

Caprock Academy Board of Directors
Tuesday, October 21, 2025
Regular Business Meeting at 6:00 p.m.
Caprock Academy - 714 24 1/2 Rd, Grand Junction, CO 81505

Meeting can be viewed virtually via Zoom.

In order to attend the meeting via video conference, use the link below:

In order to attend the meeting by phone, dial the number below and follow the prompts:

Join Zoom Meeting

<https://us02web.zoom.us/j/86350206719?pwd=eUJYZkZZZnNmN1pVcWh3dHE3clZaQT09>

Meeting ID: 863 5020 6719

Passcode: 707033

If you are attending virtually and have a public comment, please fill out the Board Meeting Public Comment form located on the Board of Directors page on the school's website no later than one hour prior to the start of the meeting. During the public comment period, any forms submitted will be read aloud by a board member.
All virtual participants will be muted by the host.

Mission: We help all students achieve their highest academic and character potential, using proven accelerated academic programs while providing a safe environment.

I. Call to Order: KJ Kline, CABD President @ 6.02pm

Board Members in attendance: KJ Kline, Dave Carlo, Randy Wilkens, Ryan Schramm, Jenna Coffman.

Board Members in attendance via zoom: Joe Goodwin.

Others in Attendance: Nicky Quinlan, Matt Diers, Kerri Schultz, Howard Butcher.

Others in Attendance via Zoom: Jessica Rix, Jennie Stevens, Christine Wesolowski, Shiloh Barefoot, Kim Christensen, Kathy Den, Amanda Davis, Caroline McGlade, Torin Perrett.

II. Pledge

III. Vision

Vision: Strengthening the community through the involvement of parents, educators and community leaders working together to provide an environment that fosters academic excellence and develops strong character in our students. We shape global citizens who set life goals and practice lives of service and virtue.

IV. Presentation of Excellence: Mr. Diers: Facilities Team

Mr. Diers commended the facilities team for their hard work over Fall Break. Mr. Diers talked through the presentation and explained the work that was completed. A \$120,000 grant was gained to perform work over the school campus. The work completed was a gym curtain in the main gym, shot clocks in each gym, front office overhaul, new cabinetry, painted walls, a new roller door for security. Also building 1 floor tile replacements for the damaged flooring, music room sound absorption, computer lab

electrical work, concrete work by the gravel parking lot and south field, gaga pit area, basketball courts and tetherball areas. This work made the school safer and easier to maintain. The door locks have also been fixed to be inline with fire code.

V. General Public Comments

No comments made.

Members of the public may address the Board during this portion of the agenda on any topic. **Please fill out the check-in form prior to the start of the meeting indicating your interest in addressing the board.** This comment period is not limited to items on the agenda. **Public Comments are limited to three (3) minutes and the total general public comment time is limited to twenty (20) minutes total.** The Board reserves the right to limit or end public comment that it deems to be defamatory, insulting, abusive, or does not comply with character expectations of the Caprock community. Please note that this Public Comment time is separate and distinct from a parent's opportunity to seek Board review of a matter concerning a specific student and a particular class and/or a specific circumstance of administration of a policy (see the Family Handbook, Grievance Policy SE8.5). Similarly, this opportunity is separate and distinct from a Caprock employee requesting Board review of a specific employment matter (see the Employee Handbook, Grievance Policy E 15.0).

VI. Consent Agenda

- i. Consent Agenda (CABOD Members may request any item(s) be removed to be considered in full at meeting)
 - i. September 9, 2025 regular board meeting minutes
 - ii. PTO
 - iii. CASAC
 - iv. Treasurer's Report

Consent agenda approval 1st Ryan Schramm, 2nd Jenna Coffman. Motion Carried.

VII. Financial

- i. Consideration and possible approval of August 2025 Financial Reports as submitted.

Mr. Wilkens presented the financial report for August. Going forward, in a month or so, the forecast will be presented, but as of yet, it is too early. Revenue is over budget by \$134,000, due to our PPR. We will be over budget going into December, but after that it should equal out. \$1.5 million was moved into the money market earning just over 2% APR. The Vector CD was renewed for another 6 months. It matures March 5th, 2026.

Mr. Diers mentioned how Jennifer Buniger has done a great job working with the financials and G&G to get the audit completed. He praised her for her hard work completing the audit work.

The financial report was missing information so will need to be followed up next month.

Motion to postpone financial approval until November. 1st Dave Carlo, 2nd Randy Wilkens. Motion carried.

VIII. Old Business Discussion

- i. Committee updates
 - i. Strategic planning

A meeting was held to discuss the plan, edits were noted and will be sent to Alicia to make the changes, one some extra information has been gathered.

- ii. HOS Hiring committee

A timeline was created and agreed upon aligning with the Pheonix symposium in February next year. Round Robin interviews by end of March 2026, with 2nd round of interviews the 2nd week of March. To be able to ensure there is plenty of time to select the correct candidate, allowing plenty of time if needed.

Training videos were sent to the hiring committee, to ensure everyone is trained going into the selection process. Videos need to be sent to the board, to ensure they are up to speed with regards to interviews.

IX. Old business Action

- i. Policy E9.6 Use of Social Media
- ii. Policy E9.7 Public Persona
- iii. Policy E 11.0 Confidential Information

Motion to approve Policy E9.6, E9.7 & E11.0 as submitted. 1st Ryan Schramm, 2nd Joe Goodwin. Motion Carried.

X. New Business Discussion

- i. HOS update

Mr. Diers presented his update including mention of the UIP that has been received and recorded. Which focuses on Singapore math professional development and refreshment.

Insurance open enrollment time has started. We are in the process of starting a new program for all staff in a telehealth option at no cost to staff starting Jan 1st 2026. This is just mental health for now, with hopes to increase later. Hopefully this will make the benefit package look more appealing to staff. Open enrollment will go until the week before Thanksgiving.

Christine Santisteban (HR Manager) is going to school, working towards HR Director role. She is working through the open enrollment process and gaining experience as she goes.

Janice Rich and Rick Taggart from CSI toured the school for about an hour just after fall break. They saw some teachers and students, visited some classrooms. Following the tour, there was a Q&A session. It was a nice productive visit from our CSI state representatives.

We have been using FACTS for many years and it continues to be a frustration, it is not working effectively for us anymore, so we are in the process of researching other software options that could take the place of FACTS. There are no guarantees we will find an option, but we are seeing what is available. We are looking for cost effective options that are more user friendly to teachers.

Discussions regarding concurrent enrollment at CMU and CMU Tech are still ongoing. Mr. Diers is still awaiting more information. Concurrent enrollment would be a good thing to be able to offer to HS students to increase retention.

The Pumpkin Ball is coming up on 10/25/25. It is a fundraising event for the early literacy program.

ii. Enrollment Report

October Count was completed and we are waiting for CDE to report back to us regarding final values. The value is predicted at 785-790.

Mr. Diers made a shout out to Heidi Kellogg and the reporting she completed for October count. CDE made some mistakes that Heidi found and changes were made. Final values will be reported in November's meeting.

iii. UIP updates

The UIP has been submitted and a copy will be sent out to board members for review.

iv. Board dashboard

Mr. Schramm asked about the detention data and the increases. Mr. Diers explained that the deans are trying to correct unacceptable behaviors and tardies and makes students accountable for their actions. Mr. Butcher explained that since having new deans this year, expectations are trying to be enforced. Requests have been made to split the data into realms to better show a breakdown and to give reasons for the detentions/suspensions.

Mr. Butcher explained that we are not set up with staffing for in-school suspensions, but that is something we are working towards.

Mr. Kline asked regarding the volunteer hours and Mr. Diers explained that the volunteer hours are from parents.

Mr. Kline also asked regarding September time off values for staff, wondering if this is normal hours for a month, and that will be clarified as we record more data going forwards.

Ms. Coffman asked regarding substitute hours and how they do not match the employee time off hours. This is due to not everyone needing coverage from a substitute. Plus the in-house substitute fills quite a lot of these gaps, and her hours are not recorded, as she is a full-time member of staff.

Mr. Kline asked regarding the Star testing data. K-1st grade do an early literacy test not a star test so it is not comparable to star tests for the data. As we gain/lose students, this affects the star test data. We can lose students that are testing high and gain students on a read plan, so it will affect the data. All students get tested when they enter the school, so they can be put into the correct ability groups on entering the school. Also, due to the incoming students, the curriculums are different so they may not align with what we have taught so far, so the testing is not guaranteed to catch this. HS math scores are higher than MS due to the way Singapore math is taught and how the skills develop as the grades increase. Teachers see the data, so they can see how well the students are testing.

v. Policy XX Disclosure of Information to Federal Immigration Authorities

This is mandated by state law. Mr. Wilkens asked if it could be combined with policy 7.8, or if it needs to stand alone. It will return to the Governance Committee and will be presented to the board again in November.

vi. Policy XX Library Resources Policy

This is mandated by state law. CSI states what we have classes as a library. If we want to seek legal council to better determine if we have a library or not, we can. No Changes need to be made as s written. The policy will return next month for approval.

vii. Policy E 12.0 Conflict of Interest

Small tweaks were suggested to add BOD relationships to the policy and to change 'you' and 'your' to 'employees' for consistency in terminology. It will return to the Governance Committee and will be presented to the board in November for approval.

viii. Policy SE 26.0 Lunches and Snacks

Ready to be presented to the board for approval in November.

ix. Future Workshops

Future virtual workshops have been suggested so these conversations can happen to save time during the board meetings. No votes will take place, just comments of changes that need to be made or agreement to come to the board for approval.

XI. New Business Action

i. New CASAC Member – Lisa LaFever

Motion to approve CASAC member. 1st Ryan Schramm, 2nd Randy Wilkens. Motion Carried.

XII. Future Agenda Items

XIII. Adjourn

Motion to adjourn. 1st Jenna Coffman, 2nd Ryan Schramm. Motion carried. Adjourned at 8.20pm.

