

JACKSON TOWNSHIP BOARD OF EDUCATION

March 15, 2016
Official Board Meeting

6:30 P.M.
JMHS Fine Arts Auditorium

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Asbury Park Press.

1. Call to Order
2. Salute to the Flag
3. Certification of Meeting
4. Approval of Agenda
5. Board of Education Recognition
6. Superintendent's Report/Information Items
7. Policies/Regulations:
 - Policy/Second Reading/Adoption
Policy 7510 PROPERTY Use of School Facilities (revised)
 - Regulation/Adoption
R 7510 PROPERTY Use of School Facilities (revised)
8. Approval of Minutes:
 - Official Board Meeting – February 9, 2016 – Closed Session Meeting
 - Official Board Meeting – February 9, 2016 – Committee of the Whole (COTW) Meeting
 - Official Board Meeting – February 16, 2016 – Closed Session Meeting
 - Official Board Meeting – February 16, 2016 – Business Meeting
9. Financial Reports:
 - a. Bill List
 - b. Treasurer's and Board Secretary's Reports
10. Public Forum – *Agenda Items only*
11. Resolutions for Action
12. Public Forum
13. Board Comments
14. Adjournment

**OFFICE OF THE
SUPERINTENDENT OF SCHOOLS**

TO: Jackson Township Board of Education
FROM: **DR. STEPHEN GENCO, SUPERINTENDENT OF SCHOOLS**
RE: March 15, 2016 Official Board Meeting

MOTION: Based on the recommendation of the Superintendent of Schools, the Board of Education adopts the Agenda as presented:

Based on the recommendation of the Superintendent of Schools, the following resolutions are presented for formal approval by the Board of Education.

FINANCE:

1. The Board of Education, based on the recommendation of the Board Secretary, approves the line-item transfers for the month of January, 2016.
2. The Board of Education, based on the recommendation of the Board Secretary, approves the adjustments to the Federal and State Fund 20 Projects for the 2015-2016 school year for January, 2016.
3. Pursuant to PL 2015, Chapter 47, the Jackson Township Board of Education intends to renew, award, or permit to expire the contracts subsequently awarded by the Board of Education, these contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.
4. The Board of Education authorizes the Board Secretary to go out to bid for district-wide Fire Alarm Certification and Inspection for the 2016-2017 school year.
5. The Board of Education, based on the recommendation of the Board Secretary, awards a professional services contract to Educational Data Services, Midland Park, N.J. for bidding services for the Jackson School District for the 2016-2017 school year at a cost of \$17,200.00.
6. The Board of Education approves the following jointure:

Host:	Lakewood Township Board of Education
Joiner:	Jackson Township Board of Education
Term of Contract:	September 1, 2014 to June 30, 2015
Schools:	Multiple
Cost:	\$27,404.00
7. The Board of Education approves acceptance of the Perkins Secondary Education 2016 Grant for Career and Technical Education award, starting July 1, 2015, ending date June 30, 2016 in the amount of \$36,975.00.

FINANCE (continued):

8. The Board of Education approves the following line item transfers within the Perkins Secondary Education 2015 Grant for the 2015-2016 grant year:

<u>Transfer Amount</u>	<u>From Account #</u>	<u>To Account #</u>
\$250.00	20-363-100-610-09	20-363-200-500-09

9. The Board of Education approves the tentative budget for the 2016-2017 school year and the following 2016-2017 budget resolution:

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JACKSON IN THE COUNTY OF OCEAN, NEW JERSEY ON March 15, 2016 AS FOLLOWS:

1. The Board of Education approves the 2016-2017 budget for the submission to the County Superintendent's Office in the amount of \$_____ that consists of a Total General Fund of \$_____, Federal/State Programs of \$_____ and Debt Service of \$_____.
 2. The Board of Education approves the Tax Levy amount raised for General Funds of \$_____ for the ensuing 2016-2017 School Year.
10. The Board of Education accepts the generous donation of \$30,000.00 from the Holman Organization of Parents and Educators (H.O.P.E.) to improve the playgrounds at Holman Elementary School.
11. The Board of Education declares items as surplus, as filed with the Business Office, some items retain value and others have no monetary value.

