

# JACKSON TOWNSHIP BOARD OF EDUCATION

January 17, 2017  
Official Board Meeting

6:30 P.M.  
Administration Building Conference Room

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Asbury Park Press.

1. Call to Order
2. Salute to the Flag
3. Certification of Meeting
4. Approval of Agenda
5. Board of Education Recognition
6. Superintendent's Report/Information Items
7. Policy/Regulations:

#### Policy - First Reading

P1000	ADMINISTRATION	Table of Contents (revised)
P1510	ADMINISTRATION	Americans with Disabilities Act (M) (revised)
P2000	PROGRAM	Table of Contents (revised)
P2418	PROGRAM	Section 504 of the Rehabilitation Act of 1973 – Students (M) (new)
P5000	STUDENTS	Table of Contents (revised)
P5116	STUDENTS	Education of Homeless Children (revised)
P5330.04	STUDENTS	Administering an Opioid Antidote (new)
P8330	OPERATIONS	Student Records (M) (revised)

#### Regulations - Adoption

R1510	ADMINISTRATION	Americans with Disabilities Act (M) (revised)
R2418	PROGRAM	Section 504 of the Rehabilitation Act of 1973 – Students (M) (new)
R5116	STUDENTS	Education of Homeless Children (revised)
R8330	OPERATIONS	Student Records (M) (revised)

8. Approval of Minutes:  
Official Board Meeting – December 20, 2016 Closed Session Meeting  
Official Board Meeting – December 20, 2016 Combined COTW/Business
9. Financial Reports:
  - a. Bill List
  - b. Treasurer's and Board Secretary's Reports
10. Public Forum – *Agenda Items only*
11. Resolutions for Action
12. Public Forum
13. Board Comments
14. Adjournment

**OFFICE OF THE  
SUPERINTENDENT OF SCHOOLS**

**TO:** Jackson Township Board of Education  
**FROM:** **DR. STEPHEN GENCO, SUPERINTENDENT OF SCHOOLS**  
**RE:** January 17, 2017 Official Board Meeting

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**MOTION:** Based on the recommendation of the Superintendent of Schools, the Board of Education adopts the Agenda as presented:

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

**JANUARY 4, 2017 REORGANIZATION MEETING**

**REVISED MOTIONS**

1. Organization Meeting of the Board of Education  
**COMPLETE**
  - V. The Board of Education appoints the firm of **Suplee, Clooney & Company** as Board Auditor for the period July 1, 2017 through June 30, 2018 to conduct the 2016-2017 audit.

**OFFICIAL MEETING – January 17, 2017**

**FINANCE:**

1. The Board of Education, based on the recommendation of the Board Secretary, approves the line-item transfers for the month of November, 2016.
2. The Board of Education, based on the recommendation of the Board Secretary, approves the adjustments to the Federal and State Fund 20 Projects for the 2016-2017 school year for November, 2016.
3. Pursuant to PL 2015, Chapter 47, the Jackson Township Board of Education intends to renew, award, or permit to expire the contracts subsequently awarded by the Board of Education, these contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.
4. The Board of Education authorizes the Board Secretary to go out to bid for uniforms for the Facilities and Transportation Departments for the 2017-2018 school year.

**FINANCE (continued):**

5. The Board of Education based on the recommendation of the Board Secretary, approves the contract with Johnson Controls, Blackwood, New Jersey for Year 4 of a five (5) year contract for the District's automatic temperature controls, facility management system and HVAC equipment, from May 1, 2017 to April 30, 2018, in the amount of \$103,416.42.
6. The Board of Education approves the following Resolution for Lease Purchase and Financing of School Vehicles:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN DETERMINING TO FINANCE SCHOOL VEHICLES AND RELATED ACQUISITIONS THROUGH THE COMPETITIVE BID, RECOMMENDATION OF AWARD AND EXECUTION OF A LEASE PURCHASE AGREEMENT, APPROVING THE FORM OF CERTAIN AGREEMENTS INCLUDING A LEASE PURCHASE AGREEMENT, AUTHORIZING CERTAIN OFFICIALS OF THE BOARD TO EXECUTE SUCH AGREEMENTS AND AUTHORIZING OTHER ACTIONS NECESSARY TO ACCOMPLISH THE TRANSACTION.

