenue						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	60,000.00	8,164.99	138,509.96		(78,509.96)	230.8%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
7000 Revenues Fr Oth Sch Districts (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies & Associates (+)	0.00	932,596.00	932,596.00		(932,596.00)	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
TOTAL Revenue	60,000.00	940,760.99	1,071,105.96		(1,011,105.96)	1785.2%
B. Expenses						
10 Sites (-)	2,030,474.43	34,491.62	159,655.78	10,890.00	1,859,928.65	8.4%
20 Buildings (-)	875,000.00	1,179,276.34	1,867,187.03	47,130.48	(1,039,317.51)	218.8%
30 Equipment (-)	709,525.57	5,711.53	41,804.10	0.00	667,721.47	5.9%
40 Energy (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 Sale and Lease Expenditures (-)	0.00	0.00	0.00	0.00	0.00	0.0%
60 Bond/Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Expenses	3,615,000.00	1,219,479.49	2,068,646.91	58,020.48	1,488,332.61	58.8%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(3,555,000.00)	(278,718.50)	(997,540.95)		(2,499,438.57)	1726.3%
F. TOTAL BEGINNING FUND BALANCES	0.00		3,654,632.08			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	(3,555,000.00)		2,657,091.13			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 861 Restricted From Bond Proceeds (H-I)	(3,555,000.00)		720,295.32			
G/L 863 Restricted From State Proceeds (H-I)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (H-I)	0.00		1,936,795.81			
G/L 890 Unassigned Fund Balance (H - I)	0.00		0.00			
TOTALS	(3,555,000.00)		2,657,091.13			

Mead School District No 354
Budget Status Report
Fiscal Year 2024-25
August 01, 2025 through August 31, 2025

Debt Service Fund

☐ Include Pre Encumbrance	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
A. Revenue						
1000 Local Taxes (+)	14,029,759.00	91,929.07	14,040,383.66		(10,624.66)	100.1%
2000 Local Support Nontax (+)	0.00	0.00	0.00		0.00	0.0%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	41,196,231.40		(41,196,231.40)	0.0%
TOTAL Revenue	14,029,759.00	91,929.07	55,236,615.06		(41,206,856.06)	393.7%
B. Expenses						
Matured Bond Expenditures (-)	6,660,000.00	0.00	6,660,000.00	0.00	0.00	100.0%
Interest on Bonds (-)	7,204,163.00	0.00	3,668,943.75	0.00	3,535,219.25	50.9%
Interest on Interfund Loan (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Bond Transfer Fees (-)	365,000.00	0.00	3,183,581.38	0.00	(2,818,581.38)	872.2%
TOTAL Expenses	14,229,163.00	0.00	13,512,525.13	0.00	716,637.87	95.0%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	40,916,986.81	0.00	(40,916,986.81)	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(199,404.00)	91,929.07	807,103.12		(1,006,507.12)	298.7%
F. TOTAL BEGINNING FUND BALANCES	0.00		5,760,428.71			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	(199,404.00)		6,567,531.83			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (H - I)	(199,404.00)		6,567,531.83			
TOTALS	(199,404.00)		6,567,531.83			

Mead School District No 354
Budget Status Report
Fiscal Year 2024-25
August 01, 2025 through August 31, 2025

Associated Student Body Fund

☐ Include Pre Encumbrance	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
A. Revenue						
1000 General Student Body (+)	621,760.00	60,565.17	515,173.59		106,586.41	82.9%
2000 Athletics (+)	626,840.00	52,654.30	731,860.74		(105,020.74)	116.8%
3000 Classes (+)	1,037,117.00	34,142.09	909,382.92		127,734.08	87.7%
4000 Clubs (+)	65,450.00	330.00	90,479.99		(25,029.99)	138.2%
6000 Private Moneys (+)	76,030.00	0.00	15,792.69		60,237.31	20.8%
TOTAL Revenue	2,427,197.00	147,691.56	2,262,689.93		164,507.07	93.2%
B. Expenses						
1000 General Student Body (-)	509,750.00	11,665.21	242,575.51	0.00	267,174.49	47.6%
2000 Athletics (-)	901,294.00	147,557.29	802,425.68	156.17	98,712.15	89.0%
3000 Classes (-)	1,103,627.00	72,821.00	987,174.23	832.22	115,620.55	89.5%
4000 Clubs (-)	84,130.00	4,924.51	88,627.85	0.00	(4,497.85)	105.3%
6000 Private Moneys (-)	78,157.00	0.00	15,795.98	0.00	62,361.02	20.2%
TOTAL Expenses	2,676,958.00	236,968.01	2,136,599.25	988.39	539,370.36	79.9%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(249,761.00)	(89,276.45)	126,090.68		(374,863.29)	13.4%
F. TOTAL BEGINNING FUND BALANCES	1,081,126.00		1,152,504.22			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	831,365.00		1,278,594.90			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms (-)	0.00		0.00			
G/L 850 Restricted For Uninsured Risks (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	831,365.00		1,278,594.90			
TOTALS	831,365.00		1,278,594.90			

