

MISSION STATEMENT: To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and support to prioritize the social-emotional and academic development of all students.

REGULAR ACTION MEETING was held on October 27, 2025, Matawan-Aberdeen Middle School, 469 Matawan Ave., Cliffwood, NJ.

I. CALL TO ORDER

President, Ms. Werneke called the Regular Action Meeting to order at 6:30 p.m.

II. STATEMENT OF ADEQUATE NOTICE

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on September 30, 2025 in the Asbury Park Press and the district’s website. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present:	Ms. Werneke - President	Ms. Ascoli
	Ms. Feiles	Mr. Montone
	Ms. Pell	Ms. Skop
	Ms. Spruell	

Absent: Ms. Martinez, Mr. McGovern

Also Present: Ms. Perez, Superintendent of Schools

Present: Ms. Case, School Business Administrator/Board Secretary
Mr. Liebmann, Assistant Superintendent for School Administration PreK-12
Dr. Rawls-Dill, Director of Personnel
Mr. Rubin, Board Attorney

V. EXECUTIVE SESSION I

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy, Personnel Matters and Legal Advice. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business if necessary. Action will not take place.

It was moved by Ms. Feiles, seconded by Ms. Ascoli that the Board convene in Executive Session and approved by a unanimous voice vote at 6:31 pm.

It was moved by Ms. Ascoli, seconded by Ms. Skop that the Board return to Open Session at 7:04 pm.

VI. MINUTES

Motion by Ms. Spruell, seconded by Ms. Skop to approve the following minutes:

- Workshop Meeting Minutes, September 8, 2025
- Committee of the Whole Meeting Minutes - September 8, 2025
- Executive Session I & II Meeting Minutes - September 8, 2025
- Regular Action Meeting Minutes - September 8, 2025
- Executive Session I & II Meeting Minutes - September 8, 2025

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Ascoli	X				
Ms. Feiles	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Martinez				X	
Ms. Werneke	X				

On a roll call vote, seven (7) members voted yes, zero (0) members voted no, two (2) members were absent

VII. CORRESPONDENCE

Motion by Ms. Ascoli, seconded by Ms. Spruell to approve the following correspondence:

- Email received Oct 20, 2025, kimberly.heiss@gmail.com, regarding “Concerns”
- Email received Oct 21, 2025, Marizemacgari@gmail.com, regarding “Transportation”
- Email received Oct 24, 2025, DanaAGabriel@gmail.com, regarding “Other”
- Email received Oct 24, 2025, kbradeymom2017@yahoo.com, regarding “Request for Transparency and Documentation Regarding Proposed Redistricting”
- Email received Oct 26, 2025, Bponzo22@yahoo.com, regarding “Other”
- Email received Oct 26, 2025, Patterni1@gmail.com, regarding “Facilities/Other”
- Email received Oct 26, 2025, kimherthel@gmail.com, regarding “Student Services/Other”
- Email received Oct 27, 2025, njgrl78@gmail.com, regarding “Other”

VIII. SUPERINTENDENT'S REPORT - Ms. Perez

Good Evening-

Most recently in the Superintendent Newsletter and other board meetings, we have been engaging in discussion and process for potential redistricting/rezoning. This comes as a recommendation from our demographer study last year, using the middle tier in terms of student growth and planning for the future of our district.

As part of our district’s ongoing commitment to providing a free and appropriate public education for all students, we are conducting a comprehensive review of several key areas that directly impact educational equity, access, and efficiency across our schools.

This review includes:

- Enrollment trends – examining current and projected student populations by school and grade level.
- Transportation and bussing – looking at routing efficiency, ride times, and costs to ensure access. While also considering costs associated with. For example,
 - We opened a class that was slated for Strathmore this year, which was not projected for (late registrations in August). We are now busing some of those students
 - We did this because we did not want to have class sizes exceed 25
- Building capacity and facilities – we are evaluating space utilization, safety, and the ability of our facilities to meet programmatic needs.

- Programming – including special education, early childhood, and other specialized supports to ensure students are served in the most appropriate and least restrictive environments.
- Grade-level configuration – exploring whether current structures best support instructional alignment, developmental needs, and resource distribution.
- Balancing enrollment – identifying opportunities to ensure that no single school experiences overcrowding or underutilization.

This process is designed to help us make informed, data-driven decisions about how to best align students, programs, and facilities that align with our mission statement and ensure learning opportunities for every child. We will continue to communicate updates and invite input from our families and community as we move forward in this important work.

