

ADMINISTRATIVE REPORT

DATE: November 20, 2025
TOPIC: 5.13–November 13, 2025 School Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204

A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

B. RECOMMENDATION

- a. Approval

C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

November 13, 2025

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, November 13, 2025. The meeting was called to order by Chair Katie Schwartz, at 4:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Louise Hinz, Simi Patnaik, Katie Schwartz, and Sharon Van Leer. Ryan Clarke, Melinda Dols, and Eric Tessmer were absent. Superintendent Julie Nielsen was present.
- 2.0 **Approval of Agenda** It was moved by Sharon Van Leer, seconded by Louise Hinz to approve the agenda. All in favor, none opposed, motion carried.
- 3.0 **Action Item:**





3.1 Approval of Canvassing Returns of Votes for School District Election, presented by Julie Nielsen, Superintendent. It was moved by Sharon Van Leer, second by Simi Patnaik to approve the resolution. A roll call vote was taken, Schwartz, Patnaik, Hinz and Van Leer approved. Motion passed.

4.0 **Adjournment:** The meeting adjourned at 4:02pm.

