



**Putting
Children
First**

**Sacramento City Unified School District
BOARD OF EDUCATION
Special Board Meeting**

Board of Education Members

Jasjit Singh, President (Trustee Area 2)
Tara Jeane, Vice President (Trustee Area 1)
Chinua Rhodes, Second Vice President (Trustee Area 5)
Jose Navarro (Trustee Area 3)
April Ybarra (Trustee Area 4)
Taylor Kayatta (Trustee Area 6)
Michael Benjamin (Trustee Area 7)
Maggie Kemper, Student Board Member

Thursday, November 13, 2025

5:00 p.m. Open Session

Serna Center

Community Conference Rooms and
Washington Room (2nd Floor)
5735 47th Avenue
Sacramento, CA 95824

AGENDA
2025/26-11

5:00 p.m. **1.0 OPEN SESSION / CALL TO ORDER**

2.0 PUBLIC COMMENT ON AGENDA ITEMS ONLY

NOTICE OF PUBLIC COMMENT AND DEADLINE FOR SUBMISSION

Members of the public may address the Board on-agenda items only. Public comment may be (1) emailed to publiccomment@scusd.edu; (2) submitted in writing through the District's website at <https://www.scusd.edu/submit-public-comment>; or (3) provided in-person at the meeting. The submission deadline for written public comments shall be no later than noon on the day of the meeting. If you intend to address the Board in-person, please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

5:15 p.m. **3.0 SPECIAL PRESENTATION**

3.1 Approval of Spending Freeze/
Discuss Fiscal Solvency Plan
(Community Conference Rooms)

Action

6:15 p.m. **4.0 BOARD WORKSHOP**

4.1 Ethics Training (Washington Room)

Information

8:15 p.m. **5.0 ADJOURNMENT**

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 24 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 24 hours in advance of the meeting

and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 3.1

Meeting Date: November 13, 2025

Subject: Approval of Spending Freeze/Discuss Fiscal Solvency Plan

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Adopt proposed Spending Freeze Items and discuss the Fiscal Solvency Plan scheduled for board adoption on November 20.

Background/Rationale: On November 6, 2025, the District presented a draft Fiscal Solvency Plan along with proposed reduction thresholds for 2026-27 budget development. This initial presentation was intended to provide the Board with a comprehensive overview of the strategies under consideration and to solicit feedback on priorities and approaches for addressing the District's financial challenges.

Tonight's discussion is to provide an update on responding to board direction and to gather additional feedback from the board in order to provide a final plan for board adoption at the next regular meeting on November 20.

This plan is essential for restoring financial control. It establishes clear priorities, eliminates inefficiencies, and guides informed decision-making—transforming challenges into a structured path toward stability. Without such a plan, resources risk mismanagement, and recovery remains uncertain.

Next Steps

- 1. Submit Draft Fiscal Recovery Plan to SCOE by November 15, 2025**
Provide a comprehensive plan outlining corrective actions and timelines.
- 2. Submit Board-Adopted Fiscal Recovery Plan to SCOE by December 1, 2025**
Ensure the plan reflects Board approval and meets state oversight requirements.
- 3. Adopt the First Interim Financial Report by December 18, 2025**
Demonstrate that the District can meet its reserve requirement for the current and two subsequent fiscal years. The report must reflect all known obligations (encumbrances and payables) as well as all revenues.

Financial Considerations: The upcoming adoption of the Fiscal Solvency Plan and reduction thresholds will support the District's ability to maintain required reserves and avoid further intervention.

LCAP Goal(s): Goal 1 – Graduation Outcomes, Goal 2 – Academic Outcomes, and Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

2025-26 Spending Freeze Items

Draft Fiscal Solvency Plan as presented to the board on November 6, 2025

Estimated Time: 1 hour

Submitted by: Janea Marking, Chief Business and Operations Officer

Approved by: Lisa Allen, Superintendent

Sacramento City Unified School District 2025-2026 BUDGET FREEZE ITEMS

INTRODUCTION

On November 6, 2025, Staff updated the Board on the Sacramento County Office of Education (SCOE) determined that the District is a “lack of going concern” based on the projected significant negative ending fund balances for the current and two subsequent fiscal years, and advised the Board that SCOE is requiring the Board to adopt a First Interim financial report that demonstrates the District’s ability to meet reserve requirements the current and next two years.

