

TO: Jackson Township Board of Education
FROM: *DR. STEPHEN GENCO, SUPERINTENDENT*
SUBJECT: January 17, 2017 Addendum #1
DATE: January 13, 2017

FINANCE

ADD Motion #10

The Board of Education approves the following Resolution for Lease Purchase and Financing of School Technology Equipment:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON
IN THE COUNTY OF OCEAN DETERMINING TO FINANCE TECHNOLOGY EQUIPMENT
AND PROJECTS AND RELATED ACQUISITIONS
THROUGH THE COMPETITIVE BID, RECOMMENDATION OF AWARD AND EXECUTION OF A
LEASE PURCHASE AGREEMENT, APPROVING THE FORM OF CERTAIN AGREEMENTS
INCLUDING A LEASE PURCHASE AGREEMENT, AUTHORIZING CERTAIN OFFICIALS OF THE
BOARD TO EXECUTE SUCH AGREEMENTS AND AUTHORIZING OTHER ACTIONS
NECESSARY TO ACCOMPLISH THE TRANSACTION.

WHEREAS, The Board of Education or the Township of Jackson in the County of Ocean, New Jersey (the "Board" when referring to the governing body, and the "School District" when referring to the legal entity and the territorial boundaries that are governed by the Board) has determined to lease purchase finance the acquisition of technology equipment and projects and related acquisitions and other miscellaneous costs required to enter into a Lease Purchase Agreement ("Lease, Agreement") for an amount of approximately \$1,800,000, and a term not to exceed five-years (collectively, the "Acquisition"); and

WHEREAS, Educational Services Commission Lease Purchase Bidding/Financial Advisory Service (ESC) will serve as financial advisor (the "Financial Advisor") to conduct a competitive bid (Bid) for the Lease Purchase to finance the cost of the Acquisition pursuant to the attached contract; and

WHEREAS, ESC will conduct the Bid for the Lease Purchase on or before April 18, 2017 and will make its recommendation to the Board prior to the April Board meeting; and

WHEREAS, The Board wishes to expedite the payment of the respective vendors of the Acquisition;
NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE
TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY, AS FOLLOWS:

The Board authorizes the Board President and the Board Secretary to award the Bid for the Lease Purchase upon the written recommendation of the Financial Advisor and to enter into Lease with the successful bidder after Board Counsel has reviewed the Agreement; and

The Board hereby approves the execution of the Lease to the Lessor in order to finance the Acquisition and authorizes the sale of the Lease to the recommended low bidder as Lessor. This award is to be made in accordance with the proposal form submitted by the Lessor to the Board Secretary as of the date of the Bid, said proposal shall be attached hereto, and kept on file with the Board Secretary; and

The Board authorizes the Board President or the Board Secretary to approve any changes or deletions to the Lease Agreement or related documents as may, in the judgment of Counsel be necessary, advisable and in the best interest of the Board; and

FINANCE (continued):

Motion #10 - Resolution for Lease Purchase and Financing of School Technology Equipment-
continued:

The Board authorizes the Board President or the Board Secretary to establish an escrow account for the deposit of the lease proceeds in accordance with the Governmental Unit Deposit Protection Act (GUDPA), and to direct the deposit and investment of the lease proceeds in escrow for the term of the lease; and

The Board hereby delegates the Board President and the Board Secretary the ability to execute the lease purchase agreement and other related financing documents with recommended low bidder, serving as the Lessor and purchaser of the lease purchase agreement (the “Lessor” and “Purchaser”), and Escrow Agent (Escrow Agent); and

The Lease is hereby designated as a “qualified tax-exempt obligation” for purposes of Section 265 (b) (3) (ii) of the Internal Revenue Code of 1986, as amended.

This resolution shall take effect immediately.

ADD Motion #11

The Board of Education approves a renewal contract with Educational Information and Resource Center (EIRC) for School Bus Advertising to provide revenue sources for the Jackson Township Board of Education for the period February 1, 2017 to January 31, 2018, as per the policy of the Jackson Township Board of Education and the guidelines of the State of New Jersey.

