

**Date/ Time:** October 8, 2025, at 6:00 PM

**Purpose:** Citizen-Led Oversight Committee (CLOC) Meeting

**Location:** Hilton Head Island High School Media Center and Via Zoom

**Committee Member Attendees:**

Mike McNally, Ray Warco, Daniel Clare, Michael Swiecicki, Marion Johnson Payne, Bob Priest

**Beaufort County School District (BCSD) Representatives Present:**

Robert Oetting, Carol Crutchfield, Freddie Lawton, Tim Summers, Lou Ackerman, Victor Ney

**Turner & Townsend Heery Attendees:**

Jessica Killian, Agustin Vargas, Ben Froemming, Mark Koll, Amanda Matuzak

**Other Attendees:**

Halie Cooler, Olivier, Inc.

Todd Hill, Stage Front, Inc.

**Meeting Minutes**

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- Prior to the October 8, 2025, CLOC meeting, the following materials were distributed to the committee members via email:
  - Meeting Agenda
  - Meeting No. 68 Presentation Materials
  - Public Comment Card
  - Draft Minutes from September 10, 2025 CLOC Meeting
  - Bond Referendum Remaining Program Contingency Commitments
  - Referendum Projects 2019 Financial Summary
  - BCHS Financial Details
  - MRHS Addition Financial Details
  - RRA Additions Financial Details
  - RSLA Replacement Financial Details
  - HHIMS Financial Details
  - Referendum Project Contingency Log
  - Cash Flow Projections vs Actuals
- 1. Mr. McNally called the meeting to order at 6:00 PM with the Pledge of Allegiance.
- 2. Mr. McNally confirmed that there were no public comments.
- 3. Mr. McNally asked for a motion to approve the 2019 Bond Referendum CLOC meeting minutes from September 10, 2025.
  - Mr. Priest made a motion to approve the meeting minutes; Mr. Clare seconded the motion. The approved meeting minutes will be posted on the CLOC website.

**4. 2019 Bond Referendum Project Updates and Project Closeouts (Mr. Vargas)**

- Mr. Vargas provided the Project Closeout updates. Eleven (11) project closeouts remain. Progress is being made on closeouts as the CM's continue to receive final invoices from subcontractors and process payment applications

**5. 2019 Bond Referendum Financial Update (Mr. Vargas)**

- Reported with a "green" traffic light for budget and schedule as of September 30, 2025.
- Current Budget remains at \$375,710,000.
- The Paid and Committed Funds total \$374,884,078 (99.77%).
- Total Remaining Funds to Commit (including Contingency) total \$865,922 (0.23%).
- Contingency savings returned in September 2025 total \$18,667
- Contingency used was \$0
- The remaining available contingency is \$332,957

**6. 2019 Bond Referendum Suggested Items (Mr. Vargas)**

- Mr. Vargas addressed the remaining 2019 Referendum items and reminded all that the projects that have been added to the list follow the guidelines of the approved 2019 Referendum, as well as the guidance of the Bond Council, which are to spend the funding on Capital Improvement projects that fall under the categories of scopes of work that were approved under the 2019 Bond Referendum. These include but are not limited to playgrounds, technology/infrastructure, safety & security, athletics.
- Mr. Vargas asked if there were any questions regarding the project closeouts and financial updates.
  - Questions on Project Updates
  - Mr. McNally asked when the district plans on closing out the 2019 Bond Referendum.
    - Mr. Vargas responded by saying the goal is to get everything finalized by the end of the year so long as there are no unknown circumstances arising that would cause the closeout to be prolonged.
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  - No further questions were brought forth.

**7. CLOC Sub-Committee Reports/Updates (Mr. McNally)****➤ Finance Sub-Committee (Mr. Warco)**

- Mr. Warco provided the Finance Sub-Committee report on the financial information received at the September 10, 2025, meeting, Comments received were:
  - i) Mr. Warco reported on the 519 report that was prepared by the district. The CLOC Finance team has concluded that everything looked good after cross-reference project numbers. No issues were reported.

8. **2019 Bond Referendum Forward-Looking Items** (Mr. McNally)

- Mr. McNally stated that there were no forward-looking items to report on
- Mr. McNally asked if there were any further questions. None were received.

9. Mr. McNally discussed the date for the next CLOC meeting. The group agreed to hold the meeting on November 12, 2025, at May River High School Long Distance Learning Center at 6:00PM. Those interested in the tour of the CTE building will meet near the front entrance at 5:30PM.

- No more questions were brought forth. A motion was made by Mr. Warco to adjourn the meeting and seconded by Mr. Priest. The meeting was adjourned at 6:17pm.