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Milford SCHOOL DISTRICT
HOME of the BUCCANEERS
906 Lakeview Avenue Milford, DE 19963
Phone: (302) 422-1600

AGENDA FOR MONDAY, NOVEMBER 17, 2025, AT 7:00 PM
REGULAR SCHOOL BOARD MEETING

The Milford Board of Education will hold this meeting electronically and in-person at the Lulu Ross School Auditorium, 310 Lovers Ln, Milford, DE 19963, Milford, DE 19963

Webinar topic:
Milford School District Board Meeting

Date and time:
Monday, November 17, 2025 7:00 PM | (UTC-05:00) Eastern Time (US & Canada)

Join link:
https://milford.webex.com/milford/j.php?MTID=m92bd585e9cd06aacaeb799519e3377d7

Webinar number:
2863 124 6199

Webinar password:
2T34JafTqYs (28345238 when dialing from a phone or video system)

Join by phone
+1-415-655-0001 US Toll

Access code: 286 312 46199

1. Call to Order by President

2. Adjournment to Executive Session *Action Item*
- A. Student Matters
- B. Legal Matters
- C. Personnel Matters

It is anticipated that the Board will open a regular session meeting and adjourn into executive session during the beginning portion of this meeting for the reasons identified above, then adjourn into a regular session meeting at **approximately 7:00 pm.**

3. Return to Open Session *Action Item*

4. Pledge of Allegiance

5. Roll Call

_____ Mr. Scott Fitzgerald
_____ Mr. Matt Bucher
_____ Mrs. Ashlee Connell
_____ Mr. Victor "Butch" Elzey
_____ Mrs. Jennifer Massotti
_____ Mrs. Yanelle Powell
_____ Mrs. Cynthia McKenzie

6. Approval of Minutes

A. Regular Meeting Minutes from October 20, 2025 ***Action Item***

7. Changes to Agenda

8. Recognitions and Presentations

1. Lulu Ross Elementary School – Ms. Kim Webb, Principal
2. FY26 Unit Count – Mrs. Tammy Smith
3. Maximum Student-Instructor Ratio Audit Report– Mrs. Tammy Smith
4. Weapons Detection System – Mr. Travis Moorman & Dr. Jessica Weller
5. Renaming of Facilities Components – Mr. Travis Moorman

9. Public Comment

Members of the public that wish to address the Board in person must complete a request form that is available before each meeting. Anyone wishing to address the Board via our online meeting broadcast must submit a request to do so via the link below no later than 24 hours prior to each meeting. No personnel issues may be discussed, and names of Board members or District employees should not be used in public comment. Each person signed up will receive three (3) minutes to speak and this time is not transferable. MSD Request for Online Public Comment

10. Superintendent's Report: Mr. Travis Moorman

11. Academic Excellence: Dr. Bobbie Kilgore

12. Building Our Future: Mrs. Tammy Smith

A. Monthly Revenue, Expenditures, and Major Capital Reports as of October 31, 2025 ***Action Item***
B. Construction Change Order Approvals ***Action Item***
C. Class Size and 98% Waivers ***Action Item***

13. Empowering and Investing in our People: Dr. Laura Bond

A. Personnel Report ***Action Item***

14. Board Discussion

A. DSBA Updates

B. Recommended Revised Draft Board Policies for ***First Read***
   1. Policy 1002 – Parent and Family Engagement
   2. Policy 3301 – Policy Statement for Child Nutrition Meals (Recommended for Deletion)
   3. Policy 4102 – Employment Procedures
   4. Policy 4209 – Homebound Instruction/Tutoring (Recommend for Deletion)
   5. Policy 4317 – Death Benefit for Employees
   6. Policy 4327 – Retirement Gift and Early Notification Compensation
   7. Policy 4330 – Employee of the Year Awards
   8. Policy 4336 – Sabbatical Leave
   9. Policy 5201 – Elementary School Assignments (Recommended for Deletion)
   10. Policy 5202 – Milford Attendance Areas (Recommended for Deletion)
   11. Policy 5310 – School Locker Policy
   12. Policy 6107 – Personal Errands

C. Recommended Revised Draft Board Policies for ***Approval***
   1. Policy 4339 – Paid Leave for Birth or Adoption of a Child ***Action Item***
   2. Policy 8206 – Vacancy on School Board Other than Expiration of Term ***Action Item***
   3. Policy 8301 – Election of School Board Officers ***Action Item***
   4. Policy 8401 – Board-Superintendent Relations ***Action Item***
   5. Policy 8402 – Board Attorney ***Action Item***
   6. Policy 8403 – Board Negotiator ***Action Item***

D. Renaming of Facilities Components
   1. Rename the library at Morris ECC to “The Mary Louise O’Bier Library” ***Action Item***
   2. Rename the main office at Milford Middle School to “The Marvin P. Schelhouse Quarterdeck”. ***Action Item***

15. Good of the Order

The phrase "good of the order" refers to matters concerning the general welfare of an organization. Most often found in meetings following parliamentary procedure (like in *Robert's Rules of Order*), this agenda item allows members to make informal comments, observations, or suggestions for the benefit of the group.

16. Adjournment