No decisions have been made. Some of the options are-

- Rezoning boundaries at each building
- Grade configuration

New enrollment since August:

- K-12 108
- PK - 18

Current enrollment to date:

[Student Enrollment](#)

IX. BOARD PRESIDENT’S REPORT - Ms. Werneke

Board members remain up to date on annual required training based on their years of service. Last week, many of us attended the New Jersey School Boards Workshop to participate in specialized professional development.

Regarding facilities, the District has been preparing for a referendum to fund necessary improvements. To remain fiscally responsible and based on updated bond balance information, the District is now targeting a November 2027 referendum for facility improvements. This revised timeline allows more time to assess building conditions and prioritize needs.

Since our demographic report was made public in June, we have been regularly discussing plans for potential redistricting at Board meetings. We have always highlighted our goal to make the community part of the discussion. Community information sessions will be scheduled, with opportunities for feedback as planning progresses. Please remember the most accurate and up to date information comes directly from the district.

Plus statements read regarding superintendent’s contract:

From Tara: Unfortunately I cannot attend the board mtg tonight due to being on vacation. Although I didn’t want to miss the opportunity to congratulate our superintendent Nelyda Perez in extending her contract to 2030! I have had the privilege and honor of being on the board when Mrs Perez was hired 12 years ago. I have watched her grow within our district in many roles. All of which she puts her whole heart into for our children. It is almost unheard of to have administrators stay in districts for this many years. I am beyond proud of what our administration has built our district into. We are beyond blessed to have her and thank you for all of your service to our children, community and staff. Here’s to 5 more years of doing great things!!!!

From Sheetal: I am pleased to approve the extension of the contract for our Superintendent Ms Nelyda Perez. The five year contract not only provides stability for our district through strategic planning, potential redistricting and a potential referendum to maintain our facilities, Ms. Perez is personally supporting our district’s commitment to fiscal responsibility by taking an overall reduction in compensation over the term of the contract. On a personal note, Ms. Perez has been collaborative, dedicated, student-centered, approachable and caring. She is widely respected among her counterparts across the state. We are fortunate to have her!

X. STUDENT REPRESENTATIVE’S REPORT - Danny Ni

Good evening everyone. As we near the end of October, I would definitely say that it’s been quite eventful for everyone! The whole district acknowledged the Week of Respect from October 6th-11th. At the high school,

students could write kind messages to their peers and teachers at lunch, as well as color and decorate shoes that tell their story! Our spirit week was the same week, with the class with most participants winning 100 BOTC points, and 2nd, 3rd, and 4th winning 75, 50, and 25 points respectively. In addition to this, our Fall Pep Rally was held on Friday October 11th, where we recognized every fall sport and had each grade participate in BOTC events! At the end of it all, the seniors took 1st place with 600 points, the sophomores 2nd with 550, freshman in 3rd with 500, and juniors in last with 450! In addition to BOTC, the Homecoming court was announced at the end of the pep rally! The school congratulated Homecoming Queen nominees Mia Indelicato, Peri Calcagno, Keira Lugo, Nicolette Mauriello, and Gianna Shenfield. We also congratulated the Homecoming King nominees Dylan Bonetto, Lukas Mandeville, Robbie Messina, Jason Shonk, and Fred Veith. There was also the Homecoming Football game, where Homecoming King and Queen were announced! Congratulations to Fred Veith and Mia Indelicato!

Speaking of the football team, they made the playoffs and will be going against Somerville! The game's on Friday, October 31st, at 7 PM! Everyone can wear their costumes for Halloween as well, but please keep in mind that no masks are allowed! Some other news is that the Marching Band has been doing very well at their competitions! With their most recent score of 84.6, the Marching Huskies have been steadily improving since the beginning of the season! They have high hopes of beating Old Bridge at States this Saturday, and are striving for first at Nationals next Saturday! Another thing to take note of is the first successful Roundtable Meeting hosted by Student Government! Most of the club representatives were present, although not much was reported due to the school year just starting. Any clubs in the high school should keep in mind that the next meeting is on Monday, November 17th! There are also two more events that I would like to mention: the Key Club Recovery Walk this last Saturday that supported those in their efforts to recover from addiction, and this week's Red Ribbon Week with spirit days that pair with saying no to drugs! The last thing I would like to bring up is a campaign that students from SADD have embarked on. A petition has been created in an attempt to gather data on the community's opinions on whether or not a light should be installed in front of the high school, and if anyone is interested, please come talk to me after this report!