Mead School District No 354
Budget Status Report
Fiscal Year 2024-25
August 01, 2025 through August 31, 2025

Transportation Vehicle Fund

☐ Include Pre Encumbrance	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
A. Revenue						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	10,000.00	(15,336.86)	25,833.98		(15,833.98)	258.3%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	764,604.00	958,245.65	958,245.65		(193,641.65)	125.3%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies and Assoc. (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	16,515.29	16,515.29		(16,515.29)	0.0%
TOTAL Revenue	774,604.00	959,424.08	1,000,594.92		(225,990.92)	129.2%
B. Expenses						
Type 30 Equipment (-)	1,617,046.00	384,846.42	724,134.42	0.00	892,911.58	44.8%
Type 60 Bond Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Type 90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Expenses	1,617,046.00	384,846.42	724,134.42	0.00	892,911.58	44.8%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(842,442.00)	574,577.66	276,460.50		(1,118,902.50)	84.4%
F. TOTAL BEGINNING FUND BALANCES	0.00		874,421.43			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	(842,442.00)		1,150,881.93			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 830 Reserved For Debt Service (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	(842,442.00)		1,150,881.93			
TOTALS	(842,442.00)		1,150,881.93			

Mead School District
 Budget Status Summary
 as of 09/30/2025

	Annual Budget	
	(original)	YTD Actual
Elementary	3,965.00	3,871.43
Middle	2,305.00	2,315.86
High	2,766.00	2,770.15
ALE	823.00	840.45
Running Start	348.00	409.72
Open Doors	17.00	12.00
Total Enrollment	10,224.00	10,219.61
		(4.39)
		-0.04%

