

**HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY
BOARD OF EDUCATION REGULAR MEETING
Tuesday, November 18, 2025 – 7:00 PM**

A G E N D A

I. Call to Order: The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

The Regular Meeting of the Harrison Township Board of Education will be called to order at _____ p.m. on Tuesday, November 18, 2025.

II. Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	

Attendance:

_____ Missy Peretti _____ Christopher DeSanto _____ Other _____

III. Flag Salute: I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

IV. President's Welcome:

Steam Tank Winners
Lisa Heenan, Chief Academic Officer – Presentation of 2025 NJSLA Data (after Administration of Oath)

V. Administration of the Oath: Christopher DeSanto, Board Secretary

1) Alexis Rubino

VI. Reorganization of the Board of Education:

A. Election of Officers

Christopher DeSanto, Board Secretary, declared the nominations for the Office of Board President open.

Motion by _____ to nominate _____ for Board President.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

The Board Secretary declared _____ elected to the Office of Board President.

Christopher DeSanto, Board Secretary, administered the Oath of Office to the Board President, _____ . The meeting was turned over to the Board of Education President.

_____, President of the Board of Education, declared the nominations for the Office of Board Vice-President open. (If necessary)

Motion by _____ to nominate _____ for Vice-President of the Board of Education. (if necessary)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

Christopher DeSanto, Board Secretary, administered the Oath of Office to the Vice-President, _____ . (If necessary)

VII. Audience Participation I: The Board President will recognize those individuals who wish to comment on the agenda items. Please respect the following procedures:

- 1) Be recognized by the Board President.
- 2) State your full name and address.
- 3) Identify the agenda item you wish to comment on.
- 4) Wait to be recognized before making your comments.
- 5) Limit your comments to specific items.
- 6) You will have three minutes for comments.

VIII. Approval of Minutes:

It is recommended that the Board of Education approve the following action items:

1. Approval of the minutes of the October 27, 2025 Regular Session Board of Education Meeting (*Attachment: Min. #1*) and Executive Session (*Attachment: Min. #2*).

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

IX. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright
 - b. Curriculum – John Cavanaugh
 - c. Personnel – Shannon Williams
 - d. Negotiations – Jennifer Bowen
 - e. Board Development – Todd Baron
2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop
 - g. School Safety – Shannon Williams
 - h. Shared Services – John Cavanaugh
 - i. Transportation – Tim Bast
3. Delegate/Representative Reports (if any)

X. Correspondence: (*Copies of Correspondence are included in backup materials*)

1. Letter from Raymond Meyers received November 3, 2025 re: resignation.
2. Letter from Erin Durkin received November 13, 2025 re: resignation.

XI. Business Administrator’s Report:

A. Finance

It is recommended that the Board of Education approve the following action items:

1. Budget Transfer List for October 2025. – There were no budget transfers in the month of October.
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2025. (*Attachment: Fin. #2*) The Cash Reconciliation Report and Secretary’s Reports are in agreement for the month of October 2025.
3. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2025. (*Attachment: Fin. #3*) The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. October 2025 Ratified Bill List \$1,904,572.30 (*Attachment: Fin. #6a*)
 - b. November 2025 Bill List \$236,777.48 (*Attachment: Fin. #6b*)
7. Approve the contract with Four Seasons Landscaping for snow removal during the 2025-2026 school year. (*Attachment: Fin. #7*)
8. Approve the following tuition rate for the 2026-2027 school year:
 - a. Preschool (full-year, half-day) - \$3,475.00
9. Approve the Nursing Services Plan for the 2025-2026 school year pursuant to N.J.A.C. 6A:16-2.1(b) (*Attachment: Fin. # 9*)
10. Approve the lease contract with RICOH for a new copier at Pleasant Valley School. (*Attachment Fin. #10*)
11. Approve the submission of the Comprehensive Maintenance Plan / Form M-1 to the Gloucester County Office of Education. (*Attachment Fin. #11*)

MOTION TO APPROVE ITEMS 1-11: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

XII. Superintendent’s Report:

A. Personnel

The Superintendent recommends to the Board of Education the approval of the following action items:

1. When necessary, the Board authorizes the Superintendent of Schools to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates to ensure uninterrupted operation of the school district. As always, employment is contingent upon criminal history review clearance and issuance of appropriate certification.
2. Acceptance of the resignation of Raymond Meyers, Custodian at Pleasant Valley School, effective November 29, 2025.
3. Acceptance of the resignation of Erin Durkin, School Nurse at Harrison Township School, effective December 23, 2025.

4. Approval of Tina Heil in the stipend position of Homeless Liaison for the 2025-2026 school year, with a stipend of \$1,067.09 in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.
5. Approval of Nancy Marucci and Veronica Poma in the stipend positions of ELL Liaisons for the 2025-2026 school year, with a stipend of \$1,100.00 each in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.
6. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective through June 30, 2026, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Lori Nolan - Nurse

MOTION TO APPROVE ITEMS 1-6: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

B. Education

It is recommended that the Board of Education approve the following action items:

1. No items at this time.

C. Administration

It is recommended that the Board of Education approve the following action items:

1. Approval of the following assemblies during the 2025-2026 school year:
 - a. The Lizard Guy Assembly for First Grade sponsored by the PTA
2. Approval of the reimbursement of tuition cost to AnnaLisa Rodano following successful completion of the following courses through Walden University, requested amounts stated, with reimbursement after completion according to the terms of the established contract:
 - a. Ed.D Residency Instructional Course – December 11-14, 2025 - \$1,420.00

3. Approval of the reimbursement of graduate tuition cost to Kelly Meagher following successful completion of the following course through Western Michigan University, according to terms in the negotiated agreement, requested amounts stated, with reimbursement June 2026:
 - a. Skill Acquisition and Human Performance – January 2026 through April 2026 - \$2,503.23
 - b. Independent Research – January 2026 through April 2026 - \$2,503.23
4. Acknowledgement of safety drills conducted in the district schools:
 - a. Hold Non-Drill
 - 1) Pleasant Valley School – October 30, 2025 (AM)
 - b. Fire Non-Drill
 - 1) Pleasant Valley School – November 12, 2025 (AM)
 - c. Evacuation Drill
 - 1) Harrison Township School – November 13, 2025 (AM)
 - d. Fire Drill
 - 1) Harrison Township School – November 14, 2025 (AM)

MOTION TO APPROVE ITEMS 1-4: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

D. Policy

It is recommended that the Board of Education approve the following action items:

1. No items at this time.

E. Transportation

It is recommended that the Board of Education approve the following action items:

1. Approve the Addendum to the Interlocal Services Agreement between Clearview Regional BOE and Harrison Township BOE for Transportation Services dated February 27, 2025 for the 2025-2026 school year. (*Attachment: Trans. #1*)

MOTION TO APPROVE ITEM 1: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

F. Buildings & Grounds

It is recommended that the Board of Education approve the following action items:

1. Approval of the following groups to utilize the facilities for the 2025-2026 fiscal year as outlined below:

<u>Name/Organization</u>	<u>Location/Date</u>	<u>Type of Use</u>
Hynes/SEPAG	PVS Gym and Cafeteria 3/26/26	Community Fair
Calhoun/Harrison Soccer Club	HTS Gym 3 M-F 1/5/26-2/27/26	Soccer Skills and Training
Heitman/Math Club	PVS Room A110 Mondays 12/15/25-1/26/26	Math Club Meetings
Harrison Twp. Recreation Committee	HTS Parking Lot 11/29/25	Parking Overflow for Lights on Main event

MOTION TO APPROVE ITEM 1: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

XIII. New Business:

1. Student Ambassador Dates – January, March, May 2026
2. Reminder: December meeting changed to Tuesday, December 16, 2025

XIV. Old Business:

XV. Audience Participation II:

- 1) Be recognized by the Board President.
- 2) State your full name and address.
- 3) Wait to be recognized before making your comments.
- 4) Limit your comments to specific items.
- 5) You will have three minutes for comments.

XVI. Recess into Executive Session (if necessary):

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. Action may be taken.

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVII. Out of Executive Session:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVIII. Adjournment:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

**HARRISON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
120 N. MAIN STREET
MULLICA HILL, NEW JERSEY**

**REGULAR MEETING
OCTOBER 27, 2025
7:00 PM**

Mrs. Shannon Williams, Board Vice President, called the meeting of the Harrison Township Board of Education to order in the music room at Pleasant Valley School at 7:00 p.m. It was announced that the Board might adjourn into Executive Session during the meeting to discuss personnel, student issues, property, or any other matter appropriate for this session, the results of which would be made public at a later date.

- I. Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

II. Roll Call:

Mr. Todd Baron	Mrs. Janette Coslop
Mr. Tim Bast	Mrs. Colleen Kendrick
Mrs. Jennifer Bowen	Mrs. Stacey Muscarella (<i>absent</i>)
Mr. Walter Bright	Mrs. Shannon Williams
Mr. John Cavanaugh	

Others Present:

Dr. Missy Peretti, Superintendent of Schools and Mr. Christopher DeSanto, Business Administrator /Board Secretary.

III. Flag Salute:

Led by Shannon Williams, Vice President of the Harrison Township Board of Education.

IV. President's Welcome:

1. Student Ambassador Presentation

Dr. Peretti welcomed everyone and introduced the Student Council representatives.

2. BOE Vacancy Interviews

The BOE Vacancy interviews were conducted.

V. Audience Participation I:

Kelly Redkoles – referring to the BOE vacancy

- She hopes the process is fair
- She hopes the BOE picks the right person
- Thinks it's inappropriate for one of the candidates being interviewed for the vacancy profits from her bakery sales during school events

Alexis Rubino – rebuttal and clarification to Ms. Redkoles' comment

- Proceeds from all bake sales are donated back to the school
- Never profited from any bake sale

VI. Approval of Minutes:

Motion: For the Board of Education to approve the following action items:

1. Approval of the minutes of the September 22, 2025 Regular Session Board of Education Meeting (*Attachment: Min. #1*) and Executive Session (*Attachment: Min. #2*).

Item 1:

Motion: Mrs. Bowen

Second: Mrs. Coslop

Roll Call: (8-0)

Carried: Yes

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright
Mr. Bright mentioned security cameras as facilities need.
 - b. Curriculum – John Cavanaugh (No report at this time.)
 - c. Personnel – Shannon Williams (No report at this time.)
 - d. Negotiations – Jennifer Bowen
Mrs. Bowen reported that the final contract is done.
 - e. Board Development – Todd Baron (No report at this time.)
2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop
Mrs. Coslop reported that there was a committee meeting on October 16, 2025. See Attachment A for topics of discussion.
 - g. School Safety – Shannon Williams (No report at this time.)
 - h. Shared Services – John Cavanaugh (No report at this time.)
 - i. Transportation – Tim Bast (No report at this time.)
3. Delegate/Representative Reports (No report at this time.)

VIII. Correspondence: (Copies of Correspondence are included in backup materials)

1. Letter from Michelle Troast received October 10, 2025 re: leave of absence.
2. Letter from Nicole Eastlack received October 20, 2025 re: leave of absence.
3. Email from Michele Horn received October 21, 2025 re: resignation.
4. Letter from Nicole Grieb received October 24, 2025 re: leave of absence.

