APPROVED 11/11/2025

Burton PTA
General Meeting Minutes
Tuesday, October 7, 2025 7pm

Date: 10-07-2025
Time: 7:02 pm - 7:40 pm
Location: Media Center

Number of Attendees: 34 (29 Members)

I. Welcome and Convene
   A. Meeting called to order at 7:02 pm by Natalie Friedman
II. Quorum Approved
III. Approval of September meeting minutes
   A. Minutes from 9/2/2025 were motioned by Sara and 2nd by Melissa, approved
IV. Officer Reports
   A. Officers
      1. President: Natalie Friedman
         a) Open PTA Roles, have some volunteers, but looking to see if anyone else interested in running for position, will post in Blue Jay Journal and on socials
            (1) DEI chair Renee looking for co-chair
               (a) Jessicalyn has expressed interest
            (2) Landscaping chair Amy looking for co-chair
               (a) Cori Starr has expressed interest
            (3) Yearbook chair, Paula looking for someone to shadow and consider running for next year
         b) Trunk-or-Treat Updates
            (1) 10/24 6-7 @ city hall
            (2) Voting on best car
            (3) Generous sponsor for trunk or treat will be on banner/photo backdrop, Jeff Aisen volunteering photography, and money will go to funding candy for all the cars
         c) November PTA Meeting/Anxious Generation Discussion
            (1) Book club style discussion immediately after November 11 PTA meeting
            (2) Bree Ott from Tri-Community Coalition volunteered to come and help facilitate and collaborate
      2. Vice President/Chair of Standing Committees: Elizabeth Scott
         a) Fun Run Update

(1) 90% of goal, so just under 37K, Ms. Henry's class currently in first place followed very closely by Mrs. Fisher and Mrs. Hoelscher in top 3 with Mrs. Weigand just behind.
(2) Still time to donate: https://app.givebacks.gives/burtonfunrun2025

b) Friday morning, DJ on site. Logistics announced yesterday. Warmup outside 5th grade doors and then will head out to Scotia for run and go in Nadine doors
c) Rec Cen lot will be accessible through Talbot
d) W/o field can't do overhead picture yet, plan to do in spring with drone
e) Volunteer check-in tables w/ first aid table near office front doors
f) Spectators are welcome to join w/ DJ by 5th grade doors and then come back on the sidewalk. Spectators can't come into school w/o badge or checking in. Outdoor volunteers are fine. Sensory area volunteers check in inside. Music out on Scotia too. Can purchase shout outs day of near corner for exit from parking lot at Hart and Scotia. Jenny Morgan doing shout outs, but anyone else want to help?
g) Thanks to Alex Bernstein for laying out T-Shirt design. Shirts still for sale for parents. https://burton.givebacks.com/shop/items/c9948a867420
h) New to Burton, hang on to kid's shirt, wear year round round for field trips, field day, birdhouse
i) 100 year stickers for sale? Great idea! We have some leftover, so we will bring them to sell.
j) Still volunteer slots? Yes, a few are still available. https://www.signupgenius.com/go/10C094BAEAE28ABFE3-57972672-burton#/

3. Secretary: Ellie Mosko
   a) Please sign-in if didn't already
   b) Membership
      (1) 214 members up over 12% from last year
      (2) Reminder that directory about to go to print so sign up for PTA today to make sure you get directory: https://burton.givebacks.com/shop
4. Treasurer: Max Shear
   a) Budget Update/Audit Submission
      (1) 71K in bank, doing great
      (2) Budget available and in future will be able to pull on screen where at w/ budget and how spending, not present today but in future meetings
      (3) Earlier today we passed the audit for last year's books and are now able to officially close the books from last year. One of the things we need to do annually.
      (4) Annually we need to

(a) Conduct audit
(b) Pass budget each year
(c) Purchase insurance for year
(d) Review bylaws every few years
(e) File taxes and submit that completed

5. Principal: Lauren Fragomeni unable to attend Mrs. Henry spoke on behalf
    a) Tomorrow ride, roll, walk to school and Mrs. Grabowski will have set-up on Scotia with sticker and poster to sign

V. Committee Reports

A. DEI – Renee Allen
    1. The first Burton DEI Committee meeting will be on zoom on Tuesday, November 4 from 6:30 pm - 7:30 pm. Interested individuals for the DEI committee can contact DEI committee chair: Renee Allen at reneeallenph.d@gmail.com

