

SPARTANBURG COUNTY DISTRICT 4 BOARD MEETING

November 10, 2025

The District 4 Board of Trustees held its regular meeting Monday, November 10, at 6:00 p.m. at the District Office. Agenda notice was distributed to Spartanburg Herald Journal, Woodruff Times, Post and Courier and listed on the District website at spartanburg4.org/do/agenda.

Chairman Tony Davis called the meeting to order. The minutes of the October 6 and 2025, board meeting, and minutes of the October 10, 2025, called board meeting, were approved.

The following reports were presented:

Woodruff Primary School

Mrs. Dover gave the following report:

1. Calendar of Events for November 2025 is attached.
2. CogAT and Iowa tests for second graders have been completed. These assessments determine eligibility for SOAR in third grade. Students who do not qualify for the gifted program based on CogAT and Iowa may qualify to take Performance Task Assessment as an additional opportunity to become eligible for SOAR.
3. Teachers are finalizing conferences with parents and guardians to review students' progress. Teachers at WPS hold conferences with parents of all students.
4. Red Ribbon Week was observed October 27th – October 31st. Students and staff participated in dress-up days that represented a positive message about keeping our bodies healthy.
5. WPS held a Fall Family Night on October 16th! Families were able to visit classrooms and participate in many other fun activities. The book fair was open for parents to shop, bingo was played, games and crafts were available, and Woody Bear made an appearance for fall photos! PTO sold meals from Stewart's Shake Shack of Woodruff.
6. Preschool and kindergarten students were able to take their first field trips in October. Stewart Farms hosted 4K and 5K students visited The Children's Museum of the Upstate.
7. As part of our Red Ribbon Week activities, Spartanburg County Sheriff's Department and Trinity Fire Department brought a variety of vehicles for kids to interact with. They also got to meet the officers and Rambo, one of the K9s, from Spartanburg County.
8. WPS staff and students collected over a dozen boxes of canned goods for the Woodruff Soup Kitchen during the month of October. Our families always give generously.
9. Eleven Student Council representatives were elected by their peers to represent each second-grade class. These students will work, as a group, throughout the year to learn about leadership, teamwork, problem solving, and other important skills. They will participate in leading community service projects and school spirit activities.
10. WPS will hold its first ever Veterans Day Parade on Nov. 11th! We look forward to recognizing the family members of our students who are veterans or are currently serving.
11. Vision to Learn, a national non-profit agency serving the Upstate, screened all students' vision. Any child who did not pass the screening will be provided with the opportunity for a free exam at school and glasses, if needed.

November 2024

3 – No School – Teacher Inservice Day

4 – No School – Election Day

20 – PTO Fundraiser

21 – School Family Celebration

26 – 28 Thanksgiving Holidays

Enrollment- As of 10/29/2025

Grade Level	# on Roll	# in PS	Difference	Why
1/2 day 3K	38	42	-4	4- Moon (Special Education)
4k	139	147	-8	8- Moon (Special Education)
5K	204	210	-6	3 -Watson & 3- Humerez (Special Education)
1st	198	206	-8	4- Watson (Special Education 4-Humerez (Special Education)
2nd	210	217	-7	3- Humerez 2- Watson (Special Education) 2- McT
TOTAL	789	822	-33	10 - Humerez, 9- Watson, 12- Moon, 2- McCarthy Teszler

Woodruff Elementary School

Mrs. Parris reported the following:

1. We celebrated Red Ribbon Week during the week of October 27th through October 31st.
2. The Veteran's Day program is at 9:00 on November 7th in the Activity Center.
3. We will celebrate our faculty and staff with our Fabulous Friday monthly treat during the month of November. Teachers will be treated with biscuits, and each teacher will pluck a feather from the turkey to receive a special surprise.
4. We held our first SIC meeting on October 28, 2025.
5. Field Placement Experience WHS students-
Chloe Cothran: 3rd grade (McNeely) and Danica O'Shields: 4th grade (Stonesifer)
6. Professional Development/Opportunities-10th annual Mental Health Symposium-B. Morgan
7. We are collecting items for the Helping Hands Ministry of Woodruff. This community project runs through November 21st. We had a friendly rivalry between the Gamecocks and Clemson Tigers.
8. Students will purchase tickets to be entered into a drawing- "Principal for A Day Contest". The winner will spend November 21st shadowing all three principals.

Enrollment for WES as of 10/31/25:

3 rd Grade	215
4 th Grade	226
5 th Grade	209

November

2-Daylight Savings Ends

3-Teacher Inservice Workday
 4-Election Day Holiday-School Closed
 5-Principals' Meeting at DO
 6-Psychologists Appreciation Day
 7-Veterans Day Program 9:00-Activity Center
 10- WE Singers
 11-Gifted Art GNC (last meeting)
 12-Interims Issued
 17-21-3rd Grade Guidance Lessons, WE Singers
 18-4th Grade Watershed Program, "Wild Wetlands", Good News Club, Gifted Art
 19-Principals' Meeting
 20-3rd Grade Watershed Program, Marsh Munchers"
 4th Grade Watershed Program, "Wild Wetlands"
 21-Fabulous Friday, Principal for A Day
 26-28 Thanksgiving Holidays