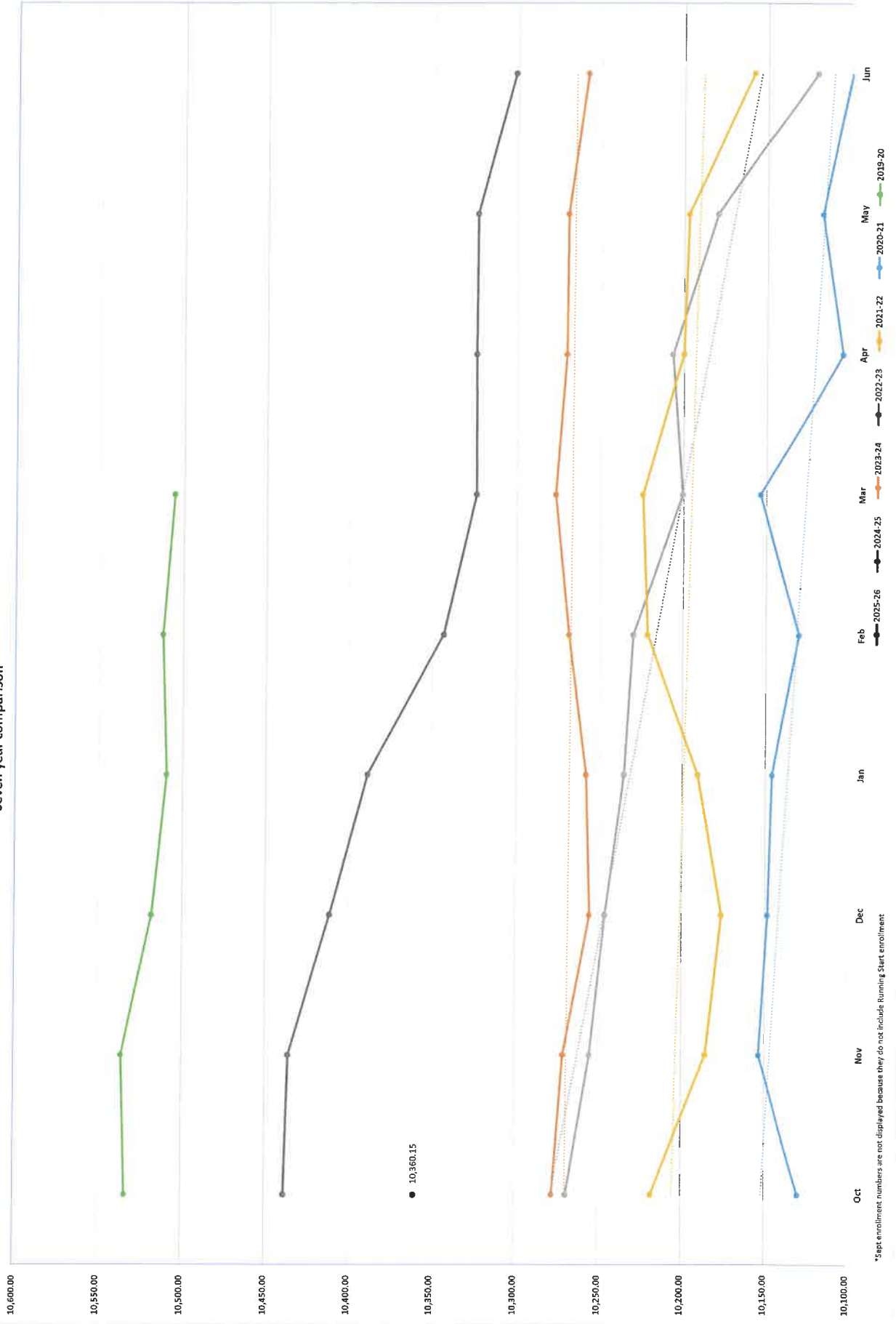
Revenues & Expenditures

Revenues & Other Financing Sources	\$	195,685,968	\$	13,929,773	7.1%
Expenditures & Other Financing Uses	\$	194,523,992	\$	19,313,716	9.9%
Transfers (to)/from other Funds	\$	-	\$	-	
Net Change in Fund Balance	\$	1,161,976	\$	(5,383,943)	