WHEREAS, The Board of Education or the Township of Jackson in the County of Ocean, New Jersey (the "Board" when referring to the governing body, and the "School District" when referring to the legal entity and the territorial boundaries that are governed by the Board) has determined to lease purchase finance the acquisition of school vehicles, and other miscellaneous costs required to enter into a Lease Purchase Agreement ("Lease, Agreement") for an amount of approximately \$973,000 and a term not to exceed five-years (collectively, the "Acquisition"); and

WHEREAS, Educational Services Commission Lease Purchase Bidding/Financial Advisory Service (ESC) will serve as financial advisor (the "Financial Advisor") to conduct a competitive bid (Bid) for the Lease Purchase to finance the cost of the Acquisition pursuant to the attached contract; and

WHEREAS, ESC will conduct the Bid for the Lease Purchase on or before April 18, 2017 and will make its recommendation to the Board prior to the April Board meeting; and

WHEREAS, The Board wishes to expedite the payment of the respective vendors of the Acquisition;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY, AS FOLLOWS:

The Board authorizes the Board President and the Board Secretary to award the Bid for the Lease Purchase upon the written recommendation of the Financial Advisor and to enter into Lease with the successful bidder after Board Counsel has reviewed the Agreement; and

The Board hereby approves the execution of the Lease to the Lessor in order to finance the Acquisition and authorizes the sale of the Lease to the recommended low bidder as Lessor. This award is to be made in accordance with the proposal form submitted by the Lessor to the Board Secretary as of the date of the Bid, said proposal shall be attached hereto, and kept on file with the Board Secretary; and

The Board authorizes the Board President or the Board Secretary to approve any changes or deletions to the Lease Agreement or related documents as may, in the judgment of Counsel be necessary, advisable and in the best interest of the Board; and

**FINANCE (continued):**

6. Resolution for Lease Purchase and Financing of School Vehicles - continued:

The Board authorizes the Board President or the Board Secretary to establish an escrow account for the deposit of the lease proceeds in accordance with the Governmental Unit Deposit Protection Act (GUDPA), and to direct the deposit and investment of the lease proceeds in escrow for the term of the lease; and

The Board hereby delegates the Board President and the Board Secretary the ability to execute the lease purchase agreement and other related financing documents with recommended low bidder, serving as the Lessor and purchaser of the lease purchase agreement (the “Lessor” and “Purchaser”), and Escrow Agent (Escrow Agent); and

The Lease is hereby designated as a “qualified tax-exempt obligation” for purposes of Section 265 (b) (3) (ii) of the Internal Revenue Code of 1986, as amended.

This resolution shall take effect immediately.

7. The Board of Education based on the recommendation of the Board Secretary awards a professional contract to Partner Engineering and Science, Inc., Eatontown, New Jersey for lead in drinking water sampling services at a cost not to exceed \$19,500.00.
8. The Board of Education authorizes the Board Secretary to contract with Parette Somjen Architects L.L.C. of Rockaway, New Jersey to provide architectural services to renovate the Crawford Rodriguez courtyard in order to mediate the drainage issue, at a cost not to exceed \$9,500.00.
9. The Board of Education authorizes the Business Administrator to amend the 2016-2017 contract with Source4Teachers that was originally approved at the April 26, 2016 Board meeting, to reflect the increase in the State of New Jersey minimum wage amount effective January 1, 2017.

**FACILITIES:**

1. The Board of Education approves the use of facilities for groups as filed.

**PROGRAMS:**

1. The Board of Education approves the 2017-2018 District Calendar.
2. The Board of Education approves a Family Math Night for the 2016-2017 school year to be paid by Title I Grant Funds, not to exceed \$596.00.
3. The Board of Education approves professional day requests and the travel related expense resolution from school board and staff members as filed with the appropriate supervisor.

**STUDENTS:**

1. The Board of Education approves the following out of district special education placements:
- |    |             |            |                           |
|----|-------------|------------|---------------------------|
| a. | One Student | Placement: | Joseph F. Cappello School |
|    |             | Effective: | January 16, 2017          |
|    |             | Tuition:   | \$55,800 (pro-rated)      |
| b. | One Student | Placement: | Montgomery Academy        |
|    |             | Effective: | January 9, 2017           |
|    |             | Tuition:   | \$58,860 (pro-rated)      |

