

Instructional Materials & Course Proposal Timelines 2025-2026

FRANKLIN
PIERCE
SCHOOLS

Instructional Materials Committee Schedule 2025-2026

Approval from the Board of Directors is required for the adoption of core PK-12 instructional materials, following a recommendation from the Instructional Materials Committee. In the 2025/2026 school year, the request and approval process will follow the calendar below. (P/P2020) Submission forms may be accessed from Teaching & Learning Services leadership.

Supplemental and intervention materials proposals are approved by the Elementary and Secondary Teaching and Learning Services Teams which meet monthly. Submission forms may be accessed from Teaching & Learning Services leadership.

IMC Submissions DUE	Materials Posted for Review	IMC Meeting Dates	School Board Meetings
March 9, 2026	March 12, 2026	March 25, 2026	April 14, 2026
May 4, 2026	May 11, 2026	May 18, 2026	June 2, 2026

Course Proposals 2025/2026

For the review and approval of pilot, new, and renewal courses. (P/P2020) Review is by the Instructional Leadership Team. All forms may be accessed from Teaching & Learning Services leadership.

- New course proposals are for those courses to be newly offered to students, with the intention of annual offerings being included in the Course Catalog, published at the end of January for the subsequent year.
- Renewal course proposals are intended to resurrect courses previously offered in the school district.

Middle and High School

Minimum Target timelines	Submissions DUE	Share to TLS Team	Instructional Leadership Team
For 26-27 School Year	December 19, 2025	January 14, 2026	January 20, 2026