CASAC October 2025 Agenda

Caprock Academy School Accountability Committee:

Meets the responsibilities and duties set forth in the Education Accountability Act of 2009 (S.B. 09-163), which includes making recommendations to the Board and the Head of School, on school budget and finance matters, Head of School evaluations, the school's improvement plan, and family engagement. This committee reviews and evaluates the school's testing data, parent surveys, staff surveys, student surveys, and the Unified Improvement Plan. In addition to the statutory requirements, this committee also makes recommendations to the Board and Head of School regarding curriculum, instructional delivery, and staff professional development.

Caprock Academy Vision:

VISION: Strengthening the community through the involvement of parents, educators and community leaders working together to provide an environment that fosters academic excellence and develops strong character in our students. We shape global citizens who set life goals and practice lives of service and virtue.

1. Call to order: Candice Freeman, Co-Chair CASAC

Going forward we will open meeting with positive news & happenings around the school
"Caprock Chronicles"

2. New Business:

- a. HOS positive happenings across campus

October Caprock Chronicles:

- Improvements to playground thanks to \$120,000 grant – black tar removed and replaced with concrete
- Improvements to gym, including shot blocks, thanks to Booster Club
- Painting & new cabinets & security features for front office space
- East computer lab w/ computers purchased last year for students to take CMAS tests
- Portables – new doors, floor tiles
- Sound absorbing material for band room
- New concrete around dumpsters & sidewalk improvements near south field

- b. UIP – CASAC responsibility

See file shared in committee email

3. Old Business:

- a. Review surveys and start trend tracking

Significant improvement in survey submissions compared to years past
Split review – K-6 and 7-12, reviewers will review surveys of group that their child is part of.

- b. Survey schedule for 2025-2026 (parents, staff, students) and discussion on new survey details. *Proposal: ~~October 1st-15th (parents)~~, November 19th-December 3rd (staff & students). *October 1st-3rd are parent teacher conferences, so we can have a QR code available for parents at conferences.

1. New survey format: K-6 (parents & staff), 7-12 (parents, staff, students).
How would the committee like to handle K-6 student surveys?
Historically, the committee has surveyed 5th-8th graders. Do we continue 5th-6th grade surveys? If yes, how would we like to limit comments? Do we add questions to K-6 parent survey, to allow feedback from

2. students? *Key KPI's that must be included in surveys are (1) likeliness to refer students/staff, (2) satisfaction with Caprock Academy
 3. Finalize student/staff surveys.
Decision to give surveys to 3rd grade up. Question suggestions shared.
Reviewed/adjusted staff & admin survey questions
 4. Volunteers to help coordinate sports parent needs at games, with Dylan Albert, Athletic Director
 - c. CASAC bylaws – opportunity to update committee name to: Caprock Academy School Accountability Committee (approved by BOD/CSI)
4. Any other items in need of discussion?
Check email for future correspondence regarding feedback
 5. Adjourn

Caprock Academy Board of Directors Business Meeting
Treasurer Report
Tuesday, November 11, 2025

I. REPORT

The Finance Committee met on September 30, 2025, to review and approve the August 2025 financial statements. During the October 21, 2025 Board Meeting it was discovered that the August financial statements were not printed correctly and were tabled for review at the next meeting, November 11, 2025.

The August Financial Statements are being placed in the November board meeting for review and approval if so motioned.

The Finance Committee met on October 14, 2025, to review and approve the September 2025 financial statements. During the CAFC meeting questions were posed to ensure the debt service principal and interest payments were recorded correctly. The date of the debt accruals potentially needs to be edited to correctly present the balance sheet. The September financial statements will be circulated to the Board Members as soon as the Finance Committee reviews and confirms the balance sheet is correct.

The 2024-2025 Caprock Audited Financial Statements were finalized on October 15, 2025. Please follow the associated link in the agenda to download and review this document. A motion to approve the prior year audited financial statements is being requested at the November Board meeting.

1) August 2025 Financial Reports

Caprock's net income for August was \$25,420. The school's fiscal YTD net loss was \$12,462 which is \$19,167 under budget.

The \$119,703 facilities assistance grant was recorded in accounts receivable and School Facility Assistance Revenue (Acct #5283).

Overall revenue was \$134K over budget. Most of this overage was attributed to 1) recording the \$120K facilities assistance grant, 2) the monthly funding of the PPR overage of \$10,841.42, and 3) English Language Proficiency Act \$4,819 funding (Acct #3140).

Approximately \$1.5M cash was moved into the Sunflower Money Market (Acct #8101C) to better use the excess cash. This money market is liquid and earns 2.13% APR.

The Vectra CD (Acct #8111B) was renewed for six months with a principal balance of \$548,951 and earns 4% as discussed at the last board meeting. This will mature on March 5th, 2026.

Specific Account information for August:

- Other Professional Services (Acct 0390) is over budget by \$10,728 mostly due to the referee payments to Arbiter Sports for all sports activities being paid up front.
- Alarms & Monitoring (Acct 0431) was budgeted for services currently provided by Comm West, but these have been coded inadvertently to Telephone (Acct 0531). Alarms & Monitoring is under budget

and Telephone is over budget by approximately the same amount for this reason. This will be reclassified for September if the vendor provides the breakout.

- Online Services (Acct 0534) is over budget for Renaissance Learning for \$14K in July and Internet Technologies for \$9K in August. These are front loaded meaning we are over budget now but will catch up as the budget was straight lined for these costs.
- Books and Periodicals (Acct 0640 &(B)) is \$19K over budget but this is because most of the books have been purchased early in the year. There will be more book purchases throughout the year, but this bulk of them were bought in July and August.
- Other Revenue – Interest (Acct 1020B) is lower than it should be because when the Vectra CD was renewed the bank made an error on the interest rate. The bank acknowledged their error, and this is being corrected.

2) Cash On Hand (July, August, and September)

	<u>July 31</u>	<u>August 31</u>	<u>September 30</u>	<u>October 31</u>
General Checking	\$3,505,261	\$1,707,317	\$2,034,237	\$2,085,295
Money Market	\$1,564,419	\$3,067,638	\$3,072,165	\$3,077,747
CD – Sunflower	\$1,055,963	\$1,059,486	\$1,063,020	\$1,063,020 <i>Matures 12/20/25 - Earning 4% APR</i>
CD – Vectra	<u>\$ 548,951</u>	<u>\$ 548,951</u>	<u>\$ 550,669</u>	<u>\$ 551,377</u> <i>Matures 3/5/26 - Earning 4% APR</i>
Total Bank Accounts	\$6,149,503	\$6,383,392	\$6,720,092	\$6,780,871

II. BOARD ACTION RECOMMENDED BY FINANCE COMMITTEE:

- 1) Motion to approve the August 2025 Caprock Academy Financial Reports as submitted.
- 2) Motion to approve the 2024-2025 Caprock Academy Audited Report.

Caprock Academy
Statement of Financial Position
As of August 31, 2025

	<u>Total</u> <u>As of Aug 31,</u> <u>2025</u>
ASSETS	
Current Assets	
Bank Accounts	
1072 Bill.com Money Out Clearing	1,367.53
8101A Vectra General Checking 4478	167,820.74
8101B Sunflower Insurance 3137	143,748.14
8101C Sunflower Money Market 2374	3,067,638.68
8101D Sunflower Operating 0034	1,391,528.10
8101E Sunflower Raffle 0106	1,981.17
8101F Sunflower CD 9546	1,059,485.82
8103 Petty Cash	870.94
8111B Vectra CD 5459	548,950.85
Total Bank Accounts	\$ 6,383,391.97
Accounts Receivable	
8141 Intergovernmental accounts receivable	0.00
8142 Grants Receivable	119,703.00
8153 Accounts Receivable	85,411.24
Total Accounts Receivable	\$ 205,114.24
Other Current Assets	
8105 Escrow Account - Zions	0.00
8105B Zions Interest 8657A	216,366.10
8105C Zions Principal 8657	128,502.63
Total 8105 Escrow Account - Zions	\$ 344,868.73
8191 Deposits	71,624.00
Total Other Current Assets	\$ 416,492.73
Total Current Assets	\$ 7,004,998.94
TOTAL ASSETS	\$ 7,004,998.94
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
7421 Accounts Payable	337,430.43
Total Accounts Payable	\$ 337,430.43
Credit Cards	
7421B Ramp card	24,963.95
Total Credit Cards	\$ 24,963.95
Other Current Liabilities	
7451B Sunflower Loan Interest Payabl	20,009.58
Total 7471 Payroll Liabilities	\$ 367,609.49
Total Other Current Liabilities	\$ 387,619.07

Total Current Liabilities	\$ 750,013.45
Total Liabilities	\$ 750,013.45
Equity	
6720 SPED CSI Reserve	88,050.00
6721 Reserve for TABOR 3%	346,300.00
6760 Assigned Fund Balance	105,755.42
6770 Unassigned Fund Balance	5,727,341.60
Net Revenue	-12,461.53
Total Equity	\$ 6,254,985.49
TOTAL LIABILITIES AND EQUITY	\$ 7,004,998.94

