Jefferson County School District 509J

Code: **KG**
Adopted: 3/25/02
Readopted: 9/28/15; 7/23/18; 1/13/20
Orig. Code: KG

Community Use of District Facilities

The Board supports the community education concept, which encourages the use of school district facilities by community members for education, recreation and service activities. The Board believes that district educational and extracurricular programs shall have priority over other community uses, and has directed the administration to develop regulations governing building and facility use by community groups and/or individuals. The Board reserves the right to assess fees for community use of district facilities. Rates will be determined by the district building use committee and will be reviewed and updated as necessary.

The following categories will be used to determine the priority for building and facility use:

Class A Use - This covers the use of facilities by district programs.

Class B Use - This covers youth club sports programs **and Madras High School Boosters**; clubs must be recognized by the athletic director (written approval required) within the district as being an athletic program that benefits their programs. Proof of 501(c)(3) status shall be required.

Class C Use - This covers district partners, government educational and nonprofit organizations recognized under section 501(c) of the Internal Revenue Service code or legitimately sheltered under the umbrella of another 501(c) organization which are based within the boundary of the district. Proof of residency and 501(c) status may be required. Said groups cannot act as agents for outside groups;

Class D Use - This covers government, educational and nonprofit organizations recognized under section 501(c) of the Internal Revenue Service code or legitimately sheltered under the umbrella of another 501(c) organization that are **not** located within the boundary of the district. Proof of 501(c) status may be required. Also covered are individuals engaged in charitable activities, the entire proceeds of which (less expenses) will be donated to a government or nonprofit organization as defined above;

Class E Use - This covers all other users.

The facility user shall be solely responsible for bodily injury and personal damage arising out of use of the facility and agrees to indemnify and hold harmless the district, its Board and staff against any and all claims.

Proof of liability insurance may be required for Class B, Class C, Class D and E users.

The district prohibits the use of private off-site use/rental of district equipment including bleachers, chairs and tables.

The Board expects all users to treat the buildings and facilities with respect.

A Building/Facility Use Application form must be submitted by the person or group to facility administrator (or designee) for approval. The users must agree to all administrative regulations as well as to the terms on the forms and any guidelines or rules specific to the building or facility. The original copy of the approved application will remain in the appropriate office, with copies distributed to the appropriate district staff and the applicant.

END OF POLICY

Legal Reference(s):

ORS Chapter 244
ORS 260.432
ORS 332.107
ORS 332.172

Cross Reference(s):

KI - Public Solicitation in District Facilities