WATERFORD TOWNSHIP BOARD OF EDUCATION

NOTICE OF MEETING: **REGULAR BOARD MEETING – November 19, 2025**
WATERFORD ELEMENTARY SCHOOL
Regular Meeting – 6:30 p.m.

I. ***MEETING CALLED TO ORDER*** _____

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.

A. ***ROLL CALL***

B. ***MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY***

C. ***MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED*** **SESSION**

D. ***MOTION TO APPROVE THE RETURN TO OPEN SESSION*** _____ _____ _____

E. ***FLAG SALUTE***

F. ***MISSION STATEMENT-*** *Thomas Leach*

G. ***STATEMENT TO THE PUBLIC***

Often times it appears to the members of our audience that the Board of Education takes action with very little comment, and in many cases a unanimous vote. Before a matter is placed on an agenda for a public meeting, the administration have thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee. The members of the Board Committee work with the administration and Superintendent to assure that the members fully understand this matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, it is placed on the agenda for action at the public meeting.

THE BOARD OF EDUCATION HAS DISCUSSED SUBJECTS IN CLOSED SESSION WHICH WILL BE DISCLOSED TO THE PUBLIC WHEN ACTION IS TAKEN BY THE BOARD, IF ANY, OR AT A PUBLIC SESSION AT SOME LATER DATE.

THE BOARD PRESIDENT REQUESTS THAT ALL CELL PHONES BE TURNED OFF OR PLACED ON VIBRATE DURING THE BOARD MEETING – THANK YOU.

MINUTES, POLICY BOOK AND ATTACHMENTS ARE AVAILABLE AT THE SCHOOL DISTRICT WEBSITE, WTSD.ORG

FIRE EXITS ARE LOCATED IN THE FRONT AND REAR OF THE ROOM.

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator or staff member. Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.

II. COMMITTEE REPORTS
- **A. EDUCATION**
- **B. PERSONNEL**
- **C. BUSINESS**

III. PRESENTATIONS
- **A. Students of the 1st Marking Period-** *Dr. Michael Nolan*
  1. **K- Selena Aponte-** *Ms. Handzus*
  2. **1- Brennan Sim-** *Ms. Sindoni*
  3. **2- Aubree Jones-** *Ms. McGovern/Ms. Wallen*
  4. **3- Charlee Sherwood-** *Ms. Stephan*
  5. **4- Connor Muckley-** *Ms. Agoston*
  6. **5- Breelyn Arnwine-** *Mr. Moore*
  7. **6- Emma DeVuyst-** *Mr. Vitarelli*

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY
- **A.** Motion to open the meeting to the Public
- **B.** Motion to close the meeting to the Public

V. MINUTES – Approve the minutes for the following meetings as submitted by the School Business Administrator/Board Secretary:
- **A.** Board Meeting October 15, 2025
- **B.** Closed Session October 15, 2025

VI. SUPERINTENDENT'S REPORT – *Dr. Michael Nolan*
- **A. Monthly District Reports-**
  1. Monthly Wellness Report
  2. Fire/Security Drill Log

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved
WES	10/1/25	2:37 PM	72 degrees, sunny	Fire drill	431	64
WES	10/7/2025	8:30 AM	76 degrees, sunny	Bus Evacuation drill	425	5
WES	10/10/2025	2:35 PM	63 degrees, cloudy	Bomb Threat evacuation drill	414	73
Atco	10/10/2025	9:18 AM	51 degrees, mostly cloudy	Bus Evac	222	40
Atco	10/10/2025	11:10 AM	55 degree, mostly cloudy	Fire Drill	222	40
Atco	10/23/2025	1:30 PM	62 cloudy	Non Fire Evac	231	42
Atco	10/23/2025	1:35 AM	62 degrees, cloudy	Reverse Evac Drill	231	42
TR	10/15/2025	9:20 AM	61 degrees, partly sunny	Bus Evacuation drill	234	10
TR	10/15/2025	10:11 AM	61 degrees, partly sunny	Fire drill	234	55
TR	10/24/2025	10:35 AM	52 degrees, sunny	Non Fire Evac	235	58

B. Enrollment:

Grade	2024-2025 # of Students	2025-2026 # of Students
PK (3 yr. old)	80	66
PK (4 yr. old)	72	102
PK (5 yr. old)	1	2
Sub Total:	**153**	**170**
K	108	82
1st	111	120
2nd	110	119
3rd	97	114
4th	108	102
5th	117	112
6th	115	125
Sub Total:	**766**	**774**
Total:	**919**	**944**

C. Suspension Report:

Suspension:	TR	Atco	WES
In School Suspension	0	0	2
Out of School Suspension	0	1	8.5

VIII. SUPERINTENDENT'S RECOMMENDATIONS

Upon the recommendation of the Superintendent:

A. EDUCATION –*Ehren O'Donnell/ Barbara Libak Fanz /Jason Galante*

1. Harassment, Intimidation and Bullying (HIB) Report:
Acknowledge receipt/affirm HIB Investigations. (See Attachment A-1).

