

AVON BOARD OF EDUCATION
Meeting of October 8, 2025
MINUTES

The mission of Avon Elementary School is to cultivate respectful, responsible, and caring students who are empowered to think creatively, critically, and work collaboratively to positively impact their community.

President Bing called the meeting of the Avon Board of Education to order at 7:00 p.m.

President's Statement: This meeting has been advertised as a regular business meeting in the Asbury Park Press on July 14, 2025 and the Coast Star on July 10, 2025. Copies of the notice have been forwarded to the Avon Borough Office, the Avon Public Library, the Avon Post Office, has been posted in the Avon School, and is posted on the Avon Elementary School website. This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

The Board will entertain questions and/or discussion on any open session agenda item before voting on same, if requested.

Public Comment: Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The Board will hear all participants but may not always be prepared to discuss an issue when presented; however, the President or Superintendent will advise what action will be taken, if necessary, to address the concern.

Roll Call: **Present:** Evans, Kinkela, Losinger, Requa, Scrabis-Fletcher, Szczepaniak, Bing.
Others: 3 visitors

Communications: None.

Superintendent's Update:

Superintendent Danahy reported on the following:

- Enrollment Report – 116 students
- Safety and Security Drill Report – the report and drills held were reviewed
- School is humming along and everything is falling into place.
- Thanked parents for attending first "Coffee with Cathy"
- The district is participating in the Week of Respect – the program was reviewed
- The Foundations Program and BOE goal were reviewed

Several students were recognized as they were "caught" being respectful, caring, and responsible; Above and Beyond recognition. The students each received a school coin as well. Mr. Plunkett was also recognized for going Above and Beyond.

Presentations:

Mrs. Cumiskey reviewed the Foundations Program and purpose for Grades K-3. The Board reviewed the program and implementation. The Board thanked Sharon for her time and presentation.

Standardized Assessment Data Review

Mrs. Price reviewed the connected action roadmap; the district's plan to support students in reaching their highest levels of learning in detail. Mrs. Price reviewed NJSLA test results from the Spring of 2025. The assessments that the students participate in were reviewed as well as score data and performance highlights. Mrs. Price reviewed the program, assessment data, areas of growth and achievement and areas to focus on by subject matter.

WIDA access

Mrs. Price reviewed the test results. Less than 10 students in the district participate in this assessment so the data cannot be reviewed, however, the English Language Services program was reviewed. Areas of highlight and focus were also reviewed.

The Board discussed the test results and the LinkIt Program.

Committee Reports:

Communications Committee- Mr. Szczepaniak reported that the newsletter was printed and distributed. The committee will have a meeting in the next few weeks. The Board discussed QR Code and access. Mr. Szczepaniak further reported that the district is receiving a lot of feedback on social media and thanked Superintendent Danahy for her efforts.

Dr. Scrabis-Fletcher reported that Avon Day was very successful. The committee will continue to be involved with the town.

Operations Committee- Mrs. Requa reported that the committee will have a meeting on October 17th and will do a walk through of the building and assess the needs. Mrs. Requa asked the Board to complete the survey that had been emailed to them.

Educational Excellence – Dr. Scrabis-Fletcher reported that the committee will meet next week and thanked Mrs. Price for the presentation.

Management Committee- Mrs. Losinger reported that the committee had met on October 3rd. There is a first reading of policy and regulation updates of which a majority are mandated. Mrs. Losinger reviewed Policy & Regulation 5516. The Board discussed the policy with the Superintendent.

Board Secretary Certification

I, Amy Lerner, School Business Administrator/Board Secretary certifies that as of July 31 and August 31, 2025, no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Amy S. Lerner

School Business Administrator/Board Secretary

Motion to adjourn to executive session:

It was moved by Bing and seconded by Losinger for the Avon Board of Education to approve the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the Avon-by-the-Sea Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows; Legal (contract matter).
3. The Board will take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately fifteen (15) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

Voice vote was all in favor, motion carried unanimously. The Board adjourned into executive session at 8:12 PM.

It was moved by Bing and seconded by Szczepaniak to adjourn the executive session. Voice vote was all in favor and the executive session adjourned and opened to the regular business meeting at 8:27 pm.

Public Session on Agenda items only:

Mr. Trapani thanked the presenters, he thought they had done a great job. The presentations were very thorough and they are great colleagues.

Agenda Review:

The agenda motions were reviewed in detail by the Board.

It was moved by Bing and seconded by Scrabis-Fletcher to close the work session and open the regular business meeting. Voice vote was all in favor and the work session adjourned and opened to the regular business meeting at 8:39 pm.

Personnel:

It was moved by Bing and seconded by Evans to approve, as recommended by the Superintendent, the following resolutions:

Dawn Barofsky and Mary Tivenan as Substitute Teachers for the 2025-2026 school year at a rate of \$125 per day.

Roll call vote was all in favor, motion carried unanimously.

Finance:

It was moved by Szczepaniak and seconded by Scrabis-Fletcher to approve, as recommended by the Superintendent, the following resolutions:

The payroll for September totaling \$219,184.32 and October 2025 totaling \$224,863.90.

The payment of bills presented for the 2025-2026 budget totaling \$335,427.62.

Transfers in the 2025-2026 budget in the amount of \$97,534.55 for the month of July 2025.

The Budget Status Report for July and August 2025 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2025-2026 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2025-2026 school year.