Fund Balance

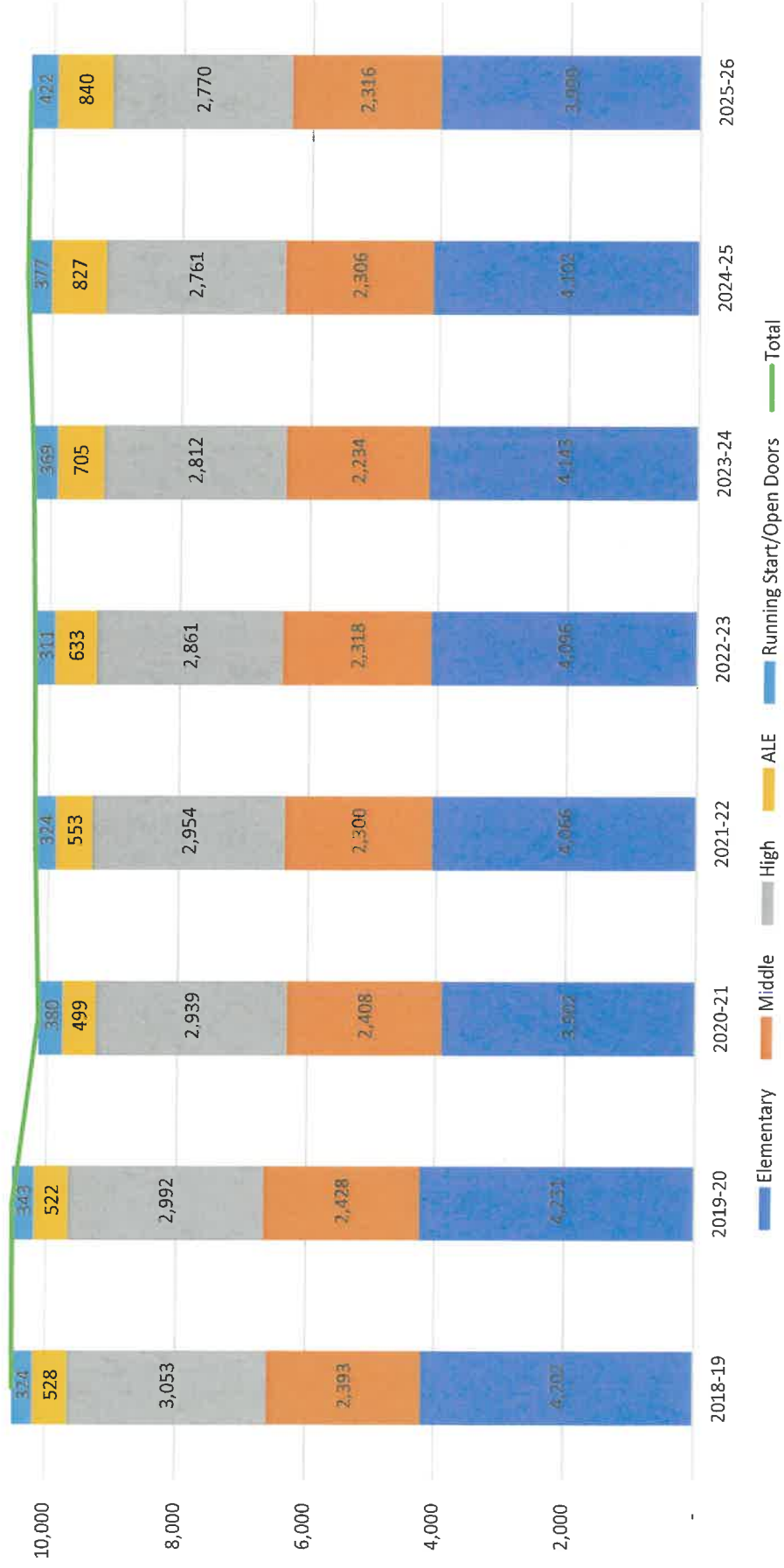
Beginning Fund Balance	\$	16,138,919
Current Fund Balance	\$	10,754,976
% of budgeted Expenditures		5.53%

Mead School District
Enrollment trend by month
(includes TK)
Seven year comparison *