IX. Business Administrator's Report:

A. Finance

Motion: For the Board of Education to approve the following action items:

1. Budget Transfer List for September 2025. (*Attachment: Fin. #1*)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2025. (*Attachment: Fin. #2*) The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of September 2025.
3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2025. (*Attachment: Fin. #3*) The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. September 2025 Ratified Bill List \$1,830,513.53 (*Attachment: Fin. #6a*)
 - b. October 2025 Bill List \$510,630.60 (*Attachment: Fin. #6b*)
7. Approve the removal of Stacey Muscarella and the addition of Shannon Williams as signatory on the district's Custodian Account and Food Services Account.
8. Approve the removal of Robert Scharle as signatory on the district's Maintenance Reserve Account.
9. Approve the contract with PrimePoint for the provision of Year-End ACA Reporting Services (Tax Form 1095C reporting requirements) in the amount of \$3,120.00. (*Attachment: Fin. #9*)
10. Approve the 2026-2027 Budget Calendar. (*Attachment: Fin. #10*)

Items 1-10:

Motion: Mr. Bright

Roll Call: (8-0)

Second: Mr. Cavanaugh

Carried: Yes

X. Superintendent's Report:

A. Personnel

Motion: For the Board of Education to approve the following action items:

1. When necessary, the Board authorizes the Superintendent of Schools to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates to ensure uninterrupted operation of the school district. As always, employment is contingent upon criminal history review clearance and issuance of appropriate certification.
2. Acceptance of the resignation of Lamar Yancey, Special Education Aide at Harrison Township School, effective September 30, 2025.
3. Approval of a leave of absence for Michelle Troast, First Grade Teacher at Harrison Township School, effective March 31, 2026 utilizing 30 accumulated sick days concurrent with FMLA continuing with unpaid leave under NJFLA through September 30, 2026 with an anticipated return date of October 1, 2026.
4. Approval of a leave of absence for Nicole Eastlack, Child Study Team Secretary at Harrison Township School, effective January 5, 2026 utilizing accumulated sick days concurrent with FMLA continuing with an unpaid leave under NJFLA through June 30, 2026 with an anticipated return date of July 1, 2026.
5. Acceptance of the resignation of Michele Horn, Special Education Aide at Harrison Township School, effective November 20, 2025.
6. Approval of a leave of absence for Nicole Grieb, Special Education Teacher at Harrison Township School, effective January 26, 2026 utilizing 48 accumulated sick days concurrent with FMLA continuing with an unpaid leave under NJFLA through June 30, 2026 with an anticipated return date of September 1, 2026.
7. Approval of the employment of Jerah Siegal, of Mt. Laurel, NJ, as a Technology Assistant for the District, with salary established at \$55,000.00 (pro-rated), plus benefits, effective as soon as possible through June 30, 2026, pending receipt of required clearances. (*Attachment: Pers. #7*)
8. Approval of the employment of Lisa Wall, current Substitute Bus Driver as contracted Bus Driver for the District, with as a salary established at Step 2 (\$32.50/hour) effective October 28, 2025 through June 30, 2026.
9. Approval of the employment of Susana Rios, of Bridgeton, NJ, as a Full-time Custodian at Harrison Township School, effective October 20, 2025 through June 30, 2026 with a salary established at Step 2 (\$36,125.00, pro-rated), plus benefits, in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. (*Attachment: Pers. #9*)
10. Approval of the employment of Jennifer Rios, of Vineland, NJ, as a Part-time Custodian at Pleasant Valley School, effective October 20, 2025 through June 30, 2026 with a salary established at Step 3 (\$17.09/hour), in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. (*Attachment: Pers. #10*)
11. Approval of the employment of Christina Hohing, of Mullica Hill, NJ, as a 10-month Receptionist at Harrison Township School, effective as soon as possible through June 30, 2026 with a salary established at Step 1 (\$25,522.00, pro-rated), in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. (*Attachment: Pers. #11*)

12. Approval of the employment of Donna Beck, of West Deptford, NJ, as Part-Time Special Education Aide at Harrison Township School effective October 29, 2025 through June 30, 2026 at salary established at Step 1 (\$23.33/hour), in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances.
13. Approval _____ in the stipend position of Homeless Liaison for the 2025-2026 school year, with a stipend of \$1,067.09 in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.
14. Approval _____ in the stipend position of ELL Liaison for the 2025-2026 school year, with a stipend of \$1,100.00 in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.

Item # 13 and 14 – there are several individuals interested in these positions. Approval for specific individuals will be made at the next board of education meeting.

15. Approval of Heather Leonardi in the stipend position of Lego First Team Coordinator for the 2025-2026 school year, with a stipend at \$35.35/hour.
16. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective through June 30, 2026, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Kari Suitter - Teacher	Velma Echevarria – Transportation Aide
Kathleen Bress – General Aide	Cassandra Insana - Teacher
Judah Israel – Bus Driver	Gina Mariano - Teacher
Amy Puckett - Teacher	Julian Carlisle - Teacher
Greg Boschetto - Custodian	Eliza Shenk - Teacher
Deborah Ferrell – General & Trans. Aide	

Items 1-16:

Motion: Mrs. Coslop
Roll Call: (8-0)

Second: Mrs. Kendrick
Carried: Yes

B. Education

Motion: For the Board of Education to approve the following action items:

1. Approve the contract with SPOT Therapy for physical therapy services at a rate of \$100.00 per hour for the 2025-2026 school year. (*Attachment: Edu. #1*)
2. Approve the acceptance of student #5115155897 from Woodbury Heights School District into the Multisystem Disorder class for the 2025 Extended School Year (\$5,275.00); ESY Classroom Assistant (\$2,470.00); 2025-2026 School Year (\$34,333.00); and School Year Classroom Assistant (\$24,910.00).

3. Approve the use of Marie H. Katzenbach School for the Deaf for Audiology Consultation Services at the cost of \$500.00 per evaluation for the 2025-2026 school year.
4. Approve the use of Marie H. Katzenbach School for the Deaf for Complete Audiological Evaluation at a cost of \$800.00 per evaluation during the 2025-2026 school year.
5. Approve the contract with Children’s Hospital of Philadelphia (CHOP) for the provision of Homebound (Hospital) School Services for student #26257 at a rate of \$66.59 per hour of service up to 5 hours per week.

Motion: Mr. Baron
Roll Call: (8-0)

Second: Mrs. Bowen
Carried: Yes

C. Administration

Motion: For the Board of Education to approve the following action items:

1. Approval of the reimbursement of tuition cost to AnnaLisa Rodano following successful completion of the following courses through Walden University, requested amounts stated, with reimbursement after completion according to the terms of the established contract:
 - a. Collaborative Communication for Administration – November 2025 through January 2026 - \$3,300.00
 - b. School Organizational Dynamics: Policies & Law – November 2025 through January 2026 - \$3,300.00
2. Approval of the reimbursement of graduate tuition cost to Olivia Langerhans following successful completion of the following course through Rowan University, according to terms in the negotiated agreement, requested amounts stated, with reimbursement June 2026:
 - a. Leading Scholar Community III – October 2025 through December 2025 - \$3,095.10
3. Approval of the following class trips during the 2025-2026 school year:
 - a. Third Grade – Adventure Aquarium
 - b. Third Grade – Edelman Planetarium at Rowan University
 - c. Third Grade – Pleasant Valley School
 - d. Fourth Grade – Launch
 - e. Fourth Grade – Woodford Cedar Run Wildlife Refuge
 - f. Fifth Grade – Franklin Institute
 - g. Fifth Grade – Walking Tour of Philadelphia
 - h. Sixth Grade – Funplex
4. Approval of the following assemblies during the 2025-2026 school year:
 - a. Dental Health Assemblies for Preschool and Kindergarten
 - b. Mother Goose for Kindergarten
 - c. Prismatic Laser for Second Grade
 - d. AWA Assembly for Second and Third Grades
 - e. Author Visit Cynthia Lord for Kindergarten through Third Grades

5. Acknowledgement of a Bus Evacuation Drill at Pleasant Valley School on October 7, 2025, at 2:10pm supervised by Karen Russo, Principal. All buses, drivers and aides were in participation.
6. Acknowledgement of safety drills conducted in the district schools:
 - a. Lockdown -Drill
 - 1) Harrison Township School – September 26, 2025 (AM)
 - 2) Harrison Township School – October 8, 2025 (PM)
 - b. Hold Drill
 - 1) Harrison Township School – September 26, 2025 (AM)
 - 2) Pleasant Valley School – October 8, 2025 (PM)
 - 3) Pleasant Valley School – October 22, 2025 (AM)
 - c. Evacuation Drill
 - 1) Pleasant Valley School – October 1, 2025 (PM)
 - d. Fire Drill
 - 1) Harrison Township School – October 2, 2025 (AM)
 - 2) Pleasant Valley School – October 15, 2025 (AM)

Motion: Mr. Bright
Roll Call: (8-0)

Second: Mrs. Coslop
Carried: Yes

D. Policy

None

E. Transportation

Motion: For the Board of Education to approve the following action items:

1. Approve the Joint Transportation Agreement with Clearview Regional School District for the 2025-2026 school year. (*Attachment: Trans. #1*)

Motion: Mr. Cavanaugh
Roll Call: (8-0)

Second: Mrs. Kendrick
Carried: Yes

F. Buildings & Grounds

Motion: For the Board of Education to approve the following action items:

1. Approve the sale of outdated/obsolete district maintenance assets through GovDeals. (*Attachment: B&G: #1*)
2. Approval of the following groups to utilize the facilities for the 2025-2026 fiscal year as outlined below:

<u>Name/Organization</u>	<u>Location/Date</u>	<u>Type of Use</u>
Sean Henderson/HTYB	HTSD Gyms 11/10/25-3/15/26	Basketball practice, games, photos & meetings
Hulmes/CYFC	PVS Cafeteria 10/29/25-11/20/25	Cheerleading Practice

Szolack/Tiger
Organization

PVS Gym -Wednesdays
10/29/25-12/17/25

Basketball

Mancini/PTA

PVS Gym and Cafeteria
Sunday 12/7/25

Breakfast with Santa

Item 1-2:

Motion: Mr. Bast

Second: Mr. Bright

Roll Call: (8-0)

Carried: Yes

Mr. Bright abstained from HTYB only in item 2.

XI. New Business:

1. November and December 2025 BOE Meeting Dates

The new dates for the November and December board of education meeting are as follows:

- Tuesday, November 18, 2025
- Tuesday, December 16, 2025

The website will be updated, and the change will be posted in the newspaper.

2. NJSBA STEAM Tank Winners

NJSBA awarded them 1st place and a \$2,500 prize. They will be honored at the November board of education meeting. Mr. DeSanto informed the board that the check should be received shortly. Once received, we will create a STEAM student activity account where the funds will be deposited and used solely at their discretion.

3. Business View Magazine Feature

The magazine asked to do a feature article. Most likely in the December or January edition.

XII. Old Business:

None

XIII. Audience Participation II:

None

XIV. Recess into Executive Session:

RESOLUTION: To enter into Executive Session at 8:22 p.m.

Motion: Mrs. Coslop
Roll Call: Voice

Second: Mrs. Bowen
Carried: Yes

XV. Out of Executive Session:

RESOLUTION: To return to Regular Session at 9:50 p.m.

Motion: Mrs. Bowen	Second: Mr. Bast
Roll Call: Voice	Carried: Yes

There was a nomination for Alexis Rubio to fill the board vacancy.

Motion: Mr. Bright	Second: Mr. Cavanaugh
Roll Call: (7-1)	Carried: Yes
<i>No: Mrs. Kendrick</i>	

XVI. Adjournment:

There was no further business. A motion was made to adjourn at 9:52 p.m.

Motion: Mr. Bright	Second: Mrs. Kendrick
Roll Call: Voice	Carried: Yes

Respectfully submitted,

Christopher C. DeSanto
Board Secretary

HARRISON TOWNSHIP SCHOOL DISTRICT



Margaret Q. Peretti, Ed.D.
Superintendent of School

Christopher DeSanto
Business Administrator

Public Relations Committee Report

October 27, 2025

Committee Meeting Date: Thursday October 16, 2025

Topics of Discussion:

1. Student Ambassadors – Student Council members will work to present district wide ongoings and student activities at Board of Education meetings throughout the academic year. These dates will be pre-determined. Students will be asked to present during the President's welcome portion of the meetings, which will be followed by a brief break for students/families to dismiss should they choose to.
2. Board meeting dates have been added to the website calendar of events and the principals' weekly newsletters. Additionally, board meeting dates from January through June will be sent home with students after the reorganization meeting in January. Additionally, TENTATIVE meeting dates from January through June will be added to the school district calendar given out to students in September.
3. Moving forward, the phone in option for Board Meetings will be removed. This decision was made based on a review of various surrounding school districts and how they provide access to BOE meetings as well as a review of the phone usage from January 2025 to the current date.

**120 N. Main Street
Mullica Hill, NJ 08062**

Phone: (856) 478-2016

Fax: (856) 418-1619

CORRES #1

11-03-2025

Harrison Twp Elementary School District
120 North Main Street
Mullica Hill, NJ 08062

Dear Harrison Township Board of Education,

I am writing to formally resign from my position as a Custodian at Harrison Twp School District. It was an extremely hard decision for me to make, mainly because of the great staff that has welcomed me from the very first day I started over 10 years ago.

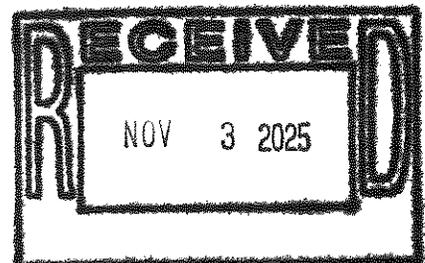
My official last day will be November 28th, 2025.

Thank you again for the opportunity to be part of such a great school district.

Sincerely,



Raymond R. Meyers III



CORRES. #2

Dear Dr. Peretti,

I am writing to formally resign from my position as School Nurse with Harrison Township School District effective December 23, 2025.

As you know, this decision was not made lightly. My time with the district has been incredibly rewarding—working alongside such dedicated staff and caring for the students in our community has been a true privilege. I am deeply grateful for the support, collaboration, and opportunities for professional growth I have experienced during my time here.

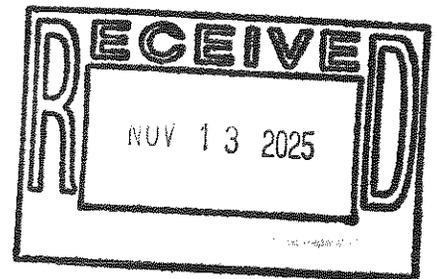
Although I am stepping away at this time, I hold this district in the highest regard and would sincerely welcome the opportunity to return in the future should a position become available.

Thank you again for the kindness, trust, and encouragement I have received. I wish the entire district continued success and good health.

With appreciation,

Erin J. Durkin

Erin J. Durkin, RN, BSN, CSN



HARRISON TOWNSHIP BOARD OF EDUCATION
October 31, 2025
CASH RECONCILIATION REPORT

FUNDS AND ACCOUNTS	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
<u>GENERAL FUND - 10</u>				
GENERAL FUND	\$ 3,418,912.92	\$ 2,014,141.02	2,263,127.24	\$ 3,169,926.70
PAYROLL	3.49	943,404.08	943,402.66	4.91
PAYROLL AGENCY	217,532.91	612,396.29	548,243.51	281,685.69
UNEMPLOYMENT	118,226.69	175.72	-	118,402.41
FLEXIBLE SPENDING ACCT	2,922.91	2,070.14	981.82	4,011.23
TOTAL GENERAL FUND	3,757,598.92	3,572,187.25	3,755,755.23	3,574,030.94
<u>SPECIAL REVENUE FUND - 20</u>				
SPECIAL REVENUE	(214,100.49)	53,682.32	117,416.26	(277,834.43)
SCHOOL FUND	29,733.25	4,761.36	1,354.00	33,140.61
LIBRARY	12,258.26	6,774.58	178.17	18,854.67
TOTAL SPECIAL REVENUE FUND	(172,108.98)	65,218.26	118,948.43	(225,839.15)
CAPITAL PROJECTS - 30	(161,884.16)	-	4,801.56	(166,685.72)
DEBT SERVICE - 40	1.01	-	-	1.01
TOTAL GOVERNMENTAL FUNDS	\$ 3,423,606.79	\$ 3,637,405.51	\$ 3,879,505.22	\$ 3,181,507.08
ENTERPRISE FUND	114,072.54	42,054.91	33,895.94	122,231.51
TOTAL ALL FUNDS	\$ 3,537,679.33	\$ 3,679,460.42	\$ 3,913,401.16	\$ 3,303,738.59

RECONCILIATION OF BANK ACCOUNTS

Bank Accounts:	Century ACCOUNT NUMBERS	BALANCES
CUSTODIAN ACCOUNT	XXXXX5209	\$ 2,532,673.34
MAINTENANCE RESERVE	XXXXX5308	330,711.19
CAPITAL RESERVE	XXXXX5283	277,710.95
CAFETERIA	XXXXX5233	86,630.73
SCHOOL FUND	XXXXX0953	33,590.61
FLEXIBLE SPENDING ACCT	XXXXX5291	4,011.23
LIBRARY FUND	XXXXX5324	19,032.84
PAYROLL	XXXXX5217	35,797.03
PAYROLL AGENCY	XXXXX5225	313,075.09
UNEMPLOYMENT	XXXXX5275	118,402.41
		3,751,635.42
ADD: DEPOSIT IN TRANSIT		44,217.39
LESS: OUTSTANDING CHECKS		492,114.22
TOTAL ALL ACCOUNTS		\$ 3,303,738.59

Prepared by:
Angela Otlowski
Secretary to the School Business Administrator

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 10 GENERAL FUND

FIN. #3

Assets and Resources

Assets:			
101	Cash in bank		\$2,575,666.86
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$271,493.65
117	Maintenance Reserve Account		\$322,766.19
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$11,187,888.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$4,365,970.32	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$3,309.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$4,369,279.32
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$22,253,083.00	
302	Less Revenues	(\$22,068,801.01)	\$184,281.99
Total assets and resources			<u>\$18,911,376.01</u>

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.46
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$120,888.58
481	Deferred Revenues	\$12,000.00
580	Unemployment Trust Fund Liability	\$18,173.51
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$151,062.55

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 10 GENERAL FUND

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		\$14,556,327.70
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$276,079.32	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$276,079.32
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$348,128.91	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$348,128.91
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$2,048.73	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$2,048.73
750-752,76x	Other reserves		\$1,041,644.00
601	Appropriations	\$23,688,076.90	
602	Less: Expenditures	(\$6,327,307.81)	
	Less: Encumbrances	(\$14,556,327.70)	(\$20,883,635.51)
	Total appropriated		\$19,028,670.05
Unappropriated:			
770	Fund balance, July 1		\$1,120,898.69
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,389,255.28)
	Total fund balance		\$18,760,313.46
	Total liabilities and fund equity		<u>\$18,911,376.01</u>

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$23,688,076.90	\$20,883,635.51	\$2,804,441.39
Revenues	(\$22,253,083.00)	(\$22,068,801.01)	(\$184,281.99)
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,185,165.50)</u>	<u>\$2,620,159.40</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$4,585.67)	\$4,585.67
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,189,751.17)</u>	<u>\$2,624,745.07</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,189,751.17)</u>	<u>\$2,624,745.07</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$25,362.72)	\$25,362.72
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,215,113.89)</u>	<u>\$2,650,107.79</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,215,113.89)</u>	<u>\$2,650,107.79</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,215,113.89)</u>	<u>\$2,650,107.79</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,215,113.89)</u>	<u>\$2,650,107.79</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,215,113.89)</u>	<u>\$2,650,107.79</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,993.90</u>	<u>(\$1,215,113.89)</u>	<u>\$2,650,107.79</u>
Less: Adjustment for prior year	(\$45,738.62)	(\$45,738.62)	\$0.00
Budgeted fund balance	<u>\$1,389,255.28</u>	<u>(\$1,260,852.51)</u>	<u>\$2,650,107.79</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	16,865,821	0	16,865,821	16,714,234	Under	151,587
00520	SUBTOTAL – Revenues from State Sources	5,383,361	0	5,383,361	5,348,043	Under	35,318
00570	SUBTOTAL – Revenues from Federal Sources	3,901	0	3,901	0	Under	3,901
0071A	Other	0	0	0	6,524		(6,524)
Total		22,253,083	0	22,253,083	22,068,801		184,282

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	7,878,890	0	7,878,890	1,877,647	5,158,894	842,349
10300	Total Special Education - Instruction	2,388,628	0	2,388,628	442,482	1,726,964	219,182
11160	Total Basic Skills/Remedial – Instruct.	1,241,660	0	1,241,660	230,220	923,386	88,054
12160	Total Bilingual Education – Instruction	300	0	300	0	0	300
22620	Total Other Supplemental/At-Risk Program	92,231	0	92,231	18,544	74,787	(1,100)
29180	Total Undistributed Expenditures - Instr	217,209	0	217,209	0	112,169	105,040
29680	Total Undistributed Expenditures – Atten	17,000	0	17,000	17,000	0	0
30620	Total Undistributed Expenditures – Healt	236,031	0	236,031	44,883	143,769	47,379
40580	Total Undistributed Expend – Speech, OT,	752,343	0	752,343	123,297	533,733	95,312
41660	Total Undist. Expend. – Guidance	214,685	0	214,685	46,051	171,143	(2,509)
42200	Total Undist. Expend. – Child Study Team	453,109	0	453,109	112,614	349,879	(9,384)
43200	Total Undist. Expend. – Improvement of I	372,558	0	372,558	130,194	282,406	(40,042)
43620	Total Undist. Expend. – Edu. Media Serv.	82,600	0	82,600	9,957	44,552	28,091
44180	Total Undist. Expend. – Instructional St	23,200	0	23,200	7,828	0	15,372
45300	Support Serv. - General Admin	415,414	6,627	422,041	155,014	173,933	93,095
46160	Support Serv. - School Admin	714,680	0	714,680	234,870	441,278	38,533
47200	Total Undist. Expend. – Central Services	342,565	0	342,565	118,764	200,008	23,793
47620	Total Undist. Expend. – Admin. Info. Tec	430,651	21,642	452,293	223,856	153,652	74,786
51120	Total Undist. Expend. – Oper. & Maint. O	2,139,177	40,073	2,179,251	713,235	1,303,020	162,995
52480	Total Undist. Expend. – Student Transpor	1,219,826	0	1,219,826	258,457	717,015	244,354
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	4,332,851	0	4,332,851	1,562,397	2,045,739	724,715
76260	Total Facilities Acquisition and Constr	34,972	0	34,972	0	0	34,972
84000	Transfer of Funds to Charter Schools	19,154	0	19,154	0	0	19,154
Total		23,619,734	68,343	23,688,077	6,327,308	14,556,328	2,804,441

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 10 GENERAL FUND

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy	16,648,428	0	16,648,428	16,648,428		0
00140	10-1310	Tuition from Individuals	83,750	0	83,750	27,600	Under	56,150
00150	10-1320	Tuition from LEAs Within State	61,000	0	61,000	0	Under	61,000
00300	10-1__	Unrestricted Miscellaneous Revenues	72,638	0	72,638	36,574	Under	36,064
00330	10-1__	Interest Earned on Maintenance Reserve	5	0	5	1,632		(1,627)
00420	10-3121	Categorical Transportation Aid	2,020,669	0	2,020,669	2,020,669		0
00430	10-3131	Extraordinary Aid	80,000	0	80,000	80,000		0
00440	10-3132	Categorical Special Education Aid	2,663,329	0	2,663,329	2,663,329		0
00470	10-3177	Categorical Security Aid	584,045	0	584,045	584,045		0
00500	10-3__	Other State Aids	35,318	0	35,318	0	Under	35,318
00540	10-4200	Medicaid Reimbursement	3,901	0	3,901	0	Under	3,901
00700	10-5__	Other Financing Sources	0	0	0	6,524		(6,524)
Total			22,253,083	0	22,253,083	22,068,801		184,282

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02000	11-105-100-101	Preschool – Salaries of Teachers	122,531	0	122,531	27,528	96,152	(1,150)
02080	11-110-__-101	Kindergarten – Salaries of Teachers	823,675	0	823,675	184,332	738,520	(99,177)
02100	11-120-__-101	Grades 1-5 – Salaries of Teachers	4,966,750	0	4,966,750	883,603	3,576,615	506,531
02120	11-130-__-101	Grades 6-8 – Salaries of Teachers	844,105	0	844,105	166,730	684,927	(7,552)
02500	11-150-100-101	Salaries of Teachers	5,500	0	5,500	1,538	0	3,962
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series	136,400	0	136,400	10,937	0	125,463
03080	11-190-1__-610	General Supplies	979,929	0	979,929	602,978	62,680	314,271
06500	11-212-100-101	Salaries of Teachers	229,147	0	229,147	38,248	172,840	18,060
06520	11-212-100-106	Other Salaries for Instruction	354,507	0	354,507	53,333	217,893	83,281
06540	11-212-100-320	Purchased Professional-Educational Servi	9,875	0	9,875	0	714	9,161
06600	11-212-100-610	General Supplies	3,200	0	3,200	39	285	2,877
06620	11-212-100-640	Textbooks	7,500	0	7,500	0	0	7,500
06640	11-212-100-8__	Other Objects	300	0	300	0	0	300
07000	11-213-100-101	Salaries of Teachers	1,186,539	0	1,186,539	244,201	958,912	(16,574)
07020	11-213-100-106	Other Salaries for Instruction	283,991	0	283,991	57,786	233,479	(7,274)
07040	11-213-100-320	Purchased Professional-Educational Servi	1,800	0	1,800	0	0	1,800
07100	11-213-100-610	General Supplies	3,800	0	3,800	185	0	3,615
07120	11-213-100-640	Textbooks	10,000	0	10,000	996	0	9,004
07140	11-213-100-8__	Other Objects	24,800	0	24,800	0	2,000	22,800
07540	11-214-100-320	Purchased Professional-Educational Servi	0	0	0	0	714	(714)
07600	11-214-100-610	General Supplies	0	0	0	561	0	(561)
07620	11-214-100-640	Textbooks	0	0	0	1,091	0	(1,091)
08000	11-215-100-101	Salaries of Teachers	69,041	0	69,041	19,669	47,357	2,015
08020	11-215-100-106	Other Salaries for Instruction	73,628	0	73,628	13,143	52,683	7,803
08100	11-215-100-6__	General Supplies	1,500	0	1,500	0	0	1,500
09300	11-219-100-320	Purchased Professional-Educational Servi	129,000	0	129,000	13,232	40,088	75,680
11000	11-230-100-101	Salaries of Teachers	990,596	0	990,596	200,098	802,124	(11,626)

