MEETING MINUTES

BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
5:30 PM CLOSED SESSION
6:30 PM OPEN SESSION
3150 EDUCATION DRIVE
SANTA ROSA, CA 95407

The Bellevue Union School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707) 542-5197 x2 at least 24 hours prior to the meeting. All efforts will be made for reasonable accommodations.

Agenda available in Spanish upon request. Please call (707) 542-5197 x2.
Orden del día disponible en español si se solicita. Por favor llame al (707) 542-5197 x2.

District employees, parents and community members shall treat each other with civility, courtesy and respect.
Civility Policy (BP 1313)

Attendance

Voting Members
Jamie Padilla, President
Irene Rosario, Vice-President
Lisa Reyes, Trustee
Adele Walker, Trustee
Bryan Iturbe, Trustee

1. Open Session 5:30 pm

A. Call To Order

Roll Call/Members present: Jamie Padilla, Irene Rosario, Lisa Reyes, Adele Walker , Bryan Iturbe

The meeting was called to order at 5:30 PM.

a. Roll Call

B. Public Comment on Closed Session Agenda

There was no public comment.

2. Adjourn To Closed Session

The Board adjourned to Closed Session at 5:30 PM.

A. Closed Session Agenda

a. Public Employment § 54957

b. Conference with Labor Negotiator §54957.6

3. Reconvene to Open Session 6:30 pm

The Board reconvened the meeting at 6:29 PM.

A. Roll Call

Jamie Padilla - Present
Irene Rosario - Present
Lisa Reyes - Present
Adele Walker - Present
Bryan Iturbe - Absent

B. Flag Salute

Trustee Itrube led the flag salute.

C. Report on Closed Session

President Padilla read report out to approve unpaid leave for one classified employee at MEAD for December 11 - 19, 2025.

D. Consider Agenda Adjustment/Adopt Agenda

There were no adjustments to the agenda.

4. Recognition

Superintendent Kellison shared reason for Impact Awards.

- 4 categories: volunteers/mentors, certificated, classified and student

The nominator will share a few words, then presentation of award to recipient of the award, photos taken, photos on display.

Margaret Jacobson, nominator, shared remarks about LaJuan Hughes, BUSD Community

Volunteer: Mr. Hughes was recognized for his dedication as a parent, volunteer, and community member at Taylor Mountain Elementary. He consistently supports school programs, events, and students, generously donates supplies, and fosters a positive, welcoming environment through his kindness and engagement with students and staff.

Christopher Strong, nominator, shared remarks about Michelle Fronce, SDC IA: Christopher Strong recognized Michelle for her warmth, kindness, and reliability as an SDC Instructional Assistant. She was praised for her dedication, hard work, and supportive presence, contributing to the smooth operation of the classroom while consistently serving students with compassion and leadership.

Jean Walker, nominator, shared remarks about Lya Escobar, 6th grader at Taylor Mountain: Principal Walker highlighted Lya's excellence both academically and athletically, noting her dedication, integrity, and positive influence on peers and the Meadow View community. Lya was recognized for her leadership, teamwork, and commitment to fostering a motivating and supportive environment, embodying the values of the Meadow View Panther.

Tracy Whitaker, nominator on behalf of Leslie Macias, shared remarks about Jennifer Madden, SDC Teacher: Tracy Whitaker, highlighted Jennifer Madden's kindness, dedication, and nurturing presence. She was praised for creating a welcoming and supportive environment where students feel valued, for guiding her team with compassion, and for consistently going above and beyond to help both students and staff thrive.

5. Public Comment

There was no Public Comment.

6. Reports

A. California School Employees Association, Chapter 501

Amy Flores, President, recognized the student supervisors and office managers for their hard work and adaptability following recent staffing changes..

B. Bellevue Education Association

BEA President Carrie Boyce acknowledged the importance of continued support for EERC meetings.

The current BEA contract is set to expire in June.

Updates regarding benefits and salaries will be presented to the Board in the near future.

Appreciation was expressed for the substitute list provided by Human Resources.

A reminder was shared about the upcoming BEA Mixer scheduled for November 3.

C. Principals

Good Evening Members of the Board and Supt Kellison,

Tonight we wanted to highlight a few key focus areas that principals have been working on:

Academics: We are actively engaged in Continuous Improvement and Differentiated Assistance work with SCOE based on our CAASPP scores. Our current focus is on identifying instructional needs in grades 3–6 for our Long-Term English Learners (LTELs) and students at risk of becoming LTELs. Teachers are identifying key standards, collaborating to align strategies, and provide targeted interventions. We want to recognize the dedication and commitment of our staff to continually dig in, try new strategies, and adjust programs to better meet the needs of our students. We will continue this work at our upcoming PD day on Nov 10.

