

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING  
November 10, 2025**

Members Present: Kathleen Lynch, Margaret Colligan, Dawn Hedberg, Karina Montalvo, Anthony J. Rando and Molly Kendall

Others Present: Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Maryann Impastato, District Treasurer; Lionardo Napoles, Student Liaison; Julie Lane, Shelter Island Reporter; 1 faculty/staff/students and 6 community residents/guests

The meeting was called to order at 5:00 p.m. by President Lynch.

**Executive Session**

A motion was made by Margaret Colligan, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby voted to go into Executive Session at 5:00 pm to discuss the employment of a particular individual in the District.

The members of the Board of Education came out of Executive Session at 5:35 pm. President Lynch led everyone in the Pledge of Allegiance.

Anthony Rando read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

**Visitor Questions – None**

A motion was made by Margaret Colligan, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board hereby approves the following:

**5.1 Approval of Minutes**

- a. Regular Meeting of October 14, 2025
- b. Library Budget Vote of October 25, 2025

Motion carried unanimously

**Correspondence – None**

**Student Liaison Report**

Student Liaison Lionardo Napoles reported that the annual Everything Goes was a huge success. Mr. Napoles thanked the Shelter Island Public Library, Mr. Brennan and Mr. Thienert, as well as his fellow Student Council members who helped set up this year's Escape Room. The next items for the Student Council to work on are adding more photographs to the hallways and preparing for the Reindeer Games event in December. Mr. Napoles left the meeting after his report as he was attending the annual National Honor Society Cardboard Campout which creates awareness and raises funds for unhoused people.

**Presentations:**

**The Beacon of Excellence Award**

Mr. Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel explained that the Employee of the Month Committee determined that the award should change to a quarterly award and therefore needed a new name. The new Beacon of Excellence Award was presented to Physical Education Teacher Kristin Sweeney. Mr. Gulluscio described her as a professional teacher and an outstanding person and role model for our

*Call to Order*

*Executive Session*

*Pledge of Allegiance*

*Mission Statement*

*Visitor Questions*

*Consent Agenda – Approval of Minutes*

*Correspondence*

*Student Liaison Report*

*Presentations*

students and added that Ms. Sweeney is always innovating and trying new approaches to make sure that she gives her best.

*Presentations  
(continued)*

Dr. Doelger described Ms. Sweeney as the ultimate professional and noted that she will make an amazing administrator someday. (Ms. Sweeney recently obtained her administrative certification. She made it clear that she pursued the certification for the future and has no plans to leave in the near future.) President Lynch described Ms. Sweeney as someone who is always positive. Jennifer Rylott stated that this honor is well deserved and described Ms. Sweeney as a problem solver who will make a great administrator. Anthony J. Rando shared that he teaches the DARE program in Ms. Sweeney's Health class and he has seen firsthand that our students are in such good hands.

At this time, Kristin Sweeney thanked everyone for the honor and their kinds words. Ms. Sweeney stated that she is grateful to work with the students of such a special community.

#### **Audit Report Year End June 30, 2025**

Christopher Angotta of Nawrocki Smith, the District's auditing firm, presented the audit for the year ending June 30, 2025 and reported there were no material weaknesses or significant deficiencies. After his presentation, Mr. Angotta opened the floor to questions of which there were none.

#### **Personnel -**

A motion was made by Margaret Colligan, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 9.1-9.3:

*Consent Agenda  
-- Personnel*

##### **9.1 Rescind Motion**

- a. Rescind the following motion of July 14, 2025:

Appoint Erin Baskin, JV Girls Basketball Coach for the 2025-2026 school year, at \$6,077.57

##### **9.2 Additional Coach for the 2025-2026 School Year**

- a. Appoint Shannon Bogaski, JV Girls Basketball Coach for the 2025-2026 school year, at \$6,077.57

##### **9.3 Additional Substitute Aide for the 2025-2026 School Year at \$110 per Day**

- a. Jaxson Rylott; pending fingerprint clearance

Motion carried unanimously

#### **Program**

A motion was made by Dawn Hedberg, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 10.1 – 10.3:

*Consent Agenda  
-- Program*

##### **10.1 Rural/Single Building District Independent Evaluator Hardship Waiver**

- a. WHEREAS, the Shelter Island Union Free School District has an approved Annual Professional Performance Review ("APPR") Plan in place, effective for the 2025-2026 school year;

WHEREAS, the District seeks to submit a Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department since compliance with the independent evaluator requirement would create an undue burden on the District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the submission of the Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department;

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent of to execute such application on behalf of the District.