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
11020	11-230-100-106	Other Salaries for Instruction	250,564	0	250,564	30,122	121,261	99,180
11100	11-230-100-610	General Supplies	500	0	500	0	0	500
12100	11-240-100-610	General Supplies	300	0	300	0	0	300
22060	11-424-100-179	Salaries of Reading Specialists	92,231	0	92,231	18,544	74,787	(1,100)
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	134,170	(22,908)	111,262	0	6,222	105,040
29100	11-000-100-566	Tuition to Priv. School for the Disabled	83,039	22,908	105,947	0	105,947	0
29620	11-000-211-[4-5]	Other Purchased Services (400-500-series	17,000	0	17,000	17,000	0	0
30500	11-000-213-1__	Salaries	212,031	0	212,031	38,948	138,438	34,645
30540	11-000-213-3__	Purchased Professional and Technical Ser	10,100	0	10,100	2,652	5,000	2,448
30580	11-000-213-6__	Supplies and Materials	13,900	0	13,900	3,283	332	10,285
40500	11-000-216-1__	Salaries	326,993	0	326,993	74,909	306,171	(54,087)
40520	11-000-216-320	Purchased Professional – Educational Ser	417,300	0	417,300	47,214	227,563	142,524
40540	11-000-216-6__	Supplies and Materials	8,050	0	8,050	1,175	0	6,875
41500	11-000-218-104	Salaries of Other Professional Staff	210,985	0	210,985	42,951	170,618	(2,584)
41560	11-000-218-320	Purchased Professional – Educational Ser	3,300	0	3,300	3,100	525	(325)
41620	11-000-218-6__	Supplies and Materials	400	0	400	0	0	400
42000	11-000-219-104	Salaries of Other Professional Staff	349,587	0	349,587	82,621	318,004	(51,038)
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	46,222	0	46,222	15,437	30,875	(90)
42060	11-000-219-320	Purchased Professional – Educational Ser	39,850	0	39,850	13,114	1,000	25,736
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	4,600	0	4,600	1,149	0	3,451
42140	11-000-219-592	Misc. Purch. Svc. (400-500 series O/than	5,350	0	5,350	67	0	5,283
42160	11-000-219-6__	Supplies and Materials	5,700	0	5,700	225	0	5,475
42180	11-000-219-8__	Other Objects	1,800	0	1,800	0	0	1,800
43000	11-000-221-102	Salaries of Supervisor of Instruction	371,958	0	371,958	124,253	248,506	(801)
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	0	0	0	5,466	33,900	(39,366)
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)	100	0	100	0	0	100
43160	11-000-221-6__	Supplies and Materials	500	0	500	475	0	25
43520	11-000-222-177	Salaries of Technology Coordinators	50,000	0	50,000	0	37,442	12,558
43540	11-000-222-3__	Purchased Professional and Technical Ser	12,100	0	12,100	5,468	0	6,632
43580	11-000-222-6__	Supplies and Materials	20,500	0	20,500	4,489	7,110	8,901
44020	11-000-223-104	Salaries of Other Professional Staff	15,000	0	15,000	7,828	0	7,172
44080	11-000-223-320	Purchased Professional – Educational Ser	5,000	0	5,000	0	0	5,000
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	3,200	0	3,200	0	0	3,200
45000	11-000-230-1__	Salaries	231,614	0	231,614	77,242	154,484	(112)
45040	11-000-230-331	Legal Services	65,000	0	65,000	36,880	0	28,121
45060	11-000-230-332	Audit Fees	21,000	0	21,000	0	0	21,000
45080	11-000-230-334	Architectural/Engineering Services	1,000	0	1,000	0	0	1,000
45100	11-000-230-339	Other Purchased Professional Services	15,000	6,627	21,627	1,758	4,869	15,000
45140	11-000-230-530	Communications/Telephone	36,500	0	36,500	10,492	11,811	14,198
45160	11-000-230-585	BOE Other Purchased Services	7,000	0	7,000	6,290	0	710
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	15,300	0	15,300	9,813	0	5,487

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45200	11-000-230-610	General Supplies	4,000	0	4,000	3,324	0	676
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	8,500	0	8,500	296	2,219	5,985
45280	11-000-230-895	BOE Membership Dues and Fees	10,500	0	10,500	8,920	550	1,030
46000	11-000-240-103	Salaries of Principals/Assistant Princip	510,843	0	510,843	171,494	342,987	(3,638)
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	134,787	0	134,787	35,111	96,301	3,376
46080	11-000-240-3__	Purchased Professional and Technical Ser	22,200	0	22,200	13,449	50	8,701
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	8,900	0	8,900	2,763	0	6,137
46120	11-000-240-6__	Supplies and Materials	19,700	0	19,700	1,913	258	17,529
46140	11-000-240-8__	Other Objects	18,250	0	18,250	10,141	1,682	6,427
47000	11-000-251-1__	Salaries	300,660	0	300,660	97,990	195,981	6,689
47020	11-000-251-330	Purchased Professional Services	28,500	0	28,500	16,942	0	11,558
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	3,405	0	3,405	801	0	2,604
47100	11-000-251-6__	Supplies and Materials	4,000	0	4,000	1,010	191	2,799
47180	11-000-251-890	Other Objects	6,000	0	6,000	2,020	3,837	143
47500	11-000-252-1__	Salaries	218,151	0	218,151	83,269	131,325	3,557
47540	11-000-252-340	Purchased Technical Services	7,500	0	7,500	7,500	0	0
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	120,000	0	120,000	84,348	16,584	19,069
47580	11-000-252-6__	Supplies and Materials	85,000	21,642	106,642	48,739	5,744	52,159
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	167,000	39,136	206,136	98,522	75,881	31,733
48540	11-000-261-610	General Supplies	69,000	0	69,000	18,929	7,698	42,373
49000	11-000-262-1__	Salaries	679,423	0	679,423	221,817	450,067	7,539
49020	11-000-262-107	Salaries of Non-Instructional Aides	254,719	0	254,719	55,414	207,279	(7,974)
49120	11-000-262-490	Other Purchased Property Services	42,135	0	42,135	10,608	24,935	6,591
49140	11-000-262-520	Insurance	170,000	7,025	177,025	84,332	84,312	8,381
49160	11-000-262-590	Miscellaneous Purchased Services	13,500	(7,025)	6,475	2,361	1,033	3,081
49180	11-000-262-610	General Supplies	70,000	0	70,000	16,428	7,464	46,108
49200	11-000-262-621	Energy (Natural Gas)	110,000	0	110,000	3,969	106,031	0
49220	11-000-262-622	Energy (Electricity)	350,000	0	350,000	113,357	236,643	0
49280	11-000-262-8__	Other Objects	6,000	0	6,000	2,085	2,914	1,001
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	50,000	0	50,000	14,670	22,130	13,200
50060	11-000-263-610	General Supplies	2,000	0	2,000	0	0	2,000
51020	11-000-266-3__	Purchased Professional and Technical Ser	112,200	3,213	115,413	57,706	57,706	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	43,200	(2,275)	40,925	13,036	18,927	8,961
52000	11-000-270-107	Salaries of Non-Instructional Aides	134,304	0	134,304	32,597	78,263	23,444
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) --	554,373	0	554,373	138,152	348,986	67,235
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) --	49,149	0	49,149	5,216	20,862	23,071
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	10,200	0	10,200	0	0	10,200
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	80,000	0	80,000	23,218	17,909	38,873
52200	11-000-270-503	Contract Serv.--Aid in Lieu Pymts--Non-Pub	115,000	0	115,000	0	103,576	11,424
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) -- Joint Agre	30,000	0	30,000	7,775	65,570	(43,345)
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) -- ESC	10,000	0	10,000	0	53,381	(43,381)

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52400	11-000-270-593	Misc. Purchased Services - Transportatio	32,800	0	32,800	14,545	14,297	3,958
52420	11-000-270-610	General Supplies	200,000	0	200,000	35,546	9,755	154,699
52460	11-000-270-8__	Other objects	4,000	0	4,000	1,408	4,416	(1,824)
71020	11-000-291-220	Social Security Contributions	274,382	0	274,382	82,259	0	192,123
71060	11-000-291-241	Other Retirement Contributions - PERS	333,200	0	333,200	0	0	333,200
71120	11-000-291-249	Other Retirement Contributions - Regular	45,070	0	45,070	9,512	0	35,558
71160	11-000-291-260	Workmen's Compensation	136,000	0	136,000	68,191	78,230	(10,421)
71180	11-000-291-270	Health Benefits	3,307,199	0	3,307,199	1,339,268	1,965,679	2,252
71200	11-000-291-280	Tuition Reimbursement	41,000	0	41,000	0	1,830	39,170
71220	11-000-291-290	Other Employee Benefits	196,000	0	196,000	63,167	0	132,833
76240	12-000-400-932	Capital Outlay -- Transfer to Capital Pro	34,972	0	34,972	0	0	34,972
84000	10-000-100-56__	Transfer of Funds to Charter Schools	19,154	0	19,154	0	0	19,154
Total			23,619,734	68,343	23,688,077	6,327,308	14,556,328	2,804,441

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:			
101	Cash in bank		(\$277,834.43)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$40,092.96
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.46	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$207,582.32	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$207,582.78
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$812,180.62	
302	Less Revenues	(\$103,557.00)	\$708,623.62
Total assets and resources			<u>\$678,464.93</u>

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$277,834.43)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$16,278.64
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$269.15
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$250.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$40,092.96
Total liabilities		\$56,890.75

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$387,749.11

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$812,180.62	
602	Less: Expenditures	(\$190,606.44)	
	Less: Encumbrances	(\$387,749.11)	(\$578,355.55)
	Total appropriated		\$621,574.18

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00

Total fund balance \$621,574.18

Total liabilities and fund equity \$678,464.93

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$812,180.62	\$578,355.55	\$233,825.07
Revenues	(\$812,180.62)	(\$103,557.00)	(\$708,623.62)
Subtotal	<u>\$0.00</u>	<u>\$474,798.55</u>	<u>(\$474,798.55)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$474,798.55</u>	<u>(\$474,798.55)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$474,798.55</u>	<u>(\$474,798.55)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$474,798.55</u>	<u>(\$474,798.55)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$474,798.55</u>	<u>(\$474,798.55)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$474,798.55</u>	<u>(\$474,798.55)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$474,798.55</u>	<u>(\$474,798.55)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$474,798.55</u>	<u>(\$474,798.55)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$474,798.55</u>	<u>(\$474,798.55)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$474,798.55</u>	<u>(\$474,798.55)</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	50,000	1,560	51,560	0	Under	51,560
00770	Total Revenues from State Sources	102,150	18,307	120,457	97,522	Under	22,935
00830	Total Revenues from Federal Sources	786,264	(146,100)	640,164	6,035	Under	634,129
	Total	938,414	(126,233)	812,181	103,557		708,624
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	101,570	101,570	15,944	59,371	26,255
84100	Local Projects	0	0	0	(2,364)	0	2,364
84200	Student Activity Fund	50,000	0	50,000	0	0	50,000
88000	Nonpublic Textbooks	0	6,341	6,341	0	0	6,341
88020	Nonpublic Auxiliary Services	0	20,011	20,011	0	2,042	17,969
88040	Nonpublic Handicapped Services	0	37,392	37,392	0	4,312	33,080
88060	Nonpublic Nursing Services	0	16,598	16,598	0	16,598	0
88080	Nonpublic Technology Initiative	0	4,525	4,525	0	0	4,525
88090	Nonpublic Security Aid Program	0	28,290	28,290	15,586	9,529	3,175
88140	Other	0	7,300	7,300	0	1,460	5,840
88740	Total Federal Projects	563,882	(23,728)	540,154	161,440	294,437	84,276
	Total	613,882	198,299	812,181	190,606	387,749	233,825

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	50,000	1,560	51,560	0	Under	51,560
00765 20-32__ Other Restricted Entitlements	102,150	18,307	120,457	97,522	Under	22,935
00775 20-441[1-6] Title I	56,066	111,855	167,921	0	Under	167,921
00780 20-445[1-5] Title II	19,376	11,830	31,206	0	Under	31,206
00785 20-449[1-4] Title III	0	1,312	1,312	0	Under	1,312
00790 20-447[1-4] Title IV	8,500	7,558	16,058	6,035	Under	10,023
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	702,322	(278,655)	423,667	0	Under	423,667
Total	938,414	(126,233)	812,181	103,557		708,624

