

**CLAIBORNE PARISH SCHOOL BOARD**  
**BUILDINGS AND GROUNDS COMMITTEE MEETING MINUTES**

November 6, 2025

The Buildings and Grounds Committee met at the Haynesville Elementary, Haynesville, Louisiana, at five-thirty p.m. on Thursday, November 6, 2025.

*Present: BUILDINGS AND GROUNDS COMMITTEE: Roy Mardis (Chair), Patricia Stevens, Mark Perot*

*BOARD MEMBERS PRESENT: Stewart Griffin, William Maddox, Linda Knox, Yolanda Coleman, Perry Anderson, David Nokes*

Mr. Anderson, Board President, opened the meeting with a prayer, followed by the Pledge of Allegiance.

Mr. Mardis, Chair, asked Mr. Guillory, Maintenance Supervisor, to update the Board on maintenance projects that have been completed, in progress, or upcoming. Mr. Guillory stated a few of the projects that have been completed include: heating systems have been checked and cleaned for the winter season and fencing has been ordered for Homer football field/wind screen. He reported on renovations at Haynesville Jr./Sr. High auditorium being completed under Mr. Michael Walpole, Architect and stated work will begin on the beams and ceilings next week. Concrete was also poured in the back of Haynesville Jr./Sr. to defer water from going underneath the building. The plan is to receive bids in February and bring before the board at the March meeting to make a decision. Mr. Guillory stated the district cannot afford a dry sprinkler system at this time.

Mr. Maddox asked about holes behind Haynesville Jr./Sr. He asked about trying to fill them for safety reasons. Mr. Guillory said the water is coming from underground and anything poured in it will wash out. He stated this is a Town of Haynesville issue. Ms. Stevens brought to Mr. Guillory's attention several maintenance issues at Summerfield that could potentially be a liability situation. Mr. Guillory addressed the individual situations on the issues and stated the principals are being updated also.

Mr. Scott Martin, Child Welfare and Attendance Supervisor, updated the board on the district's Crisis Management Plan. He stated this has been uploaded to the Louisiana Department of Education, per Act 433, and local law enforcement have the plan.

Motion to adjourn was made by Mr. Nokes, seconded by Mr. Maddox.

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Mr. Chris Brooks, Secretary  
Claiborne Parish School Board