

# **FWC PTF Board Meeting Minutes**

**Date November 6th, 2025**

## **In Attendance**

Traci Rosencrans [President], Cassie Wagenknecht [Secretary], Jaclyn Herrera [LS Rep], Tiffany McClain [LS Rep], Christie Long [LS Rep], Christina Bartha [MS Rep], Jaclynn Delaune [MS Rep], Angela Miller [US Rep], Esther White [US Rep], Mary Kate Cockrell [US Rep], Victoria Smargiasso [Hospitality], Elizabeth Miller [Parent Partner], Wendy Reedy [General]

**Guests:** Chip McClain, Taylor Thomlison, Krista Hayes, Misty Pelt, Jamie Ridgal, Kasie Roberts, Lilly Waldo

**Online:** Jenn K, Kristin Rivers, Christin Fields, Kaase, Krystal Pugh

**Meeting called to order by Traci Rosencrans at 8:48 am**

**Prayer by Esther White**

## **Approval of Minutes (Cassie Wagenknecht)**

October meeting minutes presented for approval. Motion made for approval by Esther White, seconded by Wendy Reedy; Meeting minutes approved.

## **Treasurer Report (Traci for Amy Bernal)**

The school does have a Sam's card – if needed for events, please contact JoAlice Sims

There are plenty of hot cups and napkins in the shed for future luncheons and events.

### **Spending Reports:**

- MS: Bonfire – Special Occasions (-\$92.42)

- LS: LS Family Picnic (-\$531.92)

Teacher Luncheon (-\$144.04)

## **Asst. Head of School for Advancement (Kinch Cato)**

**Mens Social** – Would love to have more men involved. Wives, tell your husbands! They are working on branching out their advertising efforts.

**Annual Giving Campaign** – Has been extended with hopes to get Lower School to 100% participation.

**End of Year Giving** – This will kick off after Thanksgiving on Giving Tuesday. Will have an amount goal to reach! More info to come.

## **Marketing (Traci for Krystal Pugh)**

Wrapped with Love graphic by Krystal has been shared!

## **Special Guest (AD Coach Chris Cunningham)**

Coach Cunningham shared with us his background and how God has led him step by step toward coaching in private schools after a long history in public schools. God opened the right doors that led him to meeting Dr Rogers and coming to FWC. Chris has a passion for seeing students grow through sports. He recognises how important sports are for learning how to work towards a common goal, not selfishly, but for the good of the team. In parallel, how in life, we strive to not live for ourselves but for God's kingdom. Sports is a powerful way to teach students how to think and respond to many things in life such as challenges, adversity, failure and success. Sports also teaches selflessness, discipline and resilience. Students can learn more about their identities, role and purpose – seeing that they have a place in their

team, and furthermore a role and calling in God's team. Coach Cunningham loves to teach students how lessons learned in various sports can be applied in other sports, as well as life.

Thank you for sharing with us!

### **Parent Partner (Elizabeth Miller)**

**New Student Applications** are officially active! There have been 12 applicants already, and 15 more are lined up.

**Re-enrollment** – Emails will be sent out in December for January Re-enrollment information

**Open House** – Dec 9<sup>th</sup>

**New Students** – Tristan Coleman's little sisters are starting in 3<sup>rd</sup> Grade Mrs Bell's Class and Kindergarten's Mrs Gray's class! Make them feel welcome.

**Parent Ambassador Concrete Program** – To be launched soon by Natalie

### **Current Business**

**PTF Shed Cleanout** (Traci Rosencrans ) – Cleaning out the shed was therapeutic! Traci says she is so pleased and can finally sleep at night! Thank you to Christin Fields, Lilly Waldo, Kasie Roberts, Taylor Thomlison, Esther White, Wendy Reedy and Jaclyn Herrera for volunteering.

**Cards in Canton** (Wendy Reedy) – the profit from the event this year was \$131. Looking at Oct 29<sup>th</sup> for possible 2026 Cards in Canton date.

Survey results (from bus ride home):

- Everyone wants to stay longer – make it an all day affair – Would raise registration fee for bus
- Have maps printed out
- Start a GroupMe chat so all can stay connected through the day.

**Grandparents Day** (Traci Rosencrans/Victoria Smargiasso) – Schedule is out on the website, and has been sent in emails. [View Schedule Here](#)

PTF volunteer priorities are to decorate, host and clean up. Times will be sent out on GroupMe when the schedule has been d.