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	101,570	101,570	15,944	59,371	26,255
84100 20-__-__-__ Local Projects	0	0	0	(2,364)	0	2,364
84200 20-475-__-__ Student Activity Fund	50,000	0	50,000	0	0	50,000
88000 20-501-__-__ Nonpublic Textbooks	0	6,341	6,341	0	0	6,341
88020 20-50[-2-5-]__ Nonpublic Auxilliary Services	0	20,011	20,011	0	2,042	17,969
88040 20-50[-6-8-]__ Nonpublic Handicapped Services	0	37,392	37,392	0	4,312	33,080
88060 20-509-__-__ Nonpublic Nursing Services	0	16,598	16,598	0	16,598	0
88080 20-510-__-__ Nonpublic Technology Initiative	0	4,525	4,525	0	0	4,525
88090 20-511-__-__ Nonpublic Security Aid Program	0	28,290	28,290	15,586	9,529	3,175
88140 20-__-__-__ Other	0	7,300	7,300	0	1,460	5,840
88500 20-__-__-__ Title I	56,066	18,855	74,921	48,417	7,969	18,535
88520 20-__-__-__ Title II	19,376	11,830	31,206	3,312	10,213	17,681
88540 20-__-__-__ Title III	0	1,312	1,312	1,312	0	0
88560 20-__-__-__ Title IV	110,650	(103,602)	7,048	1,525	0	5,523
88580 20-__-__-__ Title V	0	2,000	2,000	0	0	2,000
88620 20-__-__-__ I.D.E.A. Part B (Handicapped)	377,790	45,877	423,667	106,874	276,256	40,537
Total	613,882	198,299	812,181	190,606	387,749	233,825

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:			
101	Cash in bank		(\$166,685.72)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$204,160.32	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$204,160.32
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00
Total assets and resources			<u>\$37,474.60</u>

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$166,685.72)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:

Appropriated:				
753,754	Reserve for Encumbrances			\$34,085.60
Reserved Fund Balance:				
761	Capital Reserve Account - July 1	\$0.00		
604	Add: Increase in Capital Reserve	\$0.00		
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00		
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00		
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00	
762	Reserve for Adult Education		\$0.00	
763	Sale/Leaseback Reserve Account - July 1	\$0.00		
605	Add: Increase in Sale/Leaseback Reserve	\$0.00		
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00	
764	Maintenance Reserve Account - July 1	\$0.00		
606	Add: Increase in Maintenance Reserve	\$0.00		
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00	
765	Tuition Reserve Account - July 1	\$0.00		
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00		
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00		
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00	
755	Reserve for Bus Advertising - July 1	\$0.00		
610	Add: Increase in Bus Advertising Reserve	\$0.00		
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00	
756	Federal Impact Aid (General) - July 1	\$0.00		
611	Add: Increase in Federal Impact Aid (General)	\$0.00		
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00	
757	Federal Impact Aid (Capital) - July 1	\$0.00		
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00		
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00	
769	Unemployment Fund - July 1	\$0.00		
	Add: Increase in Unemployment Fund	\$0.00		
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$69,362.97		
602	Less: Expenditures	(\$35,277.37)		
	Less: Encumbrances	(\$34,085.60)	(\$69,362.97)	\$0.00
	Total appropriated			\$34,085.60
Unappropriated:				
770	Fund balance, July 1		\$3,389.00	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		\$0.00	
	Total fund balance			\$37,474.60
	Total liabilities and fund equity			<u>\$37,474.60</u>

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$69,362.97	\$69,362.97	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Less: Adjustment for prior year	(\$69,362.97)	(\$69,362.97)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	69,363	69,363	35,277	34,086	0
Total		0	69,363	69,363	35,277	34,086	0

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89060	30-000-4__-39_ Other Purchased Prof. and Tech Services	0	5,475	5,475	0	5,475	0
89080	30-000-4__-45_ Construction Services	0	63,888	63,888	35,277	28,610	0
Total		0	69,363	69,363	35,277	34,086	0

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:			
101	Cash in bank		\$1.01
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$24,337.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$12,537.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$12,537.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$478,000.00	
302	Less Revenues	(\$478,000.00)	\$0.00
Total assets and resources			<u>\$36,875.01</u>

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:

	Appropriated:		
753,754	Reserve for Encumbrances		\$0.00
	Reserved Fund Balance:		
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$478,000.00	
602	Less: Expenditures	(\$441,125.00)	
	Less: Encumbrances	\$0.00	(\$441,125.00)
	Total appropriated		\$36,875.00
	Unappropriated:		
770	Fund balance, July 1		\$0.01
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$36,875.01
	Total liabilities and fund equity		\$36,875.01

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$478,000.00	\$441,125.00	\$36,875.00
Revenues	(\$478,000.00)	(\$478,000.00)	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$36,875.00)</u>	<u>\$36,875.00</u>

Prepared and submitted by : _____ Date _____
Board Secretary Date

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	315,480	0	315,480	315,480		0
0093A	Other	162,520	0	162,520	162,520		0
	Total	478,000	0	478,000	478,000		0

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	478,000	0	478,000	441,125	0	36,875
	Total	478,000	0	478,000	441,125	0	36,875

Starting date 7/1/2025 Ending date 10/31/2025 Fund: 40 DEBT SERVICE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	315,480	0	315,480	315,480		0
00890	40-3160	Debt Service Aid Type II	162,520	0	162,520	162,520		0
Total			478,000	0	478,000	478,000		0

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	78,000	0	78,000	41,125	0	36,875
89620	40-701-510-910	Redemption of Principal	400,000	0	400,000	400,000	0	0
Total			478,000	0	478,000	441,125	0	36,875

Check Journal
Rec and Unrec checks

Harrison Twp Board of Ed
Hand and Machine checks

Starting date 10/1/2025

Ending date 10/26/2025

Fin. #6a

Fund Totals

11 GENERAL CURRENT EXPENSE	\$381,604.31
Total for all checks listed	\$381,604.31

October 2025

Ratified Bill List #1	\$ 381,604.31
Ratified Bill List #2	\$ 0.00
Ratified Bill List #3	\$ 0.00
Payroll	<u>\$ 1,522,967.99</u>
	<u>\$ 1,904,572.30</u>

Prepared and submitted by: _____

Board President

Date

Check Journal
 Rec and Unrec checks

Harrison Twp Board of Ed
 Hand and Machine checks

Starting date 10/1/2025

Ending date 10/14/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051850	10/01/25	10/31/25	8243	BENECARD SERVICES, LLC		58,284.68
	600061	07/09/25		Rx Benefits 25-26		\$58,284.68
051851	10/01/25	10/31/25	A324	Delta Dental Insurance Company		131.65
	600062	07/09/25		Dental Benefits		\$131.65
051852	10/01/25	10/31/25	0048	Delta Dental of New Jersey, Inc.		11,607.22
	600063	07/09/25		Dental Benefits		\$11,607.22
051853	10/01/25	10/31/25	0637	Direct Energy Business		23,169.31
	600404	09/03/25		Electric Supplier		\$23,169.31
051854	10/01/25	10/31/25	0868	HOME DEPOT CREDIT SERVICES		325.31
	600238	08/07/25		Supplies		\$325.31
051855	10/01/25	10/31/25	8247	SCHOOL HEALTH INSURANCE FUND		268,054.00
	600015	07/03/25		Medical Benefits		\$268,054.00
051856	10/14/25	10/31/25	7152	ATLANTIC CITY ELECTRIC		14,142.78
	600281	08/11/25		Electric Utility		\$14,142.78
051857	10/14/25	10/31/25	9667	Comcast		1,886.31
	600149	07/21/25		Internet/Ethernet		\$1,886.31
051858	10/14/25	10/31/25	8133	COMCAST BUSINESS		399.35
	600109	07/15/25		Cable, Phone & Fax		\$399.35
051859	10/14/25	10/31/25	8052	NEW JERSEY AMERICAN WATER		3,217.11
	600275	08/11/25		Water Utility		\$3,217.11
051860	10/14/25	10/31/25	0621	SOUTH JERSEY GAS		231.56
	600504	09/15/25		Natural Gas		\$231.56
051861	10/14/25	10/31/25	0221	VERIZON		155.03
	600107	07/15/25		Cell Phones		\$155.03

Check Journal
 Rec and Unrec checks

Harrison Twp Board of Ed
 Hand and Machine checks

Starting date 10/15/2025 Ending date 10/15/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
B42653	10/15/25		0086	HARRISON TWP BD/ED AGENCY ACCT		53,248.89
600096	07/15/25		FICA			\$12,973.43
600097	07/15/25		DCRP			\$2,384.53
6J0008	10/15/25		Db 10-141 / Cr 10-101			\$37,890.93
F42784	10/15/25		PAY	Payroll		697,262.37
600000	07/01/25		Payroll 2025 - 2026			\$697,262.37

Fund Totals

10	GENERAL FUND	\$37,890.93
11	GENERAL CURRENT EXPENSE	\$708,981.37
20	SPECIAL REVENUE FUNDS	\$3,638.96
	Total for all checks listed	\$750,511.26

Prepared and submitted by: _____

Board Secretary

_____ Date

Starting date 10/30/2025 Ending date 10/30/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
B42785	10/30/25		0086	HARRISON TWP BD/ED AGENCY ACCT		54,851.21
600096		07/15/25	FICA			\$14,551.37
600097		07/15/25	DCRP			\$2,408.52
6J0009		10/30/25	Db 10-141 / Cr 10-101			\$37,891.32
F42795	10/30/25		PAY	Payroll		717,605.52
600000		07/01/25	Payroll 2025 - 2026			\$717,605.52

Fund Totals

10	GENERAL FUND	\$37,891.32
11	GENERAL CURRENT EXPENSE	\$730,926.45
20	SPECIAL REVENUE FUNDS	\$3,638.96
	Total for all checks listed	\$772,456.73

Prepared and submitted by: _____

Board Secretary

_____ Date

November 2025 Bill List

FIN. #6b

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

11/13/25 12:40

Starting date 11/18/2025

Ending date 11/18/2025

Fund Totals		
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11	GENERAL CURRENT EXPENSE	\$139,913.18
20	SPECIAL REVENUE FUNDS	\$52,080.04
60	ENTERPRISE FUNDS	\$44,784.26
	Total for all checks listed	\$236,777.48

Prepared and submitted by: _____

Board President

Date

Check Journal
 Rec and Unrec checks

Harrison Twp Board of Ed
 Hand and Machine checks

11/13/25 12:40

Starting date 11/18/2025

Ending date 11/18/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051971	11/18/25		9296	Amazing Transformations		6,966.00
	600464	09/09/25		Support Services		\$6,966.00
051972	V 11/18/25	11/18/25		00.0 \$ Multi Stub Void	#051974 Stub	
051973	V 11/18/25	11/18/25		00.0 \$ Multi Stub Void	#051974 Stub	
051974	11/18/25		A120	Amazon Capital Services		7,035.81
	600349	08/21/25		Teacher Supply		\$135.78
	600379	08/28/25		Art Supplies		\$1,646.44
	600440	08/01/25		Teacher Supply		\$148.86
	600441	09/08/25		Teacher Supply		\$59.86
	600442	09/08/25		Teacher Supply		\$120.20
	600567	09/24/25		BSI Supplies		\$330.14
	600580	09/29/25		Supplies		\$54.45
	600581	09/29/25		Supplies		\$304.50
	600664	10/13/25		Teacher Supply		\$150.46
	600670	10/15/25		Supplies		\$42.48
	600699	10/28/25		Teacher Supply		\$64.03
	600700	10/28/25		Supplies		\$239.02
	600701	10/28/25		Supplies		\$284.59
	600702	10/28/25		Supplies		\$122.34
	600703	10/28/25		Supplies		\$1,888.66
	600704	10/28/25		Supplies		\$120.99
	600706	10/29/25		Books		\$566.10
	600707	10/29/25		Supplies		\$138.28
	600709	10/29/25		Supplies		\$436.86
	600728	11/04/25		Supplies		\$85.98
	600730	11/06/25		Supplies		\$95.79
051975	11/18/25		9730	Amplify.		1,460.00
	600558	09/24/25		DIBELS		\$1,460.00
051976	11/18/25		9104	APPLE, INC.		1,650.00
	600659	10/13/25		Licenses		\$1,650.00
051977	11/18/25		7814	ARCHBISHOP DAMIANO SCHOOL		17,710.56
	600019	07/03/25		Tuition & Aide		\$17,710.56
051978	11/18/25		A192	Ascendance Trucks Eastern PA, LLC		1,974.53
	600691	10/28/25		Bus Parts		\$1,974.53
051979	11/18/25		0810	BRATTELLI LLC; VERONICA		4,860.00
	600532	09/18/25		25-26 OT Services		\$4,860.00
051980	11/18/25		0792	CARROLL, COLLEEN		900.00
	600240	08/07/25		OT Services		\$900.00
051981	11/18/25		1004	CDW Government		13,802.50
	600578	09/26/25		Subscription		\$4,222.50
	600594	09/30/25		License		\$4,080.00
	600661	10/13/25		Equip.		\$5,500.00

