

**Advantage Academy of Miami, Inc.**  
d/b/a Doral International Academy of Math and Science  
The Charter School at Waterstone  
Everglades Preparatory Academy  
Everglades Preparatory Academy High School  
Palm Glades Preparatory Academy  
Palm Glades Preparatory Academy High School  
Summerville Advantage Academy

**Governing Board Meeting Minutes**

4:00 p.m. Tuesday, September 9th, 2025  
Location – Doral International Academy of Math and Science  
6700 NW 104th Avenue  
Doral, FL 33178

Communications Media Technology (CMT); Meeting URL:  
<https://us06web.zoom.us/j/84808220042>  
By phone: (301) 715-8592 Meeting ID: 848 0822 0042

**Present at Meeting**

Shirlynn Webb- Board Chair  
Bassema Domiati – Board Member  
Helena Del Monte- Board Member  
Victoria Ramos – Principal, Doral Int'l Math and Science Academy  
Aishia McQueen – Principal, Palm Glades Preparatory Academy  
Adriana Vecin– Asst. Principal, The Charter School at Waterstone  
Marjorie Lopez– Principal, Summerville Advantage Academy  
Board Liaisons  
Brian Strader – Charter School Associates  
Lauren Herbert – Charter School Associates  
Gracia Dobbins – Charter School Associates

Meeting called to order at 4:12 p.m. by Ms. Webb.

**A. Opening Exercises**

Ms. Webb, Board Chair, asked the Board to review the meeting minutes from the prior board meeting (May 13, 2025). Ms. Domiati motioned to approve the minutes. All were in favor. Motion passed.

**B. Public Comments**

There were no public comments.

**C. Principal's Report**

Principals provided updates on enrollment, school activities and academic progress for each location.

## D. Information Items

Brian Strader, Charter School Associates, presented information to the governing board on the following items with additional information contained in the governing board information packet. Mr. Strader answered board questions when necessary.

1. Monthly Financial Report(s) (April, May, June & July – FY 25)
2. 2025-2026 Faculty & Staff Policies and Procedures
3. 2025-2026 Student Policies and Procedures
4. 2025-2026 Employee Work Calendar(s)
5. 2025-2026 Faculty and Staff Roster(s)
6. 2025-2026 Board Meeting Schedule
7. 2025-2026 Board Liaisons
8. 2025-2026 Identification of Title IX Team Members
9. 2025-2026 Leader Evaluation Handbook
10. 2025-2026 Instructional Personnel Evaluation Handbook
11. 2024-2025 End of Year Assurance Checklist ESSAC Compliance – CSW
12. 2024-2025 Title I Assurance of Accountability & Compliance – CSW, PGA & PGH
13. 2024-2025 Youth Mental Awareness Training Attestation Form
14. 2024-2025 SIA Charter School Final Expenditure Report
15. Background Screening Provider User Registration Agreement – CSW, SAA
16. 2025-2026 Charter School Fee Schedule
17. 2025-2026 Mental Health Plan(s)
18. 2025-2026 School Safety and Security Requirement Assurances
19. 2025-2026 Safe School Officer Attestation Form
20. 2025-2026 Comprehensive Evidence-Based Reading Plan CERP
21. CSA Fee Forgiveness DIAMS, PGA, PGH & SAA
22. Board Policy Updates
  - a. Student Welfare
  - b. Arrest Self-Report
  - c. Wireless Communication Devices
  - d. Threat Management
  - e. Student ID Badges
  - f. Protection Student Information
  - g. School Safety
23. 2025-2026 Title 1 Budget(s) CSW, EPA, EPH, PGA, PGH, SAA
24. FY26 Annual Budget(s)
25. 2024-2025 Referendum Allocation Amendment
26. 2025-2026 SIA Plan
27. 2024-2025 Audit Management Representation Letter
28. 2024-2025 Audit(s)
29. 2024-2025 Audit Submission Letter(s)
30. 2025-2026 School Improvement Plan SIP
31. 2025-2026 Assurances Checklist-Charter Verification ESSAC Compliance CSW
32. 2025-2026 Restriction/Disclosure of Employment of Relatives
33. Addition- Review of management agreement amendments (non-material) for Summerville Advantage Academy and Everglades Preparatory Academy

## E. Consent Agenda Items

The following consent items were moved to the floor for consideration by the board.

