SCHOOL BOARD MEETINGS

Code **BE** *Issued* **11/25**

Purpose: To establish the basic structure for the conduct of board meetings.

All board meetings will be conducted in accordance with the South Carolina Freedom of Information Act. All board meetings, except for periods in which the board is in executive sessions, are open to the public.

The board holds its organizational meeting at the first meeting after December first in the year of a school board election. The board swears in new members, elects officers and swears in those officers at the meeting.

Regular board meetings

The board will approve the meeting schedule for the upcoming school year at the June meeting. The meeting will be held at the district office or in a place within the district that the board finds suitable and convenient. The regularly scheduled time will be 6:00 p.m.

In unusual circumstances, the board may change the time and place of the regular meeting, or any regular meeting, upon approval by the board.

Work sessions

From time to time the board may meet in work sessions. The purpose of these sessions will be for the board to have opportunities for planning and discussion without formal action. Topics for discussion will be announced publicly, and sessions will be conducted in accordance with state law.

Special meetings

The chairperson of the board or a majority of members of the board may call a special meeting of the full board. The superintendent should give at least 24 hours' notice to all members of the board and the public except when emergency conditions make such notice impossible. The board will not transact any business other than that which is stated in the notice.

Public hearings

The board may conduct public hearings from time to time in order for the public to express their views regarding a specific issue. The board will conduct such meetings in an orderly manner in accordance with board policy and regulation.

Cancellation of Meetings

A board meeting may be cancelled:

- by a majority vote of the board at a duly called board meeting
- by a declaration by the board chair, or if the chair is unavailable, the vice chair, in consultation with the superintendent, when a significant event beyond the board's control renders attendance at the meeting unsafe or unreasonable in light of the circumstances (e.g., inclement weather conditions or local, state, or national emergencies)
- when a quorum cannot be reached

Broadcasting of Meetings

All annual, regular, work sessions, special, committee, and public hearing board meetings will be open and accessible to the public by live video and audio electronic access ("livestreamed") except for executive sessions held in accordance with state law and board policy.

Adopted 6/2/80; Revised 6/2/97, 11/5/12, 3/2/20, 11/10/25

Legal references:

A. S.C. Code, 1976, as amended:
    1. Section 24-25-60 – Board to elect officers; terms; meetings; compensation.