Check Journal
 Rec and Unrec checks

Harrison Twp Board of Ed
 Hand and Machine checks

11/13/25 12:40

Starting date 11/18/2025 Ending date 11/18/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051982	11/18/25		A374	CENTRAL PRO SUPPLY		392.68
	600738	11/11/25		Supplies		\$392.68
051983	11/18/25		0038	CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT		23,333.59
	600693	10/31/25		Joint Transportation		\$16,458.27
	600694	10/31/25		Diesel Fuel		\$2,256.44
	600695	10/31/25		Joint Transp.		\$4,618.88
051984	11/18/25		9667	Comcast		1,883.70
	600149	07/21/25		Internet/Ethernet		\$1,883.70
051985	11/18/25		8133	COMCAST BUSINESS		399.35
	600109	07/15/25		Cable, Phone & Fax		\$399.35
051986	11/18/25		A369	Discount Two-Way Radio		1,609.14
	600603	09/30/25		NP Security		\$1,609.14
051987	11/18/25		0187	EASTERN DATACOMM, INC.		3,210.00
	600593	09/30/25		License		\$3,210.00
051988	11/18/25		0560	EPIC ENVIRONMENTAL SERVICES		364.00
	600679	10/29/25		Services		\$364.00
051989	11/18/25		7806	FAZZIO; JOSEPH		106.64
	600718	11/05/25		Supplies		\$106.64
051990	11/18/25		A269	Fischer; Scott		115.00
	600731	11/05/25		DOT Physical		\$115.00
051991	11/18/25		6573	FOLLETT CONTENT SOLUTIONS LLC		4,284.99
	600400	09/03/25		Books		\$2,849.67
	600465	09/09/25		Books		\$397.91
	600466	09/09/25		Books		\$1,037.41
051992	11/18/25		7299	FOUR SEASONS LANDSCAPING		10,525.00
	600453	09/09/25		Landscaping		\$10,525.00
051993	11/18/25		0072	G.C.S.S.S.D.		20,108.97
	600688	10/31/25		Transportation		\$5,634.67
	600689	10/31/25		NP Nursing		\$4,977.00
	600712	10/29/25		Chapter 192 & 193		\$6,353.58
	600715	10/29/25		NP IDEA		\$3,143.72
051994	11/18/25		2082	GCAEMSA		50.00
	600690	10/28/25		Dues		\$50.00
051995	11/18/25		1055	GCSSSD - CRESS		9,719.80
	600528	09/18/25		Deaf Services		\$603.00
	600530	09/18/25		Deaf Services		\$9,116.80
051996	11/18/25		1169	GRAINGER		339.92
	600672	10/21/25		Supplies		\$339.92
051997	11/18/25		0859	HEENAN, LISA		1,830.00
	600716	10/29/25		Tuition		\$1,830.00
051998	11/18/25		7121	HILLYARD / MID-ATLANTIC		3,570.31
	600726	11/06/25		Supplies		\$3,570.31

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Harrison Twp Board of Ed
 Hand and Machine checks

11/13/25 12:40

Starting date 11/18/2025

Ending date 11/18/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051999	11/18/25		8032	HOFFMAN'S EXTERMINATING		101.00
	600020	07/03/25		Exterminating		\$101.00
052000	11/18/25		A292	Imperial Dade		2,788.56
	600192	07/23/25		Supplies		\$195.02
	600226	08/13/25		Supplies		\$1,481.48
	600431	08/01/25		Supplies		\$1,112.06
052001	11/18/25		A296	Jarvis Electric Motors, Inc.		272.25
	600673	10/21/25		Parts		\$272.25
052002	11/18/25		A289	KCS Recycling & Disposal		430.75
	600677	10/29/25		Dumpster		\$430.75
052003	11/18/25		7701	Larc Norcross School		10,053.12
	600294	08/13/25		Tuition & Aide		\$10,053.12
052004	11/18/25		A366	Marjac Nursery, Inc.		784.70
	600737	11/11/25		Plants		\$784.70
052005	11/18/25		0153	MEYERS; RAYMOND		120.00
	600682	10/21/25		License Renewal		\$120.00
052006	11/18/25		9297	Milou, Dr. Eric		6,000.00
	600377	09/03/25		Prof. Dev.		\$6,000.00
052007	11/18/25		9080	NJ MOTOR VEHICLE COMMISSION		50.00
	600721	10/31/25		Bus Registration		\$50.00
052008	11/18/25		9985	NJ School Jobs		350.00
	600687	10/31/25		Emp. Ads		\$175.00
	600717	10/31/25		Emp. Ad		\$175.00
052009	11/18/25		0143	NJASA		2,219.00
	600508	09/18/25		Dues		\$2,219.00
052010	11/18/25		0576	NJCIE, INC.		2,000.00
	600536	09/19/25		Prof. Development		\$2,000.00
052011	11/18/25		A294	Northeast Services LLC		13.47
	600686	10/31/25		Electrical		\$13.47
052012	11/18/25		0025	NUTRI-SERVE FOOD MGMT., INC.		44,784.26
	600491	09/12/25		Food Service		\$44,784.26
052013	11/18/25		7633	Pitney Bowes Global Financial Services LLC		253.92
	600132	07/17/25		Postage Meter		\$253.92
052014	11/18/25		0733	PRINT SIGNS & DESIGNS		72.00
	600678	10/29/25		Signs		\$72.00
052015	11/18/25		9875	Professional Medical Staffing		6,820.00
	600284	08/13/25		LPN Services		\$6,820.00
052016	11/18/25		A257	Redy Battery		1,216.00
	600221	11/05/25		Battery		\$608.00
	600305	08/28/25		Battery		\$608.00
052017	11/18/25		7445	RICOH USA, INC.		5,493.89
	600232	08/07/25		Renewal		\$715.00

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11/13/25 12:40

Starting date 11/18/2025 Ending date 11/18/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052017	11/18/25		7445	RICOH USA, INC.		5,493.89
	600743	11/10/25		Copier Leases		\$4,778.89
052018	11/18/25		0621	SOUTH JERSEY GAS		2,281.80
	600504	09/15/25		Natural Gas		\$2,281.80
052019	11/18/25		A284	SPOT Therapy		575.00
	600675	10/16/25		PT		\$575.00
052020	11/18/25		0798	SurfScore, Inc.		2,500.00
	600054	07/10/25		Kodable		\$2,500.00
052021	11/18/25		9853	Toppi; Annamarie		34.65
	600720	10/31/25		Pen Pal Program		\$34.65
052022	11/18/25		0572	Training Center; The		600.00
	600729	11/06/25		Training		\$600.00
052023	11/18/25		9361	United Electric Supply - Vine		675.00
	600685	10/31/25		Supplies		\$675.00
052024	11/18/25		8129	United Electric Supply Co, Inc.		874.00
	600615	10/07/25		Supplies		\$874.00
052025	11/18/25		X967	United Rentals Power & HVAC		774.10
	600725	11/06/25		Rental		\$774.10
052026	11/18/25		A307	Vantage Mechanical Services		375.00
	600376	08/01/25		Labor		\$375.00
052027	11/18/25		0055	W.B. Mason		1,746.50
	600142	07/21/25		Copy Paper		\$1,467.30
	600200	08/12/25		Water Delivery		\$279.20
052028	11/18/25		0225	WARREN'S HARDWARE		174.29
	600228	08/07/25		Supplies		\$174.29
052029	11/18/25		A261	Wax; Dr. Craig M.		625.00
	600233	08/07/25		District Doc		\$625.00
052030	11/18/25		6804	WIRELESS ELECTRONICS, Inc.		1,400.00
	600755	11/13/25		Service		\$1,400.00
052031	V 11/18/25	11/18/25		00.0 \$ Multi Stub Void	#052032 Stub	
052032	11/18/25		0231	WOLFINGTON BODY COMPANY, INC.		2,116.73
	600692	10/28/25		Bus Parts		\$1,762.18
	600724	10/31/25		Bus Parts		\$354.55



MAILING:
PO BOX 92
HARRISONVILLE, NJ 08039

PHYSICAL:
1520 STATE HWY 45
SWEDESBORO, NJ 08085

REFERENCE # Harrison Twp Board of Education- Snow 2025

This Contract is made between the Customer named below and Four Season's Landscaping, LLC ("Four Seasons") with an address at: 1520 Woodstown Road Swedesboro, NJ 08085/ PO Box 92, Harrisonville, NJ 08039

1. Customer Name: Harrison Twp Board of Education
2. Customer Address: 120 North Main St Mullica Hill, NJ 08062
3. Contact: Brian Wasilewski 856.528.6912
4. Work to be performed:

Snow Plowing for both HTS (120 North Main St Mullica Hill, NJ) and PVS (401 Cedar Rd Mullica Hill, NJ)

1-3" \$1,400.00	3.1-5" \$2,000.00
5.1-7" \$2,800.00	7.1-9" \$3,600.00
9.1-11" \$4,800.00	11.1-12" \$6,200.00

When snow fall exceeds the over the 11.1"-12" per occurrence snow amounts per storm on this contract you will be billed for 11.1"-12" per occurrence plus additional amounts of snow according to the inch chart above.

Shoveling of all sidewalks, exit doors, exterior buildings and trash can areas at both HTS and PVS

1-3" 680.00	3.1-5" \$960.00
5.1-7" \$1,090.00	7.1-9" \$1,390.00
9.1-11" \$1,590.00	11.1-12" \$2,240.00

When snow fall exceeds the over the 11.1"-12" per occurrence snow amounts per storm on this contract you will be billed for 11.1"-12" per occurrence plus additional amounts of snow according to the inch chart above.

Calcium Chloride 50 lb bag \$44.00 per bag installed.

Installation of bulk salt for roadways and parking areas are \$195.00 per ton installed

Shoveling of Sidewalks \$65.00 per man per hour

If Needed:

- Skid Steer \$220.00 per hour
- Backhoe \$250.00 per hour
- Plow Truck with Operator \$125.00 per hour
- Laborer with Snow Blower \$85.00 per man hour
- Laborer \$65 per man hour

Fixed snow removal rates are based on powder snow fall. Ice storms or ice fall in a storm will be invoiced under per hour rates. If additional plowing is needed due to shift change, moving of vehicles or to remove snow from entrance ways that other contractors, municipalities pushed in or other circumstances above and beyond our control, the customer will be charged for that service on a per hour rate. Snow fall totals will be taken from Certified Snowfall Totals. Snow amounts provided by WeatherWorks LLC located in Hackettstown NJ.

5. Estimated Start Date: Dec 01, 2025

6. Estimated Complete Date: Dec 01, 2026 Initial: _____

'Price and Payment Terms: Invoices will be generated with each snow and/or ice event and bill according to chart above'

Payment term: Payment to be made in within 15 days of invoice date.

3% fee will be added if paying by credit/ debit card.

If payment is not made within 15 days from invoice date a late fee of \$40 will occur, after 30 days from date of invoice the breach of contract will be sent to collections to collect the debt. The client shall pay for the value of the contract minus payment made for the work completed, losses sustained, third party suits attorneys' fees and cost of suit incurred as a result of the client's failure to pay.

7. Disclosures and agreements. Four Seasons and the Customer named above specifically agree to the following:

- a. Four Seasons shall perform the above stated work for the above stated price.
- b. The Estimated Start and Completion Dates are only "estimates" and may be affected by weather and/or other unforeseen circumstances.
- c. The contract covers only the time and materials. If unforeseen circumstances arise during the term of this contract, additional charges may be applied on a time and material basis.
- d. Customer has three (3) days from the date of this fully executed contract to cancel this contract. To do so, customer must notify Four Seasons in writing expressly canceling this contract.
- e. Any conflicts or disputes arising between Four Seasons and the Customer relating to the work performed be resolved by litigation and not arbitration. Notwithstanding the above, Four Seasons and Customer agree that any actions for collection of unpaid fees for services rendered under this agreement may be pursued in New Jersey Superior Court. The parties agree to be bounded by the laws of the State of New Jersey.
- f. Customer and Four Seasons agree that if Four Seasons is successful in pursuing an action for collection of fees for services rendered under this agreement, Four Seasons is entitled to collect interest and costs of collection including but not limited to attorney fees and court filing fees from the customer.
- g. NOTICE TO OWNER: YOU MAY CANCEL THIS CONTRACT PROVIDED THAT YOU NOTIFY FOUR SEASONS OF YOUR INTENT TO DO SO BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED, POSTED MARKED NOT LATER THAN 5:00 PM OF THE THIRD BUSINESS DAY FOLLOWING THE FULLY EXECUTION OF THIS CONTRACT. FAILURE TO EXERCISE THIS OPTION, HOWEVER, WILL NOT INTERFERE WITH ANY OTHER REMEDIES AGAINST FOUR SEASONS YOU MAY POSSESS.

8. With respect to the services and obligations of Contractor, pursuant to this Agreement, Contractor shall provide to customer a certificate of general liability insurance with limits not less than one million (\$1,000,000) per occurrence and Workers Compensation and employers' liability insurance.

This contract may be withdrawn by Four Seasons Landscaping LLC, If not accepted within 15 days of receipt.

