

Windsor Locks Public Schools

Budget Calendar - Schedule of FY 2025-2026 approved by BOE on 10/10/24

Date	Activity
October	
Thursday 10/10/24	Board of Education Reviews FY25/26 Budget Calendar
Friday 10/18/24	Distribution of Building/Department Budget Spreadsheets & Guidelines for FY 25/26
Wednesday 10/23/24 - PLC	<u>Staff Open Forum and Discussion FY25/26 Budget</u> 2:15 pm - 2:45 pm - South Elementary 3:30 pm - 4:00 pm - North Street School
Wednesday 10/30/24 - PLC	<u>Staff Open Forum & Discussion FY25/26 Budget</u> 10:00 am - 10:30 am - Central Office 1:30 pm - 2:00 pm - Windsor Locks Middle School 2:15 pm - 2:45 pm - Windsor Locks High School 3:00 pm - 3:30 pm - RISE/PMA
November	
Friday 11/8/24	Capital Improvement Budget(s) Due to Superintendent of Schools
Thursday 11/14/24	Community Cares Open Forum & Discussion FY25/26 Budget 5:00 pm - 5:45 pm (right before scheduled BOE meeting) at WLHS Auditorium
Thursday 11/21/24	Leadership Reviews Capital Improvement Budget
Friday 11/22/24	All Site Budgets Due to the Superintendent of Schools
Monday 11/25/24	Individual Administrator Site Budget Review with Senior Cabinet
December	
Thursday 12/5/24	Leadership Review of FY25/26 Superintendent Proposed Budget
Thursday 12/12/24	FY25/26 Superintendent Budget Presentation to Board of Education
January	
Thursday 1/16/25	Leadership Budget Review
Thursday 1/16/25	Community Cares Open Forum & Discussion FY25/26 Budget 5:00 pm - 5:45 pm (right before scheduled BOE meeting) at WLHS Auditorium
Friday 1/17/25	Staff Open Forum and Discussion 8:00 am - WLMS & PMA 9:00 am - WLHS & RISE 2:15 pm - South Elementary School 3:30 pm - North Street School

Thursday 1/23/25	Board of Education Meeting Approval of Budget
February	
Thursday 2/3/25	Operating Budget due to Town Finance Office
TBD	Board of Education Presentation of Budget to Board of Finance
March	
TBD	Board of Finance temporarily finalizes FY26 Board of Education Budget
TBD	Appeals; Operating and Capital to Board of Finance
TBD	Board of Finance prepares and finalizes town budget
April	
TBD	Town Public Hearing
May	
Tuesday 5/20/25	Annual Town Budget Meeting & Vote