	Aug 2025				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Revenue								
1000 Local Revenue			0.00		0.00	0.00	0.00	
1030 Miscellaneous Revenue	100.00	833.33	-733.33	12.00%	1,018.75	1,666.66	-647.91	61.13%
1030A HS Testing	54.00		54.00		654.00	0.00	654.00	
1030c Concurrent Enrollment Tech Fee	706.80		706.80		706.80	0.00	706.80	
Total 1030 Miscellaneous Revenue	\$ 860.80	\$ 833.33	\$ 27.47	103.30%	\$ 2,379.55	\$ 1,666.66	\$ 712.89	142.77%
1031 CA Apparel	237.10		237.10		497.10	0.00	497.10	
1039 PTO Fundraising	106.05		106.05		354.05	0.00	354.05	
1040 Donations/Contributions	1,288.60	3,166.67	-1,878.07	40.69%	1,308.60	6,333.34	-5,024.74	20.66%
1040r Reading Challenge/Lending Library			0.00		216.00	0.00	216.00	
Total 1040 Donations/Contributions	\$ 1,288.60	\$ 3,166.67	\$ 1,878.07	40.69%	\$ 1,524.60	\$ 6,333.34	\$ 4,808.74	24.07%
1061 Pupil Activity - Fundraiser	36.00		36.00		36.00	0.00	36.00	
1067 Records/Transcripts Fee	30.00		30.00		48.00	0.00	48.00	
1069 Calculator Revenue			0.00		60.00	0.00	60.00	
1611 Student Lunch		3,750.00	-3,750.00	0.00%	0.00	7,500.00	-7,500.00	0.00%
1700 Pupil Activity Funds		22,250.00	-22,250.00	0.00%	0.00	44,500.00	-44,500.00	0.00%
1710 Athletic Booster Revenue	1,525.00		1,525.00		2,111.09	0.00	2,111.09	
1715 Basketball			0.00		0.00	0.00	0.00	
1715HS Basketball - High School			0.00		2,800.00	0.00	2,800.00	
Total 1715 Basketball	\$ 0.00	\$ 0.00	\$ 0.00		\$ 2,800.00	\$ 0.00	\$ 2,800.00	
1720 Volleyball			0.00		0.00	0.00	0.00	
1720HS HS Volleyball	2,150.00		2,150.00		2,350.00	0.00	2,350.00	
1720MS MS Volleyball	2,400.00		2,400.00		2,700.00	0.00	2,700.00	
Total 1720 Volleyball	\$ 4,550.00	\$ 0.00	\$ 4,550.00		\$ 5,050.00	\$ 0.00	\$ 5,050.00	
1721 Hockey	165.00		165.00		185.00	0.00	185.00	
1764 Knowledge Bowl	800.00		800.00		800.00	0.00	800.00	
1766 OWL income	2,040.00		2,040.00		2,240.00	0.00	2,240.00	
1775 Senior Fees	75.00		75.00		75.00	0.00	75.00	
1780 Track			0.00		0.00	0.00	0.00	
1780MS Track - Middle School	200.00		200.00		200.00	0.00	200.00	
Total 1780 Track	\$ 200.00	\$ 0.00	\$ 200.00		\$ 200.00	\$ 0.00	\$ 200.00	
1785 Soccer			0.00		0.00	0.00	0.00	
1785HS HS Soccer	4,257.80		4,257.80		4,257.80	0.00	4,257.80	
Total 1785 Soccer	\$ 4,257.80	\$ 0.00	\$ 4,257.80		\$ 4,257.80	\$ 0.00	\$ 4,257.80	
1785cHS Cross Country - High School	2,460.00		2,460.00		2,460.00	0.00	2,460.00	
Total 1700 Pupil Activity Funds	\$ 16,072.80	\$ 22,250.00	\$ 6,177.20	72.24%	\$ 20,178.89	\$ 44,500.00	\$ 24,321.11	45.35%
1800 Childcare Revenue	15,424.00	6,875.00	8,549.00	224.35%	19,484.00	13,750.00	5,734.00	141.70%
1920 Contributions and Donations from Private Sources			0.00		0.00	0.00	0.00	
1920a Annual Fund	250.00		250.00		1,075.00	0.00	1,075.00	
Total 1920 Contributions and Donations from Private Sources	\$ 250.00	\$ 0.00	\$ 250.00		\$ 1,075.00	\$ 0.00	\$ 1,075.00	
Sources								
1940 Classroom Teacher Funds	3,449.00	5,416.67	-1,967.67	63.67%	3,868.00	10,833.34	-6,965.34	35.70%
1940a K-6 Classroom Fees	1,600.00		1,600.00		5,995.00	0.00	5,995.00	
1940b 7-12 Classroom Fees	1,375.00		1,375.00		5,000.00	0.00	5,000.00	
Total 1940 Classroom Teacher Funds	\$ 6,424.00	\$ 5,416.67	\$ 1,007.33	118.60%	\$ 14,863.00	\$ 10,833.34	\$ 4,029.66	137.20%
Total 1000 Local Revenue	\$ 40,729.35	\$ 42,291.67	\$ 1,562.32	96.31%	\$ 60,500.19	\$ 84,583.34	\$ 24,083.15	71.53%
3000 State Revenue			0.00		0.00	0.00	0.00	
3113 Charter School Capital Const.	27,583.81	28,467.58	-883.77	96.90%	55,143.00	56,935.16	-1,792.16	96.85%
3130 State Revenue ECEA - Exceptional Children's Educational Act		0.00	0.00		163,240.00	161,315.00	1,925.00	101.19%
3140 ELPA - English Language Proficiency Act	4,819.43	0.00	4,819.43		4,819.43	0.00	4,819.43	
3951 State MLE	59,671.84	58,515.00	1,156.84	101.98%	119,343.68	117,030.00	2,313.68	101.98%
Total 3000 State Revenue	\$ 92,075.08	\$ 86,982.58	\$ 5,092.50	105.85%	\$ 342,546.11	\$ 335,280.16	\$ 7,265.95	102.17%
4000 Federal Revenue			0.00		0.00	0.00	0.00	
5283 School Facility Assistance	119,703.00		119,703.00		119,703.00	0.00	119,703.00	
Total 4000 Federal Revenue	\$ 119,703.00	\$ 0.00	\$ 119,703.00		\$ 119,703.00	\$ 0.00	\$ 119,703.00	
5710 PPR State Revenue	801,241.92	790,400.50	10,841.42	101.37%	1,602,483.84	1,580,801.00	21,682.84	101.37%
Total Revenue	\$ 1,053,749.35	\$ 919,674.75	\$ 134,074.60	114.58%	\$ 2,125,233.14	\$ 2,000,664.50	\$ 124,568.64	106.23%
Gross Profit	\$ 1,053,749.35	\$ 919,674.75	\$ 134,074.60	114.58%	\$ 2,125,233.14	\$ 2,000,664.50	\$ 124,568.64	106.23%
Expenditures								
0100 Salaries			0.00		0.00	0.00	0.00	
0110 Regular Salaries		434,483.33	-434,483.33	0.00%	0.00	868,966.66	-868,966.66	0.00%
0110.1 Salaries - Admin	10,783.34		10,783.34		24,172.06	0.00	24,172.06	
0110.2 Salaries - Professional	261,330.40		261,330.40		534,947.74	0.00	534,947.74	
0110.3 Salaries - Other Professional	66,798.55		66,798.55		147,666.10	0.00	147,666.10	
0110.4 Salaries - Paraprofessionals	64,179.71		64,179.71		113,631.38	0.00	113,631.38	
0110.5 Salaries - Clerical	15,852.75		15,852.75		29,631.17	0.00	29,631.17	