2. Three-Year Preschool Program Plan and Annual Update-Camden County for the 2026-2027 School Year:
Approve the Three-Year Preschool Program Plan and Annual Update-Camden County for the 2026-2027 school year. (Available upon request).

3. College Clinical Practice I Placement for Spring, 2026 Semester:
Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
O'Donnell, Kylie	Rowan	District	PreK-3	McGowan	1/26/26-4/30/26	Wednesday & Friday
DiVentura, Bianca	Stockton	District	2	Schafer	1/26/25-5/8/26	100 hours

4. College Clinical Practice II Placement for Fall, 2026 Semester:
Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
O'Donnell, Kylie	Rowan	District	PreK-3	McGowan	9/1/26-12/17/26	5 days a week
DiVentura, Bianca	Stockton	District	2	Schafer	9/1/26-12/18/26	5 days a week

5. **Nurse's Service Plan for the 2025-2026 School Year:**
   Approve the Nurse's Service Plan for the 2025-2026 school year. (See Attachment A-5).

6. **Approve the following policy for the first reading:**
   n/a
7. **Approve the following policy for the second reading:**
   n/a
8. **Acknowledge receipt of the following regulations:**
   n/a

B. PERSONNEL – ***Michael McClintock/Ben De Vuyst/Roe Hunter***
Upon the recommendation of the Superintendent:

1. **Leave-of-Absence Request / Acknowledge:**
   Acknowledge the request for a leave-of-absence for the following staff member:

Staff Member	Dates	Classification
4289	10.18.25 – 12.11.25	**FMLA**
4672	2.13.26 – 5.10.26	**PTO / FMLA / NJFLA**
4683	1.07.26 – 6.19.26	**PTO**

2. **Leave-of-Absence Request / Approve-Decline:**
   Approve the request for a leave-of-absence for the following staff member:

Staff Member	Dates	Classification
5175	1.26.26 – 1.30.26	**Unpaid**
5249	3.19.26 – 3.20.26	**Unpaid**

3. **Appointment of Support Staff for the 2025-2026 School Year:**
   Approve the following Support Staff member(s) for the 2025-2026 school year, pending receipt of the required documentation:

Name	Assignment	UPC	Loc	Rate / Hour	Hours / Day	Days / Year	FTE	From	To
Manna, Timothy	Bus Drive (part-time)	50-10-TR / BDD	District	$32.00	5	180	.83	12.01.25	6.30.26

4. Appointment of Substitutes for the 2025-2026 School Year:

Approve the following Substitutes for the remainder of the 2025-2026 school year, pending receipt of the required documents:

Name	Substitute Position	Rate (Gr. 1-6)	Rate (Gr. PreK - K)
Ethengain, Terri	Teacher Paraprofessional Non-Instructional Aide (café)	134.06 / day 18.75 / hr 17.66 / hr	147.48 / day 20.63 / hr 19.42 / hr
Lampman, Danielle	Teacher Paraprofessional	134.06 / day 18.75 / hr	147.48 / day 20.63 / hr

5. Job Description – Part-Time Bus Driver:

Approve the updated/revised job description for the Part-Time Bus Driver position. (See Attachment B-5).

6. Create / Abolish 2025-2026 Support Staff Positions:

Approve the created Support Staff position for the 2025-2026 school year:

Position	Loc.	Create / Abolish	UPC	FTE	Account Number
Paraprofessional (PreK)	TR	Create	20-45-EX / BAI	1.0	11-000-217-106-00-00-060

7. Resignation of Certified Staff Member(s):

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Weidmann, Candice	Atco	Teacher (TOSD)	30-40-S3 / ALO	1.02.25

8. Resignation of Support Staff Member(s):

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Atkins, Linda	Atco	Paraprofessional	20-40-EX / AXW	1.09.25
Renzulli, Lisa	Atco	Paraprofessional	20-40-EX / BBE	11.10.25

9. Appointment of Support Staff for the 2025-2026 School Year:

Approve the following Support Staff member(s) for the 2025-2026 school year, pending receipt of the required documentation:

Name	Assignment	UPC	Loc	Step	Rate / Hour	Hours / Day	Days / Year	FTE
Renzulli, Lisa	Paraprofessional	20-45-EX / BAI	TR	2	17.31	6	185	1.0

