

**ASHLAND SCHOOL BOARD REGULAR MEETING**  
**Ashland Elementary School – Heffernan Media Center**  
**Tuesday, October 7, 2025**  
**6:00 p.m. Regular School Board Meeting**

**MINUTES**

- I. CALL TO ORDER  
Mr. Heath called the meeting to order at 6:01 p.m.

- II. PLEDGE OF ALLEGIANCE

- III. RECORD ROLL

**Members Present:**

Mr. Stephen Heath, Chair  
Mrs. Sandra Coleman, Vice-Chair  
Mr. Jesse Farris  
Mrs. Jennifer Foote

**Administrators Present:**

Mrs. Mary Moriarty, Superintendent  
Mrs. Ashley Dolloff, Business Administrator  
Mr. Guy Donnelly, AES Principal

**Members Absent:**

Mr. Stephen Felton (with notice)

**Others Present:**

Mr. David Ruell, Press

- IV. PUBLIC COMMENT – *Opened at 6:02 p.m.*

- V. MINUTES

**A. Regular School Board Meeting of September 2, 2025**

Mrs. Foote moved, seconded by Mr. Farris, to approve the minutes of the Regular School Board Meeting of September 2, 2025.

The motion carried 4 – 0.

- VI. ADMINISTRATIVE REPORTS

**A. Enrollment/Principal's Report**

Mr. Donnelly reviewed enrollment with the School Board, noting that six new students are beginning this week, bringing total enrollment to 146 students. The school recently completed its NWEA testing schoolwide with nearly 100% participation, which is outstanding, and Mr. Donnelly will be reviewing the assessment data with staff. The 3rd and 4th graders recently visited Moulton Farm in Meredith and had a wonderful experience, while the middle tier is scheduled to visit Clark's Trading Post this Thursday, which promises to be an enjoyable trip. The first term concludes on Friday, October 10, and learning summaries and progress reports will be available on October 17. The Student Council is currently participating in "Socktober," a schoolwide initiative to collect new youth socks that will be donated to a local shelter at the end of the month. This week is Fire Prevention Week, and the fire department will visit on Thursday to meet with grades 3, 4, and 5, bringing a fire

truck and speaking with students about fire safety. Additionally, the school will host a flu clinic this week for students who have signed up, helping to promote student health and wellness.

## VII. CURRENT BILLS PAYABLE

### A. General Operating Expenses

Mrs. Dolloff presented to the School Board Manifests number 2004 and 2004B.

Mrs. Coleman asked what are the facilities assessments?

Mrs. Dolloff responded that during the budget process, the Board had discussed completing a facilities assessment this year and supported allocating \$10,000 toward that effort. She shared that the District has been actively engaged in the process and expects to receive the report by the end of this week. The facilities assessment will serve as an important tool in developing the budget that will be presented to the Board in November.

Mr. Farris moved, seconded by Mrs. Foote, to approve the payment of bills, manifest numbers 2004 and 2004B.

The motion carried 4 – 0.

## VIII. NEW BUSINESS

### A. Ashland Plowing Recommendation

Mrs. Dolloff presented a proposal recommendation to the School Board, noting that she and Mr. Donnelly went through the RFP process and received only one response.

The response came from 3 Lakes Landscaping, a vendor the district has used in previous years, which they are recommending for approval.

Mrs. Coleman asked if 3 Lakes Landscaping was the only vendor to respond to the RFP.

Mrs. Dolloff confirmed, explaining that they reached out to three vendors, placed an advertisement in the newspaper, and posted the RFP on the district website.

Mrs. Foote moved, seconded by Mr. Farris, to approve 3 Lakes Landscaping for Ashland Plowing and Sanding Contract for 3 years 2025-2028.

The motion carried 3 – 0 – 1 Mrs. Coleman abstained.

### B. Budget Development Timeline and Meetings Schedule

Mrs. Moriarty presented to the School Board the budget development timeline and meeting schedule for their review. She noted that budget work sessions are planned for November 18th and December 9th, with the intent to finalize the budget on December 9th, immediately following the SAU #2 meeting.