	Aug 2025				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
0110.6 Salaries - Custodial	4,196.86		4,196.86		8,240.64	0.00	8,240.64	
Total 0110 Regular Salaries	\$ 423,141.61	\$ 434,483.33	-\$ 11,341.72	97.39%	\$ 858,289.09	\$ 868,966.66	-\$ 10,677.57	98.77%
0120 Substitutes		8,919.33	-8,919.33	0.00%	0.00	17,838.66	-17,838.66	0.00%
0120.2 Substitutes - Professional	12,842.21		12,842.21		20,977.66	0.00	20,977.66	
0120.4 Substitutes - Paraprofessionals	575.00		575.00		725.00	0.00	725.00	
Total 0120 Substitutes	\$ 13,417.21	\$ 8,919.33	\$ 4,497.88	150.43%	\$ 21,702.66	\$ 17,838.66	\$ 3,864.00	121.66%
0150 Stipends			0.00		0.00	0.00	0.00	
0150.2 Stipends - Professional	11,396.84		11,396.84		21,731.18	0.00	21,731.18	
0150.3 Stipends - Other Professional	5,479.16		5,479.16		5,541.66	0.00	5,541.66	
Total 0150 Stipends	\$ 16,876.00	\$ 0.00	\$ 16,876.00		\$ 27,272.84	\$ 0.00	\$ 27,272.84	
Total 0100 Salaries	\$ 453,434.82	\$ 443,402.66	\$ 10,032.16	102.26%	\$ 907,264.59	\$ 886,805.32	\$ 20,459.27	102.31%
0200 Benefits			0.00		0.00	0.00	0.00	
0210 Life and Disability	261.40		261.40		261.40	0.00	261.40	
0210.1 Life and Disability - Admin	2.04		2.04		13.92	0.00	13.92	
0210.2 Life and Disability - Professional	192.15		192.15		509.88	0.00	509.88	
0210.3 Life and Disability - Other Professional	43.82		43.82		80.51	0.00	80.51	
0210.4 Life and Disability - Paraprofessionals	66.55		66.55		221.01	0.00	221.01	
0210.5 Life and Disability - Clerical	9.39		9.39		52.33	0.00	52.33	
0210.6 Life and Disability - Custodial	3.13		3.13		6.00	0.00	6.00	
Total 0210 Life and Disability	\$ 578.48	\$ 0.00	\$ 578.48		\$ 1,145.05	\$ 0.00	\$ 1,145.05	
0221 Medicare		6,429.33	-6,429.33	0.00%	0.00	12,858.66	-12,858.66	0.00%
0221.1 Medicare - Admin	156.36		156.36		350.50	0.00	350.50	
0221.2 Medicare - Professional	3,943.09		3,943.09		8,002.94	0.00	8,002.94	
0221.3 Medicare - Other Professional	1,065.94		1,065.94		2,269.00	0.00	2,269.00	
0221.4 Medicare - Paraprofessionals	893.16		893.16		1,590.81	0.00	1,590.81	
0221.5 Medicare - Clerical	224.47		224.47		417.82	0.00	417.82	
0221.6 Medicare - Custodial	58.15		58.15		114.30	0.00	114.30	
Total 0221 Medicare	\$ 6,341.17	\$ 6,429.33	-\$ 88.16	98.63%	\$ 12,745.37	\$ 12,858.66	-\$ 113.29	99.12%
0222 Social Security	244.08		244.08		281.28	0.00	281.28	
0230 PERA		94,888.17	-94,888.17	0.00%	0.00	189,776.34	-189,776.34	0.00%
0230.1 PERA - Admin	2,307.63		2,307.63		5,172.81	0.00	5,172.81	
0230.2 PERA - Professional	59,942.09		59,942.09		121,384.32	0.00	121,384.32	
0230.3 PERA - Other Professional	15,318.67		15,318.67		32,449.44	0.00	32,449.44	
0230.4 PERA - Paraprofessionals	13,365.38		13,365.38		23,805.42	0.00	23,805.42	
0230.5 PERA - Clerical	3,352.56		3,352.56		6,249.62	0.00	6,249.62	
0230.6 PERA - Custodial	898.13		898.13		1,763.50	0.00	1,763.50	
Total 0230 PERA	\$ 95,184.46	\$ 94,888.17	\$ 296.29	100.31%	\$ 190,825.11	\$ 189,776.34	\$ 1,048.77	100.55%
0251 Health		72,243.50	-72,243.50	0.00%	0.00	144,487.00	-144,487.00	0.00%
0251.1 Health - Admin	0.00		0.00		2,617.17	0.00	2,617.17	
0251.2 Health - Professional	31,319.13		31,319.13		112,414.27	0.00	112,414.27	
0251.3 Health - Other Professional	7,851.51		7,851.51		13,719.52	0.00	13,719.52	
0251.4 Health - Paraprofessionals	8,503.03		8,503.03		19,439.09	0.00	19,439.09	
0251.5 Health - Clerical	1,744.78		1,744.78		10,105.90	0.00	10,105.90	
0251.6 Health - Custodial	872.39		872.39		1,673.42	0.00	1,673.42	
Total 0251 Health	\$ 50,290.84	\$ 72,243.50	-\$ 21,952.66	69.61%	\$ 159,969.37	\$ 144,487.00	\$ 15,482.37	110.72%
0252 Dental			0.00		0.00	0.00	0.00	
0252.1 Dental - Admin	0.00		0.00		105.90	0.00	105.90	
0252.2 Dental - Professional	1,703.34		1,703.34		6,174.14	0.00	6,174.14	
0252.3 Dental - Other Professional	388.30		388.30		696.33	0.00	696.33	
0252.4 Dental - Paraprofessionals	520.56		520.56		1,317.72	0.00	1,317.72	
0252.5 Dental - Clerical	70.60		70.60		508.70	0.00	508.70	
0252.6 Dental - Custodial	35.30		35.30		67.71	0.00	67.71	
Total 0252 Dental	\$ 2,718.10	\$ 0.00	\$ 2,718.10		\$ 8,870.50	\$ 0.00	\$ 8,870.50	
0253 Vision			0.00		0.00	0.00	0.00	
0253.1 Vision - Admin	0.00		0.00		18.60	0.00	18.60	
0253.2 Vision - Professional	299.17		299.17		835.59	0.00	835.59	
0253.3 Vision - Other Professional	74.40		74.40		134.71	0.00	134.71	
0253.4 Vision - Paraprofessionals	91.43		91.43		220.47	0.00	220.47	
0253.5 Vision - Clerical	12.40		12.40		95.54	0.00	95.54	
0253.6 Vision - Custodial	6.20		6.20		11.89	0.00	11.89	
Total 0253 Vision	\$ 483.60	\$ 0.00	\$ 483.60		\$ 1,316.80	\$ 0.00	\$ 1,316.80	
Total 0200 Benefits	\$ 155,840.73	\$ 173,561.00	-\$ 17,720.27	89.79%	\$ 375,153.48	\$ 347,122.00	\$ 28,031.48	108.08%
0300 Professional and Technical Svs			0.00		0.00	0.00	0.00	
0313 Bank Service/Charge Fees	413.41		413.41		1,084.28	0.00	1,084.28	
0313.1 Payroll Expenses	4,007.01	3,559.83	447.18	112.56%	7,634.07	7,119.66	514.41	107.23%
Total 0313 Bank Service/Charge Fees	\$ 4,420.42	\$ 3,559.83	\$ 860.59	124.18%	\$ 8,718.35	\$ 7,119.66	\$ 1,598.69	122.45%

	Aug 2025				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
0320a Contracted Psychologist Services		1,250.00	-1,250.00	0.00%	0.00	2,500.00	-2,500.00	0.00%
0320b Contracted SpEd Services	3,406.73	9,750.00	-6,343.27	34.94%	3,406.73	19,500.00	-16,093.27	17.47%
0331 Legal Svcs		714.75	-714.75	0.00%	5,159.00	1,429.50	3,729.50	360.90%
0332 Accounting / Audit	16,338.33	17,155.42	-817.09	95.24%	32,390.50	34,310.84	-1,920.34	94.40%
0335 Medical Services		3,250.00	-3,250.00	0.00%	0.00	6,500.00	-6,500.00	0.00%
0340 IT agreement	4,220.70	3,570.75	649.95	118.20%	7,797.90	7,141.50	656.40	109.19%
0390 Other Professional Services	15,036.46	2,500.00	12,536.46	601.46%	15,727.52	5,000.00	10,727.52	314.55%
0399 CDE Admin Overhead	8,012.42	5,413.33	2,599.09	148.01%	16,024.84	10,826.66	5,198.18	148.01%
Total 0300 Professional and Technical Svcs	\$ 51,435.06	\$ 47,164.08	\$ 4,270.98	109.06%	\$ 89,224.84	\$ 94,328.16	-\$ 5,103.32	94.59%
0400 Purchased Property Services			0.00		0.00	0.00	0.00	
0411 Water/Sewer	910.14	1,666.67	-756.53	54.61%	2,765.20	3,333.34	-568.14	82.96%
0421 Trash Services	878.21	854.92	23.29	102.72%	1,458.21	1,709.84	-251.63	85.28%
0423 Custodial Services	23,543.71	13,000.00	10,543.71	181.11%	37,819.37	26,000.00	11,819.37	145.46%
0430a Repairs and Maintenance	8,157.99	8,326.42	-168.43	97.98%	11,876.10	16,652.84	-4,776.74	71.32%
0430b Auto/Equip Maintenance & Repair	4,200.20		4,200.20		6,132.85	0.00	6,132.85	
0431 Alarms & Monitoring		422.92	-422.92	0.00%	0.00	845.84	-845.84	0.00%
0442 Rental of Equipment	95.00	3,250.00	-3,155.00	2.92%	4,803.35	6,500.00	-1,696.65	73.90%
Total 0400 Purchased Property Services	\$ 37,785.25	\$ 27,520.93	\$ 10,264.32	137.30%	\$ 64,855.08	\$ 55,041.86	\$ 9,813.22	117.83%
0500 Other Purchased Services			0.00		0.00	0.00	0.00	
0510 Staff Development	1,256.15	2,666.67	-1,410.52	47.11%	1,911.15	5,333.34	-3,422.19	35.83%
0511 Staff Development - Board, HOS	104.04	1,200.00	-1,095.96	8.67%	398.04	2,400.00	-2,001.96	16.59%
0513 Field Trips	350.00		350.00		350.00	0.00	350.00	
0520 Insurance Premiums			0.00		0.00	0.00	0.00	
0521 Liab/Prop Ins		0.00	0.00		103,423.00	106,950.00	-3,527.00	96.70%
0522 Workman's Comp	2,869.00	2,622.08	246.92	109.42%	6,192.84	5,244.16	948.68	118.09%
0525 Unemployment	1,158.54	886.83	271.71	130.64%	2,041.88	1,773.66	268.22	115.12%
Total 0520 Insurance Premiums	\$ 4,027.54	\$ 3,508.91	\$ 518.63	114.78%	\$ 111,657.72	\$ 113,967.82	-\$ 2,310.10	97.97%
0530 Communications			0.00		0.00	0.00	0.00	
0531 Telephone	1,016.09	687.25	328.84	147.85%	2,223.92	1,374.50	849.42	161.80%
0533 Postage		232.58	-232.58	0.00%	45.86	465.16	-419.30	9.86%
0534 Online Services	9,225.66	5,519.67	3,705.99	167.14%	23,617.06	11,039.34	12,577.72	213.94%
Total 0530 Communications	\$ 10,241.75	\$ 6,439.50	\$ 3,802.25	159.05%	\$ 25,886.84	\$ 12,879.00	\$ 13,007.84	201.00%
0540 Advertising	3,022.48	3,816.67	-794.19	79.19%	4,670.48	7,633.34	-2,962.86	61.19%
0541 Promotional Materials	93.00		93.00		93.00	0.00	93.00	
Total 0540 Advertising	\$ 3,115.48	\$ 3,816.67	-\$ 701.19	81.63%	\$ 4,763.48	\$ 7,633.34	-\$ 2,869.86	62.40%
0570 Fundraising Expenses			0.00		0.00	0.00	0.00	
0570b PTO - Fundraising expense	510.50		510.50		1,487.93	0.00	1,487.93	
Total 0570 Fundraising Expenses	\$ 510.50	\$ 0.00	\$ 510.50		\$ 1,487.93	\$ 0.00	\$ 1,487.93	
0580 Travel, Registration, Entrance	96.06	2,083.33	-1,987.27	4.61%	336.40	4,166.66	-3,830.26	8.07%
0585 Concurrent Enrollment Expenses		1,057.33	-1,057.33	0.00%	0.00	2,114.66	-2,114.66	0.00%
0590 Other Purchased Services	163.96	5,277.42	-5,113.46	3.11%	28,798.50	10,554.84	18,243.66	272.85%
0595 Admin Overhead Costs	24,784.76	23,712.00	1,072.76	104.52%	49,742.02	47,424.00	2,318.02	104.89%
Total 0500 Other Purchased Services	\$ 44,650.24	\$ 49,761.83	-\$ 5,111.59	89.73%	\$ 225,332.08	\$ 206,473.66	\$ 18,858.42	109.13%
0600 Supplies			0.00		0.00	0.00	0.00	
0611 Instructional Supplies	2,540.52	10,833.33	-8,292.81	23.45%	7,159.48	21,666.66	-14,507.18	33.04%
0615A Assessment Expenses			0.00		0.00	0.00	0.00	
0615A1 HS Testing			0.00		1,575.00	0.00	1,575.00	
Total 0615A Assessment Expenses	\$ 0.00	\$ 0.00	\$ 0.00		\$ 1,575.00	\$ 0.00	\$ 1,575.00	
0615HS HS Instructional Supplies			0.00		1,104.00	0.00	1,104.00	
0616 Software/License	77.88	441.92	-364.04	17.62%	130.58	883.84	-753.26	14.77%
0617 Special Ed	39.34		39.34		39.34	0.00	39.34	
0618 Computer Equipment	137.34		137.34		137.34	0.00	137.34	
Total 0611 Instructional Supplies	\$ 2,795.08	\$ 11,275.25	-\$ 8,480.17	24.79%	\$ 10,145.74	\$ 22,550.50	-\$ 12,404.76	44.99%
0612 Office Supplies	4,236.41	3,750.00	486.41	112.97%	8,085.65	7,500.00	585.65	107.81%
0678 School Nurse	858.22		858.22		1,161.15	0.00	1,161.15	
Total 0612 Office Supplies	\$ 5,094.63	\$ 3,750.00	\$ 1,344.63	135.86%	\$ 9,246.80	\$ 7,500.00	\$ 1,746.80	123.29%
0613 Custodial and Facility Supplies	5,049.39	2,916.67	2,132.72	173.12%	7,469.50	5,833.34	1,636.16	128.05%
0622 Electric/Gas	12,282.04	14,421.50	-2,139.46	85.16%	20,576.31	28,843.00	-8,266.69	71.34%
0626 Motor Vehicle Fuel	383.85		383.85		457.15	0.00	457.15	
0630 Food	570.78		570.78		750.51	0.00	750.51	
0631 Caprock Apparel	1,366.92		1,366.92		3,116.92	0.00	3,116.92	
0634 Staff food & Appreciation	292.02		292.02		3,058.33	0.00	3,058.33	
0640 Books and Periodicals	21.18	10,572.92	-10,551.74	0.20%	4,173.64	21,145.84	-16,972.20	19.74%
0640b HS Books	14,523.39		14,523.39		35,839.27	0.00	35,839.27	
Total 0640 Books and Periodicals	\$ 14,544.57	\$ 10,572.92	\$ 3,971.65	137.56%	\$ 40,012.91	\$ 21,145.84	\$ 18,867.07	189.22%
0650 Classroom Fund Expenditures			0.00		352.21	0.00	352.21	

	Aug 2025				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
0611a K-6 Classroom Fund Expenditures	1,255.74		1,255.74		2,890.72	0.00	2,890.72	
0611b 7-12 Classroom Fund Expenditures	502.57		502.57		545.56	0.00	545.56	
0611c Electives Expenses	131.39		131.39		3,075.32	0.00	3,075.32	
0666a HS Activity Fund	939.00		939.00		939.00	0.00	939.00	
Total 0650 Classroom Fund Expenditures	\$ 2,828.70	\$ 0.00	\$ 2,828.70		\$ 7,802.81	\$ 0.00	\$ 7,802.81	
0685 Pupil Activities Expenses	250.00	22,250.00	-22,000.00	1.12%	323.36	44,500.00	-44,176.64	0.73%
0685a Yearbook/Journalism	1,381.26		1,381.26		1,381.26	0.00	1,381.26	
0685b Basketball			0.00		725.00	0.00	725.00	
0685bHS Basketball - High School	1,200.00		1,200.00		1,925.00	0.00	1,925.00	
Total 0685b Basketball	\$ 1,200.00	\$ 0.00	\$ 1,200.00		\$ 2,650.00	\$ 0.00	\$ 2,650.00	
0685d NHS			0.00		385.00	0.00	385.00	
0685e Volleyball			0.00		0.00	0.00	0.00	
0685eHS HS Volleyball	2,534.78		2,534.78		2,843.55	0.00	2,843.55	
Total 0685e Volleyball	\$ 2,534.78	\$ 0.00	\$ 2,534.78		\$ 2,843.55	\$ 0.00	\$ 2,843.55	
0685g1 Athletic Booster	2,347.20		2,347.20		3,559.36	0.00	3,559.36	
0685g2 HS Hockey	1,954.00		1,954.00		1,954.00	0.00	1,954.00	
0685g2a HS Hockey fundraising expenses	1,200.00		1,200.00		1,200.00	0.00	1,200.00	
Total 0685g2 HS Hockey	\$ 3,154.00	\$ 0.00	\$ 3,154.00		\$ 3,154.00	\$ 0.00	\$ 3,154.00	
0685h2 Knowledge Bowl	100.00		100.00		158.93	0.00	158.93	
0685p Track			0.00		0.00	0.00	0.00	
0685pHS Track - High School	1,400.00		1,400.00		1,400.00	0.00	1,400.00	
Total 0685p Track	\$ 1,400.00	\$ 0.00	\$ 1,400.00		\$ 1,400.00	\$ 0.00	\$ 1,400.00	
0685r Soccer	612.95		612.95		1,218.83	0.00	1,218.83	
0685rHS HS Soccer	1,216.50		1,216.50		3,643.35	0.00	3,643.35	
Total 0685r Soccer	\$ 1,829.45	\$ 0.00	\$ 1,829.45		\$ 4,862.18	\$ 0.00	\$ 4,862.18	
0685x Cross Country	977.00		977.00		977.00	0.00	977.00	
Total 0685 Pupil Activities Expenses	\$ 15,173.69	\$ 22,250.00	\$ 7,076.31	68.20%	\$ 21,694.64	\$ 44,500.00	\$ 22,805.36	48.75%
0690 Other Supplies	2,283.86		2,283.86		9,028.68	0.00	9,028.68	
Total 0600 Supplies	\$ 62,665.53	\$ 65,186.34	\$ 2,520.81	96.13%	\$ 133,360.30	\$ 130,372.68	\$ 2,987.62	102.29%
0689 Lunch - Students		3,825.00	-3,825.00	0.00%	0.00	7,650.00	-7,650.00	0.00%
0710 Land and Improvements	106,777.20		106,777.20		107,524.70	0.00	107,524.70	
0730 Purchase/Lease of Equipment			0.00		0.00	0.00	0.00	
0733 Furniture and Equipment	5,457.91	2,799.75	2,658.16	194.94%	5,581.40	5,599.50	-18.10	99.68%
0734 Musical Instruments/Storage	99.74		99.74		157.94	0.00	157.94	
Total 0730 Purchase/Lease of Equipment	\$ 5,557.65	\$ 2,799.75	\$ 2,757.90	198.51%	\$ 5,739.34	\$ 5,599.50	\$ 139.84	102.50%
0734b Technology Equipment	4,498.09	3,333.33	1,164.76	134.94%	4,498.09	6,666.66	-2,168.57	67.47%
0800 Child Care	395.24	731.67	-336.43	54.02%	1,536.05	1,463.34	72.71	104.97%
0810 Dues and Fees	243.19	0.00	243.19		16,412.56	25,375.00	-8,962.44	64.68%
0830 Interest Expense	70,035.00	69,225.08	809.92	101.17%	140,070.00	138,450.16	1,619.84	101.17%
0890 Misc Expense		5,000.00	-5,000.00	0.00%	0.00	10,000.00	-10,000.00	0.00%
0900 gifts and donations	216.17		216.17		216.17	0.00	216.17	
0910 Redemption of Principal (Interest)	41,666.66	41,805.58	-138.92	99.67%	83,333.33	83,611.16	-277.83	99.67%
Total Expenditures	\$ 1,035,200.83	\$ 933,317.25	\$ 101,883.58	110.92%	\$ 2,154,520.61	\$ 1,998,959.50	\$ 155,561.11	107.78%
Net Operating Revenue	\$ 18,548.52	\$ 13,642.50	\$ 32,191.02	-135.96%	\$ 29,287.47	\$ 1,705.00	\$ 30,992.47	-1717.74%
Other Revenue								
1007b CD Interest	1,712.97		1,712.97		3,365.59	0.00	3,365.59	
1008a Money Market Interest	3,219.40	2,500.00	719.40	128.78%	6,225.31	5,000.00	1,225.31	124.51%
1009 Zions Accounts interest	447.89		447.89		1,077.82	0.00	1,077.82	
1020b CD 1020 Interest	2,254.57		2,254.57		6,921.00	0.00	6,921.00	
1088a 8th grade trip revenue	180.00	5,920.83	-5,740.83	3.04%	180.00	11,841.66	-11,661.66	1.52%
1090b1 Senior Trip Junior Fundraising		5,920.83	-5,920.83	0.00%	0.00	11,841.66	-11,841.66	0.00%
Total Other Revenue	\$ 7,814.83	\$ 14,341.66	\$ 6,526.83	54.49%	\$ 17,769.72	\$ 28,683.32	\$ 10,913.60	61.95%
Other Expenditures								
0664a 8th grade trip expenses		5,920.83	-5,920.83	0.00%	0.00	11,841.66	-11,841.66	0.00%
0665b 8th Concession Stand Expenses	747.14		747.14		747.14	0.00	747.14	
0667A Senior Trip (Junior Fundraising		5,920.83	-5,920.83	0.00%	0.00	11,841.66	-11,841.66	0.00%
0668 Concessions - Holding	196.64		196.64		196.64	0.00	196.64	
Total Other Expenditures	\$ 943.78	\$ 11,841.66	\$ 10,897.88	7.97%	\$ 943.78	\$ 23,683.32	\$ 22,739.54	3.98%
Net Other Revenue	\$ 6,871.05	\$ 2,500.00	\$ 4,371.05	274.84%	\$ 16,825.94	\$ 5,000.00	\$ 11,825.94	336.52%
Net Revenue	\$ 25,419.57	\$ 11,142.50	\$ 36,562.07	-228.13%	\$ 12,461.53	\$ 6,705.00	\$ 19,166.53	-185.85%

Please click this link for the 2024-2025 Audited Financial Statements:

<https://resources.finalsite.net/images/v1762460894/caprockacademyorg/fzzel2dkrys0tfk7uptm/2025CaprockFinancials.pdf>

Disclosure of Information to Federal Immigration Authorities Caprock Academy



Purpose

This policy is adopted to comply with Colorado Revised Statutes § 24-74.1-102 (enacted through SB 25-276), which prohibits the unauthorized disclosure of personal identifying information to federal immigration authorities and protects the privacy and safety of students, families, and staff.

