



6135 North Black Canyon Highway  
Phoenix, AZ 85015  
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[www.pensaracademy.org](http://www.pensaracademy.org)

**Pensar Academy Governing Board Meeting**  
**July 1, 2022**  
**10:30am**

This notice of this meeting was posted in compliance with ARS section 38-431.02 on May 30, 2022.

**Location**

Pensar Academy  
6135 N Black Canyon Hwy  
Phoenix, AZ 85015

**Board Members Present (at location):**

Sandra Zupetz

**Board Members Absent:**

NONE

**Board Members Present (telephonically):**

Martin Zupetz  
David Pearsall

**Member of the Public Present:**

Gerry Garcia

**Quorum:** Established. Present board members: 3; Absent board members: 0.

**Minutes taken by:** Sandra Zupetz

**Call to order of the Pensar Academy Governing Board:**

Meeting was called to order at 10:37am by S. Zupetz.

Adoption of the Agenda: Motion to adopt the agenda: S. Zupetz. Second: D. Pearsall. Motion passes unanimously.

**Agenda Item 1:** Motion to adopt minutes from the May 13, 2022 Meeting: First: D. Pearsall. Second: M. Zupetz. Motion passes unanimously.

**Agenda Item 2:** Motion to approve the Proposed Budget for the 2022-23 School Year: M. Zupetz. Second: D. Pearsall. Motion passes unanimously.

**Agenda Item 3:** The changes within the Pensar Academy Personnel handbook include

- The inclusion of best practices for ARS 15-203 (A)(44).
- Clear procedure for clock in/out for employees to track for PTO bonus.

- The change in vision coverage to out of pocket change for employees.
- The adjustment of the Bulldog Boot Camp daily stipend to \$200 per day for non-Administration employees.
- The adjustment in penalty for early resignation without a 2 week notice to \$1000.
- The adjustment of per diem to \$50/day for work-related travel for trainings.

Motion to approve the Pensar Academy Personnel Handbook for the 2022-23 School Year with all the following adjustments: M. Zupetz. Second: D. Pearsall. Motion passes unanimously.

Principal Report: Enrollment numbers shared. An update on staffing and facility updates was tabled until the next meeting on July 12, 2022 at 10:30am.

**Meeting Adjourned:**

Motion to adjourn-S. Zupetz; Second-D. Pearsall. Motion passes unanimously. Meeting adjourned at 10:58am.

*If you are in need of translation services or a person with a disability seeking reasonable accommodation in order to access the Board meeting, please contact Ms. Sandra Zupetz at (602) 427-7193 at least 24 hours prior to meeting, whenever possible.*