



**Interdistrict School for Arts and Communication
BOARD OF DIRECTORS**

September 17, 2025 at 4:00 pm via ZOOM

New London, CT

This meeting was held virtually

In Attendance: Richard Muckle, Dr. Nicholas J. Spera, Dr. Kevin Booker, Barbara Crouch, Dr. David Brailey, Shannon Lougee, Erica Robb, Amanda Grundy, Michael Spellman, Elizabeth Bumgardner, Richard Sanders, Mercedes Alger

MINUTES

- 4:00 pm **1. WELCOME/CALL TO ORDER** *Chairman R.F. Muckle*
- 1a. Establishment of Quorum – *quorum established*
- 1b. Public Comment – *no public comments*
- 4:01 pm **2. CONSENT AGENDA** *Chairman R.F. Muckle*
- Acceptance of Approval for the June 18, 2025 BOD Minutes
Motion: Approve and accept June 18, 2025 BOD Meeting Minutes
Moved: B. Crouch; 2nd: D. Brailey; Discussion: none; In Favor: all; Opposed: none; Abstentions: Sanders
Motion Carries by unanimous voice vote
 - Acceptance of the Year-to-Date Profit/Loss Financial Report for June 2025
 - Acceptance of the Year-to-Date Profit/Loss Financial Report for August 2025
 - Acceptance of the Balance Sheet for June 30, 2025
Motion: Approve and accept all items on the consent agenda
Moved: B. Crouch; 2nd: E. Bumgardner; Discussion: none; In Favor: all; Opposed: none; Abstentions: none
Motion Carries by unanimous voice vote
- 4:03 pm **3. CONFLICT OF INTEREST STATEMENT** *Dr. Spera*
- The Board shall not engage in acts that produce any real or perceived conflicts of interest among the Board or its employees. Connecticut General Statutes require that no Director of the charter school board or employee of the charter school board has a personal or financial interest in the assets, real or personal, of the school. This policy is intended to supplement this statute, as well as any applicable state and federal laws governing conflicts of interest applicable to charter schools. This policy does not override ISAAC's requirement to have teachers employed by ISAAC on its governing council. This policy shall be read annually at a Board meeting and shall be signed by each Director of the Board of Directors.
- 4:05 pm **4. EXECUTIVE DIRECTOR REPORT** *Dr. Spera*
- 4a. CSDE Report Update
We are at a 0% increase this year. We continue to be on our accountability plan led by Tanya Collins.
- 4b. Grant Updates
Waiting to find out if we are recipients of the charter grant that would be used to pay off some of our building loan. We are in the final year of our CCLC grant.
- 4c. Enrollment Update
We are at full enrollment with a waiting list of over 100 students.
- 4d. Hiring Update
We are fully hired; we will be fully staffed in January.
- 4e. 2025 Lip Dub& Social Media
We are one month away from filming our annual lip dub.

4:15 pm

5. SUBCOMMITTEE REPORTS

5a. FINANCE

Dr. Spera

● Finance Update - September Minutes

Annual audit coming up in November. Fiscally we are in great shape, we had a small surplus of a little over \$100,000 that we were able to move into the capital account. We are in discussions about future discussions of the fiscal aspect of transportation to be able to transport some out of district students.

4:20 pm

6. NEW BUSINESS

6a. Review of Executive Director Convocation

Dr. Spera

Dr. Spera shared his convocation presentation with The Board.

4:30 pm

7. ADJOURN

Chairman R.F. Muckle

Motion: To Adjourn

Moved: B. Crouch; 2nd: Dr. Booker; Discussion: none; In Favor: all; Opposed: none; Abstentions: none

Motion Carries by unanimous voice vote