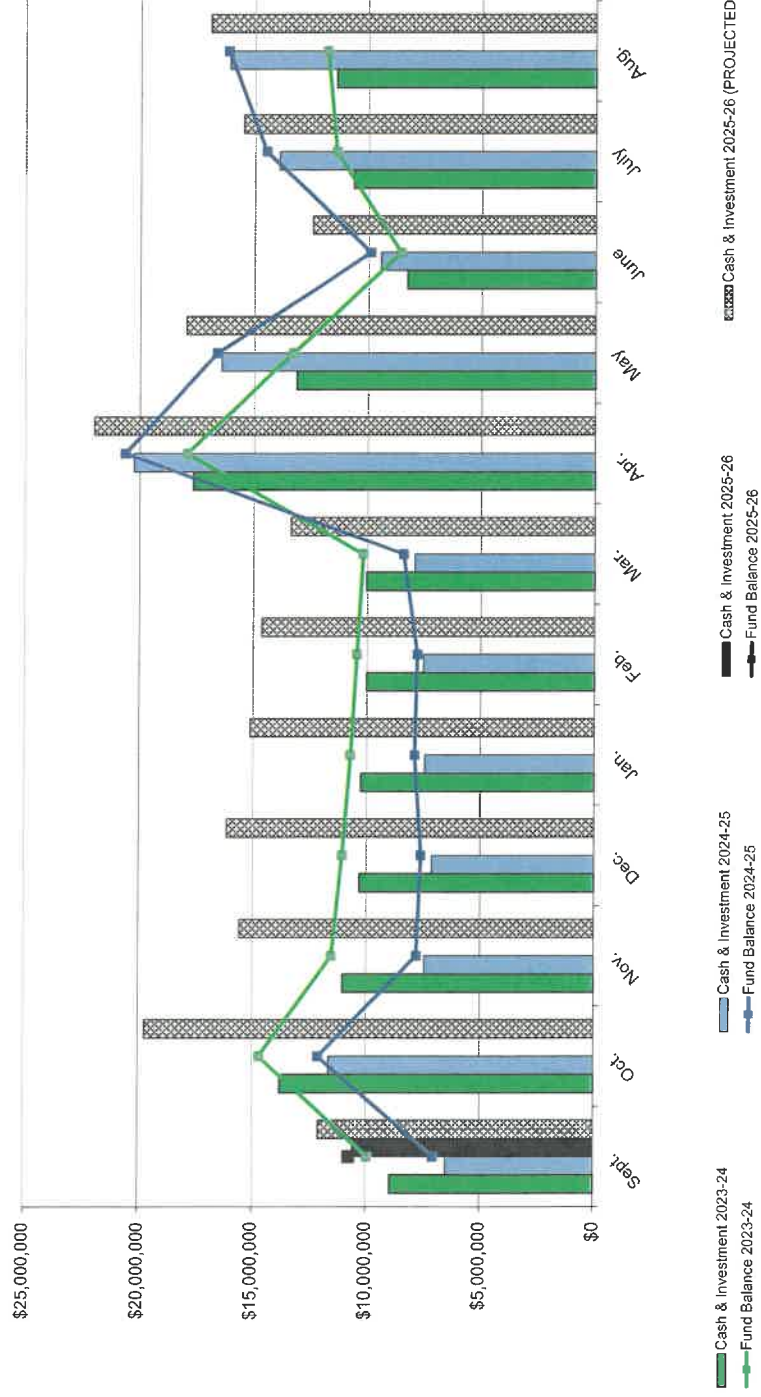
*Sept enrollment numbers are not displayed because they do not include Running Start enrollment

Mead School District Enrollment Trend (includes TK)



	Cash & Investments				Fund Balance		
	Cash & Investments		Cash & Investment 2025-26 (PROJECTED)		Fund Balance		Fund Balance 2025-26
	2023-24	2024-25			2023-24	Fund Balance 2024-25	
Sept.	8,960,100	6,478,832	10,594,085	12,119,904	9,938,685	7,015,922	10,754,376
Oct.	13,777,993	11,677,966		19,730,006	14,862,512	12,121,771	
Nov.	11,049,080	7,445,815		15,591,395	11,536,984	7,778,689	
Dec.	10,316,325	7,111,106		16,142,250	11,059,192	7,584,454	
Jan.	10,271,267	7,438,747		15,133,975	10,705,926	7,879,926	
Feb.	10,032,294	7,514,568		14,618,338	10,436,304	7,762,762	
Mar.	10,039,700	7,902,678		13,362,410	10,163,664	8,398,677	
Apr.	17,649,510	20,249,553		21,986,695	17,883,945	20,604,004	
May	13,150,464	16,436,818		17,964,308	13,268,221	16,594,636	
June	8,287,115	9,472,711		12,481,165	8,537,877	9,884,527	
July	10,664,976	13,914,666		15,505,480	11,388,874	14,447,779	
Aug.	11,421,469	16,101,608		16,925,247	11,802,453	16,138,919	