B. Fundraising – Alyssa Levin/Chris Davidson
    1. Goal = exceeded!
    2. $24,400 raised from sponsorships, goal was 18K
    3. More prizes for fun run to continue incentivizing donations

C. Council Delegate – Annmarie Sanderson
    1. PTSA meeting rankings for 2026 best school districts and Berkely schools ranked 16th, BHS ranked 26 in MI, & we were rated #3 best places to teach in MI
    2. 10/20 begins Safe Schools Week, extra drills will be taking place
    3. Caring & Sharing is 11/3 – 12/8, goal $20K this year, collecting gloves, hats, cards for first responders, and definitely community need. Money pooled and given to people in the district who apply and gift cards for groceries. Can nominate families. Supports those w/in the district.

D. Cheetah Running Club – Amy Feiler
    1. No Cheetahs this year due to track construction
    2. Spring TBD, but even if not, Girls on the Run coming back in the spring for girls grades 3-5

E. Landscaping – Amy Feiler
    1. Monarch Waystation is looking great – thank you to all who helped!
    2. Thanks to all who helped, thanks Cori and Amy for taking this one on

F. Reflections Update – Alex Burnstein/Melanie Wright
    1. Theme for reflections is “I Belong” all grades can participate, photography, music, dance, art, writing,
    2. Kickoff event next Tuesday, 11/14 from 6-7:30 pm. We will be using the Media Center and Art room with supplies provided and opportunities for brainstorming. Open house style and don’t need to finish projects that night.
    3. Submissions due November 10. Photography, visual arts, dance, and writing/literature. Can enter more than one category. Categories are broken up by grades throughout the district. This year there is going to be a live art show to display the different arts. Usually in late January. Art is

judged by a panel of professionals and moves up. Everything is anonymously posted and there is a rubric for judging. Artist statements are worth more than the art itself.

4. This week's journal will have sign-ups for volunteers.

G. Teacher Appreciation – Melissa Purdy
   1. Thank you 1st grade families for stocking the lounge – next up: TK/K
   2. Bought new Keurig machine for teachers this year (old one disappeared)
   3. SignUp Genius coming for desserts, set-up, clean-up for teacher's conferences dinner on 10/30 PTA will also be supplying dinner

VI. New Business
   A. QR code for questions, suggestions, interest in committee: https://forms.gle/AW6m2TGSEW6qW3qH8
   B. Question on 5th Grade Field trip plans? - Natalie will pass along to Mrs. Fragomeni to address
   C. Katie M: in putting together directory feedback re: what is and isn't included and space and parameters of printer along w/ what people want to be shared. 2 home addresses vs 2 numbers vs 2 emails and how to prioritize info. Printer working w/ 2 diff templates one for us from last year and then encouraged diff templates for other schools such as emails and phone numbers, based on initial feedback went back to last year's template because people want to allow for 2 home addresses. It would cost extra money to have a custom template. Right now only 1 phone number is available. Looking to survey people about what families would like to see. Look into the budget for a one time custom template? Also explore whether other schools have templates like we would like?

VII. Good of the Order
   A. PTA thank you letters from Mrs. Burton and from Ms. Williams
   B. Recognizing Elizabeth for all work on fun run
   C. Recognizing Alissa and Chris for raising great funds
   D. Recognizing and thanking all the people here in person and online

VIII. Adjourn
   A. Melanie motioned, Sara 2nd
   B. Meeting Adjourned at 7:40 pm

Important Dates

- **Wednesday 10/8 -** Walk & Roll to School Day
- **Friday 10/10 –** FUN RUN
- **Tuesday 10/14 –** Reflections Kick-off Event 6-7:30 pm
- **Wednesday 10/22 –** Book Fair 4-8 pm
- **Thursday 10/23 –** Book Fair 4-8 pm
- **Friday 10/24 –** Trunk-or-Treat 6-7 pm (at City Hall)
- **Tuesday 11/11** – PTA Meeting at 7 pm followed Anxious Generation Conversation

Support Burton Elementary and join PTA today! Each membership includes one vote in PTA budgets and elections as well as a school directory (printed later this fall).

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Have a suggestion, idea, or a skill you'd like to share with us? Or looking to be part of a PTA committee? Link below to our suggestion form: