



**Minutes of the October 20, 2025
Governing Board of Directors for Innovations International Charter School of Nevada**

I. Call to Order and Roll Call

Board President Dr. LeAnn Putney called the meeting to order at 5:00 pm with a quorum present either through physical attendance at 1600 E. Oakey Blvd. and/or virtually through Zoom.

The following members were present: Dr. LeAnn Putney, Dr. Nicole Klimow, Mr. Lorne Cramer, Dr. Steve Barnson, Mrs. Shara Weston, and Dr. Donnell Bayot. Members not in attendance were Dr. Lonnie Wright, Dr. Rebecca Nathanson, and Mrs. Yvonne Lopez.

Also present were: Dr. Connie Malin, Superintendent; Mr. Nick Didier, Principal; Mrs. Mackenzi Creel, Promotions and Marketing Manager; Mr. Ken Malin, H.R. Director; Mrs. Becky Poole, Business and Accounting Department; and Mrs. Christina Godwin, Business and Accounting Department

II. Open Meeting Law Public Comment Statement

There was no public comment or discussion.

III. Consent Agenda

Approval of Consent Agenda Items

Member Putney called for an approval of the prior meeting minutes and/or suggestions, additions, or corrections to be made. Member Bayot moved to approve the prior meeting minutes with no corrections. Member Cramer seconded the motion. The Board voted unanimously to approve.

IV. Action and Discussion Items

a. Presentation and Discussion of the Meeting Agenda

Member Putney presented the board agenda reminding the members she had disbursed this to them earlier through email. Member Bayot moved to approve the current agenda. Member Klimow seconded the motion. The Board voted unanimously to approve.

b. Financials

Mrs. Christina Godwin presented the Board members with an Advanced Classified Balance Sheet and a Detailed Revenue and Expense Form. Both were current to September 30, 2025. Mrs. Christina Godwin and Mrs. Becky Poole walked the board members through the balance sheet, paying special note of the Capital Improvement account that has a balance of \$70,000. Mrs. Becky Poole will be working on balancing the Title I and Title III grants with the expenses incurred so far. The accounting office is waiting for the external audit to be finalized before they can make the necessary adjustments in the monthly journal entries. As of September 30, 2025, Mrs. Godwin announced that the school's expenses seem out of alignment due to expenditures with curriculum and facilities maintenance needs such as the sewer lines and the air conditioning. Dr. Malin reminded the Governing Board that 15% of the budget needs to be spent on curriculum in order to align with state mandates. Dr. Putney suggested that we continue to work on finding community partners that can assist with offsetting monetary deficits.

c. **External Audit**

Mr. Ken Malin updated the board members on the current status of the external audit. The auditors continue to probe for more information and ask for more supporting documents that the accounting office is giving in a timely manner. Mr. Malin also informed the board that the main auditor is currently on a vacation and it appears to be slowing down the final audit reporting. He also expressed concerns as to whether the audit would be completed on time, and pledged to stay on top of the deadline and pushing for the results so the school could file the final report by the due date. Finally, he let the board members know there was a meeting with Philip, the external accountant, for Tuesday, October 21, 2025 to discuss the journal entry adjustments that were suggested by the audit firm.

d. **Human Resources Update**

Mr. Malin noted that following the previously held board meeting, there have been two staff members that have vacated their positions due to personal reasons. Both staff members have been replaced in a timely manner with the assistance of Senya, the substitute service. The transition of the new staff members taking over the classes that were in need has been smooth so far and we look forward to it continuing to be beneficial for both teachers and students.

e. **Security Meeting Representative**

Mr. Ken Malin spoke to the Governing Board to ask that he be voted on to represent Innovations International Charter School at all school security meetings as the representative of the school to obtain information, vote as necessary, and any other tasks that come with the role of representative. This subject was brought to the attention of the board in an earlier meeting this year, but was slated to be voted on. Member Cramer made the motion to approve Mr. Malin as the security meeting representative and Member Klimow seconded the motion. The vote was unanimously in favor of Mr. Malin taking on the role as security meeting representative.

f. **Facilities Updates**

Mr. Malin talked to the Governing Board members of the state of the roof on the back building of the campus located at 1600 E. Oakey Blvd. Red Hook, the owners of the building, were supposed to bring someone in to look at the roof, make recommendations, and give an estimate of cost for the work that needed to be done. To date, there has been no response or information given to Mr. Malin from Red Hook concerning the status of the project. The retaining wall that borders the upper parking lot and the houses to the west of the school still has not had any progress or communication in regards to timelines for the work to be done. The original proposal made was for the demolition to take place in November during the Thanksgiving break and the reconstruction to be done during the two week winter break. Red Hook has failed to communicate with IICSN in regards to both projects. Dr. Putney attended a meeting with representatives from the company, and it appears their intention is to sell the building, and they might be dragging their feet with the maintenance issues until a new owner can be found.