FACILITIES:

1. The Board of Education approves the use of facilities for groups as filed.
2. The Board of Education approves the following 2016-2017 Annual Rate Fees for Staffing for the Use of Facilities, effective July 1, 2016 through June 30, 2017:

Use of Facilities
2016-2017 Annual Rate Fees for Staffing

<u>Staffing Type</u>	<u>Rate Fees</u>	
Custodial	Monday - Saturday	\$29.12 per hour
	Sunday/Holiday	\$38.83 per hour
Grounds	Monday - Saturday	\$32.50 per hour
	Sunday/Holiday	\$43.34 per hour
Maintenance	Monday - Saturday	\$37.10 per hour
	Sunday/Holiday	\$49.47 per hour
Security	Monday - Saturday	\$27.80 per hour
	Sunday/Holiday	\$37.06 per hour
Audio Visual Techs	Per Two (2)-Hour Block	\$52.00 per 2-hour block

PROGRAMS:

1. The Board of Education approves the following student teachers as filed with the Assistant Superintendent:

Student Teacher Requests - 2015-2016 school year:

<u>Request</u>	<u>College/University</u>	<u>Student</u>	<u>Dates</u>	<u>Cooperating Teacher</u>	<u>School</u>
Observation	Ocean County College	Jessica Singer	3/16/16 - 5/15/16	Bobbie Allaire	JMHS
		Brianne Decker	3/16/16 - 5/15/16	Gilda Shroyer	Switlik
		Kyle Martine	3/16/16 - 5/15/16	Sharon Alkalay	Crawford-Rodriguez
Observation	University of Maryland	Christen Camilli	3/16/16 - 5/15/16	R. Cafara M. Holm	JMHS
Observation	Penn State University	Daniel Placko	3/7/16 - 3/11/16	Nicolle Figarro	JMHS

2. The Board of Education approves the appointment of Nicole Pormilli, Assistant Superintendent, as District Privacy Officer, as required by the Health Insurance Portability and Accountability Act (of 1996), effective July 1, 2016 through June 30, 2017.

3. The Board of Education approves the following 2016-2017 Affirmative Action Officer Resolution:

Affirmative Action Officer Resolution

The Board of Education of the Jackson School District, in the County of Ocean, New Jersey, does hereby appoint Nicole Pormilli, Assistant Superintendent, as the Affirmative Action Officer for the District, effective July 1, 2016 through June 30, 2017.

4. The Board of Education authorizes submission of the proposed 2016-2019 Three-Year Comprehensive Equity Plan to the Ocean County Office of Education as presented at the March 8, 2016 Committee of the Whole meeting.
5. The Board of Education approves the request to make modifications for the 2015-2016 Perkins Secondary Grant.
6. The Board of Education approves the Title I Reading Mentors Program in the four Title I Elementary Schools, to be paid through Title I Grant funds, not-to-exceed \$4,800.00.
7. The Board of Education approves the Title I Summer Learning Program for Grade K through Grade 5 in the four Title I Elementary Schools, to be paid through Title I Grant, pending NJDOE 2016-2017 grant approval.
8. The Board of Education approves consultants from Camp Invention to facilitate a week long STEM program during the month of August 2016 at the Johnson Elementary School, at no cost to the Board.
9. The Board of Education approves the Title I Summer Learning Program Family Night as part of the Title I 2016 Summer Learning Program for the 2016-2017 school year, to be paid with Title I Grant funds.

PROGRAMS (continued):

10. The Board of Education approves LifeForce USA, Inc. (a multi-region BLS Community Training Center of the American Heart Association) to instruct a CPR/AED and EPI Pen class for Transportation employees on March 23, 2016, not to exceed \$1,700.00.
11. The Board of Education approves professional day requests and the travel related expense resolution from school board and staff members as filed with the appropriate supervisor.

