MEETING MINUTES

BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
5:30 PM CLOSED SESSION
6:30 PM OPEN SESSION
3150 EDUCATION DRIVE
SANTA ROSA, CA 95407

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Agenda available in Spanish upon request. Please call (707) 542-5197 x2.
Orden del día disponible en español si se solicita. Por favor llame al (707) 542-5197 x2.

District employees, parents and community members shall treat each other with civility, courtesy and respect.
Civility Policy (BP 1313)

Attendance

Voting Members
Jamie Padilla, President
Irene Rosario, Vice-President
Adele Walker, Trustee

1. Open Session 5:30 pm

A. Call To Order

Roll Call/Members present: Jamie Padilla, Irene Rosario, Adele Walker

Iturbe absent
Reyes absent

Called to order 5:30 p.m.

a. Roll Call

B. Public Comment on Closed Session Agenda

There was no public comment.

2. Adjourn To Closed Session

Adjourned at 5:31 p.m.

A. Closed Session Agenda

a. Public Employment Performance Evaluation §54957 - Title: Superintendent

b. Public Employment § 54957

c. Conference with Labor Negotiator §54957.6

d. Conference with Legal Counsel (Gov. Code §54956.9(d)(1)) via Zoom or Telephone

3. Reconvene to Open Session 6:30 pm

The meeting reconvened at 6:32 p.m.

A. Roll Call

Jamie Padilla present
Irene Rosario present
Lisa Reyes abesent
Adele Walker present
Bryan Iturbe absent

B. Flag Salute

Superintendent Kellison led the flag salute.

C. Report on Closed Session

President Padilla read report out to approve unpaid leave for a certificated unit member for the remainder of the 2025-2026 school year.

President Padilla read report out to approve a confidential legal settlement agreement.

D. Consider Agenda Adjustment/Adopt Agenda

There were no adjustments to the agenda.

4. Recognition

Superintendent Kellison shared reason for Impact Awards.

- 4 categories: volunteers/mentors, certificated, classified and student

The nominator will share a few words, then presentation of award to recipient of the award, photos taken, photos on display.

Chris Wilson, nominator, shared remarks about Peter Leveque. 20 years of volunteering. He shares science and life; a retired 91 year old Biology teacher.

Margaret Jacobson, nominator on behalf of Jenn Madden, Leslie Macias, SDC IA: "An outstanding example of living a positive attitude to student success, every student empowered to grow as a learner and as a person."

Gina Carinalli Barnes, nominee of Ata Saechao, "motivating, inspiring as a PE teacher and now as a 3rd grade teacher. Role model to everyone and impact on the school community. Takes on new challenges with a positive attitude. 11 years dedicated to BUSD."

Denise McCullough, nominator of student Rubi Viramontes, 6th grader at Kawana Springs, strong academics, model character in difficult situations, Safe School Ambassador, plays basketball, marimba, student council. Brings energy, enthusiasm, leadership everywhere she goes.

5. Public Comment

There was no Public Comment.

6. Reports

A. California School Employees Association, Chapter 501

Amy Flores, President, stated that CSEA held their 2nd meeting of the year and attendance is up at their meetings. Also, she shared that they are eager to begin negotiations.

B. Bellevue Education Association

President Carrie Boyce-first general meeting, positive. Focus on pay, benefits and wages that will pay them enough to work and live here.

President release program going well-has visited several schools, working together to discuss issue and solve problems. Appreciate time w/ principal Jean Walker after Meadow View meeting.

Attended CTA Leadership Conference w/500 other teachers in Burlingame, want to use her learning to help others.

First Negotiations-positive but surprised to see District only spent 58% and not 60% on certificated salaries, want to make sure SCOE no longer signs waivers, money should go to salaries, new dates to settle negotiations, hope there is a fair settlement to pay teachers what they deserve.

Will look through unaudited Actuals to determine where more funding exists to pay members.