##### **10.2 Second Reading & Possible Adoption of Policies**

- a. Policy #5230 – Acceptance of Gifts, Grants, and Bequests to the District
- b. Policy #5570 – Financial Accountability
- c. Policy #5572 – Audit Committee
- d. Policy #5630 – Facilities: Inspection, Operation, and Maintenance

- e. Policy #5675 – Student Grading Information Systems
- f. Policy #7480 – Open Campus Privileges

10.3 2026-2027 Budget Calendar

- a. Approve the 2026-2026 Budget Calendar

Consent Agenda  
– Program  
(continued)

Motion carried unanimously

Consent Agenda  
-- Finance

**Finance**

A motion was made by Margaret Colligan, seconded by Molly Kendall, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 11.1 – 11.4:

11.1 2025 Financial Reports

- a. Treasurer's Report – September 2025
- b. Extra Class Report – September 2025
- c. Appropriations Status Report
- d. Revenue Status Report
- e. Claims Audit Report – October 2025
- f. Payroll Audit Report – October 2025

11.2 Budget Transfers & Journal Entries

- a. Accept and approve the Budget Transfers and Journal Entries for the period of October 7, 2025 through November 3, 2025, that in accordance with Board Policy, the Superintendent has approved as well as the transfers that need specific Board approval

11.3 Corrective Action Plan

- a. Accept the Superintendent's Audit Corrective Action Plan from the audit management letter for the period ending June 30, 2025, as required by regulations of the State Education Department Commissioner.

11.4 Additional TAN

Tax Anticipation Notes of Shelter Island Union Free School District, in the County of Suffolk, New York, in the principal amount of not to exceed \$400,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York.

The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2025 and ending June 30, 2026, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

The Notes shall be executed in the name of the District by the manual signature of one of the following: the President of the Board of Education, the Vice-president of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal maybe attested by the manual signature of the District Clerk.

This resolution shall take effect immediately.

*Consent Agenda  
– Finance  
(continued)*

Motion carried unanimously

*Consent Agenda  
– Business*

### **Business**

A motion was made by Margaret Colligan, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 12.1:

#### **12.1 Contracts**

- a. Approve the Intermunicipal Agreement between the Board of Education of the Shelter Island Union Free School District and the East Hampton Union Free School District, for transportation services, in the amount of \$12,775.00. The term of said agreement shall be on or about October 27, 2025 through June 30, 2026; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Hampton Jitney of Calverton, NY, for transportation to the New York City Field Trip on April 21, 2026, in the amount of \$5,114.00; and authorize the Board President to execute said agreement.

Motion carried unanimously

*Facility*

### **Facility – None**

*Items for  
Consideration*

### **Items for Consideration – None**

*Old Business*

### **Old Business – None**

*Director of  
Athletics, PE,  
Health Wellness  
& Personnel  
Report*

### **Director of Athletics, Physical Education, Health, Wellness & Personnel Report**

Mr. Todd Gulluscio reported that Amara Cajamarca Goodale and Henry Springer qualified to race in the Section XI Cross Country State Championships at Queensbury High School and the school will have a brief sendoff for them at the end of the day on Thursday as they are leaving first thing Friday morning. Mr. Gulluscio also shared that we are in the beginning of our winter season with the Junior High program starting today and JV and Varsity next week. In closing, Mr. Gulluscio congratulated everyone on achieving our 10th consecutive School of Distinction Award; nothing that this is an honor we should be most proud of our students for achieving.

*Assistant  
Superintendent  
Report*

### **Assistant Superintendent's Report**

Ms. Jennifer Rylott reported that she is already working on the Master Schedule for next year. She has been meeting with the teachers who are making specific requests and seeing if those changes can work. Ms. Rylott also shared that it appears that in two (2) years we will be able to add another AP course to the schedule. In closing, Ms. Rylott added that the New York State Education Department is looking at college credit courses to determine if there is way to make them more equitable for everyone and she will report about that when she has more information.

*Superintendent  
Report*

### **Superintendent's Report**

Dr. Doelger reported about the following.

- The Shelter Island Police Department conducted their monthly internal meeting on school grounds. As part of the visit, Mr. Walter Brigham shared a detailed overview of the new security system and communication protocols recently implemented. The visit reinforced our strong partnership with local law enforcement and highlighted our mutual commitment to school safety.
- Mrs. Treharne and her students released their first podcast. This exciting project builds on the success of The Tide Report Newsletter and expands our students' voice in media and communication. The podcast gives students a creative outlet to practice journalism, interviewing, and audio production skills, aligning with our district's focus on authentic, student-driven learning experiences.
- We conducted a successful fire drill and lockdown drill since our last meeting. Staff and students responded promptly and efficiently, demonstrating their understanding of our safety procedures.