The Financial Reports of the Treasurer and Board Secretary for the month of July and August 2025.

The attached staff travel expenses for various training and business related trips as budgeted for in the 2025-2026 budget.

Roll call vote was all in favor, motions carried unanimously.

It was moved by Szczepaniak and seconded by Scrabis-Fletcher to approve, as recommended by the Superintendent, the following resolutions:

The contract for physical therapy services with Sheli J. Dansky PT MA Associates for the 2025-2026 school year at a rate of \$125 per hour.

The contract for physical therapy services with Mary Riter PT for the 2025-2026 school year at a rate of \$110 per hour.

Roll call vote was in favor, Szczepaniak abstained, motion carried.

Other Business:

It was moved by Bing and seconded by Requa to approve, as recommended by the Superintendent, the following resolutions:

The minutes of the regular business and executive session meetings held on September 10, 2025.

The following Field Trips:

- Gr 4 - 5
- Gr K - 1
- K

The District's Nursing Services Plan.

The District's Self Assessment for Determining Grades for the 2025-2026 school year.

Roll call vote was all in favor, motions carried unanimously.

Policy:

It was moved by Losinger and seconded by Scrabis-Fletcher to approve, as recommended by the Superintendent, the following resolution:

The **first reading** of the following **revised By-Laws** of the Avon Board of Education:

- 0143 Board Member Election and Appointment
- 0173 Duties of Public School Accountant
- 0174 Legal Services
- 0177 Professional Services

The **first reading** of the following **revised policies** of the Avon Board of Education:

- 1570 Internal Controls
- 1620 Administrative Employment Contracts
- 2422 Statutory Curricular Requirements
- 5511 Eligibility of Resident/Nonresident Students
- 5512 Harassment, Intimidation, or Bullying
- 5516 Use of Electronic Communication Devices
- 5533 Student Smoking
- 5701 Academic Integrity
- 5710 Student Grievance
- 6111 Special Education Medicaid Initiative (SEMI) Program
- 6220 Budget Preparation
- 8500 Food Services
- 9320 Cooperation with Law Enforcement Agencies

The **first reading** of the following **new policies** of the Avon Board of Education:

- 1636.01 Notification of Promotion, New Job, and Transfer Opportunities
- 5339.01 Student Sun Protection
- 5516 Use of Electronic Communication Devices
- 7441 Electronic Surveillance In School Buildings and On School Grounds

The **reading and adoption** of the following **new regulation** of the Avon Board of Education:

- 6220 Budget Preparation
- 7441 Electronic Surveillance In School Buildings and On School Grounds

The **reading and adoption** of the following **revised regulation** of the Avon Board of Education:

- 1570 Internal Controls
- 5533 Student Smoking
- 6111 Special Education Medicaid Initiative (SEMI) Program
- 9320 Cooperation with Law Enforcement Agencies

To **abolish** the following **policy** of the Avon Board of Education:

- 1648.15 Recordkeeping for Healthcare Settings in School Buildings- Covid-19

Roll call vote was all in favor, motions carried unanimously.

Facilities and Transportation:

It was moved by Bing and seconded by Evans to approve, as recommended by the Superintendent, the following resolutions:

The use of the Avon Elementary School for the following Avon Home & School Association After School Programs as per the Building Use Policy:

- Make Believe Play (PreK Students) on Mondays: November 10, 17, 24; December 1, 8, 15; and January 5 and 12, 2026 from 3:15 - 4:15 pm in Room 010 (Preschool Room).
- Directed Drawing (Gr 2 - 8) on Mondays: November 10, 17, 24; December 1, 8, 15; and January 5 and 12, 2026 from 3:15 - 4:15 pm in Room 110 (Media Center).
- Holiday Fun and Festivities (Gr PreK - 1) on Tuesdays: November 11, 25; December 2, 9, 16; and January 6, 13, 2026 from 3:15 - 4:15 pm in Room 102.
- Beading (Gr 2 - 8) on Tuesdays: November 11, 15; December 2, 9, 16; and January 6, 13, 2026 from 3:15 - 4:15 pm in Room 110 (Media Center).
- Board Game Bonanza (Gr K - 5) on Wednesdays: November 12, 19; December 3, 10, 17; and January 7, 14, and 21, 2026 from 3:15-4:15 pm in Room 110 (Media Center).
- Cosmic Kids Yoga (Gr K - 5) on Thursdays: November 20; December 4, 18; and January 8, 15 and 22, 2026 from 3:15 - 4:15 pm in Room 101 (Media Center).

Roll call vote was all in favor, motion carried unanimously.

Unfinished Business: None

New Business:

- November Board Meeting – BOE PD: the meeting and the two presentations were discussed. The BOE will move ahead with both presentations.
- BOE Mandated Training – Mrs. Lerner reminded BOE members to complete their training. BOE members reported that they did not recall getting an email with the training information. Mrs. Lerner will look into the issue and get back to them.

Public Session:

The Board discussed partnering with the Avon Environmental Committee on projects.

Motion to adjourn:

There being no further business before the Board, it was moved by Bing and seconded by Scrabis- Fletcher to adjourn the meeting. Voice vote was all in favor, motion carried unanimously. The meeting adjourned at 8:41p.m.

Respectfully submitted,

Amy S Lerner

Amy S. Lerner, Board Secretary