**STUDENTS (continued):**

2. The Board of Education approves a contract for the 2016-2017 school year with Rutgers – Douglass Developmental Disabilities Center, to provide services as per the fee schedule on file with the Special Education Department as well the Business Administrator’s office, total cost not to exceed \$10,000.00.
3. The Board of Education approves a contract for the 2016-2017 school year with Brian McHale, Occupational Therapist, to provide occupational therapy sessions at a rate of \$49.00 per hour to one (1) district student placed on homebound instruction, total cost not to exceed \$1,000.00, services to run December 15, 2016 through March 30, 2017.
4. The Board of Education approves a revised contract for the 2016-2017 school year with Daytop Village to provide educational services to Jackson Students on an as needed basis, total cost not to exceed \$15,000.00 as follows:
  - a. General Education Student Rate - \$120.00 per day
  - b. Special Education Student Rate - \$296.00 per day
5. The Board of Education approves a contract for the 2016-2017 school year with Dr. Jeffrey Stone of Summit Psychological Services to provide independent neuropsychological evaluations at a rate of \$250.00 for the first session and \$200.00 per hour thereafter, total cost not to exceed \$10,000.00.
6. The Board of Education approves a contract for the 2016-2017 school year with Bayada Home Health Care, Inc to provide nursing services for one (1) Jackson student at a cost of \$55.00 per hour/RN, \$45.00 per hour LPN, total cost not to exceed \$45,000.00.
7. The Board of Education approves a contract for the 2016-2017 school year with Bayada Home Health Care, Inc to provide on-the-bus nursing services for one (1) Jackson student at a cost of \$55.00 per hour/RN, \$45.00 per hour LPN, total cost not to exceed \$30,000.00.
8. The Board of Education approves a contract for the 2016-2017 school year with Hewitt Psychiatric, PC (Dr. Joseph Hewitt, D.O.) to provide psychiatric evaluations to various district students at a rate of \$525.00 per session, total cost not to exceed \$20,000.00.
9. The Board of Education approves a contract for the 2016-2017 school year with Prent Graf Ltd. d/b/a TalkPath Live to provide speech therapy and social skills counseling services for various Jackson students on an as needed basis at a rate of \$75.00 per hour, total cost not to exceed \$10,000.00.
10. The Board of Education approves a contract for the 2016-2017 school year with Dr. Matthew Schiff, MD, PA to provide independent psychiatric evaluations to various district students at a rate of \$300.00 per session, total cost not to exceed \$1,200.00.
11. The Board of Education approves a contract for the 2016-2017 school year with Behavioral Consultation, LLC (Dr. Satishkumar Patel) to provide psychiatric evaluations to various district students at a rate of \$500.00 per session, total cost not to exceed \$10,000.00.
12. The Board of Education approves a contract for the 2016-2017 school year with Richard A. Reutter, M.D. to provide an independent medical evaluation to one (1) Jackson student, total cost not to exceed \$350.00.

**STUDENTS (continued):**

13. The Board of Education approves an overnight trip for the Jackson Liberty High School DECA/Jackson Academy of Business students to participate in The 56<sup>th</sup> Annual New Jersey High School Division of DECA 2017 State Career Development Conference, February 21, 2017 through February 23, 2017 at Harrah's in Atlantic City, New Jersey, cost to the Board being transportation, registration and housing fees.
14. The Board of Education approves the following additional volunteer clubs and advisors for the 2016-2017 school year:

	<b>CLUB</b>	<b>ADVISOR(S)</b>	<b>SCHOOL</b>
a.	German Club	Brigitte Samuel	McAuliffe

15. The Board of Education approves a trip for the members of the Jackson Liberty High School Marching Band to New York City on Friday, March 17, 2017 to participate in the annual New York City St. Patrick's Day parade, at no cost to the Board.
16. The Board of Education approves an overnight trip for the Jackson Memorial High School DECA/Jackson Academy of Business students to participate in The 56<sup>th</sup> Annual New Jersey High School Division of DECA 2017 State Career Development Conference, February 21-23, 2017 at Harrah's in Atlantic City, New Jersey, cost to the Board being registration fees.
17. The Board of Education approves the contract between the Jackson Township School District and the Jackson Liberty High School Ice Hockey Booster Club, Inc. for the 2016-2017 school year.
18. The Board of Education approves the contract between the Jackson Township School District and the Jackson Memorial High School Ice Hockey Booster Club, Inc. for the 2016-2017 school year.
19. The Board of Education accepts, in accordance with N.J.S.A. 18A:37-15b(6), the monthly Harassment, Intimidation and Bullying (HIB) Report as presented to the Board of Education during Executive Session.
20. The Board of Education approves educational field trips as filed with the Transportation Administrator.

**PERSONNEL:**

1. The Board of Education approves the employment of the following substitutes for the 2016-2017 school year, effective January 18, 2017, unless otherwise noted:
  - a. Kerri McGowan, Substitute Teacher
  - b. Denise Jimenez, Van Aide/Transportation
2. The Board of Education, upon the recommendation of the Superintendent, accepts with best wishes, the resignation of the following employees, due to retirement:
  - a. Linda Koval, Custodian-PT/District, effective February 1, 2017.
3. The Board of Education accepts the resignation of the following employees:
  - a. Kristi Celentano, Food Service Worker-4 Hours/District, assigned to JMHS, effective January 17, 2017.