Attendance: As you know our superintendent is recognizing schools with strong attendance records as part of a districtwide attendance initiative. We are also working closely with our ELAC groups and broader parent community to increase awareness around the critical importance of consistent school attendance. We are emphasizing how attendance directly impacts student learning and school funding. This message is resonating with families and reinforcing the value of daily school participation.

Enrichment: Girls volleyball teams continue to thrive. They will have their tournament in upcoming weeks. We are already gearing up for the boys basketball ball season with tryouts happening in the coming weeks. At the end of the month we all have costume parades and other fall activities that you are welcome to attend.

D. Departments/Committees

E. Board of Education

Trustee Adele Walker recognized the IT Department for their efforts in recent weeks, including the successful distribution of new Chromebooks to all first-grade students. Site visit at Meadow View went well.

a. Correspondence

b. District Calendar of Events

F. Superintendent

a. Enrollment Update

Superintendent Kellison reported that current enrollment has remained steady and the district will continue to monitor.

b. Cool School Update

Superintendent Kellison shared that COOL School programs continue to run successfully,

with consistent enrollment.

c. 2025-2026 Local Control Accountability Plan (LCAP) Approval Letter from Sonoma County Office of Education

d. 2025-2026 Budget Approval Letter from Sonoma County Office of Education

e. 2025-2026 Williams Settlement Findings for Site Visits

f. District Update

We are pleased to share several important updates from across the district. First, the Sonoma County Office of Education has officially approved the 2025–26 Local Control and Accountability Plan (LCAP) and the district budget. These approvals ensure that we have a clear roadmap for supporting student achievement and allocating resources effectively, reflecting our commitment to the academic and social-emotional success of our students.

LCAP Advisory Committee

Looking ahead, we are excited to launch the LCAP Advisory Committee in November. This committee will provide a collaborative space for parents, staff, and community members to review progress on district goals, provide feedback, and help shape strategies that support all students. Engagement and input from our community are vital to the ongoing success of the LCAP.

District English Learner Advisory Committee (DELAC)

Our first District English Learner Advisory Committee (DELAC) meeting of the year took place on October 14th. Representatives from each of the school sites along with district employees discussed the roles and responsibilities of the DELAC, brainstormed areas of success and challenge within the district, and focused on ways to improve academic outcomes for our multilingual learners. DELAC will continue to play an essential role in ensuring that English Learners receive the resources and support they need to thrive.

Classroom Modernization at Kawana Springs

Finally, we are making strong progress on the classroom modernization project at Kawana Springs. Construction and upgrades are underway across the five classrooms in the D Wing, with improvements including updated electrical, energy efficiency with new HVAC units, new flooring and cabinetry. Progress has been fast with the targeted move in date during Thanksgiving Break. These changes are designed to provide students and staff with safe, functional, and inspiring learning spaces that meet the needs of today's learners.

We look forward to keeping our community informed as these initiatives continue to unfold and appreciate everyone's support in advancing our district goals.

7. Information/Discussion

A. Student Achievement Results 2024-2025

The District's overall CAASPP scores for the 2024–25 school year were lower than in previous years. However, when compared to similar schools with comparable demographics, results were generally favorable. Data will continue to be reviewed to understand the factors contributing to the overall decline and identify steps that will help better support student learning moving forward.

Superintendent Kellison shared that CAASPP results will be distributed to families via ParentSquare during the week of October 28.

New Math curriculum will be piloted in the spring and adopted in 26-27, followed by science materials in 27-28.

B. BUSD Human Resources Annual Report

Chief Administrative Officer Stacy Spector provided an update on Human Resources activities. Highlights included strong progress in recruitment and retention, with 68 classified positions reinstated.

Increased substitute pay is now the highest in Sonoma County.

Efforts to diversify the workforce continue, with staff of color rising from 11% in 2022–23 to 40% projected in 2025–26.

The department emphasized improved employee relations through clear communication, recognition, and enhanced system integration to improve user experience.

In legal compliance and risk management, the team reported significant increases in mandated training participation and a focus on meeting new state requirements.

Upcoming priorities include addressing substitute availability, credentialing needs, future bargaining outcomes, and implementation of new mandated reporter laws effective in 2026.

8. Action

A. Consider Approval of Williams Quarterly Uniform Complaint Report Summary (July 1 - September 30, 2025)

Superintendent Kellison presented a recommendation to approve the Williams Quarterly Uniform Complaint Report Summary (July 1– September 30, 2025).

Irene Rosario moved, Lisa Reyes seconded. Approved.

