Minutes from S.H.A.C. Meeting
October 28, 2025 10:00 a.m.

Facilitator: Melissa Gutierrez

Welcome/Introductions

Call To Order

Attendance
Members Present:

- Nancy Moreno, Communities in Schools
- Diana Herschap, MMS Counselor
- Ariel Olivarez, MISD Parent
- Sue Ann Martinez, Food Service Director
- Maria Flores, ACE 21st Century Director
- Tammy Garcia, ACE 21st Century Program Specialist
- Melodie Wallace, Secretary

*Attendance qualifies for quorum

M. Gutierrez: Asked for minutes from the last SHAC meeting to be read and accepted. Mrs. Wallace read minutes aloud to committee members. Mrs. Gutierrez stated minutes from last meeting needed to be revised to show member Nancy Moreno is with Communities in Schools, not Connections. M. Gutierrez made a motion to accept, seconded by Nancy Moreno, unanimous vote to accept.

M. Gutierrez: Instructed attendees to review the contents of folders.
Acknowledgement of Handouts and summary of the following:

- Meeting Agenda
- SHAC Enrollment Flyer
- What is SHAC?
- SHAC Bylaws
- MISD Student Wellness Policy, FFA Local and FFA Legal
- MISD Wellness Policy Addendum (approved and adopted 9.24.24)
- TASB: FAQS on the SHAC

M. Wallace stated that the scope of the meeting would be to review the language of all current bylaws and policies and ensure we are aligned with those requirements. M. Gutierrez asked SHAC members to please review them and be prepared to discuss and vote on any revisions needed at the next meeting.

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Discussion of Agenda Topics: Review MISD Wellness Policy, Questions and Comments, Open Discussion

Food Service Director Sue Ann Martinez discussed her involvement in the Local Wellness policy. MISD Food Service Department is audited every (3) years and if we are found non-compliant, we could lose daily financial reimbursement(s). Policy must be reviewed, followed and enforced. This includes Smart Snack calculations, Fundraisers, Concession Stand options, and campus "sell times". Last year, only one MISD campus properly submitted their "exemption days" to be included/observed for the year.

M. Gutierrez stated that she would email the campuses this year and request dates be shared as soon as possible, as it is a mandatory part of our policy review.

Parent, Ariel Olivarez suggested that we include our goals as part of the email request to campuses, to help them understand the importance of submitting their data.

No further questions or comments.
Motion to adjourn: Melissa Gutierrez
Second: Nancy Moreno
Adjourned at 10:28 am