Revised Year-to-Year Comparison of Cash Balance and Fund Balance



MEAD SCHOOL DISTRICT #354

GENERAL FUND

CASH FLOW SCHEDULE

SEPTEMBER 1, 2025 TO AUGUST 31, 2026

MONTH	TAX COLLECTIONS	STATE APPORTIONMENT	OTHER REVENUE	TOTAL RECEIPTS	ACCOUNTS PAYABLE	PAYROLL	TOTAL DISBURSEMENT	TRANSFER OTHER FUND	INTER-FUND LOAN	CASH & INVESTMENT BALANCE
Beginning Cash 9/1/2025										16,101,608
9/30/2025										
PROJECTED:	520,297	13,665,446	415,709	14,610,452	5,021,438	13,573,624	18,596,062			12,116,998
ACTUAL:	520,430	12,968,254	1,186,647	14,675,331	6,331,063	13,851,791	20,182,854			10,594,085
10/31/2025										
PROJECTED:	9,791,999	12,454,107	752,583	22,998,689	2,301,492	13,094,555	15,396,047	0		19,719,640
ACTUAL:				0						10,594,085
11/30/2025										
PROJECTED:	1,852,540	8,170,720	322,783	10,346,043	1,404,807	13,094,555	14,499,362	0		15,566,324
ACTUAL:				0						10,594,085
12/31/2025										
PROJECTED:	1,058,594	13,733,148	356,103	15,147,845	1,345,028	13,254,244	14,598,272	0		16,114,894
ACTUAL:				0						10,594,085
1/31/2026										
PROJECTED:	612,006	12,906,255	248,701	13,766,962	2,002,597	12,775,175	14,777,772	0		15,104,084
ACTUAL:				0						10,594,085
2/28/2026										
PROJECTED:	153,001	13,665,446	354,856	14,173,303	1,434,697	13,254,244	14,688,941	0		14,588,446
ACTUAL:				0						10,594,085
3/31/2026										
PROJECTED:	1,254,011	13,665,446	406,922	15,296,379	3,138,399	13,413,934	16,562,333	0		13,332,492
ACTUAL:				0						10,594,085
4/30/2026										
PROJECTED:	8,109,076	15,199,072	371,433	23,679,581	2,122,155	12,934,865	15,057,020	0		21,965,093
ACTUAL:				0						10,594,085
5/31/2026										
PROJECTED:	2,754,026	8,766,840	359,625	11,880,491	2,331,382	13,573,624	15,905,006	0		17,930,538
ACTUAL:				0						10,594,085
6/30/2026										
PROJECTED:	2,142,020	9,212,783	283,123	11,637,926	3,228,067	13,893,003	17,121,070	0		12,447,394
ACTUAL:				0						10,594,085
7/31/2026										
PROJECTED:	0	19,447,896	758,166	20,206,002	2,809,614	14,372,072	17,181,686	0		15,471,710
ACTUAL:				0						10,594,085
8/31/2026										
PROJECTED:	306,003	16,032,997	156,599	16,495,599	2,779,725	12,296,106	15,075,831	0		16,891,478
ACTUAL:				0						10,594,085
Total Projected	\$28,532,573	\$156,920,096	\$4,786,603	\$190,239,272	\$29,919,401	\$159,530,001	\$189,449,402			\$0
Total Actual	\$520,430	\$12,968,254	\$1,186,647	\$14,675,331	\$6,331,063	\$13,851,791	\$20,182,854			\$0

Mead School District No 354
Budget Status Report
Fiscal Year 2025-26
September 01, 2025 through September 30, 2025