STUDENTS:

1. The Board of Education approves a revised contract for the 2015-2016 school year with DAS Therapy to provide related therapy services as follows:
 - a. Speech Therapy - \$74.00 per hour
 - b. Behaviorist - \$58.00 per hour
2. The Board of Education approves a revised contract for the 2015-2016 school year with The Bilingual Child Study Team to provide bilingual document translations on an as needed basis, total cost not to exceed \$25,000.00.
3. The Board of Education approves a revised contract for the 2015-2016 school year with Silvergate Prep to provide educational instruction for Jackson students in hospital settings on an as needed basis, at a rate of \$55.00 per hour, total cost not to exceed \$20,000.00.
4. The Board of Education approves a contract for the 2015-2016 school year with Bayada Home Health Care, Inc to provide “on the bus” nursing services for a Jackson student at a cost of \$45.00 per hour LPN/\$55.00 per hour RN, total cost not to exceed \$40,000.00 prorated, effective February 18, 2016.
5. The Board of Education approves a trip for the Jackson Liberty High School chorus students to New York City on Friday, April 22, 2016 to attend an evening performance of “Something Rotten!” at the St. James Theater, at no cost to the Board.
6. The Board of Education approves a trip for the Jackson Liberty High School Key Club to the 70th Annual New Jersey District Key Club Convention at Ocean Place Resort & Spa in Long Branch, New Jersey on Friday, April 1, 2016 - Sunday, April 3, 2016, at no cost to the Board.
7. The Board of Education approves a trip for the Jackson Memorial High School band students to New York City on Saturday, April 23, 2016 to visit the “911 Memorial” and attend a performance of “School of Rock”, at no cost to the Board.
8. The Board of Education approves a trip for the Rosenauer Elementary School fifth grade classes to the Constitutional Center, Philadelphia., Pennsylvania on Wednesday, May 25, 2016, at no cost to the Board.
9. The Board of Education accepts, in accordance with N.J.S.A. 18A:37-15b(6), the monthly Harassment, Intimidation and Bullying (HIB) Report as presented to the Board of Education during Executive Session.

STUDENTS (continued):

10. The Board of Education approves educational field trips as filed with the Transportation Administrator.

PERSONNEL:

1. The Board of Education approves the employment of the following substitutes for the 2015-2016 school year, effective March 16, 2016, unless otherwise noted:
 - a. Meghan Black, Secretary and Receptionist
 - b. Christian Sorrentino, Security
 - c. John Kossmann, Administrator
2. The Board of Education approves the following substitutes for student teaching, co-curricular advisors and/or athletic coaches for the 2015-2016 school year, effective March 16, 2016, unless otherwise noted:
 - a. Margaret O'Connor, Volunteer Coach - Girls Track/JLHS
 - b. Brian Balasze, Volunteer Coach - Boys Baseball/JMHS
3. The Board of Education, upon the recommendation of the Superintendent, accepts with best wishes, the resignation of the following employees, due to retirement:
 - a. Gail Fiorella, Paraprofessional/Johnson, effective July 1, 2016.
 - b. Susan Sansevere, Reading Specialist/Holman, effective September 1, 2016.
 - c. Daniel Slick, Teacher-Computer Applications/McAuliffe, effective July 1, 2016.
4. The Board of Education accepts the resignation of the following employees:
 - a. Corey Lavin, Teacher-Social Studies/JMHS, effective April 25, 2016, or sooner.
5. The Board of Education approves a leave of absence for the following personnel:
 - a. Jamie Bryant, Custodian/District, assigned to JLHS, paid medical leave of absence, effective January 18, 2016 through March 18, 2016, returning March 21, 2016.
 - b. Darlyn O'Brien, Custodian/Switlik, extend unpaid Federal Family Medical Leave of Absence, effective February 19, 2016 through March 23, 2016, returning March 24, 2016.
 - c. Ashley Dillon, Driver-Transportation/District, revised paid medical leave of absence, effective April 18, 2016 through April 25, 2016; unpaid Federal Family Medical Leave of Absence, effective April 26, 2016 through June 30, 2016 returning September 1, 2016.
 - d. Allison Grome, Driver-Transportation/District, paid medical leave of absence, effective February 4, 2016 through February 11, 2016; unpaid Federal Family Medical Leave of Absence, effective February 12, 2016 through February 23, 2016, returning February 24, 2016.
 - e. Sharon Sorensen, Driver-Transportation/District, paid medical leave of absence, effective April 12, 2016 through ½ day June 8, 2016; unpaid Federal Family Medical Leave of Absence, effective ½ day June 8, 2016 through June 10, 2016, returning June 13, 2016.