MOU for SDC teachers prep time, not receiving prep because didn't hire enough STEAM teachers

Combo classes also need prep-recommend hiring PE

Sad to see Ed Join post for district staff and not hiring back teachers laid off.

C. Principals

Good evening members of the board, colleagues, and community partners,

I'm excited to share several important updates from our school sites.

To start, Back to School Night was a great success across all of our campuses. We had strong family turnout and received positive feedback about the welcoming environment and the clear communication from teachers and staff. These early connections are key to building strong family-school partnerships.

We've also completed our initial round of ELPAC testing, and I want to thank our teams for making this a smooth process. The data we're gathering now will help us ensure that our English Learners receive timely and targeted support.
Speaking of support, our Kindergarten and TK intervention programs are starting to take shape. It's exciting to see this foundation being laid, and it's even more encouraging because it means our 1st and 2nd grade students will soon begin receiving interventions as well. We know how important early intervention is, and we're committed to making sure no time is lost.

In addition, our school sites are beginning to host their first ELAC meetings of the year. We're seeing strong parent interest and participation. We're also in the process of preparing for our School Site Council meetings, ensuring that they are inclusive, productive, and focused on continuous improvement.

Finally, our campuses are kicking off the year with community events that are bringing families together and creating a strong sense of school spirit. These events are vital—they help create a school climate where students and families feel connected, seen, and supported. We hope to see you at our upcoming events:

- BV- Loteria
- MV- Welcome Back
- TM- Walk a thon
- KS- Walk a thon

Thank you for your continued partnership as we lay the groundwork for a successful year for all our students.

D. Departments/Committees

Superintendent Kellison shared updates from Departments and how metrics will be used to measure work.

E. Board of Education

The Board shared appreciation for all that staff do and really appreciated starting the meeting with awards and recognitions.

a. Correspondence

b. District Calendar of Events

New process so everyone can see what is going on and participate in various events and activities throughout the district.

F. Superintendent

a. Enrollment Update

Superintendent Kellison reported that enrollment is not as high as anticipated and that the district is monitoring class sizes.

b. Cool School Update

Superintendent Kellison reported that COOL School is starting strong. Numbers are about 150 per campus. Free of charge through ELOP.

c. District Update

Importance of Making Every Day Count

Today marks the 18th day of the school year, which means that nearly 10% of the year is already complete. This milestone is a reminder of how quickly the school year progresses and the importance of making every day count for our students. One area of continued focus has been reducing chronic absenteeism, a priority that directly impacts student learning and success. Over the past three years, the district has made significant progress in this area, working in partnership with families and staff to improve attendance and ensure students are present, engaged, and supported in their learning.

- Students who miss just two days per month are more likely to fall behind in reading and math.
- Chronic absenteeism in the early grades is a strong predictor of not graduating from high school on time.
- In our district, the percentage of students who were chronically absent has decreased by more than 19% over the past three years, reflecting the commitment of families, staff, and community partners to improving attendance.

As we move forward this school year, it is essential that we continue to support families in keeping students engaged and attending school consistently. By working together, through outreach, resources, and encouragement, we can further reduce rates of chronic absenteeism and ensure every student has the opportunity to succeed. It's also important to remember that our schools are funded based on attendance, not enrollment, which means that each day a student is present directly contributes to our budget. Every day in the classroom not only supports learning but also strengthens our ability to continue and enhance the educational programs that benefit all students.

District Committee Opportunities

The district provides a range of committee opportunities designed to engage staff, parents, and community members in the decision-making process. These committees serve as structured forums for collaboration, where diverse perspectives are considered in shaping district priorities and initiatives. Examples include the Budget Advisory Committee, Wellness Committee, Safety and Security Committee, Education Services Committee, Technology Committee, Student Services Committee, Local Control and Accountability Plan (LCAP) Committee, District English Learner Advisory Committee (DELAC), and the Citizens' Bond Oversight Committee. Participation in these groups ensures transparency, builds trust, and helps align decisions with the needs and values of the community. The district is committed to fostering diverse representation across these committees, actively encouraging participation from staff, families, and community members so that decisions reflect the voices and experiences of all stakeholders.