General Fund

☐ Include Pre Encumbrance	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
A. Revenue						
1000 Local Taxes (+)	29,072,258.00	520,430.33	520,430.33		28,551,827.67	1.8%
2000 Local Support Nontax (+)	2,705,194.00	421,043.15	421,043.15		2,284,475.95	15.6%
3000 State, General Purpose (+)	112,212,410.00	9,679,660.82	9,679,660.82		102,532,749.18	8.6%
4000 State, Special Purpose (+)	41,178,206.00	2,775,462.99	2,775,462.99		38,402,743.01	6.7%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	8,942,900.00	525,414.17	525,414.17		8,417,485.83	5.9%
7000 Revenues Fr Oth Sch Dist (+)	25,000.00	7,761.32	7,761.32		17,238.68	31.0%
8000 Other Agencies & Associates (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	1,550,000.00	0.00	0.00		1,550,000.00	0.0%
TOTAL Revenue	195,685,968.00	13,929,772.78	13,929,772.78		181,756,520.32	7.1%
B. Expenses						
00 Regular Instruction (-)	99,667,500.00	8,681,583.18	8,681,583.18	60,369,946.93	30,615,969.89	69.3%
10 Federal Stimulus (-)	0.00	0.00	0.00	0.00	0.00	0.0%
20 Special Ed Instruction (-)	31,902,721.00	2,707,047.39	2,707,047.39	19,994,146.80	9,201,526.81	71.2%
30 Vocational Ed Instruction (-)	9,309,305.00	778,539.91	778,539.91	5,704,653.90	2,826,111.19	69.6%
40 Skills Center Instruction (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 & 60 Compensatory Ed Instruction (-)	10,848,177.00	495,106.72	495,106.72	3,692,810.81	6,660,259.47	38.6%
70 Other Instructional Programs (-)	1,353,180.00	30,123.62	30,123.62	228,580.71	1,094,475.67	19.1%
80 Community Services (-)	488,077.00	35,530.86	35,530.86	148,980.38	303,565.76	37.8%
90 Support Services (-)	40,955,032.00	6,585,784.23	6,585,784.23	16,204,217.34	18,165,030.43	55.6%
TOTAL Expenses	194,523,992.00	19,313,715.91	19,313,715.91	106,343,336.87	68,866,939.22	64.6%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	1,161,976.00	(5,383,943.13)	(5,383,943.13)		112,889,581.10	(57.5%)
F. TOTAL BEGINNING FUND BALANCES						
	0.00		16,138,918.87			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)						
	1,161,976.00		10,754,975.74			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items (-)	0.00		0.00			
G/L 821 Restricted for CO of Restricted Rev (-)	0.00		318,465.79			
G/L 828 Restricted for CO of F/S Rev (-)	0.00		1,976,147.26			
G/L 830 Restricted for Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 840 Nonspdn FB - Inventory & Prepaid (-)	0.00		1,370,810.07			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 875 Assigned to Contingencies (-)	0.00		0.00			
G/L 888 Assigned to Other Purposes (-)	0.00		8,649,168.93			
G/L 891 Unassigned to Minimum FB Policy (-)	0.00		3,824,326.82			
G/L 898 PY Corrections or Restatements (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (H - I)	1,161,976.00		(5,383,943.13)			
TOTALS	1,161,976.00		10,754,975.74			

Mead School District No 354
Budget Status Report
Fiscal Year 2025-26
September 01, 2025 through September 30, 2025

Capital Projects Fund

☐ Include Pre Encumbrance	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR DATE RANGE</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMB</u>	<u>BALANCE</u>	<u>% USED</u>
A. Revenue						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	60,000.00	6,244.92	6,244.92		53,755.08	10.4%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
7000 Revenues Fr Oth Sch Districts (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies & Associates (+)	3,500,000.00	0.00	0.00		3,500,000.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
TOTAL Revenue	3,560,000.00	6,244.92	6,244.92		3,553,755.08	0.2%
B. Expenses						
10 Sites (-)	2,350,000.00	0.00	0.00	25,896.42	2,324,103.58	1.1%
20 Buildings (-)	3,500,000.00	0.00	0.00	0.00	3,500,000.00	0.0%
30 Equipment (-)	305,673.00	0.00	0.00	0.00	305,673.00	0.0%
40 Energy (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 Sale and Lease Expenditures (-)	0.00	0.00	0.00	0.00	0.00	0.0%
60 Bond/Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Expenses	6,155,673.00	0.00	0.00	25,896.42	6,129,776.58	0.4%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(2,595,673.00)	6,244.92	6,244.92		(2,576,021.50)	(0.2%)
F. TOTAL BEGINNING FUND BALANCES	0.00		2,657,091.13			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	(2,595,673.00)		2,663,336.05			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other items (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 861 Restricted From Bond Proceeds (H-I)	(2,655,673.00)		774,464.82			
G/L 863 Restricted From State Proceeds (H-I)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (H-I)	60,000.00		1,888,871.23			
G/L 890 Unassigned Fund Balance (H - I)	0.00		0.00			
TOTALS	(2,595,673.00)		2,663,336.05			

Mead School District No 354
Budget Status Report
Fiscal Year 2025-26
September 01, 2025 through September 30, 2025

