VIRGIN VALLEY SOT AGENDA

School Organizational Team Meeting
Conference Room - Oct 14, 2025

1.0 Welcome & Roll Call

*Sheree Gleave (Staff)	*Blake Olsen (Teacher)	*Ruth Heath (Teacher)
*Kai Davis (Parent)	*Alisha Larsen (Parent)	*Tilman Hafen (Parent)
*Liliana Cortez (Parent)	*Stephen Waite (Principal)	*Kiera Jensen (Student)

2.0 Old Items

1. Yearbook
2. Parking

3.0 New Items (Action required)

1.1 FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM.

1.2 TRAINING OF THE SCHOOL ORGANIZATIONAL TEAM.

1.3 QUESTIONS ABOUT THE SCHOOL ORGANIZATIONAL TEAM.

1.4 SELECTION OF SOT LEADERSHIP

a. CHAIR. Discussion and action on the selection of the SOT Chair.

b. VICE CHAIR. Discussion and action on the selection of the SOT Team Vice Chair.

c. MINUTES. Discussion and possible action on the designation of an individual to be responsible for taking minutes during School Organizational Team meetings.

d. CLERK: Discussion and possible action on assigning responsibility for creating agendas for SOT meetings and having them posted on the school website.

e. COMMUNITY MEMBER. Discussion and possible action on the inclusion of one or more “Community Members” on the School Organizational Team (this member is not required for a SOT).

1.5 Setting SOT Norms

a. TEAM NORMS. Discussion and establishment of SOT Norms to guide behavior of members and the public.

b. MEETING PROCEDURES. Discussion and establishment of procedures that SOT will follow during meetings

c. DATE AND TIME: Discussion and action regarding the dates and times of future meetings.

d. NEXT MEETING AGENDA. Discussion of items for next agenda

5.0 Public Comment Period (2 minutes maximum allotted):

6.0 Next Meeting: _____ (TBD)