PERSONNEL (continued):

5. Leave of Absences – continued:
 - f. Maria Leotsakos, Van Aide-Transportation/District, paid medical leave of absence, effective January 14, 2016 through February 25, 2016; unpaid Family Medical Leave of Absence, effective February 26, 2016 through April 13, 2016, returning April 14, 2016.
 - g. Laura Servidio, Van Aide-Transportation/District, paid medical leave of absence, effective February 18, 2016 through March 18, 2016, returning March 21, 2016.
 - h. Leslie Behnken, Food Service Worker-4 Hours/JMHS, unpaid medical leave of absence, effective February 24, 2016 through March 24, 2016, returning April 4, 2016.
 - i. Marguerite Weiss, Interpreter for the Deaf/JMHS, paid medical leave of absence, effective January 11, 2016 through March 22, 2016; unpaid Federal Family Medical Leave of Absence, effective March 23, 2016 through June 30, 2016, returning September 1, 2016.
 - j. Paula Sheehan, Paraprofessional/McAuliffe, unpaid Federal and NJ Family Medical Leave of Absence, effective March 10, 2016 through April 25, 2016; returning April 26, 2016.
 - k. Agnes Jennings, Secretary-JEA/Holman, paid medical leave of absence, effective February 9, 2016 through February 25, 2016, returning February 26, 2016.
 - l. Edward McDonald, Teacher-Chemistry/JMHS, paid medical leave of absence, effective January 29, 2016 through March 18, 2016, returning March 21, 2016.

6. The Board of Education approves the following contract adjustments:
 - a. Michael Butler, Driver-Transportation/District, from 4 hours 50 minutes per day to 5 hours per day, effective March 1, 2016 through June 30, 2016, additional students.
 - b. Ashley Dillon, Driver-Transportation/District, from 5 hours 30 minutes per day to 5 hours 40 minutes per day, effective March 1, 2016 through June 30, 2016, route change.
 - c. Maggie Ely, Driver-Transportation/District, from 6 hours 25 minutes per day to 5 hours 30 minutes per day, effective March 1, 2016 through June 30, 2016, route change.
 - d. Jacqueline Filosa, Driver-Transportation/District, from 5 hours 25 minutes per day to 6 hours 35 minutes per day, effective February 8, 2016 through June 30, 2016, route change.
 - e. Karen Giorgianni, Aide-Transportation/District, from 4 hours 50 minutes per day to 5 hours per day, effective March 1, 2016 through June 30, 2016, additional students.
 - f. Beth Hendrickson, Driver-Transportation/District, from 5 hours 40 minutes per day to 5 hours 25 minutes per day, effective February 8, 2016 through June 30, 2016, route change.
 - g. Stefanie Lavin, Driver-Transportation/District, from 6 hours 20 minutes per day to 6 hours 10 minutes per day, effective March 1, 2016 through June 30, 2016, route change.
 - h. Denise Llewellyn, Aide-Transportation/District, from 7 hours per day to 7 hours 50 minutes per day, effective February 11, 2016 through June 30, 2016, additional route.
 - i. Donna Long, Driver-Transportation/District, from 6 hours per day to 6 hours 25 minutes per day, effective March 1, 2016 through June 30, 2016, route change.

PERSONNEL (continued):