ADD Motion #12

The Board of Education approves, through Educational Information and Resource Center (EIRC), to place Jackson School District advertisements on district buses for the purpose of attracting school bus drivers:

Vendor:	Jackson Board of Education
Term:	12 Months
Number of Buses:	20
Cost:	\$2,550.00
Revenue:	\$0

PROGRAMS

ADD Motion #4

The Board of Education accepts the Anti-Bullying Bill of Rights Act (ABR) 2015-2016 Official District and School Grade Report as released by the New Jersey Department of Education on January 10, 2017 and reviewed with the Board of Education at the January 17, 2017 Business meeting.

ADD Motion #5

The Board of Education approves Health Educational Training, Howell, New Jersey to provide CPR/First Aid training for preschool staff members at the February 3, 2017 In-Service Day, at a rate of \$25 per staff member, total cost not to exceed \$325.00.

ADD Motion #6

The Board of Education approves the following College/University students for internships, observation time, student teaching, clinical practice, as filed with the Assistant Superintendent:

Student Teacher Requests 2016-2017 school year:

<u>REQUESTS</u>	<u>COLLEGE/ UNIVERSITY</u>	<u>NAME</u>	<u>DATES</u>	<u>COOPERATING TEACHER</u>	<u>SCHOOL</u>
Student Teaching	Georgian Court University	Ashley Jones	1/30/2017- 5/15/2017	Ashley Puglisi/ Lisa Wendolek	Holman

PROGRAMS (continued):

ADD Motion #7

The Board of Education approves the application and acceptance, if approved, for the Sustainable Jersey for School Small Grants Program, submitted by Jessica Fioretti, Speech Therapist at Elms Elementary School in the amount of \$2,000.00 to implement educational opportunities to teach students about ecological, environmental health, nutrition, and to support students in becoming leaders in making their school healthier and a more sustainable place.

ADD Motion #8

The Board of Education approves the Blended Learning program, for the 2016-2017 school year to be paid by Title I Grant Funds, not to exceed \$2,548.00.

STUDENTS

ADD Motion #21

The Board of Education approves a trip for the High School AFJROTC to Washington, D.C. on Saturday, May 6, 2017 to tour the Smithsonian Air and Space Museum, Arlington National Cemetery and National Monuments, at no cost to the Board.

ADD Motion #22

The Board of Education approves a trip for the Johnson Elementary School third grade classes to the Franklin Institute, Philadelphia, Pennsylvania, Wednesday, May 17, 2017, at no cost to the Board.

ADD Motion #23

The Board of Education approves a revision to the Jackson Memorial High School Ski Club trip schedule for the 2016-2017 season previously approved on the November 15, 2016 agenda as follows:

January 7, 2017	Camelback Mountain, Tannersville, Pennsylvania
January 21, 2017	Elk Mountain, Union Dale, Pennsylvania
January 28, 2017	Make-Up day for January Trip, cancellations due to weather
February 4, 2017	Blue Mountain, Palmerton, Pennsylvania
February 11, 2017	Hunter Mountain, Hunter, New York
February 18, 2017	Make-Up day for February Trip, cancellations due to weather
February 24-26, 2017	Overnight Trip, Lake Placid, New York (tentative) Killington, Vermont

PERSONNEL

Motion #2 - Retirements

ADD

- b. Tammie Clark, Drive-Transportation/District, effective February 1, 2017.
- c. Melinda Castanheira, Transportation Driver/Transportation, effective February 1, 2017.

Motion #3 - Resignations

ADD

- b. Lori Seubert, Receptionist-PM/Switlik, effective January 17, 2017.

