

JACKSON TOWNSHIP BOARD OF EDUCATION

January 5, 2016
Reorganization Meeting

5:30 P.M.
District Administration Building

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Asbury Park Press.

1. Organization Meeting of the Board of Education
 - A. Call to Order by the Secretary of the Board
 1. Salute to the Flag
 2. Call of the Roll
 3. Certification of Election Results
 - B. Administration of the Oath of Office or Affirmation
 - C. Election of Officers
 1. Nomination and Election for Office of the President
 2. New President takes the Chair
 3. Nomination and Election for Office of Vice President
 - D. Approval of Agenda
 - E. Code of Ethics for School Board Members Review – Attorney Nick Montenegro
 - F. The Board of Education reaffirms the School Ethics Act and Code of Ethics for School Board Members.
 - G. The Board of Education authorizes the use of electronic equipment to record all official board meetings for the period of February 1, 2016 through January 30, 2017 for the purpose of preparing the official minutes, such recordings to be maintained for 45-days.
 - H. The Board of Education designates the cost of \$15.00 per year for disseminating the annual notice (as provided in the Guidelines, re: Open Public Meeting Law), to any person requesting same, other than those so designated in the law. Designated recipients by law are: township clerk and the newspaper being officially designated by the Board.
 - I. The Board of Education designates the Asbury Park Press as official newspaper of the Board of Education.
 - J. The Board of Education reaffirms the Board's rules and regulations, policies, curriculum and employee labor contracts as they now exist.
 - K. The Board of Education reaffirms the Robert's Rules of Order, Newly Revised, as the guide for the conduct of all meetings when specific statutory guidance is lacking.
 - L. The Board of Education reaffirms the Committee of the Whole (COTW) meeting structure.

1. Organization Meeting – continued

M. Designates the following banks as official banks of the Jackson Board of Education for the period of February 1, 2016 through January 31, 2017:

- Ocean First Bank
- Bank of America, Jackson
- New Jersey ARM
- NJ Cash Management Fund
- TD Bank
- U.S. Bank

N. The Board of Education sets the official meeting schedule as follows:

<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Type of Meeting</u>
January 5, 2016	5:30 PM	Administration Building	Reorganization
January 12, 2016	5:30 PM	Administration Building	Committee of the Whole (COTW)
January 19, 2016	6:30 PM	JMHS Fine Arts Auditorium	Business
February 9, 2016	5:30 PM	Administration Building	Committee of the Whole (COTW)
February 16, 2016	6:30 PM	JMHS Fine Arts Auditorium	Business
March 8, 2016	5:30 PM	Administration Building	Committee of the Whole (COTW)
March 15, 2016	6:30 PM	JMHS Fine Arts Auditorium	Business/Tentative Budget Adoption
April 19, 2016	5:30 PM	Administration Building	Committee of the Whole (COTW)
April 26, 2016	6:30 PM	JMHS Fine Arts Auditorium	Business/Budget Public Hearing
May 17, 2016	6:30 PM	JMHS Fine Arts Auditorium	Combined Committee of the Whole (COTW)/Business
June 21, 2016**	6:30 PM	JMHS Fine Arts Auditorium	Combined Committee of the Whole (COTW)/Business
July 12, 2016	5:30 PM	Administration Building	Committee of the Whole (COTW)/Goal Setting
July 19, 2016	6:30 PM	Administration Building	Business
August 16, 2016	6:30 PM	Administration Building	Combined Committee of the Whole (COTW)/Business
August 30, 2016	5:30 PM	Administration Building	Business-Personnel only
September 20, 2016	6:30 PM	JMHS Fine Arts Auditorium	Combined Committee of the Whole (COTW)/Business
October 18, 2016	6:30 PM	JMHS Fine Arts Auditorium	Combined Committee of the Whole (COTW)/State of the Schools/Business
November 15, 2016	6:30 PM	JMHS Fine Arts Auditorium	Combined Committee of the Whole (COTW)/Business
December 20, 2016	6:30 PM	Administration Building	Combined Committee of the Whole (COTW)/Business
<u>Wednesday</u> , January 4, 2017	5:30 PM	Administration Building	Reorganization
January 10, 2017	5:30 PM	Administration Building	Committee of the Whole (COTW)
January 17, 2017	6:30 PM	JMHS Fine Arts Auditorium	Business

O. The Board of Education appoints the firm of Montenegro, Thompson, Montenegro and Genz, as general counsel to the Board of Education for the period of February 1, 2016 - January 31, 2017, in accordance with the terms of the annual retainer agreement.

P. The Board of Education appoints Schenck, Price, Smith & King, LLP as special counsel for Special Education and Labor on an as needed basis for the period of February 1, 2016 through January 31, 2017, in accordance with the terms of the annual retainer agreement.

1. Organization Meeting – continued:
 - Q. The Board of Education appoints Brielle Orthopedics, P.A., as School Physician for the period February 1, 2016 through January 31, 2017.
 - R. The Board of Education appoints Integrity Consulting Group as Broker of Record for Employee Benefits for the period of February 1, 2016 through January 31, 2017 in accordance with 18A:18A-5(10) as an (EUS) Extraordinary Unspecifiable Service.
 - S. The Board of Education appoints Capacity Coverage, Manasquan, New Jersey, as Broker of Record for Property, Casualty and Worker’s Compensation Insurance and Student Accident Insurance for the period of February 1, 2016 through January 31, 2017 in accordance with 18A:18A-5(10) as an (EUS) Extraordinary Unspecifiable Service.
 - T. The Board of Education appoints Brian Falkowski as Treasurer of School Funds for the period of February 1, 2016 through January 31, 2017.
 - U. The Board of Education appoints the firm of Suplee, Clooney and Company as Board Auditor for the period July 1, 2016 through June 30, 2017 to conduct the 2015-2016 audit.
 - V. The Board of Education appoints Di Cara Rubino Architect, Wayne, New Jersey as District Architect of Record for the period of February 1, 2016 through January 31, 2017, in accordance with the terms of the professional services contract.
 - W. The Board of Education appoints Ms. Michelle Richardson as the Qualified Purchasing Agent for the period of February 1, 2016 through January 31, 2017.
 - X. The Board of Education, in compliance with the Department of the Treasury, Affirmative Action Office, designates Patricia Senus, Purchasing Specialist, as Public Agency Compliance Officer for the Jackson School District.
 - Y. The Board of Education designates Mr. Ed Ostroff, Director-Buildings & Grounds for the following responsibilities, for the period of February 1, 2016 through January 31, 2017:
 - a. AHERA Representative
 - b. Asbestos Management Officer
 - c. Designated Person
 - d. District Safety Coordinator
 - e. EPA Designated Point of Contact
 - f. Indoor Air Quality Point of Contact
 - g. Integrated Pest Management Coordinator
 - h. Lead Paint Removal and Restoration
 - Z. The Board of Education acknowledges receipt of procedures regarding “over expenditure of funds” N.J.A.C. 6A:23A-16.10(c)(4) (formerly N.J.A.C. 6:20-2.12(d)), with forms to be sent directly to the county superintendent of schools, if they suspect an over-expenditure of funds in the district.
 - AA. The Board of Education authorizes the Superintendent of Schools to sign and file all grant applications to the United States government and state government for educational program grants and to represent the District as required in reference to such grant applications.
2. Public Forum
3. Adjournment of Reorganization meeting.