

Agenda
November 12, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 P.M. Meeting Opening

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input type="checkbox"/> Gina Azzari, School Board President	All Committees
<input type="checkbox"/> Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations
<input type="checkbox"/> Julie Dickson	(Chair) Operations Committee
<input type="checkbox"/> Erin Carroll	Operations Committee
<input type="checkbox"/> Laurie Cecala-Read	Operations Committee
<input type="checkbox"/> Alfred Beaver	Curriculum Committee, Personnel/Finance Committee
<input type="checkbox"/> Kenneth Riley	(Chair) Personnel/Finance Committees, Negotiations
<input type="checkbox"/> James McCarrie	Finance Committee
<input type="checkbox"/> Kevin Rodden	Curriculum Committee

Quorum_____

C. Flag Salute

D. Adoption of Agenda

Recommendation: Adoption of the agenda, **as presented.**

Board action needed: Yes

2. Presentations

This evening, we are proud to recognize our Swedesboro-Woolwich Stellar Comets. Each month, students from across our schools are selected for exemplifying outstanding character, leadership, and a commitment to our districts core values. These students consistently go above and beyond in their classrooms and school communities, serving as role models for their peers. We are honored to celebrate their accomplishments and share their success with the Board of Education and the Swedesboro-Woolwich Community. At this time, I'd like to welcome Mr. Matt Kelly, Principal of the Walter Hill School, who will begin our Stellar Comets Presentation.

A. Stellar Comet of the Month- October 2025

1) Walter Hill School

Grade 6

- Abigail Wells
- Luis Rosales

2) Charles G. Harker School

Grade 3

- Mia Cartella
- Tristan Fauntleroy

Grade 4

- Dane Crichlow
- Katherine Hansbury

Grade 5

- Carla Steedle
- Baylor McCue

3) Gov. Charles Stratton School

Grade 1

- Hunter Berdos
- Bexley Burke

Grade 2

- Penelope Oum
- Valentina Midure

4) Margaret Clifford School

Kindergarten

- Santino Dattilo
- Sadie Wolvin

- 2) Recommendation: Return to **Regular Session**.
Board action needed: Yes Time_____

Approval of Minutes

Recommendation: Approve the regular and/or executive session minutes dated
October 15, 2025, as submitted.
Board action needed: Yes

3. Communication

A. Superintendent

"A Community dedicated to inspiring life-long learners"

- 1) Superintendent Updates
- 2) District Enrollment
 - a) Report, **as submitted**

[Clifford
Stratton
Harker
Hill](#)

- 3) Correspondence.
- 4) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
1- 2025-2026 Employee Directory, specifically the full name, work email, title/position, and school	Amy Herbert	October 15, 2025	October 29, 2025

B. District Administration

- 1) Administrator’s Monthly Board Reports, **as submitted**

[Clifford
Stratton
Harker
Hill](#)

Technology
[Special Services](#)
[Curriculum & Instruction](#)
[Maintenance](#)

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Ken Riley
Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Betty Marrow	LP	\$15.49/hour	60-910-310-100-000-00	New Hire	November 13, 2025- pending completion of ALL state required paperwork
2- Nancy Martino	Sub LP	\$15.49/hour	60-910-310-100-000-00	New hire-substitute LP	November 13, 2025- pending completion of ALL state required paperwork
3- Alexis Caltabiano	Daily Substitute	\$135/day	11-190-100-320-000-070	SWSD Daily Substitute	November 13, 2025- pending completion of ALL state required paperwork

B. Stipends- Recommendation: Approve the following stipends for the 2025-2026 school year, as listed:

Name	School	Stipend Position	Amount
1- Lindsay Melon	Hill	Assistant Basketball Coach (taking the place of Ada Kreutzer)	\$650
2- Emily Lee	Clifford	Assume the PreK Team Lead for Morgan Cianciulli from September to November and Christina McClernan from November to February	Prorated amount \$600

C. Workshops- Recommendation: Approve the following workshops for the 2025-2026 school year, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Joel Brown	TECHSPO 2026	January 28-30, 2026	\$0- Covered by NJASA Technology membership	TBD
2- Kylie Crompton and Ryane Dougherty	2026 NJTESOL/NJBE Spring Conference	May 19-20, 2026	\$450/person (paid through Title III Funding)	\$250/person (paid through Title III Funds)
3- Jamie Flick & Dana Teague	TECHSPO 2026	January 29, 2026	\$380/person (paid through Title IIa Funds)	\$0

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4- Erin West and Caroline Floyd, Alayna Pasztalaniec	All in For Inclusion Winter Conference 2026	January 23, 2029/8am-4pm	\$175/person	\$0
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D. Recommendation: Approve the [Board Secretary's Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **September 2025**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the [Treasurer Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **September 2025**. The Treasurer Report and Board Secretary's Report are in agreement for the month of **September 2025**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: For payment of **November 2025** regular and [addendum bills](#) in the amount of **\$1,288,764.43** and payment of **October 2025** payroll in the amount of **\$1,572,819.76, as submitted**.