- We recently encountered a plumbing issue that initially appeared quite serious, as traditional methods of clearing the clog were unsuccessful. Fortunately, the situation was resolved without significant repair work. The cause turned out to be an old Coca-Cola can that had been lodged in the pipe for years! Thankfully, everything is now functioning properly.
- We had a great PTSA meeting two weeks ago with approximately 20 attendees. A special thank-you to Board of Education Member Molly Kendall for joining us. Our PTSA board continues to bring fresh ideas and enthusiasm to community engagement this year. We also recognized the Students of the Month for both September and October, celebrating their achievements and contributions to our school community.
- We held our first Portrait of a Graduate meeting this week. This initiative, guided by the New York State Education Department (NYSED), defines the essential skills, mindsets, and competencies every graduate should possess to be successful in college, career, and civic life. Our discussion focused on identifying the qualities that best represent our community's values, such as critical thinking, empathy, resilience, and global citizenship.
- Halloween was a wonderful day across the district. The Elementary School celebrated with class parties and parades, the costumes were creative, and the joy was contagious. Grades 6-8 hosted their annual "Middle School Madness" event, which was a big hit. Our "Everywhere Goes" celebration brought the high school together, highlighting the fun and spirit of the season.
- We held our first meeting of our 2nd Strategic Plan. This marks the second strategic plan for our district, an important milestone that helps guide our vision, goals, and measurable outcomes. Strategic planning ensures that all initiatives are aligned with our mission and that progress is evaluated systematically.
- We had a fantastic Superintendent's Conference Day on last Tuesday! There was a great deal of professional learning and collaboration among staff.
- Christina Lesh conducted several seminars and professional development sessions during the conference. On Wednesday, she held a number of individual meetings with staff in the district. Jenn and I met with her at the end of the day to plan for the remainder of the school year. I will provide a full update once I receive her summary next week.
- As we go through our day tomorrow (Veterans Day), let's remember why we are off and that the peace and opportunities we enjoy are made possible by their service. I encourage each of you to show gratitude—whether by saying "thank you" to a veteran, learning about their experiences, or simply taking a moment of silence to reflect on their contributions.

After giving his monthly report, Dr. Doelger spoke about the Student Dress Code. Dr. Doelger explained that at the September Faculty Meeting, members of the faculty expressed concern about enforcing the Student Dress Code. As a result, Dr. Doelger met with Student Council Executive Board and their advisors to discuss the concern. The Student Council Executive Board met with the whole secondary school in a listening session where the only adults present were Student Council Advisors Mr. Sean Brennan and Mr. James Theinert. Students were able to speak freely about the Student Dress Code. The two main themes that came out of the listening session were, enforcing the dress code equally regardless of sex, body size, etc. and consistent enforcement.

In following up with the Faculty, they have requested a private way to report potential violations; such as a special email address or Google form, so that Administration could be aware of the concern and determine whether or not it is a violation and if it is, address it. Dr. Doelger stated that the intention is not be punitive, but instead to make for a better school community.

Dr. Doelger noted that the current Student Dress Code is not specific enough. Instead, he would like to rewrite the Code to be similar to neighboring districts which include the names of specific types of garments not allowed, the specific size of straps and/or lengths, and anything else that would make it easier for students to follow. At this time, Dr. Doelger asked the Board of Education members for their input.

Anthony Rando stated that specific descriptions will make the new Student Dress Code easy to enforce and easy to comply with. Margaret Colligan agreed that a list of specifics is the perfect way to make it clear and she liked the idea that administration would handle addressing the violations rather than the teachers. Kathleen Lynch noted that a dress code teaches students how to present themselves to the public.

Jennifer Rylott also noted that Dr. Doelger met with the fifth grade students as the dress code issues begin at an early age now.

Dr. Doelger explained that once the Code of Conduct was revised to reflect the new Dress Code there will be Public Hearing at the beginning of a future Board of Education Meeting. The public can come to learn about the new code and also to ask questions.

At this time, Dr. Doelger presented the Niche.com Best High School 2025-2026 plaque and stated that this designation is a big deal. Dr. Doelger also reminded everyone that Shelter Island School was also the only public school in Suffolk County to receive an AP Platinum ranking.

**Board Member Reports**

Margaret Colligan congratulated student Jackson Rohrer and Mr. Conrardy on the Cliff Clark video interview.

Anthony J. Rando shared that the Shelter Island Police Department held a meeting at the school recently where Walter Brigham presented the new security system and he noted that the new system is top-notch, making our school very secure.

**Visitor Questions**

Parent Rachel Medina asked if the Hampton Jitney contract that was approved earlier in the meeting was an indication that the Grades 9-12 field trip will still be taking place this year. Dr. Doelger replied that the New York City field trip will take place this year and that the transportation contract approved earlier was indeed for that trip. Ms. Medina also made a public announcement that the Shelter Island PTSA needs donations for the upcoming Holiday Boutique.

**Adjournment**

A motion was made by Karina Montalvo, seconded by Anthony J. Rando, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 6:22 pm.

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Jacqueline Dunning  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, December 8, 2025, at 5:30 pm, in the Conference Room.

*Superintendent  
Report  
(continued)*

*Board Member  
Reports*

*Visitor Questions*

*Adjournment*