Moving on, we have Cambridge Park, who have finally named their school mascot! There was initially a tie between Ollie and Buddy, with Buddy eventually coming out on top as the Cambridge Park Husky Pup! They also celebrated Fire Prevention month with the Aberdeen Fire Department, who taught the students fire safety and gifted them coloring books and firefighter hats! Finally, the PTO sponsored its annual Harvest Fest last weekend, where everyone had lots of fun with Trunk-or-Treating, a photobooth and DJ, an inflatable obstacle course, food trucks, appearances by the Matawan Fire Department & the Aberdeen Police Department, and the school community members!

At Cliffwood, they held their first Color Run of the year just last week, with it being a huge success! Students, families, and staff came together for a fun-filled evening, creating memories that will last a lifetime. Principal Cherence wants to thank the Cliffwood PTO for organizing this wonderful fundraiser, complete with live music from a DJ, a food truck, and an ice cream truck. Coming up this week, Cliffwood PTO will be hosting Trunk or Treat from 4:30 to 6:30 PM, and the Cliffwood Halloween Parade will take place this Friday, October 31, at 10:00 AM. Principal Cherence encourages everyone to take some time to see the little ones all dressed up!

Next up, in Strathmore, the students showed off their school spirit by wearing their grade's color on the first Spirit Day of the school year! The school mascot, Hootmore the Owl, even made an appearance to show his school spirit! Along with this, the school celebrated the Week of Respect with designated spirit days that promoted positive behaviors and fostered a culture of respect. 2nd and 3rd graders also participated in a mix-it-up lunch, where they sat with new peers in order to foster new friendships and promote inclusivity. During this lunch, students were also introduced to the new kindness ticket program, set to roll-out in November. The school's Kindergarten and 1st grade students will have their own mix it up lunch this week. Their first grade team also invited families in for their traditional Pumpkin Day activity. Students and family members rotated through various stations that used pumpkins to get students to apply their counting/grouping skills, estimate, measure, analyze, and make predictions. The Kindergarten kids put on an ABC fashion show, strutting through the hallways while representing letters of the alphabet! The PK students took a field trip to Happy Day Farm, where they learned about farm life, including the animals that live there and the food produced there.

The PTO also hosted a successful Trunk-or-Treat event, which included creatively-decorated trunks, a craft activity, and lots of treats! Lastly, Strathmore students will participate in the annual Halloween parade on Friday, October 31st!

Over at Ravine Drive, the students have had a fun and exciting October! The school celebrated the Week of Respect with a spirit week and daily classroom activities intended to show their students how to exhibit kindness and respect to others. It was also Fire Prevention Week, with Principal Carbajal expressing her thanks to the Matawan Fire Department for visiting Ravine on 10/6 and 10/9 and raising awareness for the students, along with donating fire hats and having fire prevention activities for them. On 10/18 the PTO sponsored a Trunk n' Treat event for the community, which had a great turnout as well as many volunteers from the high school. On 10/22 the Kindergarten classes held their annual Fall Festival, where parent volunteers come out to do activities with their classes. Last week, the school celebrated Week of Peace with theme days and daily activities to demonstrate to their students how we are united in peace.

Then, at Lloyd School, students also celebrated the Week of Respect, with a special interactive school-wide assembly with "Mr. D and Friends!" This assembly focused on ways students can demonstrate respect for everyone and everything around them, including themselves. Through various interactive activities in the assembly, students learned about respecting different points of view, as well as the importance of promoting respect and preventing bullying and cyberbullying through kindness and teamwork. The school is also excited to announce the kickoff of their afterschool clubs for 4th and 5th graders! They had a wide variety of clubs to select, including Art Club, Book Club, Peer Buddies, Chorus Club, Chess Club, Board Games and Garden Club! In addition to this, the Student Council is also gearing up for class elections, with the school having held a student interest meeting this week. It was a great turnout! The PTO held its annual Trunk O Treat and Fall Harvest Festival on October 22nd, with the kids having just as much as the parents! The night included a car decorating contest, Trunk O Treating, pumpkin patch, raffle prizes and give-a-ways, ice cream, a bouncy house, as well as kid friendly axe throwing, archery, and ball toss. The school would like to express their thanks for the PTO, local businesses, and families who all supported the event! On October 23rd, Lloyd Road was visited by the Fire Department, with all classes attending a presentation outside to learn about fire safety, as well as touring the truck whilst learning about what it's like to be a firefighter. They thank the Fire Department for coming by!