Woodruff Middle School

Mr. Scott Lawson reported the following:

1. Current enrollment figures: 6th – 229 7th – 216 8th – 249
2. 2nd Nine Weeks interim reports will be sent home Nov 12.
3. A school dance was held on October 17 in conjunction with WHS Homecoming.
4. Beta Club installation was held on October 21 with 69 students being inducted. Nikki Clutter, District Four teacher of the year, served as guest speaker.
5. WMS basketball tryouts and WMS wrestling began November 5.
6. An appreciation lunch for veterans will be held November 11.
7. Student council will present the Bearden Josey cancer center with \$840 on November 11 from pink out sales.
8. WMS is hosting an Ag Fair on November 13 as part of a project-based learning initiative.

Calendar of Events:

Nov 11	Veterans lunch in the library
Nov 12	2 nd quarter interims
Nov 13	Ag Fair in the library
Nov 25	Student council concessions/Class spelling bee winners due
Nov 26-28	Thanksgiving Holidays
Dec 1	WMS fall sports awards 6pm/Complete IXL snapshot #2 this week
Dec 2	Dental exams – Healthy Smiles
Dec 4	WMS bball at Ewing
Dec 5	School spelling bee/Writer's showcase due (science and s.s.)
Dec 8	MAP opens/WMS bball home vs Blacksburg
Dec 9	Choral performance at "new" WHS
Dec 10	Ice Cream sales
Dec 15	School chorus/band concert/WMS bball home vs Chesnee
Dec 18	WMS bball home vs HPA
Dec 19	MAP closes
Nov 20	Ice cream sales
Nov 25	Classroom spelling bee winners due
Dec 22-Jan 2	Christmas Holidays

Woodruff High School

Mrs. Christine Morris reported the following:

- Homecoming was a big success. Students enjoyed every activity. Our Homecoming Queen was Aidyn Smith, and our Maid of Honor was Caroline Lopez. Our week consisted of spirit dress up days, a pep rally, the powder puff game and burn, homecoming dance, and ended with something new, a senior sunrise breakfast.
- On Wednesday, October 1, we held Ed Op Day and had over 60 colleges represented and that Friday we had over 100 seniors participate in College Application Day.
- On Thursday, October 9, Jostens met with the sophomore class about ordering rings and the senior class about ordering senior supplies. They returned Friday, October 17, to collect orders.
- Guidance held a Financial Aid Night on Tuesday, October 14.
- Report cards went home on Wednesday, October 15, and the PSAT was given.
- Greenwood Genetics was on campus with their mobile lab. Many of our biology students participated in this onsite field trip.
- Our self-contained students participated in the Mayor's Walk, Thursday, October 16. They had a great time listening to a guest speaker, eating lunch out, and dancing to the DJ.
- WHS held an earthquake drill on Thursday, October 16.
- Guidance held a Lunch and Learn on Thursday, October 23, on how to deal with anxiety.
- The WIN test was given on Wednesday, October 29.
- Special Education held a Night of Technology for their parents on Thursday, October 30, to help them better assist their child and know where and how to access grades.
- Students with zero demerits at the end of first nine weeks received a free Scoops ice cream Friday, October 31, during lunch.
- Congratulations to upperclassman Greta Fulmer and underclassman Nathan McConnel for being selected October Students of the Month. Carson Gregory, Jason Chapman, Hamlet Garcia, Henry Zheng, and Titus Yang were recognized as "BE a Wolverine" recipients.

Date	Event
11-1	SAT
11-8	Tree Planting
11-9	NEW WHS Open House
11-11	Veterans Day Program
11-12	Interims, Jennings Field Trip
11-14	Scoops at Lunch
11-15	Christmas Art Market
11-19	Lunch and Learn – Healthy Boundaries
11-21	Teacher Cadet Field Trip
11-24	Auschwitz Virtual Field Trip, 9 th Grade Field Trip to RD/MS
12-1	Fall Sports Banquet
12-2	EOC Writing
12-4	Band Concert
12-5	9 th Grade Dentist Check
12-8	SEL Survey Opens, Auschwitz Virtual Field Trip, Chorus Christmas Rehearsal
12-9	EOC Reading, Chorus Christmas Concert, Band at Spartanburg Christmas Parade
12-11	EOC Biology, Drama Club presents A Christmas Comedy
12-14	Band at Woodruff Christmas Parade
12-15	Semester Exams
12-16	Lunch and Learn – Stress Busters
12-19	Last day to turn in first semester excuses

Instructional Reports

Mr. Russell Mahaffey reported the following:

1. The ADEPT teacher evaluations and PADEPP principal evaluations are progressing on schedule. All evaluations are entered into the SC LEAD portal. Administrators should conclude classroom observations in November and conduct mid-year conferences on Student Learning Objectives (SLOs) and preliminary evaluation conferences in December. At these conferences, the teacher and administrator will review the data/evidence and sign the evaluation
2. The next induction class will meet November 11th from 3:30 until 6:00. The topics for this month's session are as follows: Professionalism; Spartanburg District Four Employee Handbook; Ethics for Professional Educators; Maintaining Professional Boundaries with Students; Effective Teachers' Research; Professionalism Domains: Growing and Developing Professionally, Reflecting on Teaching, Community Involvement, School Responsibilities
3. Personnel attended the following Recruitment Fairs in October and November.
 - A. USC Upstate October 14th
 - B. Anderson University October 20st
 - C. North Greenville University November 3rdWith the teacher shortage, it is important to recruit early, particularly at the local colleges and universities.
4. Teachers will be conducting parent conferences throughout the month of October until November the 21st to discuss student progress. Conferences may be scheduled in person, online, or over the phone. Teachers will maintain a log of these conferences.