6. Contract Adjustments – continued:
 - j. Shirley Medina, Driver-Transportation/District, from 4 hours per day to 5 hours 40 minutes per day, effective February 8, 2016 through June 30, 2016, route change.
 - k. Linda Murphy, Driver-Transportation/District, from 6 hours 10 minutes per day to 7 hours 5 minutes per day, effective March 1, 2016 through June 30, 2016, route change.
 - l. Latoya Nicholson, Driver-Transportation/District, from 4 hours 10 minutes per day to 5 hours 20 minutes per day, effective March 1, 2016 through June 30, 2016, route change.
 - m. Ronald Rapp, Driver-Transportation/District, from 5 hours 20 minutes per day to 6 hours per day, effective March 1, 2016 through June 30, 2016, route change.
 - n. Patricia Reed, Driver-Transportation/District, from 6 hours 25 minutes per day to 5 hours 40 minutes per day, effective February 8, 2016 through February 29, 2016, route change and from 5 hours 40 minutes per day to 6 hours 20 minutes per day, effective March 1, 2016 through June 30, 2016, route change.
 - o. Jamie Webster, Driver-Transportation/District, from 7 hours per day to 7 hours 50 minutes per day, effective February 11, 2016 through June 30, 2016, additional route.
 - p. Michael Rizzo, Mechanic-Transportation/District, increase hourly rate to reflect two (2) additional ASE certifications, effective February 5, 2016 through June 30, 2016.
 - q. Eileen Kochis, Teacher/McAuliffe, increase salary to reflect degree change, revised effective date, effective January 27, 2016 through June 30, 2016.
7. The Board of Education approves the contract adjustments for longevity for the 2015-2016 school year, in accordance with the current negotiated contracts.
8. The Board of Education approves transfers for the following personnel:
 - a. Anthony Monte, transfer from Mechanic/District to Driver-Transportation/District, 4 hours 10 minutes per day, replacing Eileen Gullotta, effective March 16, 2016 through June 30, 2016.
 - b. Shpresa Gorenca, transfer from Paraprofessional-Shared/Holman to Paraprofessional-Classroom/Johnson, transfer position, effective March 7, 2016 through June 30, 2016.
 - c. Melissa Santoro, transfer from Secretary-JEA, assigned to CST/JMHS to Secretary-JCOSA, assigned to IT/Data Processing/District, replacing Debra Gafgen, effective March 16, 2016 through June 30, 2016.
9. The Board of Education approves the employment of the following personnel:
 - a. Francesca Dalconzo, Driver-Transportation/District, 4 hours per day, replacing Vitina Gorman, effective March 16, 2016 through June 30, 2016.
10. The Board of Education approves the following athletic coaches for the 2015-2016 school year:
 - a. Resignations:
 1. Brandon Totten, Assistant Boys Track Coach/McAuliffe, effective February 16, 2016.
 - b. New Hires:
 1. Jamie Blondina, Assistant Girls Lacrosse Coach/JLHS, replacing Samantha Savona, effective February 17, 2016 through June 30, 2016.
 2. Kelly Nieduzek, Assistant Boys Track Coach/McAuliffe; replacing Brandon Totten, effective March 16, 2016 through June 30, 2016.

PERSONNEL (continued):

11. The Board of Education approves the following volunteer coaches for the 2015-2016 school year:
 - a. Peter Morris, Volunteer Assistant Golf Coach/JMHS, assisting Head Coach Drew Gibson.
12. The Board of Education approves the following Athletic Event Staff for the 2015-2016 school year:
 - a. Laura Imbriale/JMHS
13. The Board of Education approves the following co-curricular position adjustments for the 2015-2016 school year:
 - a. Eric Ficarra, Spirit Pep Band Assistant Director/JMHS, replacing Jason Diaz, effective March 16, 2015 through June 30, 2016.
 - b. Eric Ficarra, Marching Band Assistant Director/JMHS, replacing Jason Diaz, effective March 16, 2015 through June 30, 2016.
14. The Board of Education approves the following personnel for the 2015-2016 school year for Lighting & Sound:
 - a. Cori Bott
 - b. Ryan Kirkirt
15. The Board of Education approves the following staff members to serve as Achievement Coaches for the New Jersey Achievement Coaches Training Grant, grant period March 1, 2016 through November 30, 2016, to be paid out of grant funds:
 - a. Jenna Rosenfeld/JMHS
 - b. Christopher Nye/JMHS
 - c. Jennifer Kasyan/JLHS
 - d. Katherine Chillscyzn/JLHS
 - e. Sherri Halligan/McAuliffe
 - f. Robin Molitores/Goetz
16. The Board of Education approves the following staff members to serve as Achievement Coach Trainers for the New Jersey Achievement Coaches Training Grant, grant period March 1, 2016 through November 30, 2016, to be paid out of grant funds:
 - a. Lisa Raney/Elms
 - b. Donna Donner/Elms
 - c. Kristie-Anne Opaleski-Di Meo/JLHS
 - d. Marcus Villecco/Crawford-Rodriguez
17. The Board of Education approves Sarah Poppe/McAuliffe to serve as Achievement Coach Project Manager for the New Jersey Achievement Coaches Program Grant, grant period March 1, 2016 through November 30, 2016, to be paid out of grant funds.
18. The Board of Education approves the following personnel for the Elementary Reach for Success and Soar to Success Programs for the 2015-2016 school year:
 - a. Marie Wardell, Substitute/Switlik
 - b. Tina Del Sontro, Substitute/Switlik
 - c. Lisa Liebes, Teacher/Switlik, replacing Maria Gagliardi

