

**MINUTES OF THE REGULAR MEETING
BOARD OF EDUCATION
UNION SCHOOL DISTRICT
Tulsa, Oklahoma
October 13, 2025**

The Union Board of Education met in regular session on Monday, October 13, 2025, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2024 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Joey Reyes, president.

FLAG SALUTE

The flag salute was led by Joey Reyes, president.

MEMBERS PRESENT

Mr. Joey Reyes, Ms. Heather McAdams, Ms. Stacey Roerman, Mr. Steve Nguyen, and Dr. Chris McNeil

MEMBERS ABSENT

None

OTHERS PRESENT

Superintendent John Federline, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Associate Superintendent Sandi Calvin, Chief Communications Officer Chris Payne, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Elementary Education Theresa Kiger, Executive Director of Secondary Education Dr. Kenneth Moore, Executive Director of Technology Todd Borland, Executive Director of Instructional Technology Gert Morris, Director of Construction Fred Isaacs, and others.

ADOPTION OF THE AGENDA

Mr. Reyes noted that Item #A-5 from the Business Agenda is withdrawn from the Board Agenda.

Ms. Roerman moved the Board approve the agenda as amended. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Steve Nguyen – aye,

All voted aye – motion carried.

The agenda was adopted as amended.

CONSENT AGENDA

Ms. Roerman moved for approval of items on the consent agenda as follows:

- Minutes of the September 8, 2025 regular Board meeting;
- Out of State travel requests for the following:
 - Girls Wrestling to Cass, AR – Oct. 17-19, 2025;

- Girls Wrestling to Bentonville, AR – Dec. 9, 2025;
- Varsity Wrestling to Bentonville, AR – Dec. 9, 2025;
- Varsity Wrestling to Valley Center, KS – Dec. 10th or 11th - then on to Enid, OK 12-14, 2025;
- Girls Wrestling to Cleveland, OH – Dec. 12–14, 2025;
- Girls Wrestling to Searcy, AR – Jan. 16–17, 2026;
- Girls Wrestling to The Colony, TX – Jan. 9-10, 2026;
- Varsity Highsteppers to Frisco, TX – Feb. 6-8, 2026;
- Varsity Highsteppers to Orlando, FL – Feb. 26- Mar. 2, 2026;
- Varsity Highsteppers to Kilgore, TX – Apr. 3-4, 2026;
- Book Fairs Agreement with Literati for additional book fair dates at Andersen Elementary for the 2026-2027 school year and authorize the Principal of Andersen Elementary to execute the agreement;
- Master Memoranda of Understanding with Wyatt Technical Services and Oklahoma State University Medical Trust d/b/a Oklahoma State University Medical Center for Career Connect programs and authorize the Board President, Superintendent or designee to execute the agreements;
- Athletic Participation Agreement with Shawnee High School to allow the Union Varsity Girls Basketball team to participate in the 2026 Shawnee Invitational Basketball Tournament and authorize the Director of Athletics to execute the agreement;
- Acceptance of Grant awards and Grant Contract from Oklahoma Arts Council ("Council") and authorize the Superintendent or designee to execute the contract;
- Memorandum of Understanding with Oklahoma Health Care Authority (OHCA) for the Champion District Grant to create a capacity for billing School Based Services beyond the Individualized Education Program and authorize the Board President, Superintendent or designee to execute the agreement;
- Oklahoma Strong Start Child Care Provider Contract with the Oklahoma Partnership for School Readiness Foundation for the Extended Day Program and authorize the Extended Day Program Manager or designee to execute the agreement and any time-sensitive agreements and documents pertaining to the childcare for fiscal year 2025;
- Memorandum of Agreement with Oklahoma Department of Career and Technology Education "ODCTE" for high school equivalency opportunities to DHS Empower from Union Adult Education & Family Literacy staff members for the 2025-2026 school year and authorize the Superintendent and Director of Union Adult Learning Center to execute the agreement;