Last but not least, MAMS celebrated Breast Cancer Awareness month with a schoolwide Pink Out on Friday, October 24. In addition to a bake sale, they held a contest for which grade's students and staff wore the most pink. Sixth grade took home first place and earned 100 points for this year's Battle of the Classes. The school also had an event for the seventh graders who visited Starbooks Cafe in their Language Arts classes. At this "book tasting" activity, students explored multiple texts, analyzing genres, themes, and writing styles to identify books that interest them. This is a new, grand-funded activity designed to help students develop a strong love for reading!

This brings me to the end of my report. Thank you everyone for listening, and I look forward to seeing all of you at the next Board of Education meeting!

XI. CURRICULUM AND INSTRUCTION

Mr. Liebmann presented the Curriculum and Instruction Agenda on which the Board will take action this evening.

Motion by Ms. Skop, seconded by Ms. Feiles to approve the following:

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. [\(Curriculum & Instruction Attachment #1\)](#)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the district’s School Safety and Security Plan Annual Review Statement of Assurance (SOA) for the 2025 – 2026 school year.

Rationale: In accordance with N.J.A.C. 6A:16-5.1 School Safety and Security Plans, each school district is required to have comprehensive plans, procedures and mechanisms that provide for safety and security in the school district’s public schools. The School Safety and Security Plan (SSSP) must meet the minimum state requirements and clearly define plans, policies and procedures for prevention of, response to and recovery from emergencies and crises. The SSSP is developed and reviewed with key stakeholders such as law enforcement agencies, public health agencies, social services providers, emergency management planners, district, school and other community resources.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Memorandum of Understanding between Matawan-Aberdeen Regional School District/K.E.Y.S. Academy Recovery High School and NJ4S COMPASS for the 2025-2026 school year to provide Tier 1 universal educational services to Pre-K - 12 grade students, parents/caregivers, and staff, Tier 2 multi-session evidence based prevention services for grades 6-12, and Tier 3 brief clinical interventions including individual and group counseling for students in grades 6-12.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2025-2026 school year.

Location	Date(s)	School/Grade	Purpose	Funding
REVISED - Cliffwood Fire Company, Cliffwood, NJ	October 15, 2025 (Revised Date)	CL/Kindergarten Students & Staff	Safety & prevention activity	PTO Funds
NEW - Jenkinson’s Aquarium, Point Pleasant, NJ	October 23, 2025	KEYS Students & Staff	Science Curriculum - hands on learning experience that connects the classroom to the real world.	KEYS Budget
NEW - Rutgers University, New Brunswick, NJ	October 27, 2025	HS Grade 9-12 Huskiewiew Club Students & Advisors	Newspaper/ Journalism Conference to develop staff for the school newspaper	Students & Club Funds

Location	Date(s)	School/Grade	Purpose	Funding
NEW - Escapology at Bell Works, Holmdel, NJ	November 13, 2025	KEYS Students & Staff	Humanities & School Counseling Activity - to provide a unique hands-on experience to students that builds problem-solving and teamwork skills.	KEYS Budget
NEW - Gleason's Gym, Long Branch, NJ	November 20, 2025	KEYS Students & Staff	Health & Fitness Boxing Activity	KEYS Budget
REVISED - Sprouts Grocery, Cliffwood, NJ	December 4 & 5, 2025 (Revised Dates)	CL/PK 3 & 4 Students & Staff	Curriculum theme real-world experience in grocery shopping	No Costs
NEW - Oasis Virtual Reality, Holmdel, NJ	December 4, 2025	KEYS Students & Staff	Fitness & Wellness Exercise	KEYS Budget
NEW - The Gravity Vault, Middletown, NJ	January 22, 2026	KEYS Students & Staff	Fitness & Wellness Exercise	KEYS Budget
NEW - Freehold Court House, Freehold, NJ	January 27, 2026	MRHS Mock Trial Club Students & Advisors	Compete against other schools in Monmouth County	School Budget
NEW - Gleason's Gym, Long Branch, NJ	February 19, 2026	KEYS Students & Staff	Health & Fitness Boxing Activity	KEYS Budget
REVISED - Colonia High School, Colonia, NJ	March 13, 2026 (Revised Date)	MRHS Academic Bowl Club Students & Advisors	Academic competition for Academic Challenge	School Budget
NEW - Sandy Hook Beach, Highlands, NJ	March 19, 2026	KEYS Students & Staff	Science Curriculum - Reptiles & Nature Visit	KEYS Budget
REVISED - Holland Ridge Farm, Cream Ridge, NJ	April 17, 2026	MRHS Grade 9-12 Mindfulness 2 Class Students & Staff	Mindfulness Activity - This trip offers a serene & grounding experience, combining nature immersion with	Student Funded