Community Partnerships

The district continues to strengthen partnerships with community organizations, businesses, and service agencies to expand opportunities for students. Current collaborations include the solicitation of volunteers and mentors through local businesses, partnerships with city and county agencies to support student wellness, and enrichment programs offered through arts and athletic organizations. By cultivating and maintaining these partnerships, the district leverages collective expertise and resources to enrich the educational experience and reinforce a shared responsibility for student success.

Academic Success of Students

The academic success of all students remains the district's primary focus. Through the implementation of rigorous curriculum, evidence-based instructional practices, and targeted support systems, the district is committed to meeting the diverse needs of learners. Current efforts include the expansion of early literacy initiatives, structured support for English learners, the integration of technology-based interventions, and the addition of tutoring and academic intervention programs at multiple grade levels. Student progress and achievement are recognized not only in academic outcomes but also in the development of critical skills such as problem-solving, creativity, and resilience. The district remains dedicated to preparing students to succeed in post-secondary education, careers, and as contributing members of the community.

With great pride.
Submitted by: Michael Kellison, Superintendent

7. Public Hearing

A. Sufficiency or Insufficiency of Instructional Materials

Annually, by statute, a public hearing is held to provide the community with the opportunity to speak about the sufficiency of instructional materials. The District is required to evaluate and declare if there are sufficient instructional materials for all students.

The Public Hearing opened at 7:18 p.m. and there was no Public Comment.

The Public Hearing closed at 7:18.

8. Information/Discussion

A. FY 2024-25 Unaudited Actuals Fiscal Report

Presentation by Director of Business Services of Unaudited actuals. Used to compare what was budgeted versus what is actually spent.

Showed that expenditures exceeded revenues by over 1 million.

Ending balances and restricted ending balances. Defined differences between types of budgets and what they can be used on and restrictions

Reserve for Economic Uncertainty "the 3% reserve". Held aside for emergencies and held in reserve.

Other funds are in addition to the General fund and for specific services. For example, the Cafeteria Fund can only be used for Food Services.

Superintendent Kellison shared that there will be a Special board meeting required by SCOE on September 22 to approve the revised budget and LCAP. This is due to bringing back positions in July and August that were brought back after the Budget was presented in June.

B. BUSD Maintenance & Operations Annual Report

Director of Maintenance, Operations and Bond Construction Bill Jereb, shared facilities update 2025.

Kawana Springs: modernization update and timelines. Storage units might be able to be used as ball walls and murals.

Meadow View: flooring replacement in 27 classrooms, 3 pods, library. Carpets replace

linoleum which make for easier use and cleaning. Completed ahead of schedule. Sealing and striping of playgrounds and parking lots.

Taylor Mountain: Exterior freezer for food services, soon to have dry storage, installed bird netting to remove birds and nests without violating law, amphitheater.

All: MPR safety walls and storage, including padding-trying to do logos and school colors

Planning: district-wide classroom furniture, Bellevue modernization, Meadow View and Taylor Mountain roofs, MV and TMNT kitchen updates, district-wide portable interior updates

9. Action

A. Consider Approval of FY 2024-25 Unaudited Actuals Fiscal Report

Director Tuscano presented recommendation to approve Unaudited Actuals Fiscal Report.

Adele Walker moved, Rosario seconded, Iturbe and Reyes absent. Approved.

Motion made by: Adele Walker
Motion seconded by: Irene Rosario
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Adele Walker - Yes

B. Consider Approval of Certification of the FY 2025-26 Consolidated Application for Funding

Director Tuscano presented recommendation to approve a Consolidated Application for funding. Defined what the Con App is and why required.

Rosario moved, Walker seconded, Iturbe and Reyes absent. Approved.

Motion made by: Irene Rosario
Motion seconded by: Adele Walker
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Adele Walker - Yes

C. Consider Approval of Resolution No. 3: Adoption of the GANN Limit

Director Tuscano presented recommendation to approve GANN Limit. Defined what the GANN limit is and why required.