**C. NH DOE 25**

Mrs. Dolloff let the School Board know that the NH DOE 25 report has been completed and will be brought around for signatures at the end of the meeting. She gave a public thank-you to Mrs. Allen for all her hard work and the many hours she put in to make sure the report was finished and submitted on time. Mrs. Dolloff explained that there are two versions of the report—one uploaded to the Department of Education and one sent to the DRA for the tax rate.

She then shared the end-of-year financial report for June 30, 2025, which she hand-carried for the Board to review. She pointed out that the school ended the year in a strong financial position, with an unassigned fund balance of about \$40,000—well above the \$5,000 that had been projected in the 2025–26 budget. That extra balance will go toward offsetting the amount that needs to be raised through taxes for the 2025–26 assessment.

Mrs. Dolloff also noted that general fund revenues came in higher than expected. We received about \$16,000 more from Medicaid reimbursements than planned, and about \$10,000 in additional state aid we hadn't anticipated. That state aid mostly came from phase-out grants, which in this case were related to charter schools and special education funding.

**IX. OLD BUSINESS****A. AES Net Zero Project SEED Grant**

Mrs. Moriarty updated the School Board on the AES Net Zero Project SEED grant.

**X. Public Comment –*Closed at 6:42 p.m.*****XI. NON-PUBLIC SESSION****A. Non-public Session**

**R.S.A. 91-A:3, II(c):** This includes matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this Board, unless such a person requests an open meeting.

Mrs. Foote moved, seconded by Mr. Farris, to enter Non-Public Session at 6:23 p.m. Mr. Heath called the roll.

YES: Mr. Heath, Mrs. Coleman, Mr. Farris, Mrs. Foote

NO: --

The motion passed unanimously. The Board entered Non-Public Session at 6:23 p.m.

**B. Public Session**

Mrs. Foote moved, seconded by Mr. Farris, to re-enter Public Session at 6:41 p.m.  
Mr. Heath called the roll.

YES: Mr. Heath, Mrs. Coleman, Mr. Farris, Mrs. Foote  
NO: --

The motion passed unanimously. The Board re-entered Public Session at 6:41 p.m.

XII. Public Comment –*Closed at 6:42 p.m.*

XIII. ANNOUNCEMENTS

**A. Tuesday, November 4, 2025**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Ashland School Board Regular Meeting – **5:00 p.m.**

XIV. ADJOURNMENT

Mr. Farris moved, seconded by Mrs. Foote, to adjourn meeting at 6:54 p.m.

The motion carried 4 – 0. The meeting adjourned at 6:50 p.m.

The meeting adjourned at 6:50 p.m.

*Respectfully submitted,  
Sarah Briggs, Recording Secretary*

**CONFIDENTIAL**  
**NONPUBLIC SESSION**  
**Tuesday, October 7, 2025**

**R.S.A. 91-A:3 II(c):** This includes matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this Board, unless such a person requests an open meeting.

**Members Present:**

Mr. Stephen Heath, Chair  
Mrs. Sandra Coleman, Vice-Chair  
Mr. Jesse Farris  
Mrs. Jennifer Foote

**Members Absent:**

Mr. Stephen Felton (with notice)

**Administrators Present:**

Mrs. Mary Moriarty, Superintendent  
Mrs. Ashley Dolloff, Business Administrator  
Mr. Guy Donnelly, Ashland Principal

**Others Present:**

**I. NEW BUSINESS (6:23 p.m. – 6:41 p.m.)**

**A. Request for Non-Resident Tuition Waiver for the 2026/2027 School year non tuition waiver.**

Mrs. Moriarty presented to the School Board an out of district placement for the 2026/2027 school year.

Mr. Farris moved, seconded by Mrs. Foote, to approve the 2026/2027 school year out of district placement as long as employed and transportation provided by parent.

The motion carried 4 – 0.