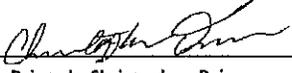
CUSTOMER

SIGNATURE: _____

Date: _____

Printed:

FOUR SEASON LANDSCAPING LLC by CHRISTOPHER DRIVER

SIGNATURE:  _____

Date: 11/6/2025

Printed: Christopher Driver

CERTIFIED Snowfall Totals®

Prepared Exclusively For Four Seasons

 certifiedsnowfalltotals.com/lookup/
Report ID: 84EUJ32

** Example of website to be used to officially determine snowfall amounts.*

New Jersey: February 20th, 2025

Fairly Robust Snow Shower Activity February 20th

Start: 1 - 3 PM February 20th End: 9 - 11 PM February 20th

Snow showers first developed 1 - 3 PM February 20th. Activity picked up gradually through the afternoon hours, with some of these showers having brief moderate intensity at times. Temperatures were mainly 25 - 28 degrees at the start, then dipped to the lower 20s as snow trended lighter through the evening and then ended 9 - 11 PM. These temperatures, along with gusts up to 25 - 30 mph, resulted in a bit of blowing and drifting at times through the event.

Zipcode	City	Type	Total	Freezing Rain	Notes
08062	Mullica Hill	Snow	0.1"	0.00"	

Certification

WeatherWorks assures that the above Certified Snowfall Totals® (CST) report is the result of a thorough analysis of meteorological data collected from both private and public sources. Our professionally trained CST analysts employ a scientific evaluation process, producing the most accurate and representative total for a location. WeatherWorks reserves the right to amend reports at any time upon further review and/or discovery of additional data.

About WeatherWorks: Since 1986, WeatherWorks has provided dependable meteorological services to thousands of clients in the private and public sectors by understanding the core principles and complexities of meteorology in addition to utilizing technological advances.



** Weatherworks*

Nursing Services Plan 2025-2026
(NJAC 6A:16-2.1 through 2.5)

Harrison Township Elementary School District

Pleasant Valley Elementary School (PVS)
Grades 4 through 6th grade

Harrison Township Elementary School (HTS)
Grades PreK through 3rd grade

School Nurses PVS :

Lisa Bergenzer RN, BSN Certified school nurse, full time
Ashley Drissell RN, BSN school nurse, part-time

School Nurses HTS :

Erin Durkin RN, BSN Certified school nurse, full time
Erika Mainart RN, BSN school nurse, part-time

District Contact:

Dr. Peretti
Superintendent

Board of Education Approved

Date: _____

Harrison Township School District Nursing Services Plan 2025-2026

(NJAC 6A:16-2.1 through 2.5)

iii

I. Description of Basic Nursing Services Provided to All Students:

(N.J.A.C. 6A 16-2.1 (b) 2 (i)) **Basic services: NJAC and NJSA, federal law, Nurse Practice Act of New JERSEY and N.J. Sanitation Code.**

A.	Health Records (N.J.A.C. 8:57-4.1 through 4.20)	
1.	Maintain and review student health documents	(N.J.A.C. 6A:16-2.2 (g))
a)	State of New Jersey Health History and Appraisal record i.e., A-45 cards	(N.J.A.C. 6A:16-2.2 (g))
b)	Immunization record	(N.J.A.C.:16-2.2 (a))
c)	Medical history	
d)	Conduct and record health screenings (i.e., height, weight, hearing, vision, scoliosis and blood pressure as per current NJ statutes)	(N.J.A.C. 6A:16-2.2 (k))
e)	Review physical examinations for:	
	(1) New or transfer student	(N.J.A.C. 6A:16-2.2 (h) 2)
	(2) Comprehensive child study team evaluation	(N.J.A.C. 6A:16-2.2 (h) 4)
f)	Transference and request of health records i.e. A-45 and current physical exam	(N.J.A.C. 6A:16-2.4 (d))
g)	Adherence to Family Education Rights and Privacy Act	FERPA- 20 U.S.C.§1232g, 34 CFR Part 99, N.J.A.C. 6A:16-2.2 (h) 5 and N.J.A.C. 6A:32-7)
2.	Determine student status for admission or retention with unacceptable evidence of immunizations	N.J.A.C. 8:57-4; N.J.A.C. 8:57-4.3 and 4.4
3.	Ensure tuberculosis testing when a student transfers to NJ directly from “high TB incidence country.”	N.J.S.A. 18A:40-16 & N.J.A.C. 6A:16-2.2 (a))
B.	Medications, health care treatments, procedures and care:	N.J.A.C. 6A:16-2.1 (a) 2
1.	Administer authorized medications, health care treatments and care	N.J.A.C. 6A:16-2.1 (a) 2
2.	Approval of self-administered medications	N.J.A.C. 18A:40-12.3 & 12.4 & N.J.A.C. 6A:16-2.1 (a) 2v
3.	Designate and educate annually epinephrine auto injector delegates	N.J.S.A. 18A:40-12.5 & 12.6
4.	Designate and train annually glucagon delegates	N.J.S.A.18A:40-12.11-12.21
5.	Educate annually all bus drivers who transport diabetic children, in the treatment of hypoglycemia, emergency procedures and supply parent contact information	N.J.S.A.18A:40-12.11-12.21
A.	Review & create IHP/IEHP	N.J.A.C. 6A:16-2.1 (a) 3
B.	Provide Health Care	N.J.A.C. 6A:16-2.1 (a) 4

1.	Provide nursing health care and execute medical regimens to students as per: NJ Nurse Practice Act, District Collaborative Standing Orders, IHP, IEHP, and Medical Home Practitioner's orders.	N.J.A.C. 6A:16-2.1 (a) 4 (ii), N.J.A.C. 6A:16-1.4 (a) and N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
2.	Isolate, exclude and re-admit any student or employee with a communicable disease	N.J.A.C. 6A:16-1.4 (a)
3.	Report "Reportable Communicable Disease" to County health officer	N.J.A.C. 8:57-1 & N.J.A.C. 6A:16-2.2 (d)
4.	Arrange for transportation and supervision of students in need of emergency health care	N.J.A.C. 6A:16-2.1 (a) 4 (iii)
5.	Notify parents of need for emergency care	N.J.A.C. 6A:16-2.1 (a) 4 (iv)
6.	Administer emergency medications i.e., anaphylaxis (epinephrine), glucagon, insulin or asthma medications.	N.J.A.C. 6A:16-2.1 (a) 4 (v); N.J.S.A. 18A:40-12.11-12.21
7.	Concussion Management	NJSA 18A:40-41.3
8.	Write and update annually student individualized health care plans (IHCP's) and individualized emergency health care plan (ECP's) for student's medical needs.	N.J.A.C. 6A:16-2.3 (b) 5 (xiii)
9.	Establish, annually review and implement Standards of Care/Collaborative Standing Orders with the School physician for deliverance of daily and emergency health care	N.J.A.C. 6A:16-2.3 (b)xi
10.	Ensure that there is an accessible and maintained AED in the school building and each school has an emergency response team	P.L.1999, c.34 (C.2A:62A-24
C.	Administer asthma related care	N.J.A.C. 6A:16-2.1 (a) 5
1.	Obtain training for administration of medication via nebulizer	N.J.S.A.18A:40-12.8 (a) & N.J.A.C. 6A:16-2.1(a) 5(i)
2.	Maintain one nebulizer per school	N.J.A.C. 6A:16-2.1 (a) 5
3.	Require Students to have a current "Asthma Action Plan"	N.J.A.C. 6A:16-2.1 (a) 5 (iii)
D.	Health history and examinations	N.J.S.A. 18A:40-4, NJSA 18A:35-4.8, N.J.A.C. 6A:16-2.2 and N.J.A.C. 6A:16-2.1 (a) 6
1.	Maintain A-45 health records	N.J.A.C. 6A:16- 2.2(g)
2.	Concussion management: assessment, recommended medical treatment and follow-up records per medical orders/"Return To Play"	P. L. 2010, Ch. 94 N.J.S.A. 18A: 40-41.4
E.	Establish and maintain procedures for universal precautions Utilization of sanitation and hygiene when handling blood and bodily fluids	N.J.A.C.6A:16-2.1 (a) 7 OSHA and POSH regulations: 29 CFR 1910.1030
F.	Instruct students, teachers, staff or participate in learning opportunities on mandated topics:	N.J.A.C. 6A:9-13.3, N.J.S.A. 18A:40-3; and N.J.A.C. 6A:16-2.3 (b)5 (xv)
1.	Blood Borne Pathogens communicable diseases,	OSHA and POSH regulations: 29 CFR 1910.1030
2.	Asthma Management	N.J.S.A.18A:40-12.9

3.	Anaphylaxis to Foods/Substances- allergy management	N.J.S.A. 18:40 A-3 & 15; N.J.A.C.6A16-2.3; N.J.S.A.18A40 12.3-12.6
4.	Child Abuse	Title 6A-11.1 & N.J.S.A. 9:6-8.10
5.	Diabetes Management- Glucagon Law	N.J.S.A. 18A:40-12.11-12.21
6.	Concussion Identification And Management	<u>P.L.1984, c.203 (C.45:9-37.35 et seq.)</u> N.J.S.A.18A:40-41.1
7.	Sudden Cardiac Death management- AED's/CPR	PL2009-Chp 260; N.J.S.A. 18A:40-41
8.	Hygienic Management Plan	
9.	Nursing Service Plan	NJAC 6A:16-2.1 through 2.5
10.	Immunizations, Review, Yearly Audit	
11.	Student Physicals/Medical Records/ Privacy FERRPA & HIPPA	Individual Educational Record Series Description and Series/ Retention and Disposal of records: # M700106-001
12.	Paul's Law - epilepsy and seizure disorders	
13.	Epinephrine Delegates (currently no delegates at PVS)	N.J.S.A. 18:40 A-3 & 15; N.J.A.C.6A16-2.3; N.J.S.A.18A40 12.3-12.6
14.	AED/CPR trained staff/response team (Janet's Law)	P.L.1999, c.34 (C.2A:62A-24; P.L. 2012, c. 51; N.J.S.A. 18A: 40-41a
15.	Medically Fragile Students	N.J.S.A.18A:40-3.2
H. Mandate distribution of "Fact Sheets":		
1.	Meningitis Fact Sheet to parents student's entering/in 6 th grade	N.J.S.A. 18A:40-21.2
2.	Achieve NJ - establish SGO's: (Only for districts requiring SGO's for school nurses. Currently not required for PVS/HTS)	
I. Provide information for:		
1.	NJ Family Care program	(N.J.A.C. 6A:16-2.2(i))
J. Implementation of the Nurse Practice Act....		
A. Certified School Nurse Functions as Certified School Nurse (CSN) and Registered Nurse		N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
1.	Nursing Diagnosis /Case-finding of actual or potential physical health problems	N.J.S.A. 45:11-23
2.	Health teaching in health office	N.J.S.A. 45:11

II. Summary of Nursing Services to Address Specific Health Care Needs of Individual Students (N.J.A.C. 6A:16-2.1 (b)2 (ii))

Services Required to Address Specific Health Care Needs of Individual	PVS	HTS
Daily practice- multiple students treated on a daily basis (Headache, stomachache, sore throat etc...)	daily	daily
First-Aid: splinting, Ace-wrap etc... First-Aid: cleansing, antibiotic cream, bandage etc... First Aid: nose bleeds	daily	daily
Nursing Diagnosis /Case-finding of actual or potential physical health problems	daily	daily
Provision of nursing care for actual or potential emotional health problems	daily	daily
Health counseling	daily	daily
Health teaching in health office	daily	daily
Dental: tooth avulsion, caries, braces, etc.	daily	daily
Field Trip Management	daily	daily
Medication Administration – PRN, diabetes, asthma, allergy/anaphylaxis, pain, topical, etc.	daily	daily
Health Screenings Ht., Wt., & BP yearly	574	747
Visual Acuity screening: Biennially	190	359
Screening Vision - Color Deficiency (screened once during while in district if not completed by PCP))		168
Auditory screening: Yearly through grade 3	PRN	747
Scoliosis screening biennially age 10-18- yearly (5th grade)	190	N/A
Concussion Assessment and Referral	daily	daily
Diabetic Glucose testing, insulin pump management	daily	daily
Medication Administration- Daily	See chart on page 9	See chart on page 10
Medication Administration- PRN's, OTC's		
Peanut/Tree Nut Allergy- potential Anaphylaxis students	20	19
Autism	14	17
ADHD	7	20
- students taking medication at school		1
Anxiety Diagnosis	12	9
OCD	-	-

Asthma Care - students diagnosed with asthma	59	64
- students with medication orders for school	31	35
Cardiac/WPW	14	4
Celiac Disease	12	12
Gluten Intolerance		
Lactose Intolerance		
Other Food Allergies	22	23
Depression	1	-
Eosinophilic Esophagitis	1	-
G6PD deficiency	1	2
GERD	-	2
Hearing Loss	1	2
Juvenile Rheumatoid Arthritis (JRA)	1	-
Scoliosis	2	2
Seizure Diagnosis	4	2
Diabetes Diagnosis	2	1
Seasonal Allergies	daily	daily
PANDAS	1	-
Transfer In Students (6/1/25 to 10/13/25)	27	21
Transfer Out students (6/1/25 to 10/13/25)	16	9
Referrals for vision evaluations- yearly	PRN	PRN
Referrals for hearing evaluations- yearly	PRN	PRN
Referrals from CST/Speech for vision & hearing evaluations, & health summary	PRN	PRN
Ulcerative Colitis, Irritable Bowel Syndrome, Irritable Bowel Disease	1	-