Location	Date(s)	School/Grade	Purpose	Funding
			mindful awareness practices. This trip will be complemented with a reflective journaling and/or yoga/meditation practice.	
NEW - Count Basie, Red Bank, NJ	May 12, 2026	KEYS Students & Staff	Humanities - Show related to book students are studying	KEYS Budget
NEW - Bayshore Waterfront, Port Monmouth, NJ	May 26 - 29, 2026 (different classes each day)	LR Grade 5 Students & Staff	To build science knowledge & help the environment.	Paid for by Students/Parents
NEW - The Reception Center, Matawan, NJ	June 11, 2026	MS/8th Grade Students & Staff	8th grade dance/End of Year Celebration	Paid for by Students/Parents
NEW - Oak Tree Lodge, Wall, NJ	June 15, 2026	MS/8th Grade Students & Staff	8th grade pool club and picnic End of Year Celebration	Club Funds

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Ascoli	X				
Ms. Feiles	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Martinez				X	
Ms. Werneke	X				

On a roll call vote, seven (7) members voted yes, zero (0) members voted no, two (2) members were absent

XII. STUDENT SERVICES

- None

XIII. PERSONNEL

Dr. Rawls-Dill presented the Personnel Agenda on which the Board will take action this evening to include a Walk In item.

- Ms. Werneke read a statement about Ms. Perez's contract by Ms. Martiunez.
- Ms. Ascoli expressed her support for Ms. Perez.
- Ms. Werneke read her statement for support Ms. Perez’s contract

Motion by Ms. Feiles, seconded by Ms. Skop to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignations/Retirements - 2025/2026 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Scheuing, James	MS	Math Teacher	Retirement	09/01/1997	06/30/2026

B. Leave of Absence - 2025/2026 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Berdel, Brad	LR	Hall Monitor	Medical/FMLA	With Pay	10/22/25-11/3/25
Green, Dante	HS	Hall Monitor	Medical Leave	With Pay	10/27/25-12/01/25
Weaver, April	CO	Transportation	Medical Leave	Without Pay	10/15/25-10/28/25- Amended Dates previously approved on 10/13/25

C. Appointments - 2025/2026 School Year

1. New Hires

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Hoffmann , Lisa	CL	Instructional Assistant - PT Kindergarten	A 1-2	\$14,355.00 (Prorated) .58 FTE + \$1,539.20 BA Stipend = \$15,894.20	New Position TOM Support	10/29/25-6/30/26
Rengifo-Lindsay, Claudia	ST	Instructional Assistant - PT Kindergarten	A 1-2	\$14,355.00 (Prorated) .58 FTE + \$834.38 AA Stipend = \$15,189.38	New Position TOM Support	11/16/25-6/30/26 Or Sooner

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Extra-Curricular Activities - 2025/2026 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Athletic Activities					
Duffy, Brian	HS	Boys Basketball	Assistant Coach	Step 3 \$8,306.09	2025/2026 School Year
Kaye, John	HS	Boys Basketball	Assistant Coach	Step 3 \$8,306.09	2025/2026 School Year
Lasher, Eric	HS	Intramural Volleyball	Advisor	\$1,083.14	2025/2026 School Year
Harnett, Christopher	HS	Unified/ Special Olympics	Coach	\$3,249.42 (3 Seasons - \$1,083.14/ Season)	2025/2026 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