- Practicum Facility Affiliation Agreement with the Board of Regents of the University of Oklahoma on behalf of its Anne & Henry Zarrow School of Social Work for student interns and authorize the Executive Director of Human Resources to execute the agreement;
- Memorandum of Understanding with Cameron University for student interns and authorize the Executive Director of Human Resources to execute the agreement;
- Master Memoranda of Understanding with On the Cusp Pediatric Dentistry and Ernest Childers VA Outpatient Clinic for Community School programs and authorize the Board President, Superintendent or designee to execute the agreement;
- Agreement with Euna Solutions, Inc. for the solicitation module of Bonfire, a SAAS e-procurement solution platform in the amount of \$41,000.00 from bond funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Purchase Program Accountholder Agreement with Multi Service Technology Solutions, Inc. dba TreviPay for a purchase financing program with Walmart, Inc and authorize the Director of Purchasing and Supply Management to electronically sign up for the program;
- Renewal of the agreement with Meltwater News US Inc. in the amount of \$3,700.00 from general funds and authorize the Chief Communications Officer to execute the agreement;
- Memorandum of Understanding with the Board of Regents of the University of Oklahoma on behalf of the Jeannine Rainbolt College of Education for student intern teachers and authorize the Executive Director of Human Resources to execute the agreement;
- Work Order Agreement with Active Internet Technologies, dba Finalsight to complete accessibility items for the district website and authorize the Superintendent or designee to execute the agreement;
- Renewal Contract with U.S. OMNI & TSACG Compliance Services, Inc. as the District's third party administrator (TPA) for its 403(b) and 457 plans and to approve the continuation of 403(b) through Aspire and 457 through TIAA and authorize the Executive Director of Human Resources to execute the TPA contract and any associated agreements with selected vendors, (as well as information-sharing agreements with de-selected vendors, as necessary) and make payments under the approved agreements;
- Renewal of the two Community Care of Oklahoma (CCOK) HMO, Inc. retiree/Medicare Supplement HMO health plans for January 1, 2026-December 31, 2026, and

authorize the Executive Director of Human Resources to sign the agreement and forward payments due under the agreement;

- Master Services Agreement with Colony Labs Inc. d/b/a Scribe for a two-year software subscription for Human Resources in the amount of \$17,700.00 from bond funds and authorize the Executive Director of Human Resources to execute the contract and authorize payments pursuant to this agreement;
- Advertising Agreement with Oklahoma Army National Guard Recruiting and Retention Battalion (OK RRB) and authorize the Assistant Principal of Student Life, James Douthat, to execute the agreement;
- Change Orders for Construction Projects and authorize the Board President, Superintendent or designee to execute the agreements;
- Annual Dropout Report for the 2023-2024 school year;
- Personnel resignations and terminations for the 2024-2025 and 2025-2026 school years;
- Employment of certified and/or support staff, employment changes, and other payments for the 2024-2025 and 2025-2026 school years;
- Monetary donations;
- Crowdfunding Donations;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Applications for School Activity Fund Sanctioning as follows:
 - Choir
 - Boys Soccer
 - Tennis
 - High School PTSA
 - Varsity Cheer
- New School Activity fund sub-account, revenues and expenditures for the Work Adjustment Training;
- Fundraising activities for school activity sub-accounts and common expenditures for same for the 2025-2026 school year;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22602149 through #22602766 in the amount of \$1,317,354.91 and the release of payroll encumbrances.

Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Chris McNeil - aye, Steve Nguyen – aye,
All voted aye – motion carried.

USPA REPORT

None

UCTA REPORT

UCTA President Kerri Gunter reported that the Oklahoma Education Association (OEA) hosted a Civication Dinner with Legislators. Several UCTA members participated, which promoted strong communication advocacy.

Ms. Gunter thanked the payroll department for their assistance to ensure the UCTA membership dues were properly managed.

CORE AMERICA DATA REPORT

Dr. Josh Robinson presented the preliminary findings of Core America Data, a custodial and janitorial assessment company. They are a third-party auditor that inspects buildings and reports both their findings on the quality of the current state and gives recommendations on staffing and structure to improve custodial practices. Union Public School District was graded with an overall score was 91.5% and rates in the excellent range. Core America Data was very impressed with the district's overall custodial state.

HEARINGS AND CORRESPONDENCE

None

COMMUNICATIONS

None

COMMENTS FROM THE AUDIENCE REGARDING THE AGENDA

None

PUBLIC HEARING ON FINANCIAL MATTERS

None

BUSINESS AGENDA**2025-2026 PROFESSIONAL DEVELOPMENT BUDGET AND PLAN**

Chasity Gray, Director of Professional Learning, recommended the Board approve the 2025-2026 Professional Development Plan and Budget.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roerman – aye,

All voted aye – motion carried.

**BOARD POLICY #4046 – DISCRIMINATION/
HARASSMENT (PERSONNEL) &
#5046 – DISCRIMINATION/ HARASSMENT
(STUDENTS)**

Dr. Nelson recommended revisions to Board Policy #4046 – Discrimination/Harassment (personnel) and Policy #5046 – Discrimination/Harassment (students).

Ms. Roerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Steve Nguyen – aye,

All voted aye – motion carried.

**BOARD POLICY #5008 -
MEDICATIONS/SEIZURE
RESCUE**

Dr. Smith recommended approval of revisions to Board Policy #5008 – Medications/Seizure Rescue.

Dr. McNeil moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Steve Nguyen – aye,

All voted aye – motion carried.