Motion made by: Irene Rosario
Motion seconded by: Lisa Reyes
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes

Adele Walker - Yes
Bryan Iturbe - Yes

B. Consider Approval of Memorandum of Understanding (MOU) Between Bellevue Union School District (BUSD) and Bellevue Education Association (BEA) Regarding Sub Coverage

Superintendent Kellison presented recommendation to approve Memorandum of Understanding (MOU) Between Bellevue Union School District (BUSD) and Bellevue Education Association (BEA) Regarding Sub Coverage.

Irene Rosario moved, Lisa Reyes seconded. Approved.

Motion made by: Irene Rosario
Motion seconded by: Lisa Reyes
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes

C. Consider Approval of Memorandum of Understanding (MOU) Between Bellevue Union School District (BUSD) and Bellevue Education Association (BEA) Regarding Class Overages

Superintendent Kellison presented recommendation to approve Memorandum of Understanding (MOU) Between Bellevue Union School District (BUSD) and Bellevue Education Association (BEA) Regarding Class Overages.

Lisa Reyes moved, Adele Walker seconded. Approved.

Motion made by: Lisa Reyes
Motion seconded by: Adele Walker
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes

D. Consider Approval of Contract with Pro - K12 Consulting and CM Services for Facility Assessment and Master Plans and Other Advisory Services

Director Jereb presented recommendation to approve the proposal from Pro-K12 Consulting & CM Services and emphasized the importance of these advisory services in supporting the District's long-term capital improvement planning.

The partnership will help assess facility needs, develop a comprehensive Facilities Master Plan, coordinate funding efforts, and prepare for DSA approval.

Bryan Iturbe moved, Lisa Reyes seconded. Approved.

Motion made by: Bryan Iturbe
Motion seconded by: Lisa Reyes
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes

E. Consider Approval of Contract with Virco Inc. to Provide Furniture for Kawana Springs Wing D

Director Jereb presented recommendation to approve the proposal from Virco Inc. for the purchase and full-service installation of new classroom furniture for the four modernized D-wing classrooms at Kawana Springs Elementary.

Director Jereb highlighted the importance of this purchase in ensuring the timely completion of the modernization project and noted that the proposal utilizes US Communities 2025 Contract pricing.

Lisa Reyes moved, Bryan Iturbe seconded. Approved.

Motion made by: Lisa Reyes
Motion seconded by: Bryan Iturbe
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes

F. Consider Approval of Resolution No 9 Authorizing Continued Funding Application for California State Preschool Program

Superintendent Kellison presented recommendation to approve Resolution No 9 Authorizing Continued Funding Application for California State Preschool Program. Highlighted the importance of maintaining access to state preschool funds and partnering with North Bay Children's Center to operate and manage the program.

Irene Rosario moved, Lisa Reyes seconded. Approved.

Motion made by: Irene Rosario
Motion seconded by: Lisa Reyes
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes

G. Consider Approval of Amendment #1 to Memorandum of Understanding with the Napa County Office of Education (Cool School) for the 2025-2026 School Year

Superintendent Kellison presented recommendation to approve Amendment #1 to Memorandum of Understanding with the Napa County Office of Education (Cool School) for the 2025-2026 School Year to include newly allocated federal funding for the AmeriCorps program.

The update ensures compliance with federal requirements, clarifies fiscal responsibilities, and supports the continued implementation of the program in BUSD.

Bryan Iturbe moved, Adelde Walker seconded. Approved.

Motion made by: Bryan Iturbe
Motion seconded by: Adele Walker
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes

H. Ratification of Bills and Warrants

Director Tuscano presented recommendation of Ratification of Bills and Warrants.

Adele Walker moved, Lisa Reyes seconded. Approved.

Motion made by: Adele Walker
Motion seconded by: Lisa Reyes
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes

9. Consent Calendar

The BUSD BOard of Trustees approved the Consent Calendar.

Motion made by: Lisa Reyes
Motion seconded by: Irene Rosario
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Lisa Reyes - Yes
Adele Walker - Yes
Bryan Iturbe - Yes

A. Seniority List Bellevue Education Association (BEA)

B. Seniority List Classified School Employees Association, Chapter 501 (CSEA)

C. Contract - Site Logic: Solar Monitoring and Maintenance

D. Contract - DK Landscaping Inc.

E. Contract - HangSafe Hooks: Kawana Springs EES Backpack Hooks

F. Contract - Sonoma Turf: Field Restoration

G. Contract - ActivityHero

H. Board Meeting Minutes

I. Interdistricts

J. Board Personnel Transaction Form

10. Planning

Regular Meeting
November 18, 2025

Closed Session: 5:30 pm
Open Session: 6:30 pm

Location
BUSD District Office
3150 Education Drive

11. Reconvene to Closed Session as Needed

No need to reconvene.

12. Adjournment

The meeting was adjourned at 7:59 p.m.