3. Staff Array Changes - 2025/2026 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Califano, Shannon	HS: 1.00 .04 O/L	Chemistry Teacher Chemistry Lab	HS: 1.00 .20 O/L 1 x per week	Chemistry Teacher Chemistry Lab	10/8/25-6/30/26 Amended Dates - Previously Approved on 9/29/25
Calandrino, Samantha	HS: 1.00	Science Teacher	HS: 1.00 .20 O/L	Science Teacher Chemistry Honors	9/5/25-10/7/25 Califano LOA Amended Dates - Previously Approved on 8/25/25
Fitzgerald, Conor	HS: 1.00	Science Teacher	HS: 1.00 .20 O/L	Science Teacher Chemistry Honors	9/5/25-10/7/25 Califano LOA Amended Dates - Previously Approved on 8/25/25
Hall, Sharen	HS: 1.00	Special Education Teacher	HS: 1.00 .20 O/L	Special Education Teacher Chemistry Honors	9/5/25-10/7/25 Califano LOA Amended Dates - Previously Approved on 8/25/25
McMillan, Marloudiza	HS: 1.00	Science Teacher	HS: 1.00 .24 O/L	Science Teacher AP Chemistry	9/5/25-10/7/25 Califano LOA Amended Dates - Previously Approved on 9/8/25
McMillan, Marloudiza	HS: .20 .20 .20	Env Science ICR Int Env Science Env Science AP	HS: .20 .20 .20	Env Science ICR Int Env Science Env Science AP	10/14/25-6/30/26 Student Enrollment

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
	.20 .20	Science Support Int Marine/Zoology	.20 .20	ERI Science Int Marine/Zoology	
Stevens, Vanessa	HS: 1.00	Special Ed Teacher - ERI Program	HS: .80 .20	Special Ed Teacher - ERI Program English 1 POR	10/14/25-6/30/26 Student Enrollment
Beyer, Alexa	HS: .60 .20 .20 .20 O/L	Ceramics Sculpture 3D Art Major Sculpture 3D	HS: .60 .20 .20	Ceramics Sculpture 3D Art Major	11/14/25-6/30/26
Moller, Jennifer	HS: .20 .20 .40 .20	English 2 ICR English 2 ICR English 2 English 4 Honors	HS: .20 .20 .40 .20 .20 O/L	English 2 ICR English 2 ICR English 2 English 4 Honors Sculpture 3D	11/14/25-1/28/26 PraSisto LOA
Stevens, Vanessa	HS: .80 .20	Special Ed Teacher - ERI Program English 1 POR	HS: .80 .20 .20 O/L	Special Ed Teacher - ERI Program English 1 POR Freshman Seminar	10/20/25-6/30/26 ERI Program Need

4. College Student Observers/Teachers/Interns - 2025/2026 School Year

Name	Cooperating Staff Member	Assignment
Crockett, Tiffany	Jennifer Steffich, Director of Student Services	Office of Student Services, Dissertation Research Study - <i>Perceptions of Novice Special Education Teachers' Preparation to Teach Students with Autism Spectrum Disorder</i> , Manhattanville College Fall 2025

D. Other

1. HIB - 2025/2026 School Year

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of October 13, 2025:

Incidents Reported	Confirmed Incidents
1	0

2. Additional Hours - 2025/2026 School Year

- Helena Calvosa, SLP - RD
Up to 6 hours per week at Employee’s Hourly Rate from 10/08/2025 - 12/23/2025
- Michael W. Wells, Hall Monitor - MRHS
Up to 10 hours at Employee’s Hourly Rate (To cover staff absence)

3. Substitute Administrator Additional Hours - 2025/2026 School Year

- Michele Ruscavage to cover Interim VP Vacancy - MRHS
Up to 23 days, \$300/per Diem
Account # 11-000-240-103-11-0000-1

4. Superintendent Contract - 2025/2026 School Year

- Be It Resolved that the existing employment contract between the Board of Education and Superintendent of Schools, Nelyda Perez, is hereby rescinded by mutual agreement;

Be It Further Resolved that a new employment contract for Superintendent of Schools, Nelyda Perez, is hereby approved for a term retroactive to July 1, 2025, through June 30, 2030, in a form approved by the Executive County Superintendent of Schools.