F. Recommendation: Approve the [Line-Item Transfer](#) for **October 2025, as submitted**.

G. Recommendation: Approve the [Budget Calendar](#) for **Fiscal Year 2026-2027, as submitted**.

H. Recommendation: Approve the submission of the [ESEA Grant Amendment](#) for the reallocation of the 2024-2025 carryover funds. 2025-2026 ESEA Grant Allocations **as submitted**.

I. Recommendation: Approve the submission of the [IDEA Grant Amendment](#) for the reallocation of 2024-2025 carryover funds, **as submitted**.

- J. Recommendation: Approve the submission of the IDEA Final Report Fiscal Year 2025.
- K. Recommendation: Approve the submission of the Title 1 Comparability Report.
- L. Recommendation: Approve the submission of the ESEA Final Expenditure Reports.
- M. Recommendation: Approve [Diligent Corporation](#) for online governance (agenda/minutes management), Diligent Community (formally Board Docs) for the prorated amount of \$2,975, **as submitted**.
- N. Recommendation: Approval of Settlement Terms:
Be it resolved by the Swedesboro-Woolwich Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions to resolve the matter of PERC Arbitration AR-2025-114 between the Board and the Swedesboro-Woolwich Education Association are hereby adopted and approved by the Board. The Board authorizes the Board Solicitor to prepare a settlement agreement with these terms for the Board’s approval.
- O. Recommendation: Approve the following resolution to appropriate Capital Reserve Funds, as submitted:

Resolution Appropriate Capital Reserve Funds

Whereas, the Swedesboro-Woolwich Board of Education, County of Gloucester, desires to advance the following capital project: Upgrade by replacing the cooling tower at the Walter Hill School. construction and related professional fees in the amount of \$244,160.00 for the 2025-2026 school year; and

Whereas, capital reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital projects, and

Whereas, the Swedesboro-Woolwich Board of Education acknowledges that State support for capital projects is not currently available, and

Whereas, the Department of Facilities must approve all capital projects and will only move forward with approval of a properly submitted capital project if a local board of education declares an eligible capital project as “otherwise” eligible, and

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Whereas, by declaring a capital project as “otherwise” eligible, the Swedesboro-Woolwich Board of Education hereby declares that the above-mentioned project will be supported with local capital reserve funds.

Whereas, pursuant to N.J.A.C. 6A:23A-14.1(b), the Swedesboro-Woolwich Board of Education is requesting an emergent withdrawal from its capital reserve fund to replace a Cooling Tower that is badly damaged and leaking.

Now Therefore Be It Resolved, that the Swedesboro-Woolwich Board of Education hereby declares the above referenced project as “otherwise” eligible and directs the School Business Administrator to request Department of Facilities approval, and

Be it Further Resolved, that the Swedesboro-Woolwich Board of Education hereby appropriates \$244,160.00 from its capital reserve fund to support the cost of this project.

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Alfred Beaver

Kenneth Riley

James McCarrie

Kevin Rodden

Gina Azzari

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, (Chairperson) Natalie Baker

A. Recommendation: Approve the following policies for 2nd Reading, **as submitted**:

- [0173](#) Accountant
- [0177](#) Professional Services
- [1570](#) Internal Controls
- [1620](#) Contracts
- [1636](#) New Job Postings

B. Recommendation: Approve the following policy for 1st Reading, as submitted:

- [0155](#) Board Committees
- [0174](#) Legal Services

C. Recommendation: Approve the [Quality Care Headstart](#) to utilize the Margaret Clifford School as their emergency relocation site in the event of an emergency or evacuation, **as submitted**.

D. Recommendation: Approve the SWEA Veterans Breakfast to occur at Harker on November 11, 2025 from 9-10:30 am.

E. Recommendation: Approve the Walter Hill Renaissance Program annual bowling trip at Wood Lanes in April 2026.

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Alfred Beaver

Kenneth Riley

James McCarrie

Kevin Rodden

Gina Azzari

Operations

Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, (Chairperson) Julie Dickson

A. Facility Usage Requests

Recommendation: Approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- Swedesboro Performing Arts Academy	Stratton MPR Stage Side	December 13, 2025/12pm-9pm	Holiday Celebration
2- Swedesboro Woolwich Little Theater	Walter Hill/Gym & Classroom	July 27-30, 2026/8:00am-9:00pm	Practice

B. Recommendation: Approve the following Back Door Evacuation Drills for the 2025-2026 school year, as submitted:

- [Clifford](#)
- [Stratton](#)
- [Harker](#)
- [Hill](#)

C. Recommendation: Approve the [Annual Maintenance Budget Amount Worksheet \(M-1\)](#) for the 2025-2026 school year, **as submitted.**

D. Recommendation: Approve the submission of the [2025-2026 Comprehensive Maintenance Plan](#), **as submitted.**

E. Recommendation: Approve the Disposal of Property, as submitted.

- [Morton Building \(Hill\)](#)

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Alfred Beaver

Kenneth Riley

James McCarrie

Kevin Rodden

Gina Azzari

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes Time _____

Recommendation: Return to **Regular Session**.

Board action needed: Yes Time _____

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Approve the adjournment of meeting.

Board action needed: Yes Time: _____

Respectfully submitted,



Mr. Corey Jeffries
Board Secretary/SBA

Next Meeting(s)

December 10, 2025

Board/Committee Meetings as scheduled