The Board was presented with a draft Fiscal Recovery Plan (“Plan”) on November 6, 2025. SCOE requires the Board to adopt a final Plan by December 1, 2025. If SCUSD fails to meet these requirements, SCOE is obligated to take corrective action, which may include staying or rescinding district decisions that hinder fiscal solvency, developing a multi-year financial recovery plan on the district’s behalf, and assisting in preparation of the following year’s budget.

At the November 6, 2025, Board meeting, the Board reviewed the draft Plan. The Plan includes Actions For The Current Year - 2025-2026, and Actions For Future Years. Included in the Plan are multiple budget freeze items. The Board directed Staff to separate these freeze items for the current year (2025-2026) for separate consideration and potential action by the Board. They are listed below for the Board's action.

Staff notes that Board action on the freeze items, although a component of the draft Plan submitted to the Board on November 6, 2025, is insufficient to accomplish fiscal solvency by meeting the reserve requirements for the current year and the next two years.

ACTIONS FOR CURRENT YEAR - 2025-26

Goal: Reduce 2025-26 Supply Expenditures

Action: Freeze supply purchases unless required for operational compliance

Goal: Reduce 2025-26 Salary Costs

Action: Freeze hiring non-classroom positions

Action: Freeze per diems unless required for operational compliance

Action: Freeze overtime unless required for emergencies

Action: Freeze sub release unless required for IEP meetings

Action: Freeze new non-represented job descriptions for the current year

Action: Freeze non-represented position reclassifications for the current year

Goal: Reduce 2025-26 Contracts and Services Costs:

Action: Freeze non-required travel (not to include field trips)

Action: Freeze new contract agreements unless required for operational compliance

Sacramento City Unified School District
FISCAL SOLVENCY PLAN 2025-26
DRAFT November 6, 2025

INTRODUCTION

On October 10, 2025, after reviewing the district's 2024-25 Unaudited Actuals report, the Sacramento County Office of Education (SCOE) determined SCUSD is a lack of going concern based on projected significant negative ending fund balances for both the current fiscal year and two subsequent years.

In response, SCUSD must

1. Adopt a First Interim financial report that demonstrates the district will be able to meet its reserve requirement for the current and two subsequent fiscal years. The First Interim shall reflect all known obligations (encumbered and payables) as well as all revenues
2. Submit a draft Fiscal Recovery Plan to SCOE by November 15, 2025
3. Submit a board adopted Fiscal Recovery Plan to SCOE by December 1, 2025

Should SCUSD fail to provide any of the required deliverables, SCOE will be required to implement additional actions such as

1. Stay or rescind any action that is determined to be inconsistent with the district's ability to meet its obligations
2. Develop a multi-year financial recovery plan that will enable SCUSD to meet its future obligations
3. Assist in developing the SCUSD budget for the subsequent fiscal year

ACTIONS FOR CURRENT YEAR - 2025-26

Goal: Increase 2025-26 Revenues

Action: OPEB Disbursement

Action: Reclass restricted funding (i.e.MAA, FEMA)

Action: Adjustment for grants (no 45 day budget update)

Goal: Reduce 2025-26 Supply Expenditures

Action: Eliminate use of "blanket" purchase orders

Action: Close out all supply blanket purchase orders already approved

Action: Reduce department supply budgets by 30% from adopted budget
(except custodial)

Action: Delay purchase of adopted math curriculum until after July 1, 2027

Action: Delay purchase of chromebook refresh until after July 1, 2026

Action: Remove single use printers / discontinue ink and service

Action: Freeze supply purchases unless required for operational compliance

**Sacramento City Unified School District
FISCAL SOLVENCY PLAN 2025-26**

Goal: Reduce 2025-26 Salary Costs

- Action: Establish a system for all per diems to be pre-encumbered
(Extra time, Work out of Class, Extra Duty, Special Pay, etc.)
- Action: Reconcile and resolve inaccuracies in the position control system
- Action: No fall "true-up" for sites based on CBEDs enrollment
- Action: Identify and close non-represented vacancies
- Action: Freeze hiring non-classroom positions
- Action: Freeze per diems unless required for operational compliance
- Action: Freeze overtime unless required for emergencies
- Action: Freeze sub release unless required for IEP meetings
- Action: Freeze new non-represented job descriptions for current year
- Action: Freeze non-represented position reclassifications for current year
- Action: Re-assign certificated management employees to classroom vacancies

