Call to Order

The meeting was called to order by Chairman Lisa Durgin at 6:00 PM in the Board Room at the Educational Services Center, with the following trustees also present: Tim Albin, Mary Brunner, Mark Christensen, Tim Hallinan, Larry Steiger, and Rollo Williams.

Others participating in the meeting include Alex Ayers, Superintendent; Kirby Eisenhauer, Deputy Superintendent; Dave Bartlett, Associate Superintendent for Instructional Support; Melanie Sylte, Human Resources Manager; and Tracy Peterson, Administrative Assistant. Alison Gee, Attorney, was absent.

Also Present: Pete Johnson, Larry Yeradi, Natasha Eisenbraun, Melissa Seeger, Emily Reeves, Kayleigh Mest, Natalie Prosenick, Julie Parker, Kimberly Miller, Jamie Lembke, Tracy K. Taylor, Selena Benim, Kendra Rassmussen, Mandy Robb, Sarah Glasser, Kenyon Kukuchka, Bobbie Patz, Henley Lembke, Katelyn Benim, Mike Montgomery, Rachel Barnhurst, Dani Barnhurst, Tara Williams, Mili Meza-Perdoma, Tobyn Teigen, Denene Wilson, Richard Parker, Holly Isenberger

Celebrations

Wright Bus Driver Julie Parker was recognized for her heroic efforts when she witnessed an accident while fueling her bus. Without hesitation, she responded to the accident and began using her CPR training, performing CPR on a community member. Julie's quick thinking, courage, and selfless response not only saved a life but also served as a shining example of her character and dedication.

Cottonwood Elementary Principal Derek Barnhurst introduced Mrs. Taylor and her Behavioral Student Leadership students, who shared the skills they have learned in the program.

The 2025 Wright Junior Senior High State Track Champions were recognized.

Wright Parent Advisory Board (WPAB) Reports

The parent advisory board has not met in the past year, and it is important to the school. Therefore, the intention is to revive it this year and start meeting again.

Board Committee Reports

The Board provided committee reports on the following:

- Staff Recognition & Retention Committee - Trustee Rollo Williams shared that the committee has been brainstorming ideas and has plans for parent/teacher conferences and for new babies born to staff members. The committee will meet monthly to continue its work.
- Policy Committee - Trustee Mary Brunner shared that the committee will actively review a policy on AI at the next meeting.
- Cell Phone Policy Committee - Chairman Durgin shared that the committee has met and begun a thorough review of cell phone procedures at the school. A comprehensive survey for students, staff, and parents will roll out tomorrow to gather information on cell phone usage, etc., along with additional research information. The process will take several months, and if there are any changes or additions to procedures, they will not begin until the 2026-2027 school year.

Board Reports

Cottonwood Elementary Principal Derek Barnhurst presented an academic report for Cottonwood Elementary.

4-J Elementary Principal Derek Barnhurst presented an academic report for 4-J Elementary.

Wright Junior High School Principal Lonnie Robertson presented an academic report for Wright Junior High School.

CONSENT AGENDA

A motion was made by Mr. Christensen and seconded by Mr. Williams to approve all items on the Consent Agenda. Mr. Albin abstained from voting on Warrant #40627, which was payable to him. The motion carried unanimously.

Minutes

Minutes of the September 23, 2025, Board of Trustees regular meeting were approved.

Minutes of the September 23, 2025, Board of Trustees special dinner meeting were approved.

Human Resources Actions

The following actions taken by the Human Resources Department were approved:

EDUCATION SUPPORT PERSONNEL

NEW HIRES - REGULAR

Caja Campbell	SPEA – ASD/Lakeview
Aleksandr Carter	Special Programs Ed. Asst./CCHS

Blair Crawford	Special Programs Bus Assistant/Transportation
Jennifer Cruse	Special Programs Bus Assistant/Transportation
Traci Day	Special Programs Ed. Asst./Paintbrush
Penny Eubank	Nutrition Service Assistant/Nutrition Services
Josey Frazier	ESL Assistant/CCHS
Stephanie Gleason-Wilson	Title I Teacher Assistant/Sunflower
Tegyn Gould	Behavior Assistant/Rozet
Melissa Gutierrez	Nutrition Service Assistant/Nutrition Services
Kari Hamm	SPEA-ASD/Twin Spruce
Jalynn Huckins	Title I Teacher Assistant/Rozet
Kayla Jones	Secretary to the HS Principal/CCHS
Charmine Marynik	SPEA – ASD/Lakeview
April Miller	SPEA-High Needs/TBHS
Sylvia Oller	Title I Teacher Asst./Wagonwheel
Michelle Piccirilli	Safety Patrol/Transportation
Tammie Smith	Music Accompanist/Twin Spruce
Mary St Denis	SPEA – ASD/Lakeview
Desiree Viera	Special Programs Ed. Asst./Pronghorn
Lori Young	Special Programs Bus Assistant/Transportation