5. Title I Salaries - 2025/2026 School Year

- Corey Souza, Instructional Assistant (CL) - \$14,355.00 (Prorated)
- Lisa Hoffman, Instructional Assistant (CL) - \$14,355.00 (Prorated) + \$1,539.20 BA Stipend Account # 20-231-100-106-11-0000-1 (Title I Aide Salary)

6. Mentoring our Students Together (MOST) Program - 2025/2026 School Year

- Laura Cahill, Tatiana Lenge, Corinne Wietecha, Tara Wilson
Beginning 10/21/2025 - 324 total hours to be shared at principal’s discretion, \$36.28/Hr

7. Administrative Leave with Pay - 2025/2026 School Year

- Employee # 6519 - 10/08/2025 - 10/17/2025
Amended Dates - Previously Approved on 10/13/2025

8. Mentor Teachers - 2025/2026 School Year

- Jessie Gallitelli, Lloyd Road School
- Melissa Torres, Ravine Drive School

9. MAMS Early Bus Arrival Supervision - 2025/2026 School Year

- Kristi DiLonardo, Christine Monro, Dylan Tarrazi, Corinne Wietecha, Daniel Wilensky, Tara Wilson
Up to \$10.37/per day (paid by voucher) to Supervise from 7:55 AM to 8:10 AM
Account # 11-000-270-162-11-0000-3
- Lisa Santos, Scott Taylor - Substitutes
\$10.37/per day (paid by voucher) As Needed
Account # 11-000-270-162-11-0000-3
Amended pay rate; previously approved on 08/25/2025
- Michelle Bocchieri, Leslie Lauter, Devonn Williams
Up to \$6.91/per day (paid by voucher) to Supervise from 8:00 AM to 8:10 AM
Account # 11-000-270-162-11-0000-3
Amended pay rate; previously approved on 09/29/2025

PERSONNEL - WALK-IN ITEM

1. Administrative Leave with Pay - 2025/2026 School Year

- Employee # 6796 - 10/24/2025 - 11/10/2025

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Ascoli	X				
Ms. Feiles	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Martinez				X	
Ms. Werneke	X				

On a roll call vote, seven (7) members voted yes, zero (0) members voted no and two (2) members were absent

XIV. POLICY

- Ms. Skop addressed Policy concerns

Motion by Ms. Werneke, seconded by Ms. Ascoli to table Policy 5722.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Ascoli	X				
Ms. Feiles	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Martinez				X	
Ms. Werneke	X				

On a roll call vote, seven (7) members voted yes, zero (0) members voted no and two (2) members were absent

Motion by Ms. Pell, seconded by Ms. Spruell to approve the following:

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Second Reading and Adoption

Series	Category	Policy/ Regulation	Title	Second Reading
0000	Bylaws	0000.02	Introduction (M)	10/27/2025
5000	Students	P 5339	Screening for Dyslexia (M)	10/27/2025
5000	Students	P&R 5513	Care of School Property (M)	10/27/2025
5000	Students	P 5722 - TABLED	Student Journalism (M)	10/27/2025
7000	Property	P&R 7432	Eye Protection (M)	10/27/2025

2. Abolishment of Policy

Series	Category	Policy/ Regulation	Title	Abolishment
2000	Program	P 2451	Adult High School (M)	10/27/2025

(M) indicates mandated by state law

XV. FINANCE

Ms. Case presented the Finance Agenda on which the Board will take action this evening t

Motion by Ms. Ascoli, seconded by Ms. Pell to approve the following resolution(s):

Board Secretary’s Monthly Certification - September 2025

PURSUANT TO NJAC 6A:20-2-2.13(D), we certify that as of September 30, 2025, after review of the Secretary's monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that for the month of September 2025 no line item has been over expended in violation of NJAC 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reported, in compliance with NJSA 18A:1919-1B, has certified the September 15, 2025 in the amount of \$2,257,765.90 and the September 30, 2025 in the amount of \$2,346,646.75 payroll.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Receipt and Acceptance of the September 2025 Board Secretary's Report

Recommend the receipt of the Board Secretary Financial Reports as of September 30, 2025, be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to NJAC 6A:23A-16(c)3 that no major account of fund has been over expended as of September 30, 2025 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Treasurer's Report - September 2025

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, approve the Treasurer's Report for the month of September 2025.

3. Approve Appropriation Transfers

Recommend that the Board of Education approve the transfers attached.

4. Approve Bills

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$3,425,581.55.

5. Adoption of 2026-2027 Budget Calendar

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the Budget Calendar for the 2026-2027 school year. [2026-2027 Budget Calendar](#)

6. October 2025 District Enrollment Report

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the attached District Enrollment Report for October 2025. [October 2025 District Enrollment Report](#)

7. Approve Submission of NJDOE Health and Safety Evaluation of School Buildings' Checklist

Approve the submission of the NJDOE Health and Safety Evaluation of School Buildings' Checklists for the 2025-2026 school year to the County Office.

