

Royal Pride PTO Meeting Minutes

Friday October 24, 2025

Attendees

Charron Wright
Tamara Bove
Rachel Anderson
Rachael Barry
Jennifer Low
Abby Howe
Jennifer White
Dr. McCaffrey
Julian Brennan

The meeting was called to order at 9:07 am.

Approve Meeting Minutes – Tamara

Abby Howe motioned to approve the September minutes as presented. Jennifer Low seconded; minutes were approved.

Treasurer's Report - Charron Wright

- CheddarUp Donations - \$800 total; \$50 available to transfer
- Kroger Community Rewards for Q3 - \$949.20
- ENL Requisition (Shirts) - \$2,329.88
- PSAT Snacks - \$856.96
- Staff Appreciation (Lucky Duck) - \$1,458.15 (There are 2 \$25 gift card winners drawn a week.)
- Staff Appreciation (October) - \$562.33 (caramel apples and pies)
- Staff Appreciation (November) - \$45.98 so far
- Beautification (pumpkins) - \$88.22

Current Accounts:

Checking \$11,952.78

Savings \$148,666.07

Principal's Report - Dr. McCaffrey

We will not be hosting the Chipotle Nationals here this year.

Dr. McCaffrey said everything went well with PSAT testing, he thanked the PTO for their help and for providing the snacks.

The band is out at Lucas Oil Stadium today. The girls' soccer team will play in Semi-State. HSE hockey team will play at Fishers Event Center on 11/13.

The Foundation awarded 4 grants for our school:

1. Lesley Glaze - establish a hot beverage cart that will deliver hot drinks to HSE staff members, organized by students in the Adult Transition Program
2. Jenifer Young - ENL using instruments and music to learn English
3. Erin Gastineau - Project Lead the Way Human Body Systems lung capacity lab activity using spirometers
4. Jacquie Carson - "Stronger Together: Community and Wellness" supports engaging materials that will be used to bring English learners and their families together to combine fun and practical support to strengthen relationships between families, schools, and the community

Dr. McCaffrey will reach out to Paige Vinson to follow up on EdPuzzle grant request.

Charron asked Dr. McCaffrey to follow up with our BSN representative; he will. He advised us that if the BSN rep does not get back to us within a week, treat it like it is a refusal of the job.

Dr. McCaffrey thanked the PTO for all they do and for the Principal's Month card.

Requisitions

- Science Olympiad (Garrett Morgan) - materials for competition \$1,148.07 (Tamara Bove motioned to approve, Abby Howe seconded. Motion was approved.
- National High School Journalism Convention in Nashville (David Young) - \$350-\$550 (Charron Wright made a motion to approve customary payment of \$350, Abby Howe seconded the motion. Motion was approved.)
- EdPuzzle (Once we receive final information we will vote on grant request online.)

Committee Reports

Concessions - Rachael Barry

We are all done with fall sports.

We only have a small amount of games scheduled for winter sports.

Staff Appreciation - Charron

- October - 300 individually packaged caramel apples, (10) 10" pumpkin pies and 6 small apple pies on October 7th in the Royal Den; all the pies were eaten and about 30 apples were left for the next day
- Lucky Duck will start on 10/24. (2) \$25 gift card winners will be drawn each Friday throughout the school year.
- November - "Cornucopia of Snacks" on 11/12 in Royal Den; will use leftover PSAT snacks + buy more individually packaged snacks
- December - Breakfast (breakfast burritos, gluten free breakfast sandwiches, fruit and yogurt parfaits, cinnamon rolls and coffee) from Amy Reade on 12/19 Teacher Only 1/2 Day (231 staff). PTO will purchase water and juice. Amy and crew will set up; PTO will clean up. Cost is around \$2,670 from 1964 Catering + water and juice. (This was changed to a breakfast because it is only a half-day.)
- January - lottery tickets
- February - Valentine's Day candy/treats
- March - Pi (Pie) Day on 3/13 (Pi Day is actually on 3/14)
- April - ?
- May 4-8 - Teacher/Staff Appreciation Week
 - Staff t-shirts
 - Chuy's Chips and Salsa? (This will be free.)
 - Lunch
 - Puppies? (We will try Humane Society for Hamilton County.)

Beautification Committee - Charron/Jen

- Switched from flowers to pumpkins, left CCA plants

SAC Report

- Have not received dates for SAC meetings yet (Charron will ask if they will be having SAC meetings this year.)

New Business

- Mrs. Collins will order cookie pops for bus drivers; PTO will pay for the treats
- Student planners were ordered for next year (We do not pay for them until June.)
- Auction basket for Legacy Celebration

Old Business

- PSAT Snacks:
 - Bought 2,294 snacks (2,700 students tested, was told to purchase ~2,000 snacks)
 - (11) 50ct. boxes of Lay's Potato Chips - **0 left**
 - (11) 50ct. boxes of Sour Cream & Cheddar Ruffles Potato Chips - **1 box left**
 - (3) 28ct. boxes of Pop Corners - **0 left**
 - (7) 30ct. boxes of Veggie Straws - **0 left**
 - (20) 45ct. boxes of Cheez-Its - **3 boxes left**
- Royal Pride PTO logo and letterhead from David Young
- Need to order custom tablecloths from BSN
- Legacy Celebration Concert Event/Fundraiser w/ Blues Travelers and Gin Blossoms Friday February 20, 2026

2025-2026 Meeting Dates

- August 15, 2025
- September 26, 2025
- October 24, 2025
- November 14, 2025 ****New Date****
- December 12, 2025
- January 23, 2026

- February 20, 2026
- March 20, 2026
- April 17, 2026
- May 8, 2026

Unless otherwise stated, all meetings will begin at 9am and will take place in the HSE Media Center Conference Room. All meeting dates are on Fridays.

Meeting adjourned at 10:08 am.