Protocol for Student Injury

1) School staff first on scene calls nurse and office
2) Nurse (or trained other staff member -- TOSM) assesses scene for safety
3) Nurse/TOSM asses ABCs (airway, breathing, circulation)
4) Nurse/TOSM assess injury*
5) Staff should not move injured student without first assessing unless there is a safety concern
6) Nurse/TOSM performs first aid as warranted
7) Nurse/TOSM determines triage; after assessment and observation:
    a. Student sent back to class
    b. Student referred for medical care, transported by parent or contact
    c. Activate EMS
        - Print PS screen *ACPS Stu Emerg Med Summary* to hand to EMS personnel
        - Complete *emergency incident form* if time and conditions warrant
        - Send school staff member on ambulance with student, and remain until parent/guardian arrives
        - Assign another staff member to drive the first one back to the school
8) Contact parents
9) Complete and submit Accident Report.

*Consult *VDOE/VDH Flipchart for School Emergencies* located in each school clinic