A. III. Emergency Management (N.J.A.C. 6A 16-2.1 (b) 2 (iii))

Acute Care Management Plan:

1. Maintenance of an Emergency Management Cart for utilization in Crisis - Emergency Evacuations, Student/Staff requiring emergency intervention, and/or Shelter-In-Place situations
2. Emergency Response Plan for responding staff
 - a) AED's (Automatic External Defibrillators) monthly check

- b) CPR trained school nurse (NJAC 6A:13.3)
 - c) CPR trained teachers/staff
 - d) Yearly AED drills
 - e) EpiPen 4 Schools
3. Concussion, review of treatment plan, for staff of students diagnosed with concussion

ECP's/Chronic Care Management Plans, PVS: As noted on page 8

- 1. Epinephrine Auto-Injector/ Anaphylaxis Action Plans
- 2. Asthma Action Plans
- 3. Seizure Action Plans
- 4. Celiac Care Plans
- 5. Inflammatory Bowel Disease IHCP
- 6. Osteogenesis Imperfecta ECP

III. Detailed Nursing Assignments to Provide Health Services (N.J.A.C. 6A 16-2.1 (b) 2 (iv), N.J.A.C. 6A:16-2.1 (b)3, N.J.A.C. 6A:16-2.3)

Schools		PVS	HTS
Grade levels		4 th – 6 th Grade	Pre-K to 3 rd Grade
Enrollment number as of January 2024		574	747
Number of students receiving:			
Special Services/ IEP's		85	117
504's		42	17
Best Practice Plan		3	8
I&RS		20	17
ECP (Food Allergy)		48	52
ECP (other, not Food Allergy)		12	6
Seizure action Plan (with emergency medication)		4	2
Seizure Action Plan			
Migraine Action Care Plan (with orders for medication)		4	1
Asthma Action Plan		21	35
Nursing Assignments- number of:			
NJAC 6A:9-13.3	Certified School Nurse- CSN	1	1
	Registered Nurse- not CSN	1	1
NJAC 6A:9-13.3 (b)	CPR Certified	2	2
NJAC 6A:9-13.3 (b)	AED Certified	2	2
NJAC	Asthma Nebulizer trained	2	2
Unlicensed Assistive Personnel Assignments		0	0

V. Additional District Nursing Services Information:

Nursing services provided to Teacher/Staff

- A.**
 - 1. Acute and chronic illness at school
 - 2. OTC medications when indicated
 - 3. Workers comp if injured at work
 - 4. Health teaching and counseling
- B.** Monthly Health Office Reports
- C.** Yearly Health Department Audit, Immunization Compliance
- D.** Documenting visits, calling parents if visit indicates (printed visit summary)
- E.** Field Trip Management (nursing coverage, preparing medical supplies, medical medication needed, and medical information (concerns lists, ECP, IHCP ect...)
- F.** Monitoring Health Office Inventory, Ordering Supplies
- G.** Preparation for summer programs/medical concerns (ESY & SSS)
- H.** Scheduling sharps pick up

- I. Scheduling calibration of screening equipment (scales, audiometers)
- J. Obtaining Health Assurance Forms (staff)

VI. Summary of 2025-2026 PVS

Numbers based on submitted monthly reports. *Will update 10 month totals in June.*

	Entries in Realtime	Students dismissed	Medication	Phone Calls Medical	Staff Visits	Phone Calls Attendance	Screening
Sept. 2025	719	19	349	72	13	90	414
Oct. 2025							
Nov. 2025							
Dec. 2025							
Jan. 2026							
Feb. 2026							
March 2026							
April 2026							
May 2026							
June 2026							
Totals							
Totals/10 months							

**VI. Summary of 2025-2026 HTS
(Numbers based on submitted monthly reports)**

	Entries in Realtime	Students dismissed	Medication	Phone Calls Medical	Staff Visits	Phone Calls Attendance	Screening
Sept. 2025	451	18	146	95	19	N/A	322
Oct. 2025							
Nov. 2025							
Dec. 2025							
Jan. 2026							
Feb. 2026							
March 2026							
April 2026							
May 2026							
June 2026							
Totals							

<https://www.nj.gov/education/code/current/title6a/chap16.pdf>

https://www.nj.gov/health/hivstdtb/documents/NJSSNA_Document.pdf

FIN.#10

Vendor Name

Ricoh USA, Inc.

Vendor Address

300Eagleview Blvd #200
Exton, PA 19341

New Jersey State Contract M2075 – Purchase Order Form

This Purchase Order Form is subject to NASPO ValuePoint Master Agreement # 187846 State of New Jersey # M2075 and 25-COMG-99562.

CUSTOMER INFORMATION

Harrison Township Board of Education				Tracy Chappell			
Customer (Bill To) 401 Cedar Rd				Billing Contact Name 120 N. Maim St			
Product Location Address Mullica Hill NJ 08062				Billing Address (if different from location address) Mullica Hill NJ 08062			
City	County	State	Zip	City	County	State	Zip
Billing Contact Telephone Number 856-478-2016			Billing Contact Facsimile Number		Billing Contact E-Mail Address chappell@harrisontwp.k12.nj.us		

PRODUCT/EQUIPMENT DESCRIPTION ("Product")

Qty	Product Description: Make & Model
1	Ricoh IM2500A

Qty	Product Description: Make & Model

PAYMENT SCHEDULE

Term (months)
48

Payment
\$ 85.79

Minimum Payment Billing Frequency

Monthly
 Quarterly
 Other: _____

Gold Contract – covers all service and supplies (except paper). Includes Staples.

Guaranteed Minimum Images**	
Black/White	Color
3,500	N/A

Cost of Additional Images°	
Black/White	Color
.0087	N/A

Meter Reading/Billing Frequency

Monthly
 Quarterly
 Other: _____

* Based upon Minimum Payment Billing Frequency
° Based upon standard 8 1/2" x 11" paper size. Paper sizes greater than 8 1/2" x 11" may count as more than one image.

Sales Tax Exempt: YES (Attach Exemption Certificate) Customer Billing Reference Number (P.O. #) _____

Lease End Purchase Option is Fair Market Value

Remit to Address: Ricoh-USA Inc. PO Box 41564, Philadelphia, PA 19101

Pick up and Hard Drive Surrender of: C91243066

THE PERSON SIGNING THIS ORDER ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER By: X _____ Authorized Signer Signature Printed Name: Christopher C. DeSanto Title: Business Administrator Date: 11/12/25	Accepted by: RICOH USA, INC. By: _____ Authorized Signer Signature Printed Name: _____ Title: _____ Date: _____
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HARRISON TOWNSHIP SCHOOL DISTRICT

County Code 015 LEA Code 2070
 Comprehensive Maintenance Plan
 Actual FY 2024-- Current FY 2025-- Planned FY 2026

School Name	2024-25 Actual	2025-26 Budgeted	2026-27 Planned
Harrison Township Elementary School 015-2070-050	\$135,340	\$114,000	\$100,000
	Localized repairs of all systems as needed. Annual service of all systems. Individual window replacements and recaulking. Replacement of individual ceiling tiles Replace exterior lighting sensors (semi-annually). Annual certification of kitchen hoods. Repair of water fountains, toilet accessories and sanitary piping. Replace filters of unit ventilators and air-handlers (quarterly). Repair/replace thermostats, valves, fans and motors of unit ventilators. Clean supply/return ductwork. Service of pneumatic controls. Service for communication & security system. Air-Quality control testing on an as needed basis Replace carpeting in needed areas. Service repairs to fire alarm system. Chemical water treatment. Painting classrooms and hallways as needed Duct Cleaning of 3rd Grade Hall, classrooms and administrative offices	Localized repairs of all systems as needed. Annual service of all systems. Individual window replacements and recaulking. Replacement of individual ceiling tiles Replace exterior lighting sensors (semi-annually). Annual certification of kitchen hoods. Repair of water fountains, toilet accessories and sanitary piping. Replace filters of unit ventilators and air-handlers (quarterly). Repair/replace thermostats, valves, fans and motors of unit ventilators. Clean supply/return ductwork. Service of pneumatic controls. Service for communication & security system. Air-Quality control testing on an as needed basis Replace carpeting in needed areas. Service repairs to fire alarm system. Chemical water treatment. Painting classrooms and hallways as needed Duct Cleaning of 2nd Grade Hall and classrooms	Localized repairs of all systems as needed. Annual service of all systems. Individual window replacements and recaulking. Replacement of individual ceiling tiles Replace exterior lighting sensors (semi-annually). Annual certification of kitchen hoods. Repair of water fountains, toilet accessories and sanitary piping. Replace filters of unit ventilators and air-handlers (quarterly). Repair/replace thermostats, valves, fans and motors of unit ventilators. Clean supply/return ductwork. Service of pneumatic controls. Service for communication & security system. Air-Quality control testing on an as needed basis Replace carpeting in needed areas. Service repairs to fire alarm system. Chemical water treatment. Painting classrooms and hallways as needed Duct Cleaning of 1st Grade Hall, classrooms and common areas

(Continued)

HARRISON TOWNSHIP SCHOOL DISTRICT

County Code 015 LEA Code 2070
Comprehensive Maintenance Plan
Actual FY 2024-- Current FY 2025-- Planned FY 2026

School Name	2024-25 Actual	2025-26 Budgeted	2026-27 Planned
Pleasant Valley School 015-2070-999	\$177,250	\$161,136	\$125,000
Localized repairs of all systems as needed. Annual service of all systems. Individual window replacements and recaulking. Replacement of individual ceiling tiles Replace exterior lighting sensors (semi-annually). Repair of water fountains, toilet accessories and sanitary piping. Replace filters of unit ventilators and air-handlers (quarterly). Repair/replace thermostats, valves, fans and motors of unit ventilators. Clean supply/return ductwork. Annual certification of kitchen hoods. Refinish gym and stage floors. Warranties for all eligible systems. Service for communication & security system. Chemical water treatment. Provision for roof repairs as needed. Air-Quality control testing on an as needed basis Painting of classrooms and hallways as needed	Localized repairs of all systems as needed. Annual service of all systems. Individual window replacements and recaulking. Replacement of individual ceiling tiles Replace exterior lighting sensors (semi-annually). Repair of water fountains, toilet accessories and sanitary piping. Replace filters of unit ventilators and air-handlers (quarterly). Repair/replace thermostats, valves, fans and motors of unit ventilators. Clean supply/return ductwork. Annual certification of kitchen hoods. Refinish gym and stage floors. Warranties for all eligible systems. Service for communication & security system. Chemical water treatment. Provision for roof repairs as needed. Air-Quality control testing on an as needed basis Painting of classrooms and hallways as needed	Localized repairs of all systems as needed. Annual service of all systems. Individual window replacements and recaulking. Replacement of individual ceiling tiles Replace exterior lighting sensors (semi-annually). Repair of water fountains, toilet accessories and sanitary piping. Replace filters of unit ventilators and air-handlers (quarterly). Repair/replace thermostats, valves, fans and motors of unit ventilators. Clean supply/return ductwork. Annual certification of kitchen hoods. Refinish gym and stage floors. Warranties for all eligible systems. Service for communication & security system. Chemical water treatment. Provision for roof repairs as needed. Air-Quality control testing on an as needed basis Painting of classrooms and hallways as needed Duct Cleaning	
Grand Total - Both Schools	\$312,590	\$275,136	\$225,000

ADDENDUM
to
INTERLOCAL AGREEMENT
between the
CLEARVIEW REGIONAL BOARD OF EDUCATION
and the
HARRISON TOWNSHIP BOARD OF EDUCATION
for the
2025-26 SCHOOL YEAR

THIS ADDENDUM made this 11th day of November, 2025, by and between the Clearview Regional Board of Education and Harrison Township Board of Education is in addition to an original Interlocal Agreement dated the 27th day of February, 2025 for the 2025-26 school year.

This Addendum is effective immediately through June 30, 2026 to include the following clause:

- *In the event that Clearview borrows Harrison’s bus to transport their own students, Clearview will indemnify Harrison for any physical damage caused in the course of transporting their own students.*

All other stipulations from the original Interlocal agreement will apply.

**HARRISON TOWNSHIP
BOARD OF EDUCATION**

**CLEARVIEW REGIONAL HIGH
SCHOOL BOARD OF EDUCATION**

Board President

Board President

Christopher C. DeSanto
School Business Administrator

Robert Miles
School Business Administrator

Date of Board Adoption

Date of Board Adoption