g. **Policy and Compliance Updates**

Dr. Connie Malin began by prefacing the need for the revisions of the set policies in order to meet the compliance requirements set forth by the SPCSA. She then asked Mrs. Mackenzi Creel to go over the policies as she was directly working on the edits and structural changes needed to meet the requirements in place. Mrs. Creel then apprised the Governing Board that the changes were structural in nature and the wording of the policies was similar to the wording presented in March for their approval. Mrs. Creel also spoke about the Parent and Family Engagement Policy that is a requirement for Title I compliance. She informed the board that in the past this document was required for each grade band (elementary, middle, and high school) through CCSD, but the SPCSA allowed us to rework the document so it could be all inclusive and only one policy needed to be in place. Dr. Malin then let the members of the board know that we have entered into a MOU with Signs of HOPE for what is termed as power based violence. Through this MOU the staff at Innovations will receive training on recognizing child safety and the warning signs of abuse,

sexual abuse, and other such acts. She then thanked Mrs. Creel for coordinating the signing of the MOU and the mandatory training that needed to come with it. Dr. LeAnn Putney called for a motion to approve the policies as written and the motion was made by Member Bayot. Member Klimow seconded the motion and it passed unanimously. It was finally agreed upon that should there be 10% or less of the documents being changed for any reason, it would not need to come back the board for a vote to reapprove, and the board would be apprised of the changes at the next regularly scheduled meeting. The consensus was that it was a fair and consistent means to speeding the process along should further changes and edits need to be made.

h. **Public Hearing regarding SY2024-2025 NSPF School Star Ratings**

Dr. Connie Malin led the conversation about the star ratings and school performance for SY25. She let the members know that the current star ratings were as follows:

- Elementary – 2 Star
- Middle School – 3 Star
- High School – 2 Star

Dr. Malin informed the Governing Board that the 2.5 point deficit from 2 star to 3 star status was not due to academic growth deficiencies, but due to chronic absenteeism. The absentee rate did decline, but not enough to make up the point differential to gain the 3 star rating. This is something that the school will continue to monitor and work to improve year over year. The high school fell to 2 star status due to the previous administration graduating seniors early and those points for second semester credits went to Delta Academy. Mr. Didier informed the board that the goal is to keep the students in the school for the whole school year and those points will not be missed this year. Mrs. Creel informed the board that through validating our data and ensuring the accuracy of the reporting to the sponsor through the NSPF, we were found to be meeting the standards of academic growth set by the SPCSA. Dr. Malin and Mr. Didier both stated that they would be sharing these data with the staff members at both campuses and be looking for feedback to see what can be done and should continue to be done to push our academics forward as well as continue to address chronic absenteeism in order to capture as many points as possible on next years star ratings.

V. **Announcements and Notifications**

a **SPCSA Training**

Dr. Connie Malin updated the board members on the numerous trainings that have been attended either by herself, Mr. Malin, or Mrs. Creel such as ADE, Quarterly Financial Statements, special education, and the amended budget in regards to the teacher raises that the Governor voted to uphold for charter schools. Dr. Malin noted the importance of these trainings in order to stay up to date with compliance requirements set forth by the SPCSA and maintaining our good standing with them. Dr. Malin also spoke of the redundancies put into place so multiple people were trained to complete the tasks set forth in Epicenter should someone be out for any reason when these tasks become due for completion.

b **SPCSA Site Visit**

Dr. Malin informed the Governing Body that the draft report from the September 18th site visit had just come in and there was a need for a corrective action to be written to address concerns over special education record keeping. Mrs. Creel and Dr. Malin will sit down to write the document to encompass these changes to our procedures and will present it to the board at a later meeting for review.

c **Upcoming Events**

Dr. Malin spoke about the recent and future events slated for the month of October for staff and families. She informed of the success of the family STEAM night on October 15th, the success of the Scholastic Book Fair, and the Trunk or Treat event slated for October 29, 2025. Dr. Malin also addressed the upcoming staff development day where there would be an outside presenter to speak about artificial intelligence, PLC work involving student achievement and incorporating AI, and the training in regards to power based violence.

VI. **Member Comment**

Dr. Putney informed the members of the Governing Board that the school has brought in two assistant professors from UNLV to work with the ELL staff to see what we are currently doing to provide services to our EL students and make suggestions for moving the second language students forward academically in hopes to continue to boost test scores for SBAC as well as ACT and WIDA. Dr. Putney also informed the board that she has been in contact with the teaching and learning department at UNLV to share our goals for STEM accreditation. They were excited to hear about the programs already in place and look forward to supporting the school in any way possible, should we need it, to receive that certification.

VII. **Public Comment**

No members of the public were present in the meeting, so there were no comments to share.

VIII. **Adjournment**

The meeting was adjourned at 5:51pm.

Approved on: 11-10-2025

LeAnn J Putney, Ph.D.
President of the Governing Board
Innovations International Charter School of Nevada