Scope

This policy applies to all employees, contractors, volunteers, representatives, school resource officers (SROs), and any law enforcement or security personnel operating on school grounds or acting in an official capacity on behalf of Caprock Academy.

Definitions

- **Personal identifying information:** As defined in C.R.S. § 24-74-102(1), any information that identifies or describes an individual and is maintained by the school, including but not limited to a name, address, telephone number, school identification number, social security number, biometric record, date of birth, school records, contact information, citizenship or immigration status, and other identifiers.
- **Federal immigration authorities:** Any officer, agent, or representative of U.S. Immigration and Customs Enforcement (ICE), U.S. Customs and Border Protection (CBP), or any other federal agency enforcing immigration law.
- **Valid judicial order:** A court-issued subpoena, warrant, or writ signed by a judge and served in accordance with law.

Prohibition on Disclosure and Collection

Caprock Academy employees and representatives shall not:

- Disclose, share, or permit access to any personal identifying information about students, parents, staff, or visitors to federal immigration authorities, unless:
 - A valid judicial order is presented, and
 - The order is reviewed and approved by the Head of School (or designee) in consultation with legal counsel.

- Ask for, collect, or retain any information regarding an individual's immigration or citizenship status, unless explicitly required by federal or state law.
- Permit federal immigration authorities to enter school property or facilities unless presented with a valid judicial order that has been reviewed and approved by legal counsel.

Verification Requirement

No employee shall comply with any request for information from a federal immigration authority without:

- Receiving a copy of the judicial order in writing, and
- Verifying the authenticity and scope of the order with legal counsel or the Head of School.

Response Procedures

If an employee is approached by a federal immigration officer:

- The employee shall immediately refer the request to the Head of School or designee.
- No verbal or written information shall be disclosed unless authorized under this policy.
- No physical access shall be granted to school facilities or records unless a valid judicial order is presented and approved.

Documentation

All requests from federal immigration authorities and school responses shall be:

- Documented in writing,
- Reviewed by legal counsel, and
- Retained in school records consistent with applicable privacy laws.

Optional Family Notification

If legally permissible, the school will notify affected individuals or families when a request for information from federal immigration authorities is received.

Non-Retaliation

No employee shall be retaliated against for refusing to disclose information in violation of this policy.

Staff Training

The school shall provide annual training to all staff on:

- The contents of this policy,
- How to identify and respond to federal requests for information,
- Their legal obligations under state and federal law.

Policy Enforcement

Violations of this policy may result in disciplinary action up to and including termination, and the school may be subject to civil penalties and legal injunctions under C.R.S. § 24-74.1-102.

Adopted: XXX, 20XX

LEGAL REFS.:

- C.R.S. § 24-74.1-102 (Protection of Personal Identifying Information)
- 20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
- C.R.S. §§ 22-16-101 through 22-16-112 (Colorado Student Data Transparency and Security Act)

Library Resources Policy

Caprock Academy



Purpose

This policy establishes clear, transparent procedures for the acquisition, retention, display, use, and reconsideration of school library resources. It ensures compliance with state law, safeguards student access to diverse materials, supports parental involvement, and protects staff members acting in good faith.

Scope

This policy applies to all library resources (print and non-print) maintained by the school library. It does not apply to classroom-only instructional materials.

Definitions

- Library Resource: Any print or non-print material (e.g., books, e-books, periodicals, videos, audio recordings, digital content) found on the public school library.
- Library Staff Member: Any certified or non-certified employee, contractor, or volunteer responsible for library functions.
- Obscene Material: Content defined as obscene under C.R.S. § 18-7-101(2).
- Parent: A student's biological or adoptive parent, legal guardian, or other person with legal custody.
- Protected Class: Any group protected under state or federal anti-discrimination law (e.g., race, gender identity, religion, disability).
- Reconsideration Request: A formal written request by a parent seeking removal or restricted access to a specific library resource.
- Standards: The criteria outlined in C.R.S. § 22-1-148(3), which include protections for free speech, non-discrimination, and the exclusion of obscene materials.

Acquisition, Retention, Display & Use

In accordance with C.R.S. § 22-1-148, the school shall maintain written, viewpoint-neutral procedures governing the selection, retention, display, and use of library resources. These procedures must comply with the following criteria:

- **Selection Criteria**
 - Library resources must be selected based on their educational, informational, or literary value and their suitability for the age and maturity levels of the students served.

- **Retention and Removal**
 - Resources shall be retained or removed based on consistently applied collection development and maintenance criteria, not on the personal or political viewpoints of the material.
- **Display and Accessibility**
 - Materials must be displayed and made accessible in ways that:
 - Reflect the diversity of student interests, experiences, and learning needs;
 - Respect intellectual freedom and students' right to access information.
- **Compliance with Legal Standards**
 - All library practices must:
 - Uphold the freedom of speech protections of the First Amendment and Article II, Section 10 of the Colorado Constitution;
 - Protect against harassment and discrimination, including content or practices that marginalize protected classes (e.g., based on race, gender identity, religion, sexual orientation, or disability);
 - Exclude obscene materials, as defined in C.R.S. § 18-7-101(2) and interpreted in *Miller v. California*, 413 U.S. 15 (1973).

Reconsideration of Library Resources

- **Eligibility**
 - Only parents or guardians of currently enrolled students may submit a reconsideration request.
- **Request Limits**
 - A specific resource may not be reconsidered more than once every two years unless the school adopts a longer timeframe.
- **Reconsideration Process**
 - A parent or guardian of a currently enrolled student may submit a written request for the reconsideration of a specific library resource. Upon receipt, the school will provide a written acknowledgment of the request within 10 business days. The school will then convene a review committee, which must include at least one school administrator, one licensed educator, and one parent of a currently enrolled student. This committee will evaluate the resource in question using the standards defined in C.R.S. § 22-1-148(3) and the school's established viewpoint-neutral procedures. The review must consider:
 - Constitutional protections for freedom of expression;

- Whether the resource discriminates against or inadequately represents protected classes;
- Whether the material meets or violates the definition of obscenity under state and federal law.

After completing its review, the committee will submit its recommendation to the school's board of directors, which will issue a final decision. The school will notify the parent of the outcome and ensure that the final determination, along with a clear rationale, is prominently posted on the school's website. The entire review process must be completed within 60 calendar days of the school receiving the written request.

Transparency and Due Process

To ensure transparency, the school must make its reconsideration policy and procedures publicly available on its website prior to initiating any review, in compliance with C.R.S. § 22-1-148(4)(b). A library resource may not be removed, restricted, or otherwise altered in availability until the review process has been completed and a final decision is issued and posted. All reconsideration requests and related documentation are subject to disclosure under the Colorado Open Records Act.

Collection Maintenance

Routine removal due to damage, outdated content, or lack of use is permitted outside the reconsideration process.

Staff Protection

No staff member or volunteer may be terminated, demoted, disciplined, or retaliated against for actions taken in good faith under this policy. This includes acquiring, retaining, or displaying library materials in accordance with the school's established procedures, as well as refusing to remove or restrict access to any resource prior to the completion of the formal reconsideration process. Staff members who follow the selection and display criteria outlined in this policy are protected from adverse employment actions related to their professional judgment.

Roles & Responsibilities

- Governing Board/Institute Board: Approves and oversees policy compliance.
- School Librarian or Media Specialist: Manages day-to-day library operations.
- Review Committee: Reviews reconsideration requests.
- Communications Staff: Ensures policy and decisions are publicly accessible.

Policy Review

This policy shall be reviewed periodically and updated as state law evolves.

Adopted: XXX, 20XX

LEGAL REFS.:

C.R.S. § 22-1-149 (Electronic devices in school settings – policy required)

Policy E 12.0 – Conflict of Interest

E 12.1 – Preface

A conflict of interest is a situation occurring when an ~~official~~ employee's private interests may benefit from their public actions, a situation in which a person may realize personal benefit from decisions or actions they may take on behalf of something the person is entrusted to manage or care for, a situation in which a public official's decisions are influenced by the ~~official's~~ employee's personal interests, or any situation described in C.R.S. § 24-18-101, *et seq.*

~~Conflict of interest – A person has a conflict of interest when the person is in a position of trust which requires them to exercise judgment on behalf of others (people, institutions, etc.) and also has interests or obligations of the sort that might interfere with the exercise of their judgment, and which the person is morally required to either avoid or openly acknowledge. The lesser requirement of open acknowledgment is usually adopted when it seems too burdensome to require that the person in a position of trust divest themselves of the interest that conflicts with his position of responsibility. One needs to look carefully at the nature of a professional's or public official's obligations and responsibilities in order to know when "conflicting interests" become a conflict of interest, that is, when a situation that requires discretion to handle the actual or potential conflict fairly is one that he is morally required to avoid altogether, or at least to disclose to all parties. Employees should notify the Head of School regarding any possible conflict of interest. If the Head of School is a party to the possible conflict, the Board of Directors should be notified.~~

Commented [JM1]: The lawyers deleted all of this, but their note only said that they had changed the formatting. This section seems necessary, but perhaps too wordy.

E 12.2 – General Policy

Conflict of Interest: When an individual in a position of trust who renders judgements on behalf of others (people, institutions, etc.) simultaneously also has additional interests and obligations that might compromise his ability to provide sound, unbiased decisions. In such cases there are three courses of possible action: 1. The individual is morally required to recuse himself from voting or impacting a decision. 2. Divest himself of the interests that conflict with the position of responsibility before rendering a vote or judgement. 3. In situations where the conflict is less significant the individual should at minimum openly acknowledge the conflict to all parties. One needs to carefully and fairly scrutinize any possible conflict of interest in order to determine which of the aforementioned options best apply. Employees should notify the Head of School regarding any possible conflict of interest. If the Head of School is a party to the possible conflict, the Board of Directors should be notified.

Commented [JM2]: The lawyers deleted all of this, but their note only said that they had changed the formatting. This section seems necessary, but perhaps too wordy.