Debt Service Fund

☐ Include Pre Encumbrance

	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR DATE RANGE</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMB</u>	<u>BALANCE</u>	<u>% USED</u>
A. Revenue						
1000 Local Taxes (+)	13,405,900.00	249,481.79	249,481.79		13,156,418.21	1.9%
2000 Local Support Nontax (+)	0.00	0.00	0.00		0.00	0.0%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
TOTAL Revenue	13,405,900.00	249,481.79	249,481.79		13,156,418.21	1.9%
B. Expenses						
Matured Bond Expenditures (-)	7,860,000.00	0.00	0.00	0.00	7,860,000.00	0.0%
Interest on Bonds (-)	6,815,988.00	0.00	0.00	0.00	6,815,988.00	0.0%
Interest on Interfund Loan (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Bond Transfer Fees (-)	15,000.00	1,492.05	1,492.05	0.00	13,507.95	9.9%
TOTAL Expenses	14,690,988.00	1,492.05	1,492.05	0.00	14,689,495.95	0.0%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(1,285,088.00)	247,989.74	247,989.74		(1,533,077.74)	1.9%
F. TOTAL BEGINNING FUND BALANCES	0.00		6,567,531.83			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	(1,285,088.00)		6,815,521.57			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (H - I)	(1,285,088.00)		6,815,521.57			
TOTALS	(1,285,088.00)		6,815,521.57			

Mead School District No 354
Budget Status Report
Fiscal Year 2025-26
September 01, 2025 through September 30, 2025

Associated Student Body Fund

☐ Include Pre Encumbrance

	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR DATE RANGE</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMB</u>	<u>BALANCE</u>	<u>% USED</u>
A. Revenue						
1000 General Student Body (+)	675,900.00	138,290.25	138,290.25		537,759.75	20.4%
2000 Athletics (+)	802,000.00	122,884.09	122,884.09		679,165.91	15.3%
3000 Classes (+)	1,447,975.00	75,741.76	75,741.76		1,372,233.24	5.2%
4000 Clubs (+)	70,910.00	4,829.56	4,829.56		66,090.44	6.8%
6000 Private Moneys (+)	181,450.00	1,102.72	1,102.72		180,347.28	0.6%
TOTAL Revenue	3,178,235.00	342,848.38	342,848.38		2,835,596.62	10.8%
B. Expenses						
1000 General Student Body (-)	618,150.00	16,288.15	16,288.15	62,492.36	539,369.49	12.7%
2000 Athletics (-)	1,001,575.00	52,232.03	52,232.03	47,575.24	901,767.73	10.0%
3000 Classes (-)	1,517,025.00	31,196.74	31,196.74	94,333.28	1,391,494.98	8.3%
4000 Clubs (-)	90,140.00	1,263.68	1,263.68	1,695.67	87,180.65	3.3%
6000 Private Moneys (-)	182,808.00	847.29	847.29	285.84	181,674.87	0.6%
TOTAL Expenses	3,409,698.00	101,827.89	101,827.89	206,382.39	3,101,487.72	9.0%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(231,463.00)	241,020.49	241,020.49		(265,891.10)	1.7%
F. TOTAL BEGINNING FUND BALANCES	(1,070,051.00)		1,278,594.90			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	(1,301,514.00)		1,519,615.39			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 840 Nonspd FB - Invent/Prepd Itms (-)	0.00		0.00			
G/L 850 Restricted For Uninsured Risks (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	(1,301,514.00)		1,519,615.39			
TOTALS	(1,301,514.00)		1,519,615.39			

Mead School District No 354
Budget Status Report
Fiscal Year 2025-26
September 01, 2025 through September 30, 2025

Transportation Vehicle Fund

☐ Include Pre Encumbrance

	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR DATE RANGE</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMB</u>	<u>BALANCE</u>	<u>% USED</u>
A. Revenue						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	10,000.00	3,510.19	3,510.19		6,489.81	35.1%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	925,324.00	0.00	0.00		925,324.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies and Assoc. (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	4,800.00	4,800.00		(4,800.00)	0.0%
TOTAL Revenue	935,324.00	8,310.19	8,310.19		927,013.81	0.9%
B. Expenses						
Type 30 Equipment (-)	2,010,800.00	0.00	0.00	1,009,341.96	1,001,458.04	50.2%
Type 60 Bond Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Type 90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Expenses	2,010,800.00	0.00	0.00	1,009,341.96	1,001,458.04	50.2%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(1,075,476.00)	8,310.19	8,310.19		(74,444.23)	(49.3%)
F. TOTAL BEGINNING FUND BALANCES	0.00		1,150,881.93			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	(1,075,476.00)		1,159,192.12			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 830 Reserved For Debt Service (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	(1,075,476.00)		1,159,192.12			
TOTALS	(1,075,476.00)		1,159,192.12			