PERSONNEL (continued):

Motion #5 - Leave of Absences

ADD

- c. Doreen Giuffrida, Van Aide/Transportation, paid medical leave of absence, effective December 15, 2016 through January 20, 2017, returning January 23, 2017.
- d. Necha Augenstein, Speech Language Specialist/Elms, paid medical leave of absence, effective March 6, 2017 through March 13, 2017; unpaid Federal and NJ Family Medical Leave of Absence, effective March 14, 2017 through April 28, 2017, returning May 1, 2017.
- e. Debra Kraft, Teacher-Math/Goetz, extend unpaid Federal Family Medical Leave of Absence, effective March 1, 2017 through May 4, 2017; unpaid Medical Leave of Absence, effective May 5, 2017 through June 30, 2017, returning September 1, 2017.
- f. Kimberly Carretta, Basic Skill Teacher/Johnson, paid medical leave of absence, effective February 27, 2017 through April 7, 2017; unpaid Federal Family Medical Leave of Absence, effective April 18, 2017 through May 29, 2017; unpaid NJ Family Medical Leave of Absence,
- g. Bryanne O'Connor, Teacher-Grade1/Switlik, paid medical leave of absence, effective February 27, 2017 through ½ day March 10, 2017; unpaid Federal Family Medical Leave of Absence, effective ½ day March 10, 2017 through 1/2 day June 13, 2017 (60 days); unpaid NJ Family Medical Leave of Absence, effective May 18, 2017 through June 21, 2017 (32 days); and unpaid NJ Family Medical Leave of Absence, effective September 1, 2017 through October October13, 2017 (28 days); unpaid Child Care Leave of Absence, effective October 16, 2017 through February 26, 2018, returning February 27, 2018.

Motion #8 - Transfers

ADD

- b. Hillary Kayser, transfer from Lunchroom Aide/Switlik to Receptionist-PM/Switlik, 3.5 hours per day, replacing Lori Seubert, effective January 18, 2017 through June 30, 2017.
- c. Harold Caulfield, transfer from SLEO-PT/District to SLEO/District, assigned to JLHS, replacing Jose Ramos, effective February 1, 2017 through June 30, 2017.

Motion #9 – Employments

ADD

- b. Amanda DeMatteo, Non-Instructional School Nurse/Holman, replacing Brittan Hurden, effective pending receipt of certification and fingerprint approval through June 30, 2017.
- c. Anthony Bruno, District Foreman-Maintenance/District, replacing Michael Baldwin, effective pending fingerprint approval and release from current employer through June 30, 2017.

Motion #10 – Volunteer Coaches

ADD

- d. Paul Hermann, Volunteer Assistant Golf Coach/JMHS, assisting Head Coach Drew Gibson.
- e. Peter Morris, Volunteer Assistant Golf Coach/JMHS, assisting Head Coach Drew Gibson.

ADD Motion #15

The Board of Education approves the following co-curricular advisors adjustments for the 2016-2017 school year:

Resignations:

- a. Susan Plunckett, Set Designer/JMHS, effective December 22, 2016.

New Hires:

- b. Janice Casper, Set Designer/JMHS, replacing Susan Plunckett, effective pending fingerprint approval through June 30, 2017.

PERSONNEL (continued):

ADD Motion #16

The Board of Education approves the employment of the following staff members as co-curricular advisors, coaches, and/or student teachers for the 2016-2017 school year, effective January 18, 2017, unless otherwise noted:

- a. Janice Casper, Co-curricular Advisor/JMHS Set Designer, effective pending fingerprint approval and receipt of substitute certificate
- b. Ashley Jones, Student Teacher, effective pending fingerprint approval and receipt of substitute certificate

ADD Motion #17

The Board of Education approves the following PARCC Appeals Process Teachers to provide students with instruction and assessment on the PARCC test between March 6-23, 2017, not to exceed ten (10) hours each:

- a. Marilyn Coyle-Math/JLHS
- b. Kathleen Dembinski-Literacy/JLHS
- c. Lisa Soltmann-Math/JMHS
- d. Michele McCann-Literacy/JMH