While remaining a Caprock Academy employee, ~~you are~~ **It is** expected to avoid situations where ~~your one's~~ loyalties may be divided between Caprock Academy's interests and ~~your own~~ the employee's interests. ~~You~~ **One** can avoid both the appearance of conflict of interest and most conflicts of interest by following the rules described below. Not all conflicts or potential conflicts are covered by these rules. ~~Therefore, you are responsible for bringing any questionable situations to the attention of the Head of School or BOD so they can provide the appropriate guidance.~~ The BOD, in its entirety, including non-voting **BOD** members, is the final arbiter of any perceived conflicts of interest.

E 12.3 – Employment of Family Members and Related Parties

Employees of Caprock Academy may not be related to their direct supervisor. The Head of School or BOD may appoint an alternate Supervisor, when necessary. The appointed supervisor and/or the Head of School will conduct the employee evaluation. All discussion relating to the employee's duties, job performance, evaluation, pay, or benefits, will be confined to the appointed supervisor, Head of School and/or BOD. The BOD decisions regarding said employee will not be open for appeal.

E 12.xx Work Relationships

In order to ensure that relationships will not cause conflict of interest/problems in our workplace, we ask that employees follow these standards when they are romantically or sexually involved with a colleague or interested in starting a relationship of this nature. These guidelines apply to all our employees regardless of gender, sexual orientation or other protected characteristics. In the context of this document, "employee dating" includes consensual romantic relationships and sexual relations. We explicitly prohibit non-consensual relationships.

Employees are expected to conduct themselves in a professional manner at all times. Workplace dating, romantic relationships, and/or personal friendships must not interfere with any employee's professionalism, including maintaining confidentiality (including but not limited to discussing student's personal information), treating others with respect and refraining from behavior that may make others feel uncomfortable (including but not limited to, overt physical displays of affection and using inappropriate language). Caprock Academy personnel are expected to set a high standard of professional conduct both at work and in any social setting at events sponsored by us. For this reason, management personnel are prohibited from social interaction with subordinates that is or might be perceived as inappropriate (for example, unwanted flirting, touching, or other behavior that may be regarded as sexual harassment).

E 12.xxx Off-Duty Conduct and Public Expressions of Opinion – (combined with public persona policy)

The activities that employees choose to engage in off Caprock Academy's premises during non-working hours are their decision. (Reference Public Persona Policy) However, employees must not violate any Caprock Academy rule or policy or other applicable law when doing so.

Subject to the terms of C.R.S. § 24-34-402.5 and other applicable law, Caprock Academy may take corrective or disciplinary action, up to and including termination, in response to an employee's off-duty conduct that relates to a bona fide occupational requirement or is reasonably and rationally related to their employment responsibilities, or if necessary to avoid a conflict of interest or the appearance of such a conflict of interest with any of their responsibilities to Caprock Academy. Any questions involving this policy must be directed to the Head of School.

E 12.4 – Outside Employment and Other Activities

Caprock Academy policy does not prohibit all outside employment but does forbid any outside work that interferes with any of your the employee's assigned job duties with Caprock Academy and/or that could lead to a conflict of interest divided loyalties where the activity could give you the employee an improper incentive to make decisions or take actions that would be unfair or damaging to Caprock Academy, or that present the appearance of inappropriate influence. For example, you an employee may not work for a Caprock Academy product or service provider without written approval from the BOD. You Any Employee may not have more than one Caprock Academy employment status at one time (i.e., you one may not be both an employee and consultant to Caprock Academy). You The employee may not accept a position with another organization if the time demands of the second position interfere with your the employee's Caprock Academy job.

Employees involved in or contemplating outside work should discuss the issue with their supervisor.

E 12.5 – Volunteer Activities

Caprock Academy supports volunteer service with charitable, professional and community organizations. However, there are many situations where volunteer activity presents the same potential for **conflict of interest-divided loyalties** as paying jobs and business involvement. ~~You~~ The volunteer service must be performed on ~~your~~ **the employee's** own time and at ~~your~~ **their** own risk. The fact that ~~you are~~ **the employee is** not compensated for that service does not mean conflicts will not arise. ~~You~~ **The employee** may not advocate another organization's interest within Caprock Academy without disclosing ~~your~~ **the** connection to it. ~~You may not allow~~ A charity or volunteer organization **will not be allowed** to use the Caprock Academy name or assets without appropriate Head of School approval.

E 12.6 – Personal Benefit from Caprock Academy Business

~~You~~ **Employees** may not receive any personal profit or advantage other than ~~your~~ **their** compensation from Caprock Academy in connection with any transactions involving Caprock Academy. ~~However, you may participate in published frequent traveler programs, except those offering cash refunds. You may not participate in frequent purchaser programs outside the travel industry based on purchases for Caprock Academy.~~

~~You~~ **Employees** must disclose all situations where you **they** may be conducting Caprock Academy business with members of your **their** family **to the Head of School (HOS)**. Once ~~you disclose~~ the situation **is disclosed**, the ~~BOD~~ **HOS** may give written permission for Caprock Academy to do business with ~~your~~ **the employee's** family, but ~~you~~ **the employee** will be required to remove ~~your~~ **themselves** from Caprock Academy's decisions about retaining, supervising or evaluating their services. The ~~BOD~~ **HOS** may impose other safeguards as well. Most of the same principles apply if ~~you~~ **the employee is** are conducting Caprock Academy business with friends or others with whom ~~you~~ **there is** have a close personal relationship. For example, if a Caprock Academy supplier is ~~your~~ a neighbor and a close friend, ~~your~~ **any** decisions about Caprock Academy's business with your neighbor may create an appearance of favoritism and therefore a conflict of interest even if ~~you receive~~ no gifts or other recompense are received from ~~your~~ **the** neighbor. ~~You~~ **The employee** should address the ~~problem~~ **issue** by disclosing the situation and limiting ~~your~~ **any** roles in any related Caprock Academy decisions.

E 12.7 – Business Gifts and Entertainment

Decisions made on behalf of Caprock Academy must be free from undue influence, or even the appearance of undue influence. ~~You may generally accept inexpensive items, normal business meals, and entertainment. With those limited exceptions, you and your family must not accept any gifts, payment, loan or favor, or anything else of value that relates to Caprock Academy business or potential business. You must exercise Care~~ **should be exercised** in accepting business meals and entertainment. Such activities should be **inexpensive**, infrequent, **and** consistent with accepted business practice, and for the express purpose of furthering a business relationship.

E 12.8 – Investment in other Businesses

~~You~~ **Employees** must disclose any personal or family financial interest in any Caprock Academy supplier or service provider if such exists. When making a decision to engage a supplier or service provider, Caprock Academy reserves the right ~~(as always)~~ to make the best decision for the school at the time. If there is any potential for divided loyalty, the parties involved will recuse themselves from any involvement in the decision to employ the service provider or purchase the supplies. ~~and~~ They will continue to have no influence over the payment for services or supplies as long as there is a possible conflict of interest. For additional information, please reach out to **the** Head of School.

Policy SE 26.0 – Lunches and Snacks

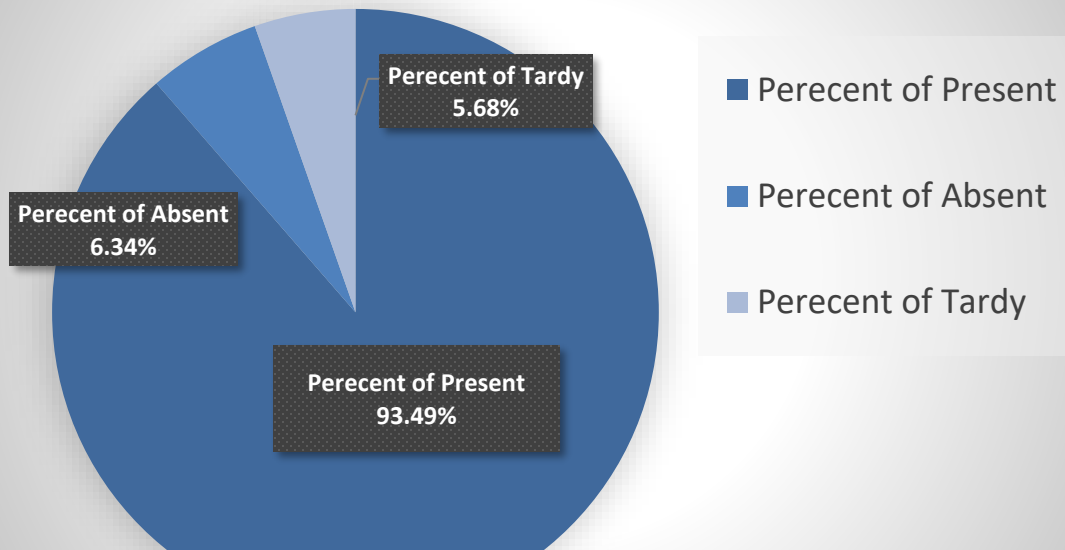
Parents are required to supply their children with lunch and snacks when they drop the students off in the morning. ~~Aside from a prohibition on sodas, caffeinated beverages, coffee (see exception in the next paragraph below for high school students) and sports drinks (e.g., Red Bull), parents may feed their children as they see fit.~~ We suggest healthy, low-sugar foods for both the healthful benefit and improved classroom performance, but it is the parents' prerogative to provide for their children's nutritional needs as the parent sees fit. Microwave and conventional ovens will not be available for students to heat their food; parents should provide meals that do not require heating.

~~High school students, only, may bring one 20 oz. (or smaller) serving of coffee, tea, or hot chocolate in a spill-proof container.~~ Teachers ~~or Deans~~ may prohibit ~~these~~ drinks at their discretion if it causes a mess or distraction. ~~Such~~ Beverages will not be brewed or reheated on campus for students, ~~and it may not be stored in a student's locker.~~

Should a student forget his or her lunch, it is incumbent on the student to tell the teacher about the missing lunch. Typically, the school will call a parent to deliver lunch to the school, ~~though the school will stock limited emergency lunches (for example, cheese and crackers packs and a fruit cup).~~ Families will be charged for these lunches (\$2.00-\$3.00).

Due to the large number of students, the office will only deliver lunches in an emergency—parents are asked not to depend on Caprock office staff for regular lunch deliveries. Students are not to use their phone during school hours to order food for delivery.

