



**Board Minutes  
CPCS Governing Board**

**September 8, 2025**

**Board Attendees:**

**Alisa Volz  
Jenn Surber (Charter Director)  
Sandy Imbriale (Education Director)  
Carrie Campbell  
Shannon Norris**

**Crystal Boyd  
Karissa Myers  
Emily Meny  
Joanne Clapp  
Elizabeth Colegrove**

Agenda Item	Action
Convened at 05:33 PM	• None
Agenda Items	DISCUSSION
<ul style="list-style-type: none"> <li>• <u>Public Comment</u> - None</li> <li>• <u>Discussion</u> <ul style="list-style-type: none"> <li>○ Approval of August Minutes</li> <li>○ Finance update: completed our portion of the audit, updated best practices for credit card sign/sign out and the events funds protocol was made more clear. Planning to change the pledge letter tiers to remove the ties to event entrance fees. Carrie will look into adding a monthly option to the Give Butter platform. Reaching out to Kim Collins to send information for alumni to pledge if they choose.</li> </ul> </li> <li>• <u>Old Business</u> <ul style="list-style-type: none"> <li>○ None</li> </ul> </li> <li>• <u>New Business</u> <ul style="list-style-type: none"> <li>○ New security camera needed for front entrance. The installation company is giving us the equipment, and we will pay for installation labor. Reallocation of funds (\$2,332) to Safety and Security from renovation budget line.</li> <li>○ The finance committee will ask the insurance carrier if the new camera will lower the insurance rate or if there are</li> </ul> </li> </ul>	<p>DISCUSSION</p> <p>Approved</p> <p>Approved Unanimously</p>

<p>new things that may be worth the investment that will lower our rate.</p> <ul style="list-style-type: none"> <li>○ Planning for October 23rd Town Hall. Topic: technology and it's impacts on our kids (presented by Ms. Sayers). Plan to have volunteers sign-ups. Admin (Meny to help) will send out a survey to families to identify hot topics to address during Town Hall along with the Q&amp;A. Discussed voting options for parent rep (in person and/or online)</li> </ul>	
<p><b>Action Items:</b></p> <ol style="list-style-type: none"> <li>1. Meny to assist with creation of survey for October Town Hall</li> <li>2. Admin to send out survey for October Town Hall</li> <li>3. Updates to Give Butter platform for monthly giving</li> </ol>	
<p><b>Adjourn at 6:30 PM</b></p>	