

VIRGIN VALLEY COURSE DROP POLICY



Virgin Valley makes every effort to ensure students choose enrollment in a variety of elective and required courses each year that best fit each student's personal and academic goals. Once students have started the courses they chose to take, Virgin Valley restricts course-change requests due to CCSD timeline-policies, Nevada seat-time regulations, the number of students allowed in classes, and the need to ensure efficient classroom instruction. On occasions, however, students face circumstances they feel should allow them an exception to be able to drop a class after the deadline, VVHS will comply with the following policy when reviewing these student requests.

Request Changes before Classes Start

First Semester: Students must petition the counselors to make any schedule-change requests by the May before the upcoming school year. Students are given one opportunity to change their class schedule for the fall semester.

Second Semester: Students must reach out to their counselor during the first of December to request a course change for second semester. Students are given one opportunity to change their class schedule for the winter semester.

Request Changes after Classes Start

Parent -Teacher Conference: The student and parent must set up a parent-teacher conference with the teacher of the class they want to drop in order to seek help or discuss the reasons for dropping.

Counselor Conference: If after the Parent-Teacher Conference, the student and parent still feel that a class should be dropped, they should set an appointment with a school counselor. The counselor will review with them the student's academic situation and the possibilities and consequences of dropping a class after the CCSD deadline.

Administration Appeal: Once the parent and student complete the Counselor Conference and understand the course drop policy and consequences, if they are still interested, they need to set an appointment with the high school administration to review and appeal their unique situation.

Notes

***Semester:** Virgin Valley anticipates students complete the semester of each class they start. All course-changes should take place at the start of a new semester.

***Restrictions:** Student requests are restricted by seat availability in other classes, by a need to remain on pace to graduate, and by safety-training requirements in such courses as Auto, Furniture, and Culinary. These restrictions will influence how student requests are processed.

***Transcript:** Students who start a semester and then successfully petition a class-change will earn a failing grade in any class they drop. This "F" will appear on the their transcript.

"Education Is The Most Powerful Weapon You Can Use To Change The World."