There will be shuttles and golf carts. Student ambassadors will be stationed around the school to help check in grandparents and show them where to go.

Hoping to have special shirts for volunteers – if you have a PTF shirt already, please wear that.

**Wrapped With Love** (Traci Rosencrans ) – December 12<sup>th</sup> – Emails have been sent to teachers letting them know the date and that signups will be starting soon. We will be wrapping their personally purchased presents as a gift of service. This year there will be a Sign-up Genius for time slots. Hoping to make it a fun event! Thoughts towards Ugly Sweater? Cider? \$10 gift card drawing every hour? Ask a friend to come party and bless the teachers!

**PTF Future Purchases** (Traci Rosencrans ) – Gift to school idea this year: fun community games that can be used for school events – example cornhole. We will discuss and decide at the December meeting.

### **Cardinal Arts (Jaclynn Delaune)**

**Rebrand** – “Friends of the Fine Arts” is being rebranded and will now be the “Cardinal Arts”

**Band** - Band and Guard are stant champs for both TAPPS and Tpsmea. They were awarded for outstanding visual effects, outstanding class 1 color guard and Superior performance color guard.

**Theater** – FWC won 3<sup>rd</sup> place in One Act Play Competition.

– Taking 13 students to Texas Thespians to compete Nov 19-22 – Some of which will be back to perform for Grandparents Day

– Peter Pan performance will be February 27<sup>th</sup>-28<sup>th</sup> – Look out for flying children!

**Choir** - 5<sup>th</sup> Grade and MS choir are going to NRH Town Hall to perform on Veterans Day.

**Cardinal Christmas** – Christmas Cafe is receiving a makeover! The Christmas event this year will look more like a festival. There will be strolling through performances and crafting booths and activities. Food trucks TBD. They are looking for a Santa!

### **Booster Club (Traci Rosencrans)**

**Trunk or Treat** – PTF trunk decor made with imagination and supplies from the shed. “Happy Hulaween! This may only happen this year as the game happened to fall on Halloween.

**Parking Spots** – Emails will be sent soon to see who wants to continue holding their spot.

**Austin Away Game** – Nov 14<sup>th</sup> – There will not be a pep rally, but all of the students will be creating a line for a wonderful send off!

### **Upper School (Kristin Rivers, Angela Miller, Esther White)**

**Teachers Luncheon** – Sophomore Class Luncheon planning is underweight

**Cookies & Coco** – Scheduled for Dec 12<sup>th</sup> (Same day as Wrapped with Love)

### **Middle School (Kristin Tilley, Jaclynn Delaune)**

**Teachers Luncheon** – 7<sup>th</sup> grade (Christmas Feast) luncheon will be December 4<sup>th</sup>.

**S'more MS Bonfire Night** – This was held on MS night. PTF provided S'mores. Super fun

**House Rallies** – Parents are going to be invited to watch!

### **Lower School (Jaclyn Herrera, Christie Long, Tiffany McClain)**

**LS Family Picnic** – Huge, Fun success! Tiffany took point, big thanks to her. So many families showed up and made for a wonderful community building night. A survey has been sent in Cardinal Communications – will be requesting it be sent again to get more exposure. Hotdogs were a HUGE HOT hit. Dads loved working the grill and serving. Will evaluate food trucks etc for the next year.

**Away Game Launch Party** – Planning to put the projector and screen to use again November 14<sup>th</sup> to watch the away game with families on campus. All invited BYO everything!

**Christmas Movie Night** – Dec 16<sup>th</sup> – Working on acquiring licensing for “The Best Christmas Pageant Ever”. Thinking of hot cocoa and talking to Frank about possible S'mores.

**Ornament Decorating** – 400 ornaments will soon be sent home! Idea to send before Thanksgiving break so families have a fun project to do over break.

**Operation Christmas Child** – Boxes will be coming home soon.

### **Upcoming Events**

Nov 14 – Clap Out Send Off

Nov 20 – Grandparents Day – Set up

Dec 04 – PTF Meeting

Dec 09 – Admissions Open House

Dec 10 – MS Staff Lunch

Dec 12 – Cocoa and Cookies Study Day

Nov 14 – Football Watch Party

Nov 21 – Grandparents Day – Serve and Cleanup

Dec 04 – Cardinal Christmas

Dec 09 – US Staff Breakfast

Dec 12 – Wrapped With Love

Dec 16 – PTF Family Movie Night

**Called meeting to close (Traci Rosencrans) at 9:53 am**