NEW HIRES-SUBSTITUTES/TEMPORARIES

Chance Cates	Bus Driver in Training/Transportation
Domanick-Christopher Montoya	Bus Driver in Training/Transportation
Emily Smith	Bus Driver in Training/Transportation

TRANSFERS

Tori Anderson	FROM: Title I Teacher Asst./Wagonwheel TO: Behavior Asst./Wagonwheel
BreAnne Arnesen	FROM: SPEA – ASD/Lakeview TO: Instructional Teacher Asst/Lakeview
Marcella Baumgart	FROM: Bus Driver/Transportation TO: Activity Driver/Transportation
Michael Brown	FROM: Asst. JH Head Custodian/Sage Valley TO: JH Head Custodian/Sage Valley
Kyleah Gossel	FROM: Instructional Teacher Asst/Lakeview TO: Technology Asst/Lakeview
Katie Grubbs	FROM: SPEA – High Needs/Sage Valley TO: SPEA – High Needs/Meadowlark
Jonniece Hernandez	FROM: Custodian/Lakeview TO: Assistant Cook/Nutrition Services
Matthew Keetley	FROM: Jr. High Head Custodian/SVJH TO: Elementary Head Custodian/Paintbrush
David Lane	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Kaylee Rideout	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Dale Shaver	FROM: Custodian/Pronghorn TO: Custodian/Rozet
Christina Wright	FROM: Special Programs Ed. Asst./Lakeview TO: SPEA – ASD/Lakeview
Maria Zamora Castaneda	FROM: Custodian/Stocktrail TO: Elementary Head Custodian/Stocktrail

RESIGNATIONS

Teri Berry	SPEA – High Needs/Prairie Wind
Norma Flores Juarez	Custodian/CCHS
Lynda Foy-Rivard	SPEA – ASD/Pronghorn
Deborah Garland	SPEA-ED/TBHS
Augustina Gartzke	Special Programs Ed. Asst./Hillcrest
Tegyn Gould	SPEA- ASD/Lakeview
Maran Guzman	ESL Assistant/Hillcrest
Tammy Harris	Behavior Assistant/Wagonwheel
Valia Lorio Montenegro	Assistant Head Custodian/CCHS
Brett Pownall	SPEA – ASD/Pronghorn
Leah Quinn	Special Programs Ed. Asst./Meadowlark
Anna Rauch	Special Programs Bus Assistant/Transportation

Nicole Scarrow	Special Programs Ed. Asst./Paintbrush
Mercedes Taylor	In School Discipline Program Director/TBHS

REQUEST FOR MEDICAL LEAVE OF ABSENCE

Employee A requests a medical leave for the period of October 13th, 2025 – January 5th, 2026.

TERMINATIONS

Destiny Wagner	Special Programs Ed. Asst./Sunflower
Chandra Skiles	Bus Driver/Transportation

CERTIFIED

RECOMMENDATION FOR HIRE

Allison Granat	Sixth Grade Teacher/Sunflower

SUBSTITUTE TEACHER NEW HIRES

Anna Anderson	Substitute Teacher/All Schools
Julie Becker	Substitute Teacher/All Schools
Tanya Bernard	Substitute Teacher/All Schools
Karen Briggs	Substitute Teacher – Kindergarten/Buffalo Ridge
Zane Eliason	Substitute Teacher/All Schools
Britany Freeman	Substitute Teacher/All Schools
Jennifer Garcia-Uribe	Substitute Teacher/All Schools
Logan Geiser	Substitute Teacher/All Schools
Jamie Gillum	Substitute Teacher/All Schools
Ashley Greer	Substitute Nurse/All Schools
Trinity Harford	Substitute Teacher/All Schools
Stephanie Hawley	Substitute Teacher/All Schools
Elias Herrera	Substitute Teacher/All Schools
Bailey Hofland	Substitute Teacher/All Schools
Andrea Hoppes	Substitute Teacher/All Schools
Sally Jones	Substitute Teacher/All Schools
Philip Lewis	Substitute Teacher/All Schools
Keeli Marker	Substitute Teacher/All Schools
Halo Miller	Substitute Teacher/All Schools
Callie Oister	Substitute Nurse/All Schools
Tammy Sandoval	Substitute Teacher/All Schools
Skylar Schimelpfening	Substitute Teacher/All Schools
Douglas Tew	Substitute Teacher/All Schools
Stacy Vaughn	Substitute Teacher/All Schools

EXTRA DUTY RECOMMENDATIONS

Trent Pikula	Indoor Track Head Coach/TBHS
Alissa West	Girls Softball Assistant Coach/TBHS
Anne Ziegenhorn	Asst. 7/8 Boys Basketball Coach/WJSH

REQUEST TO SERVE

Sarah Hummel requests professional leave from November 20 – November 24, 2025, to attend the National Education Association Year-Round Organizing Conference as the Wyoming Northeast Region President. NEA and WEA will cover any sub costs incurred.