PERSONNEL (continued):

19. The Board of Education approves the personnel and salaries for the Summer Electives/Jackson Community School Art & Musical Theater Summer Camp 2016 as follows:

	<u>Name</u>	<u>Postion</u>	<u>Location</u>
a.	Bobbie Allaire	Instructor	JLHS
b.	Ed Robertson	Instructor	JLHS
c.	Marge Eisenschmeid	Substitute Instructor	JLHS
d.	Jamie Allaire	Assistant Instructor	JLHS
e.	Alyssa Derling	Assistantt Instructor	JLHS
f.	Cori Bott	Assistant Instructor	JLHS

20. The Board of Education approves the personnel and salaries for the Summer Electives/Hands-On STEM Summer Camp 2016 as follows:

	<u>Name/Position</u>	<u>Location</u>
a.	Kevin Schickling, Instructor	JMHS
b.	Todd Engle, Instructor	JMHS
c.	TBA, Assistant Instructor	JMHS

21. The Board of Education approves the personnel and salaries for the Summer Electives/Digital Media Summer Film Camp 2016 as follows:

<u>Program Staff</u>		<u>Location</u>
a.	Ethan Noble, Teacher	JLHS
b.	Harry Ferone, Teacher	JLHS
JTV Aides:		
c.	Billy Bates	JLHS
d.	Meg Durham	JLHS
e.	Kim Gadzek	JLHS
f.	Frank Yee	JLHS
g.	Drew Seich	JLHS
h.	Victoria Nelli	JLHS

22. The Board of Education approves the following substitute personnel for the TIME (Together Influencing Math Excellence) program for the 2015-2016 school year:
- a. Shaina Chagrin, Substitute Teacher

23. The Board of Education approves the personnel for the Child Care Academy 2015-2016 school year:

	<u>First Name</u>	<u>Last Name</u>	<u>Teacher/ Substitute Teacher</u>	<u>Paraprofessional/ Substitute Paraprofessional</u>	<u>Receptionist/ Substitute Receptionist</u>
a.	Beverly	Belaus-Boyer		X	X
b.	Eileen	Czarnecki	X	X	X
c.	Deborah	Kowalewski	X	X	X
d.	Emily	MacDonald	X	X	X

PERSONNEL (continued):

24. The Board of Education approves the following staff member to serve as Project Coordinator for Technical Student Association (TSA) which is a Career and Technical Student Organization (CTSO) that supports students enrolled in Career and Technical Education programs for the Perkins Grant:

a. Kevin Schickling, Teacher/JMHS, TSA Project Coordinator

25. The Board of Education approves the following staff members to serve on the Advisory Board for the Perkins Grant:

	<u>Teacher</u>	<u>School</u>	<u>Course</u>
a.	Lori Henry	District	Perkins Project Coordinator
b.	Todd Engle	JLHS	CAD / Architecture
c.	Mary Ann Guzzi	JLHS	Child Care & Development
d.	Jacklyn Kerrigan	JMHS	Drama
e.	Dara Kirshenbaum-Perry	JMHS	Computer Programming
f.	Joseph Lux	JLHS	Carpentry/Woodworking
g.	Ethan Noble	District	Digital Media
h.	Paulette Shavel	JMHS	Journalism

26. The Board of Education approves the suspension with pay of one (1) employee, name on file with the Superintendent, effective February 23, 2016 through TBD.

27. The Board of Education approves the suspension without pay of one (1) employee, two (2) days for failure to follow procedures, name on file with the Assistant Superintendent, dates to be determined.

****** *Salaries are public information. Any person interested in obtaining this information is to contact the Secretary to the Board of Education.*