8. Submission of the Annual Comprehensive Maintenance Plan and Form M-1

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Matawan-Aberdeen Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and Form M-1 for the Matawan-Aberdeen Regional School District in compliance with Department of Education requirements.

9. Potential Redistricting for the 2026-2027 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education authorize the Superintendent, in partnership with CityGate, to review current attendance zones, analyze demographic and enrollment data, and present findings and recommendations for potential redistricting to be implemented in the 2026–2027 school year.

10. Fire and Evacuation Drills

The following Fire and Evacuation Drill occurred during **September 2025**

School Name	Security Drill Type	Date & Time
Cambridge Park Elementary School	Evacuation Drill	9/12/25 @ 9:01 am
Cambridge Park Elementary School	Fire Drill	9/15/25 @ 9:57 am
Cambridge Park Elementary School	Shelter in Place (Medical Emergency)	9/18/25 @ 1:31 pm
Cliffwood Elementary School	Fire Drill	9/12/25 @ 9:50 am
Cliffwood Elementary School	Lock Down	9/16/25 @ 2:15 pm
Cliffwood Elementary School	Shelter in Place	9/26/25 @ 1:32 pm
Lloyd Road Elementary School	Fire Drill	9/16/25 @ 10:42 am
Lloyd Road Elementary School	Lock Down	9/18/25 @ 2:39 pm
Lloyd Road Elementary School	Medical Emergency	9/19/25 @ 10:56 am
Matawan Regional High School	Shelter in Place (Medical Emergency)	9/10/25 @ 1:26 pm
Matawan Regional High School	Fire Drill	9/12/25 @ 9:12 am
Matawan-Aberdeen Middle School	Fire Drill	9/9/25 @ 9:00 am
Matawan-Aberdeen Middle School	Evacuation	9/12/25 @ 1:45 pm
Matawan-Aberdeen Middle School	Shelter in Place Medical Emergency	9/15/25 @ 10:15 am
Ravine Drive Elementary School	Fire Drill	9/16/25 @ 1:45 pm
Ravine Drive Elementary School	Shelter in Place/Medical Emergency	9/19/25 @ 2:04 pm
Ravine Drive Elementary School	Lock Down	9/26/25 @ 10:30 am
Strathmore Elementary School	Fire Drill	9/11/25 @ 2:18 pm
Strathmore Elementary School	Shelter in Place (Medical Emergency)	9/22/25 @ 2:31 pm
Strathmore Elementary School	Lock Down	9/29/25 @ 10:23 am

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Ascoli	X				
Ms. Feiles	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Pell	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Martinez				X	
Ms. Werneke	X				

On a roll call vote, seven (7) members voted yes, zero (0) members voted no, two (2) members were absent.

XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS

Ms. Werneke read a special statement for public comment

The Board of Education recognizes the value of public comment on matters of interest to the school community. In accordance with legal requirements, the inclusion of Nelyda Perez's contract for approval will be part of tonight's agenda and included in the public hearing on all topics. Individuals wishing to speak must state their name and address. Comments are limited to three minutes' duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President, and no participant may address or question Board members individually.

All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board's intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

XVI. UNFINISHED BUSINESS

- Ms. Ascoli - provided an update on today's Middle School walk-through, planning for 2027 referendum, and the state of the budget

XVII. NEW BUSINESS

- Ms. Ascoli - provided a liaison report for Matawan Boro with finance meetings to begin in January
- Ms. Pell - spoke about a legislative bill about a second snapshot in February for funding enrollment changes, it would need to go to the assembly again and will be advocating for it.
- Ms. Werneke - spoke about the Board attending School Boards and the training/sessions provided. Board members who attended reviewed the sessions they attended.

XVIII. EXECUTIVE SESSION II

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy, Personnel Matters and Legal Advice. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business if necessary. Action may take place.

It was moved by Ms. Skop, seconded by Ms. Ascoli that the Board convene in Executive Session II and approved by a unanimous voice vote at 9:02 pm.

It was moved by Ms. Ascoli, seconded by Ms. Feiles that the Board return to Open Session at 9:53 pm.

XIX. ADJOURNMENT

On a motion by Ms. Ascoli, seconded by Ms. Feiles and a unanimous roll call vote the Board adjourned the meeting at 9:54 pm.