

Randolph Technical Career Center

RUMHS Media Center

September 10, 2025

- **Call Meeting to Order** – meeting called to order by Nika Oakes, 5:03 pm

- **Board Attendance** – Nika Oakes, Colin Johnson, Clayton Squires, Anne Kaplan, Sam Hooper (virtual), Renee Badeau. Administration – Michael Clark, Kyle Southworth. Also ORCA Media. No public attending.

- **Open Comment --**

The board welcomes comments but is not able to take any action on them other than to direct the public to the appropriate staff member or complaint procedure. Comments are limited to 3 minutes per speaker, comments are to be addressed to me, the board chair, or to the board as a whole, not to any individual member of the board, the staff or the public. Please raise your hand and wait to speak until you are asked by me, the chair. Please identify yourself with your first and last name and your town of residence. Please refrain from restating comments that have already been shared, you can express agreement with those comments. order and decorum shall be observed by everyone. Shouting and profanity are prohibited. As the board chair I will maintain the order and decorum of the meeting, I now open it up to public comment.

No public comment, no public attending.

- **Review and accept agenda** – agenda accepted with no changes.
- **RAB Vote: Put Automotive Technology on hold due to not having a licensed applicant.**

Nika Oakes speaks about the lack of qualified applicants and explains a successful candidate must have a background in automotive and be willing to train as an educator. Board discusses program requirements and apprenticeship, Anne Kaplan asks if salary is impacted by professional experience (the answer is yes). Nika Oakes assures the 8 affected students were offered their choice of program, only one chose to stay at their sending school.

VOTE: Anne Kaplan moves to put the Automotive Technology program on hold for '25-26, Renee Badeau seconds. Motion passes unanimously.

- **Total Enrollment=** 101 students (as of 9/10/25)

- **Total Programs= 9**

On Hold: Auto (Returning '26-'27), Education (Future Uncertain), Health Careers (Returning '26-'27). Closed: Dental Assisting.

Nika Oakes discusses the Center's active plans for the Auto and Health Careers programs, and the lack of student interest in an Education program.

- **New Staff:** Annie Massie (Diversified Agriculture), Patrick Connolly (Pre-Tech), Ash Daniels (School Counselor), Toby Bashaw (Special Education Paraprofessional), Stephen Geno (Pre-Tech Paraprofessional)

Nika Oakes speaks about new staff and their impacts on their programs.

- **Hiring:**

- Student Services Coordinator, Attendance Secretary ('25-26)
- Automotive Instructor ('26-27)

Nika Oakes describes the two vacancies at RTCC, discusses the interview and advertising process, as well as how the Coordinator position is currently being filled.

- **Additional RTCC Bus Update**

Nika Oakes speaks of OSSD bus transport of 36 students from CVCC to RTCC. These are "spill-over students" that have been enrolled at RTCC as CVCC programs are full.

- **Program Numbers**

- Agriculture: 9
- Fabrication, Welding & Design: 8
- Construction: 12
- **Criminal Justice: 5**
- Culinary: 9

- Diesel: 17
- Digital Media: 7
- Electrical: 15
- Pre-tech: 19

Programs in yellow are below the AOE minimum of 8 students

Nika Oakes informs the Board of the various program activities and upcoming events as well as the new lab spaces that are being utilized by construction and electrical.

The Center is currently working with a consultant at the Board of Nursing to explore re-opening that program and offering certification. Anne Kaplan asks if Diesel is an area of growth, Clayton Squires and Colin Johnson explain the need in the job market for these skills.

· **New Projects:**

- Tiny Houses – Nika Oakes describes the tiny house project currently underway in Construction Trades.
- Farm Stand – discussion of what uses the mobile farm stand will have once the project is complete. Everything from selling wreathes to canned and bakes goods to fresh vegetables.
- Take-Away Meals (2x/month) – the take-away meals program will be started again after a long break.

· **Upcoming Events:**

- **Women Can Do! Hosted by Vermont Works for Women, VTSU Randolph, October 9th**
- Nika Oakes discussed with Renee Badeau the ability of RTCC to offer activities to under-represented and non-traditional students under Perkins.
- **Pumpkin Carving (300!) for the Fall Pumpkin Walk for Sept. 26th-28th.**
- Students will each carve 3 pumpkins for the event.
- **RTCC Winter Market (November 21st 10am-1pm)**
- Program offers students the chance to work on cost assessment and marketing as well as manufacturing.

· **RTCC RAB Members:**

Required members:

- One member from each public high school in the center's service region, elected by and from among the members of that high school board for a term determined by that high school board.

Supt. Fedders will put out a call for reps and Michael Clark will speak with Supt. Kinnarny.

- The superintendent or his or her designee of each supervisory union within the center's service region.
- One member elected for a term of three years by and from among the school board of each sending district in the center's service region that does not have a public high school

This is an area of need

- Three additional members elected by the RAB to represent the interests of employers or employees, provided that no two terms shall expire in any year.

In compliance

- **Questions – none asked**

Thank you for attending!

Respectfully submitted –

Kyle M. Southworth

Kyle M. Southworth, Admin. Assistant 8/11/25