

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
1108 BISSELL AVENUE
RICHMOND, CA 94801-3135

ADDENDUM NO. 1
November 2025

RFP#2526-01

PUPIL TRANSPORTATION SERVICES
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

TO: All Bidders
From: West Contra Costa Unified School District
RFP: Pupil Transportation Services
RFP NO: 2526-01

SUBJECT: Addendum No. 1

The following changes, omissions, and/or additions to the Contract Documents shall apply to all submissions, and all other conditions shall remain the same.

Request for Information (RFI):

1. Required Copies of RFP

Question: In reference to RFP #2526-01, could you please clarify the required number of proposal copies to be submitted? Page 23 and 48 indicate that 1 original and 4 copies are needed, while page 1 states 1 original and 2 copies.

Answer: Please submit 1 original and 2 copies

2. Vehicle Capacity

Question: Can contractors propose smaller-capacity vehicles (minivans, SUVs, sedans) for certain routes, or must pricing be tied strictly to the capacity tiers shown on Appendix A?

Answer: Smaller capacity vehicles such as small busses or multi passenger vans would be allowable as long as the driver meets all of the requirements listed in the RFP.

3. Question: Is the District requesting pricing/services for small vehicles? Or yellow school buses?

Answer: This RFP could cover small busses or multi passenger vans transportation if needed. Please submit pricing for the services you are able to provide

4. Question: Will the District assign committed routes to the selected vendor?

Answer: We are looking for transportation on a daily basis for our general education, after school program students that need transported from one school to another as detailed on page 37. This routing could be assigned to one or several companies, the routing will be decided once we have the outcome of the RFP.

5. **Question:** Or are services provided as needed?
Answer: We are also looking to onboard contractors that can provide transportation on an as needed basis for day trips (study trips) for general education students. This would not be routed.
6. **Question:** *You mention that we need to provide car seats? This is a liability issue for us to provide said seats. Seats should be provided by the parent/guardian and need to be compliant with our seat belt system.*
Answer: *Car seats would only be necessary for PreK or K and we do not anticipate that will be needed*
7. **Question:** *It is mentioned that the driver is responsible for the students (behavior, conduct, etc). Is there not an adult riding on said trips? It is my understanding that aside from home to school transportation, there needs to always be an adult on the vehicle when students are present.*
Answer: *There is an option to add a cost for the monitor on the pricing sheet if one is not provided by the district.*
8. **Question:** *Regarding radio equipment, does the district provide these systems? Our vehicles do not have 2-way radio setups.*
Answer: *We do not provide the radio's*
9. **Question:** *Why is the contractor responsible for maintaining a binder of student ID's?*
Answer: *One of the primary needs for this RFP is for transporting the same students on an ongoing basis*
10. **Question:** *Can the drivers be holders of a SPAB (School Pupil Activity Bus) certificate instead of a school bus certificate?*
Answer: *We would need the School bus certificate for this RFP*
11. **Question:** *Is this RFP more designed to a company that operates school buses instead of charter buses?*
Answer: *Yes, this is more for school buses.*

👉 **END OF ADDENDUM NO. 1** 👈