**PURCHASE OF
STUDENT LAPTOPS**

Mr. Borland recommended the Board approve the purchase of 1200 student laptops and accessories from Trafera LLC, in the total amount of \$730,800.00 from bond funds.

Mr. Nguyen moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams - aye, Chris McNeil - aye, Stacey Roerman – aye,

All voted aye – motion carried.

**MANAGEENGINE
LICENSES**

Withdrawn from the Agenda.

UNION PPO EMPLOYEES CLINIC SERVICES

Mr. Loegering recommended the Board approve the fourth renewal agreement with CareATC to provide national shared site clinic services to Union PPO employees and authorize the Executive Director of Human Resources to execute the agreements and to forward any payments due under the agreements.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roerman – aye,

All voted aye – motion carried.

TEACHER EMPOWERMENT PROGRAM

Associate Superintendent, Sandi Calvin recommended the Board approve the proposed designation system for the Union Public Schools Teacher Empowerment Program.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Steve Nguyen – aye, Chris McNeil – aye,

All voted aye – motion carried.

CHILD NUTRITION PURCHASES

Ms. Powell recommended the Board approve additional blanket purchase orders to Frontier Produce in the total amount of \$518,700.00 from the Fresh Fruit and Vegetable Program (USDA) and additional purchase order to Gold Star in the amount of 150,000.00 from Child Nutrition Funds.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roerman – aye,

All voted aye – motion carried.

BUILDING AUTOMATION SYSTEM CONTROLS FOR 6TH & 7TH GRADE CENTER

Dr. Robinson recommended the Board accept the purchase and installation of the Building Automation System (BAS) Controls, Phase V for the 6th/7th Grade Center from Harrison Energy Partners, in the amount of \$332,987.00 from bond funds.

Ms. Roerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Heather McAdams – aye, Steve Nguyen – aye, Chris McNeil – aye, Stacey Roemerman – aye,
All voted aye – motion carried.

VISUAL INSPECTION FEE

Dr. Williams recommended the Board approve payment to the County of Tulsa, Office of the County Assessor, for the annual visual inspection fee in the total amount of \$268,977.49 from the 2025-2026 general fund.

Ms. Roemerman moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Chris McNeil – aye, Steve Nguyen – aye,
All voted aye – motion carried.

CALL FOR BOARD MEMBER ELECTION

Dr. Williams recommended the Board approve the Resolution calling for the Board member election for District #1 on April 7, 2026, and to authorize publication and posting of the legal notices and news release and take all other action required by law concerning the Board member election and assessment of legally required mill levies.

Ms. Roemerman moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Chris McNeil – aye, Steve Nguyen – aye,
All voted aye – motion carried.

NEW BUSINESS

None

COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS

Dr. Federline recognized the successes of the Union District Operations and Custodial teams and thanked Dr. Robinson and his entire team for their coordination and hard work.

EXECUTIVE SESSION

Ms. Roemerman moved that the Board adjourn to Executive Session to discuss the Chief Financial Officer's contract, pursuant to Okla. Stat. tit. 25, Section 307 (B)(1). Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Chris McNeil – aye, Steve Nguyen – aye,
All voted aye – motion carried.

The board entered into executive session at 7:38 p.m. to discuss the Chief Financial Officer's contract as authorized by Okla. Stat. tit. 25, Section 307 (B)(1). Those present in executive session were Steve Nguyen, Heather McAdams, Stacey Roerman, Chris McNeil, and Joey Reyes, all Board members; Dr. John Federline, Superintendent and Dr. Trish Williams, Chief Financial Officer.

RETURN TO OPEN SESSION

Mr. Reyes declared the Board had returned to Open Session at 8:15 p.m.

STATEMENT OF EXECUTIVE SESSION MINUTES

Mr. Reyes stated that, during Executive Session, the Board discussed only the Chief Financial Officer's contract. Those present in executive session were Stacey Roerman, Steve Nguyen, Heather McAdams, Chris McNeil and Joey Reyes, all Board members; Dr. John Federline, Superintendent and Dr. Trish Williams, Chief Financial Officer.

No decisions were made and no action was taken.

ADJOURNMENT

Ms. Roerman moved to adjourn the meeting. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Steve Nguyen – aye,

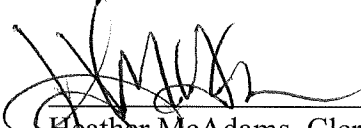
All voted aye – motion carried.

The meeting adjourned at 8:15 p.m.

Michelle Hinkle, Board Secretary

Regular Meeting
Board of Education
Union Public Schools

Minutes of the **October 13, 2025**, regular meeting were approved by a majority vote of the Union Board of Education on **November 10, 2025**.


Heather McAdams, Clerk
Union Board of Education