Warrants

The following warrants were ratified and approved:

Payroll Warrants	238627 - 238827
Combined Fund Warrants	402398 - 402698
ACH Combined Funds	1219, 1254, 1293, 1296, 1314, 1315
Major Maintenance Warrants	10367 - 10399
Nutritional Services Fund Warrants	14081 - 14099
Insurance Warrants	5014
Student Activities Warrants	37951 - 37959
Activity Official CCHS Warrants	7166 -7203
Activity Official WJHS Warrants	1605 - 1616

Bids and Quotes

The following bids and quotes were approved:

1. Print Shop Copy paper was awarded to Business Essentials for $27,703.20.
2. Recluse Elementary School Boiler Replacement-Design Services was awarded to Associated Construction Engineering, Inc. for $34,200.00.

Contracts and Agreements

1. Buffalo Ridge Book Fair Agreement with PaperPie
2. Special Education Service Agreement for Students Needing Additional Educational Support with Beverly Poirier
3. Special Education Related Services Agreement For Students with Disabilities for Parent Travel
4. Memorandum of Understanding with Campbell County Sheriff's Office
5. Memorandum of Understanding with Youth Emergency Services (YES House)
6. Special Education Related Services Agreement for Students with Disabilities with Desiree Rivera
7. Memorandum of understanding with Atlas Therapy
8. Memorandum of Understanding with The Counseling Center

Meeting Cancellations

Approval was given to cancel the November 25, December 23, 2025, and March 24, 2026 regular board meetings.

Student Expulsions

Approval was given for Students #6-13 to be expelled for one calendar year, with early re-admittance under strict probation.

Approval was given for Student #14 to be expelled for one calendar year.

Request to Surplus Items

Approval was given to surplus Transportation Department buses and Girls Soccer uniforms.

Grants

Approval was given to apply for a federal Department of Homeland Security SHSP grant from the WY Department of Homeland Security to install updated access control at secondary schools.

Approval was given for Rozet Elementary to apply for the Wyoming Trout in the Classroom Grant.

Approval was given for Rozet Elementary to apply for the REC Foundation’s VEX Robotics Grant.

Facility Update

Mr. Bartlett provided a facility update on the following projects:

- Wright Jr-Sr High - turf project was a great success, irrigation is underway
- Cottonwood HVAC - design is ongoing
- Little Powder - project remains ahead of schedule, turn lane construction/parent drop-off lane/parking are complete, tile work and flooring installation are complete, working with staff on finalizing a move-in/facility access schedule, anticipate a winter break move-in
- Aquatic Center - tile work in the pool is complete and will have a two-week cure time, anticipate filling the pool for final testing and balancing by the end of October, moveable floor installation is complete, punch list items continue to be addressed, working with Mr. Rehard on a move-in schedule
- Campbell County High School - the 10% Value Engineering (VE) review is complete, anticipate the School Facilities Dept. (SFD) to provide a notice this week to proceed to 60% on Phase 1/stadium portion, anticipate having 100% design documents finalized in early December and being ready to bid in January, Phase 2/building design-anticipate a mid-December 35% review
- Transportation Design - 35% VE complete, have had several conversations with the SFD staff regarding the budget shortfall (approximately $8M)
- Conestoga Most Cost Effective Remedy (MCER) - MGT should be finalizing the second draft for our review next week, process is as follows: staff review and if agree on the results there will be a Board presentation and approval, SFC approval, and then funds are released, if disagree-a second round of reviews will happen between the district and the director, SFC decision are final for MCER studies and release of funds.

Public Comments

Question about staff pay and a concern about the school calendars.

Trustee Celebrations

Chairman Durgin celebrated the beautiful fall weather and the completion of the turf project, achieved in an impressive 10 months thanks to Mr. Bartlett's hard work. The Board is happy the community has a new field to enjoy.

Adjournment

The meeting adjourned at 8:01 PM.

Administrative Assistant
Tracy Peterson

_____ _____

Chairman Clerk