Walker moved, Rosario seconded, Iturbe and Reyes absent. Approved.

Motion made by: Adele Walker
Motion seconded by: Irene Rosario

Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Adele Walker - Yes

D. Consider Approval of Resolution No. 4: Sufficiency of Instructional Materials

Superintendent described what the resolution represents and that the district has sufficient instructional materials.

Motion made by: Irene Rosario
Motion seconded by: Adele Walker
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Adele Walker - Yes

E. Consider Approval of Resolution No. 5: Week of the School Administrator (October 12-18, 2025)

Chief Administrative Officer Stacy Spector shared recognition of site administrators for the work they do every day with grace, humor, knowledge and expertise

Motion made by: Irene Rosario
Motion seconded by: Adele Walker
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Adele Walker - Yes

F. Consider Approval of Resolution No. 6: Proclaiming the Second Monday of October As Indigenous Peoples' Day

Director Tracy Whitaker shared the proclamation for Indigenous People's Day. Read the quote by President Biden when it was recognized.

Motion made by: Adele Walker
Motion seconded by: Irene Rosario
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Adele Walker - Yes

G. Consider Approval of Proposition 28: Arts and Music in Schools Funding Annual Report 2024-25 and Waiver Request 2025-26

Superintendent Kellison shared rationale for waiver and impact on ability to provide programs.

Motion made by: Irene Rosario
Motion seconded by: Adele Walker
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Adele Walker - Yes

H. Memorandum of Understanding (MOU) Between the Bellevue Union School District (BUSD) and Bellevue Education Association (BEA) Regarding Planning Time for Special Day Class Teachers

Superintendent Kellison shared the rationale and process for MOU, working in partnership w/ BEA.

Review on tri-mester basis. In lieu of prep time, providing dedicated release time to cover SDC teachers not having current contractual planning time.

Walker moved, Rosario seconded. Iturbe and Reyes absent. Approved.

Motion made by: Adele Walker
Motion seconded by: Irene Rosario
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Adele Walker - Yes

I. Consider Approval of Integrated Pest Management Plan 2025-26

Director Jereb shared legal reasons for the Pest Management plan.

Walker moved, Rosario seconded. Iturbe and Reyes absent. Approved.

Motion made by: Adele Walker
Motion seconded by: Irene Rosario
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Adele Walker - Yes

J. Consider Approval of Resolution No. 7 of the Board of Trustees of the Bellevue Union School District Finding that Carr's Construction Services, Inc. Represents the Best Value to the School District and Awarding and Approving the Lease-Leaseback Agreement and Total Base Rent for the Lease-Leaseback Agreement with Carr's Construction Services, Inc

Director Jereb recommended Carr's Construction Service Inc. represents the best value for a lease-leaseback process which is to the district's benefit. Detailed cost and the savings. Total cost and timelines shared. Estimated budget for the project is $7,400,000

Meets regulatory process, transparent and shared vision of project for benefit of the community.

Rosario moved, Walker seconded, Iturbe and Reyes absent. Approved.

Motion made by: Irene Rosario
Motion seconded by: Adele Walker
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Adele Walker - Yes

K. Ratification of Bills and Warrants

Motion made by: Adele Walker
Motion seconded by: Irene Rosario
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Adele Walker - Yes

10. Consent Calendar

The BUSD Board of Trustees approved the Consent Calendar

Motion made by: Irene Rosario
Motion seconded by: Adele Walker
Voting:
Jamie Padilla - Yes
Irene Rosario - Yes
Adele Walker - Yes

A. Contract - Writing By Design Online Access Annual Contract

B. Agreement - Ken Schwinn Professional Services Agreement

C. Board Meeting Minutes

D. Board Personnel Transaction Form

11. Planning

12. Reconvene to Closed Session as Needed

No need to reconvene.

13. Adjournment

The meeting was adjourned at 7:57 p.m.