10. Approve the following policy for the first reading:

n/a

11. Approve the following policy for the second reading:

n/a

12. Acknowledge receipt of the following regulations:

n/a

C. BUSINESS – *Dan Hoover/Tom Leach/Jason Galante*

Upon the recommendation of the Superintendent:

1. Board Secretary's Certifications for the month of September 2025 (See Attachment C-1):

In accordance with 18A:17-9 for the month of September 2025, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of September 2025, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

2. Board of Education Monthly Financial Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of September 2025 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Financial Reports for the month September 2025 (as per attached):

a. Investment report.
b. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
c. Student Activity Fund General Ledger.
d. Nutri-Serve Food Management/Waterford Township School District Financial Statement.
e. Transfers by transfer number

4. Approval of Expenditures (as per attached):

Approve the payment of bills and claims:

- Bills List #1- $ 3,135,441.90
- Bills List #2- $ 43,382.21
- Bills List #3- $ 25,225.48
- Nutri-Serve- $ 43,812.64

5. Contracts:

a. Approve W.J. Gross Inc. – CCESC # 66CCEPS Contract # FY 23-01 to install (2) new exterior doors at Thomas Richards for $33,950. This included doors, glazing, hardware, installation, and removal of all debris.

6. Tuition Contracts:

SID #	School	From	To	Amount	Send/Receive	Attachment
5301637342	Y.A.L.E. School Inc.	8/26/25	6/30/26	$72,457.20	Send	N/A
9814852611	Kingsway	11/11/25	6/30/26	$23,760.00	Send	N/A

7. Grants:

Grantor	School	Amount	Staff Member	Purpose	Attachment
H&SA	WES	$400	Borman	Purchase and replenish rewards	N/A
Reflex	WES	$0	Poulton	40 subscriptions Reflex student progress	N/A

b. **FY2026 ESEA-ESSA Consolidated Grant Application Amendment:**

Approve an amendment to the FY2026 ESEA-ESSA Consolidated Grant Application to budget FY2025 carryover funds as follows:

Title IA - $11,303.00
Title IIA - $4,456.00

8. Transportation:

SID #	Vendor	School	From	To	Amount	Send/Receive	Attachment
8774655374	Hammonton	Hammonton	9/11/25	6/18/26	$820.71	Send	N/A

9. Out of District Professional Development:

Approve the following Out of District Professional Development for the 2025-2026 school year:

Name	Date Submitted	Date of Workshop	Location	Topic	Cost	Account #
Niedoba, D.	10/20/2025	11/18/2025	Mt. Laurel, NJ	NJASBO Workshop Payroll and the BA	$145.00	11-000-251-592-58-25-000
Niedoba, D.	10/20/2025	01/20/2026	Mt. Laurel, NJ	NJASBO Pension Workshop	$145.00	11-000-251-592-58-25-000
Weaver, J.	10/23/2025	11/14/2025	West Deptford, NJ	Mandatory Annual Integrated Pest Management Training	$25.00	11-000-262-590-58-20-000
Weaver, J.	10/23/2025	11/21/2025	West Deptford, NJ	Mandatory Indoor Air Quality Training	$25.00	11-000-262-590-58-20-000

10. Facilities:

a. **Use of Facilities for the 2025-2025 School Year:**

Approve the Use of Facilities for the 2025-2026 school year:

Organization	Facility	Date & Time	Event	Cost per hour
Atco Ghost Card Show	WATERFORD E.S. 001 - Cafetorium / 411 - Gymnasium / Parking Lot / Hallway between Gym and Cafeteria	Saturday 3/14/2026 8:00AM - 6:00PM	Hobby Card Show	$75

11. Business-Related Policies:

a. **Approve the following policies for the first reading:**
n/a

b. **Approve the following policies for the second reading:**
n/a

c. **Acknowledge receipt of the following regulations:**
n/a

D. BYLAWS–*Barbara Libak Fanz*

1. Approve the following policy for the first reading :
n/a

2. Approve the following policy for the second reading :
n/a

3. Acknowledge receipt of the following regulations:
n/a

VIII. REPORTS

a. Legislation- Tom Leach/Roe Hunter
b. Camden County School Boards Association- Ehren O'Donnell/ Barbara Libak-Fanz
c. New Jersey School Boards Association- Dan Hoover/Michael McClintock
d. Camden County Educational Services Commission- Ben De Vuyst/Jason Galante
e. Hammonton-Roe Hunter
f. Board President's Report- Matthew DeNafo

IX. BOARD OF EDUCATION BUSINESS
- **A. OLD BUSINESS**
- **B. NEW BUSINESS**

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS
- **A.** Motion to open the meeting to the Public
- **B.** Motion to close the meeting to the Public

XI. MEETING ADJOURNMENT _____