1. Ratify Monthly Financial Report(s) April, May, June & July – FY25
2. Approve 2025-2026 Faculty & Staff Policies and Procedures
3. Approve 2025-2026 Student Policies and Procedures
4. Approve 2025-2026 Employee Work Calendar
5. Approve 2025-2026 Faculty and Staff Roster(s)
6. Approve 2025-2026 Board Meeting Schedule
7. Approve 2025-2026 Board Liaisons
8. Approve 2025-2026 Identification of Title IX Team Members
9. Approve 2025-2026 Leader Evaluation Handbook
10. Approve 2025-2026 Instructional Personnel Evaluation Handbook
11. Ratify 2024-2025 End of Year Assurance Checklist ESSAC Compliance – CSW
12. Ratify 2024-2025 Title I Assurance Accountability & Compliance – CSW, PGA, PGH
13. Ratify 2024-2025 Youth Mental Awareness Training Attestation Form
14. Ratify 2024-2025 SIA Charter School Final Expenditure Report
15. Ratify Background Screening Provider User Registration Agreement – CSW, SAA
16. Ratify 2025-2026 Charter School Fee Schedule
17. Ratify 2025-2026 Mental Health Plan(s)
18. Ratify 2025-2026 School Safety and Security Requirement Assurances
19. Ratify 2025-2026 Safe School Officer Attestation Form
20. Approve 2025-2026 Comprehensive Evidence-Based Reading Plan CERP
21. Approve CSA Fee Forgiveness DIAMS, PGA, PGH & SAA
22. Approve Board Policy Updates
  - a. Student Welfare
  - b. Arrest Self-Report
  - c. Wireless Communication Devices
  - d. Threat Management
  - e. Student ID Badges
  - f. Protection Student Information
  - g. School Safety
23. Approve Title I Budget(s) CSW, EPA, EPH, PGA, PGH, SAA
24. Approve FY26 Annual Budget(s)
25. Ratify 2024-2025 Referendum Allocation Amendment
26. Ratify 2025-2026 SIA Plan
27. Ratify 2024-2025 Audit Management Representation Letter
28. Approve 2024-2025 Audit(s)
29. Ratify 2024-2025 Audit Submission Letter(s)
30. Ratify 2025-2026 School Improvement Plan (SIP)
31. Ratify 2025-2026 Assurances Checklist-Charter Verification of ESSAC Compliance CSW
32. Ratify 2025-2026 Restriction/Disclosure of Employment of Relatives
33. Approve Teacher Certification Waivers (Exhibit A)

- 34. Ratify Purchase Orders and Agreements, since last meeting
- 35. Approve Recommended Instructional Materials; Curriculum; K-12
- 36. Approve Website Updates

Ms. Webb requested a motion to approve the consent agenda items 1-14. Ms. De Monte motioned to approve the consent agenda items, Ms. Domiati seconded, and the Consent items were approved unanimously.

**F. Items Scheduled for Action & Discussion**

Mr. Strader presented the CSA Management Agreement amendment for Summerville Advantage Academy and Everglades Preparatory Academy to change the term to reflect the charter contract term for each school for the governing board’s consideration. The prior language based on the start date of the agreement, ended the management agreement approx. 6 months prior to the end of the contract term. The board asked Mr. Strader several questions. Ms. Webb asked for a motion to amend the management agreement with Charter School Associates for Summerville Advantage Academy and Everglades Preparatory Academy to align the agreement term with the current contract term. Ms. Del Monte motioned to approve the agreements, the motion was seconded by Ms. Domiati and the agreement renewals were approved unanimously.

**G. Board Member Reports**

- 1. No items reported.

Meeting adjourned at 4:53 p.m.

The undersigned hereby certifies that she is Chairman of Advantage Academy of Miami, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by said corporation.

The board meeting minutes of the Corporation for September 9<sup>th</sup>, 2025, were adopted by the Board of Directors at a meeting held on November 4<sup>th</sup>, 2025.

ADVANTAGE ACADEMY OF MIAMI, INC.

A Florida Not-For-Profit Corporation

By:   
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Shirlynn Webb, Chairman