

To: Donna Hosey, Town Clerk
Town of Ellington
55 Main Street
Ellington, CT 06029

Dear Mrs. Hosey:

I hereby resign my position on the _____.
Name of Board/Commission/Committee

Please notify the BOS Personnel Committee and the Chairman of the Commission that the effective date of my resignation is _____.

Sincerely,

Printed Name

Signature

Date