

Sand Lake Elementary PTG — October 2025 Action Items Checklist

(Updated October 15, 2025)

Title One Partnership

- ☐ Explore collaboration opportunities with the Title 1 Team for a BINGO event (Jan/Feb)

Library & Reading Programs

- ☐ Support Breakfast & Books events (2nd & 3rd grades: Nov 7; others in Jan & Feb)
- ☐ Melissa & Sara – manage squishmallow drawing and notify PTG of winner
- ☐ Order next squishmallow prize by December

Principal / Staff Partnership (Matt)

- ☐ Follow up w/Social Committee re: partnership on Sand Dollars staff recognition program & report back to PTG at November meeting

Treasurer / Finance (Betsy)

- ☐ Email Brandee with Fun Run challenge update
- ☐ Pay Games People Play \$216.28 for staff/adult shirts; collect \$7 per shirt reimbursement

Parent–Teacher Conferences (10/21 & 10/30)

- ☐ Betsy – Order 80 sandwiches from Midway Deli for 10/21 (more sandwiches, less soup)
- ☐ Heidi – Request \$200 Visa gift card from Booster for teacher meal (if it arrives in time)
- ☐ Emily – Update sign-up form (add “cups” to list)
- ☐ Heidi – Contact Michelle W. for 2 NHS volunteers (3:30–8:00 on 10/21, 2:00–8:00 on 10/30)
- ☐ Emily – Provide same activity sheets as last year, if possible
- ☐ Betsy – Clean up trail mix bar at 7:30pm on 10/21
- ☐ Identify PTG member available at 3:30pm on 10/21 to help with set up (none needed 10/30)
- ☐ Determine if (& Identify PTG member for) clean-up help is needed on 10/30

Restaurant Fundraiser

- ☐ Heidi – Complete McDonald’s fundraiser application (request 12/2, 12/3, or 12/9)
- ☐ Identify additional restaurant fundraiser opportunities for 2025–26

Nonprofit / 501(c)(3) Status

- ☐ Target completion before Dec 2026 (end of Emily’s term)
- ☐ Coordinate with Viking PTG, which is also pursuing this status

Holmen PTO/PTG Collaboration

- ☐ Confirm which Sand Lake PTG members will attend combined Holmen PTO/PTG gathering in November

Logo & Spirit Wear

- ☐ Anna – Create Sand Lake PTG logo using new school logo
- ☐ Launch holiday spirit wear sale using new design (include printed order form)

Upcoming Discussion / Future Ideas

- ☐ Continue brainstorming “Giving Tree for Staff” during the holidays at November meeting

Sand Lake Scamper (Fun Run)

- ☐ 10/15: Betsy – Coordinate Topper’s pizza for challenge winner
- ☐ 10/16: PTG members invited to help sort shirts (8:10am)
- ☐ 10/17: PTG invited to attend school assembly celebration