Goal: Reduce 2025-26 Contracts and Services Costs:

- Action: Freeze non-required travel (not to include field trips)
- Action: Freeze new contract agreements unless required for operational compliance
- Action: Deactivate no-use cellular phones assigned to active employees
- Action: Designate one primary law firm (such as F3 or Lozano Smith)
- Action: Cancel contract agreements that will not disrupt required operations
- Action: Discontinue USPS/hard copy information and replace with electronic delivery
(example: report cards via Parent Square)

Goal: Reduce 2025-26 Program Costs

- Action: Relocate classes from McClaskey to Charles A. Jones
- Action: Agendize board workshop(s) for facilities optimization and consolidation planning

EMERGENCY PROCEDURES 2025-26

TO BE IMPLEMENTED IF THE FIRST INTERIM REPORT IS CERTIFIED AS NEGATIVE

Goal: Increase 2025-26 Cash

- Action: TRANS (tax revenue anticipation notes) short-term loan

Goal: Reduce 2025-26 Salary Costs

- Action: Implement furlough days for non-represented employees

Goal: Reduce 2025-26 Non-Salary Costs

- Action: Eliminate all supply and contracts budgets not encumbered by January 31

**Sacramento City Unified School District
FISCAL SOLVENCY PLAN 2025-26**

**ACTIONS FOR FUTURE YEARS
Beginning with 2026-27 Budget Development**

Goal: Reduce Future Year Supply Expenditures

- Action: Eliminate use of “blanket” purchase orders
- Action: Reduce total supply allocation to departments and school sites
- Action: Eliminate redundant technology hardware and software
- Action: Eliminate general use CalCard accounts

Goal: Reduce Future Year Salary and Benefits Costs

- Action: Implement a system for all per diems to be pre-encumbered
- Action: Maintain accuracy of position control system
- Action: Identify department consolidation plan for 2026-27 BDP
- Action: Identify changes to 2027 benefit offerings to reduce overall district contribution

Goal: Reduce Future Year Contracts and Services Costs

- Action: Update travel procedures for cost containment | limit non-required travel
- Action: Reduce total supply allocation to departments and school sites
- Action: Eliminate contracts related to ineffective programs
- Action: Discontinue low/no usage platforms

Goal: Reduce Future Year Program Costs

- Action: Eliminate Parent Participation Preschool
- Action: Eliminate before/after school non-ELOP “pay as you go” programs
- Action: Eliminate centrally funded 6th grade camp field trip support
- Action: Consider school consolidation plan and boundary changes with timeline
- Action: Develop cost allocation plan
- Action: Establish a Facilities Development Process for locating programs
- Action: Eliminate paying for testing related to GATE, IB, AP, PSAT
- Action: Revisit and study continuation of International Baccalaureate Programme
- Action: Eliminate contribution to Adult Education
- Action: Eliminate practice of Priority School designation and allocations
- Action: Review inclusive and co-teaching practices for consistency and effectiveness
- Action: Discontinue sending College Going Packets after grant expires
- Action: Evaluate IEP services to eliminate redundancies and maximize delivery in the least restrictive environment.
- Action: Evaluate allocation method of TK classroom aides for AM/PM programs



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 4.1

Meeting Date: November 13, 2025

Subject: Ethics Training

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Board Office

Background/Rationale: Assembly Bill 2158, effective January 1, 2025, requires school board members to complete ethics training every two years during their term. This training satisfies this legal requirement and covers topics such as conflicts of interest, transparency, and fair processes.

Financial Considerations: N/A

LCAP Goal(s): N/A

Documents Attached: N/A

Estimated Time of Presentation: 2 hours

Submitted by: Board Office

Approved by: Lisa Allen, Superintendent