Mrs. Rachel Traynham reported the following:

SPED

1. We are continuing to see increased numbers of students due to student transfers
2. D4 will host a combined SCDE training with D3, for Speech Pathologist on November 7, 2025 at the District Office.
3. Our Special Education Audit will be in February with all documentation due in January.
4. The State SPED Directors will have a Fall Admin Conference and SCASA Meeting in Columbia this month

Nursing

1. The Employee Health Fair was well attended and went well.
2. We are continuing to monitor Measles cases around us and prepare in the event we have to quarantine students and/or staff.
3. AED needs at the new school have been reviewed and will be ordered prior to opening in the fall.

Mental Health

1. We continue to conduct Behavioral Threat Assessments and Columbia Screeners
2. Staff in each school are monitoring students and supporting needs that often increase closer to holiday breaks.

Multi-Lingual Learners

1. We are serving an increased number of Multi-Lingual Learners. We have seen academic growth in our current ML population and are proud of the work our staff and students are doing. We also appreciate the efforts of our staff who are trained and certified translators that assist with enrollment and school meetings.

Federal Programs

1. I have submitted all Federal Program Applications for FY26
2. We are waiting on Title I and CATE approvals for budgeting
3. Title IV was approved this week.

Mrs. Jennifer Turner provided the following report:

1. The required 45-day funding report has been successfully submitted to the South Carolina Department of Education for the 2025-2026 school year.
2. GOLD and KRA state mandated testing for 4K and 5K completed on October 14th. GOLD (4K) will complete a mid-year screening in January as well as an end of year assessment.
3. Second grade CogAT/IA testing completed on Friday, October 28th at Woodruff Primary School. These tests are used as identifiers for the Gifted and Talented program.
4. The PSAT was administered at Woodruff High School on October 15th and Woodruff Middle School on October 16th. 149 students took part in this testing opportunity.
5. The 2024-2025 South Carolina School Report Cards were released on November 3rd for all districts and schools. Spartanburg Four schools received the following ratings: Woodruff Elementary School- Good (up 5 points from last year), Woodruff Middle School- Good (up three points from last year), and Woodruff High School- Average (comparable to last year's awarded points). While Woodruff Primary School received a report card, it encompasses a "report to the community" format and does not contain an overall rating.

Facilities

1. BAN 2025 Projects – Board members received a list.
2. 2025 / 2026 School Year Projects – Board members received a list.

Superintendent Report- Dr. Aaron Fulmer

1. Presented a copy of the 2026-2027 personnel timeline.
2. The SCSBA Delegate Assembly is being held December 6-7, 2025, in Charleston. Nathan Craig is the voting delegate, and Sandy Norman is the alternate.
3. The Spartanburg Oversight Committee will meet November 13, 2025, to vote to accept the distribution of the Minimum County Foundation. Chairman Davis will attend the meeting.
4. Reminded the board that the SCSBA annual conference will be held February 19-22 at Kingston Plantation in Myrtle Beach.
5. Audit will be presented at the January 5 meeting.

Board Action

1. Approved the following policies: BBB Board Membership-Elections, BD- Organization of the School Board, BE School Board Meetings, BEA Livestreaming of Board Meetings, DFAC School District Fund Balances, GBC Staff Compensation, GCB Professional Staff Contracts and Compensation, GCC Professional Staff Leave and Absences, GCC-R Professional Staff Leave and Absences, GCCAAA Sick Leave Bank, GCK Professional Staff Assignments and Transfers, GCLE Unencumbered Time, GCLE-R Unencumbered Time, GCOA Evaluation of Instructional Staff, GCQE Retirement of Professional Staff, GCQF Discipline, Suspension, and Dismissal of Professional Staff, GCQF-R Discipline, Suspension, and Dismissal of Professional Staff, GDC Support Staff Leaves and Absences, GDC-R Support Staff Leaves and Absences, GDQC Retirement of Support Staff, IC School Year, JH Student Absences and Excuses, JH-R Student Absences and Excuses, JHE Excused Absences for Career and Technical Student Organization Experiences, JLCDB Use of Lifesaving Medications.
2. Approved the 2026-2027 school calendar.
3. Approved the Model State Procurement Code and Regulations for Spartanburg County School District Four.
4. Approved the storm drainage easement and water line easement for Anderson Mill Road Baptist Church Woodruff Location.
5. Approved Dr. Michelle McCoy as principal of Woodruff Elementary School for the 2026-2027 school year.