**PERSONNEL** (continued):

4. The Board of Education rescinds the following contract:
  - a. Felicia Ciasullo, Food Service Worker-4 hours/JLHS, replacing Leslie Behnken.
  
5. The Board of Education approves a leave of absence for the following personnel:
  - a. Jennifer O'Connor, Special Education Teacher/JLHS, revised paid medical leave of absence, effective December 16, 2017 through February 10, 2017; unpaid Federal and NJ Family Medical Leave of Absence, effective February 13, 2017 through March 31, 2017, returning April 3, 2017.
  - b. Connie Aitken, Paraprofessional-Shared/Elms, unpaid intermittent Federal and NJ Family Medical Leave of Absence, effective January 6, 2017 through January 5, 2018 not to exceed 60 days.
  
6. The Board of Education approves the following contract adjustments:
  - a. Jackie Filosa, Driver-Transportation/District, from 5 hours 25 minutes per day to 6 hours 55 minutes per day, effective January 2, 2017 through June 30, 2017, changed route.
  - b. Latoya Nicholson, Driver-Transportation/District, from 5 hours 40 minutes per day to 6 hours 45 minutes per day, effective January 2, 2017 through June 30, 2017, changed route.
  - c. Krista Rossi, Driver-Transportation/District, from 5 hours 45 minutes per day to 6 hours 5 minutes per day, effective January 2, 2017 through June 30, 2017, changed route.
  - d. Kevin Webber, Driver-Transportation/District, from 6 hours 45 minutes per day to 5 hours 45 minutes per day, effective January 2, 2017 through June 30, 2017, changed route.
  - e. Margaret Zalewski, Driver-Transportation/District, from 6 hours 5 minutes per day to 5 hours 25 minutes per day, effective January 2, 2017 through June 30, 2017, changed route.
  - f. Brian Deck, Head Mechanic-AM/Transportation, increase salary to reflect an additional three (3) ASE certifications, effective January 1, 2017 through June 30, 2017.
  - g. Donald Kovacofsky, Mechanic-AM/Transportation, decrease salary to reflect one (1) less ASE certification, effective January 1, 2017 through June 30, 2017.
  
7. The Board of Education approves contract adjustments for longevity for the 2016-2017 school year, in accordance with the current negotiated contracts.
  
8. The Board of Education approves transfers for the following personnel:
  - a. Doreen Merritt, transfer from Custodian-PT/District to Custodian/District assigned to Goetz, Monday to Friday, 3:00 PM to 11:00 PM, replacing Peter Ames, effective January 18, 2017 through June 30, 2017.
  
9. The Board of Education approves the employment of the following personnel:
  - a. Gina Lynch, Driver-Transportation/District, 5 hours 40 minutes per day, replacing Kim Petro, effective January 18, 2017 through June 30, 2017.

**PERSONNEL (continued):**

10. The Board of Education approves the following volunteer coaches for the 2016-2017 school year:
  - a. Ashley Fedun, Volunteer Assistant Boys Volleyball Coach/JLHS, assisting Head Coach Brian Chesley.
  - b. Lance Marquez, Volunteer Assistant Boys Lacrosse Coach/JMHS, assisting Head Coach Joseph Pienkowski.
  - c. Tyler Distefano, Volunteer Assistant Boys Lacrosse Coach/JMHS, assisting Head Coach Joseph Pienkowski.
  
11. The Board of Education approves the following personnel for the 2016-2017 school year as SAT Prep Teachers, 30 hours each:
  - a. Erik Brodowski/JLHS – Literacy
  - b. Marilyn Coyle/JLHS – Math
  - c. Kathleen Regan/JMHS – Literacy
  - d. Kathy Bunce/JMHS - Math
  
12. The Board of Education approves the following personnel revisions for the Title I iPad Support personnel for the 2016-2017 school year:
  - a. Resignation:
    1. Lori Henry/Rosenauer, effective January 3, 2017
  - b. New Personnel:
    1. Shaina Noval/Rosenauer, replacing Lori Henry, effective January 3, 2017
  
13. The Board of Education approves the following personnel for the Spring Math Prep program for the 2016-2017 school year to be funded by Title I Grant Funds:
  - a. Kathy Doherty, Teacher-Grade 4/Rosenauer
  - b. Laura Mullins, Teacher-Grade 5/Rosenauer
  - c. Cassandra Vetrano, Teacher-Grade 3/Rosenauer
  
14. The Board of Education approves the suspension without pay of one (1) employee, one (1) day, name on file with the Superintendent, date to be determined, for insubordination.

**\*\*** *Salaries are public information. Any person interested in obtaining this information is to contact the Secretary to the Board of Education.*