

CLAIBORNE PARISH SCHOOL BOARD

MINUTES OF REGULAR MEETING

November 6, 2025

The Claiborne Parish School Board met in a regular session at the Haynesville Elementary in Haynesville, Louisiana, at six o'clock November 6, 2025 with the following members:

Present: Patricia Stevens, Stewart Griffin, William Maddox, Linda Knox, Yolanda Coleman, Perry Anderson, Roy Mardis, David Nokes, Mark Perot

Absent: Tommy Davidson

There was also present Mr. Chris Brooks, Secretary of the Board.

Jasiah Black, Haynesville Elementary 5th grader, opened the meeting with prayer. Jasiah Black is the son of Jacobi R. Black and Myesha Black. He is an Honor Roll student and a member of the Haynesville National Elementary Honor Society. Jasiah loves science, video games, church, and spending time with his family.

The Pledge of Allegiance was led by the Haynesville Elementary National Honor Society.

The minutes of the Executive Committee Meeting and Regular Called meeting held October 9, 2025, which had been emailed to the Board Members previously, were approved unanimously with a motion made by Mrs. Knox, seconded by Ms. Coleman.

In recognition of Red Ribbon Week, Mrs. Christy Boyte, Alternative Coordinator and Drug Free/Safe School Coordinator, recognized the following essay winners: K–2: Victoria Green, Summerfield High School (Kindergarten); 3–5: Luna Long, Homer Junior High (5th Grade); 6–8: Navaeh Bishop, Summerfield High School (7th Grade); and 9–12: Jackson Monzingo, Haynesville Junior/Senior High School (12th Grade). Superintendent Brooks and Mr. Perry Anderson, Board President, congratulated each student and thanked them for the hard work on their essays. They each received certificates and gift cards.

Superintendent Brooks requested approval of policy revisions GAAA (Equal Opportunity Employment), IDDFC (Cameras in Special Education Classrooms), JAA (Equal Education Opportunities), and JD (Discipline). These revisions resulted from the 2025 Louisiana Legislature. Motion to approve was made by Mr. Griffin, seconded by Mr. Nokes. Motion passed by a vote of 9 yes, 0 no.

Mrs. Prior, Special Education Supervisor, requested approval of the Seclusion and Restraint Policies and Procedures. These have been in place but due to recent laws, required being updated. Motion to approve was made by Mrs. Knox, seconded by Mr. Maddox. Motion passed by a vote of 9 yes, 0 no.

Ms. Sheppard, Technology Supervisor, asked the Board to approve the E-Rate Category 2 contract. Ms. Sheppard shared that 6 bids were received. The decision was made to proceed with Uniti, which is the lowest bid received. Mr. Nokes made a motion to approve the contract, seconded by Mr. Mardis. Motion passed by a vote of 9 yes, 0 no.

Superintendent Brooks asked the board to consider rescheduling the December board meeting from Thursday, December 11th to Thursday, December 4th. We have two football teams that could possibly be playing in the state championship in New Orleans, which would be that week. Mr. Maddox made a motion to approve rescheduling to December 4th and was seconded by Mrs. Stevens. Motion passed by a vote of 9 yes, 0 no.

Mrs. Turner discussed the calculated amounts for the 13th check, which would be distributed on December 5th. She informed the board a proposed increase from general fund would result in an increase of the amount of the check would be \$3,500.00 for certified staff and \$1,505.00 for support staff, if approved. If the board chooses

not to use supplemental money from the general fund, the amount of the check would be \$3,185.22 for certified staff and \$1,369.65 for support staff. Mr. Maddox made a motion to supplement the increased 13th check from the general fund and Ms. Knox seconded the motion. The motion passed by a vote of 9 yes, 0 no.

Mrs. Turner briefly discussed the October 2025 financials and reviewed the interest rates for accounts.

Superintendent’s Report:

- 1. Personnel Activity that has occurred since the October 9, 2025 meeting:

Personnel Actions – November 6, 2025

I. To be Hired:

a. Certified Teaching or Administrative Positions

Name	Position	Effective	Replacing

b. Classified, Support, Bus Drivers or Other Non-Certificated Positions

Name	Position	Effective	Replacing
Jessica (Denys) Ritzell	Receptionist	10/20/25	ShermaDee McDaniel

II. Resignations, Retirements:

Name	Position	Effective	Reason
Essie Winzer	Teacher – Homer High	10/10/25	Resigned
James (Kenny) Curlee	Maintenance	10/31/25	Resigned
Jamerion Phenix	Teacher – Homer Jr.	10/10/25	Resigned
Katheryn Finley	Food Tech – Homer High	10/29/25	Resigned

III. Transfers:

Name	Position	Effective	Reason

- 1. Veterans’ Day Programs will be next Tuesday, November 11th – Summerfield (Flag Buring- 9:00); Homer Elementary (9:30) and Haynesville Elementary (1:30).
- 2. Superintendent Brooks emailed the board the Superintendent Evaluation with possible indicators on each evaluation topic. He also added information for Dibels/iReady goals.
- 3. Mr. Brooks thanked and commended Haynesville Elementary on a great job of hosting the board meeting tonight.

There being no further business to come before the Board, a motion was made by Mr. Nokes, seconded by Mr. Mardis to adjourn the meeting.

Perry Anderson, President
Claiborne Parish School Board

ATTEST:

Mr. Chris Brooks, Secretary
Claiborne Parish School Board