October Attendance



Note: The total exceeds 100% slightly because tardy students are counted as present

October (Pupil) Count Funding Estimate for School:

Data in the table below is derived from the October Count Snapshot tab. The data displayed reflects what your school submitted to CSI in your SD and SSA files.

- These estimates are for informational purposes only! CDE will compute the final calculations at a later date and estimates will be shared by CSI's Finance Team.
- The Total Estimated Funded Pupil Count (FPC) does not account for all special student types who receive a different PPR (ex: ASCENT). The number of ASCENT students reported is calculated on the Program Participation tab.
- Beginning in SY23-24 preschool students are no longer included in the FPC and are instead funded through Universal Preschool (UPK). PK students receiving services from a school should still be reported in the October School collection, but they must be coded with an 86 for funding.
- School submissions contacts should contact the CSI data team at submissions_csi@csi.state.co.us if you believe there are inaccuracies in your data.

	PK (004)	HDK (006)	FDK (007)	1 (010)	2 (020)	3 (030)	4 (040)	5 (050)	6 (060)	7 (070)	8 (080)	9 (090)	10 (100)	11 (110)	12 (120)	Estimated Funded Pupil Count
Part-Time Nonspecific (82)			0	0	0	0	0	0	0	0	0	0	0	0	0	0.00 Half-day KG funding at .58. Other grades at .5 Homeschool students may receive a maximum of 0.00 part-time funding (.5)
Part-Time Homebased Ed (85)			0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Part-Time Single-District Online (94)			0	0	0	0	0	0	0	0	0	0	0	0	0	0.00 MDOL students receive a flat funding rate that differs from the standard PPR rate
Part-Time Multi-district Online (95)			0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Part-Time Total			0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Full-Time Nonspecific (80)			53	72	63	75	70	70	73	78	57	49	38	49	34	781.00
Full-time Single-District Online (91)			0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Full-time Multi-District Online (92)			0	0	0	0	0	0	0	0	0	0	0	0	0	0.00 MDOL students receive a flat funding rate that differs from the standard PPR rate
Full-Time Total			53	72	63	75	70	70	73	78	57	49	38	49	34	781.00
Not Eligible Nonspecific (86)	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1.00
Not Eligible Tuition (87)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Not Eligible Online (96)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
Not Eligible Total	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1.00
																781.00 Total Estimated Funded Pupil Count (FPC)

Counts by Grade, Gender, Race, Ethnicity for School:

- This tab lists student counts by grade, gender, race and ethnicity categories. (The Federal Race Counts table includes federal categories. The Race & Ethnicity Counts table reflects the state categories reported in the Student Demographic (SD) file. A student that identifies as multiple races would be counted in each race field.)
- And data in the green font are calculated using data within this report.
- Light green cells include current year data from the "Current OC Snapshot" tab.
- Prior year data pulls from the "Prior Year OC Snapshot" tab and provides a comparison point to support in the data review process.
- Red cells flag where there is a 10% or greater change (increase or decrease) from the prior year data. Flags should be reviewed to double check data accuracy.
- Review the counts in each cell below to confirm that what you have reported for the current year October Count collection is correct.
- Contact the CSI data team at submissions_csi@csi.state.co.us if you believe there are inaccuracies in your data. Remember, data from years prior cannot be changed.

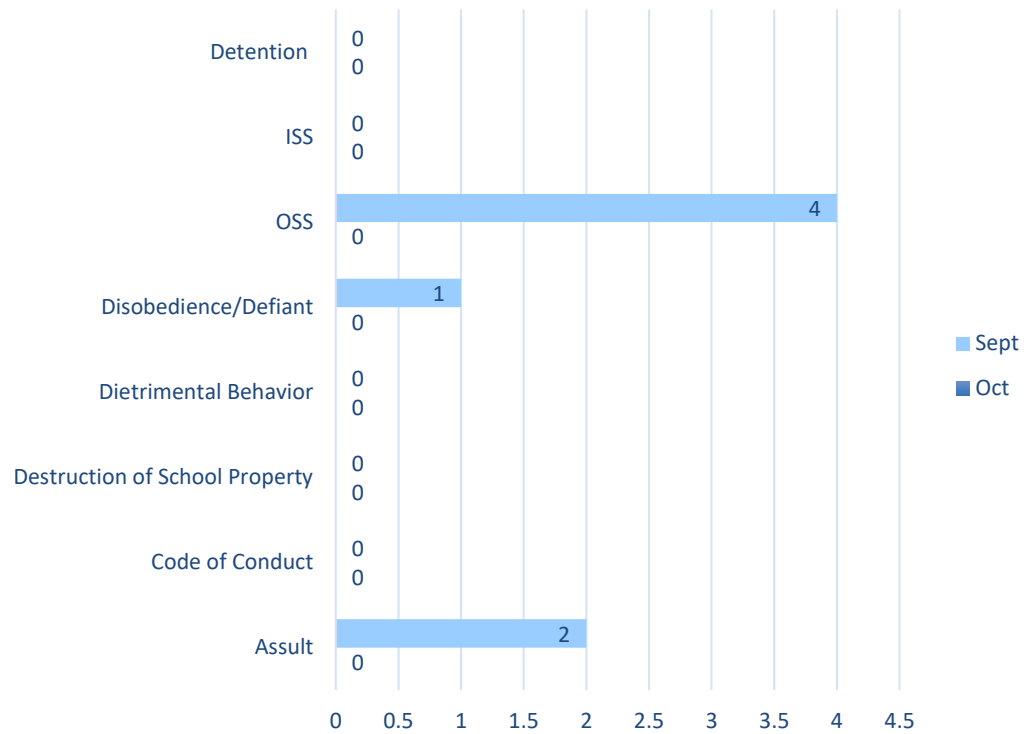
Student Counts (Current to Prior Year Comparison)				
Grade	Current Year	Prior Year (PY)	% Change from PY	
Preschool	0	0	0.0%	
Half Day Kindergarten	0	16	-100.0%	
Full Day - Kindergarten	54	64	-15.6%	
Grade 1	72	72	0.0%	
Grade 2	63	70	-10.0%	
Grade 3	75	78	-3.8%	
Grade 4	70	68	2.9%	
Grade 5	70	76	-7.9%	
Grade 6	73	84	-13.1%	
Grade 7	78	72	8.3%	
Grade 8	57	78	-26.9%	
Grade 9	49	58	-15.5%	
Grade 10	38	63	-39.7%	
Grade 11	49	38	28.9%	
Grade 12	34	34	0.0%	
Total	782	871	-10.2%	

Federal Race Counts		
01 American Indian or Alaska Native		7
02 Asian		19
03 Black or African American		10
04 Hispanic or Latino		105
05 White		600
06 Native Hawaiian or Other Pacific Islander		4
07 Two or More Races		37
Total		782

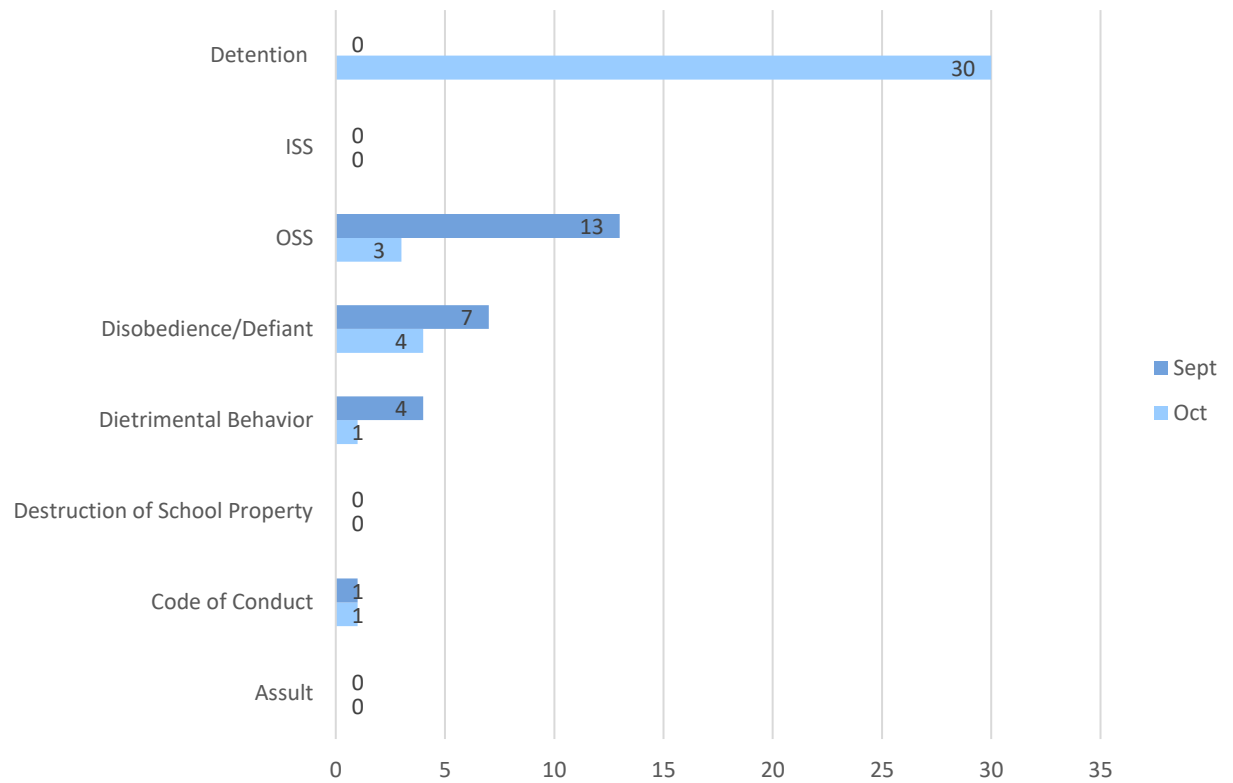
Gender Counts	
Male	404
Female	377
NonBinary	1
Total	782

Race & Ethnicity Counts	
Hispanic	105
Asian	31
Black	29
Hawaiian	8
Indian	28
White	733

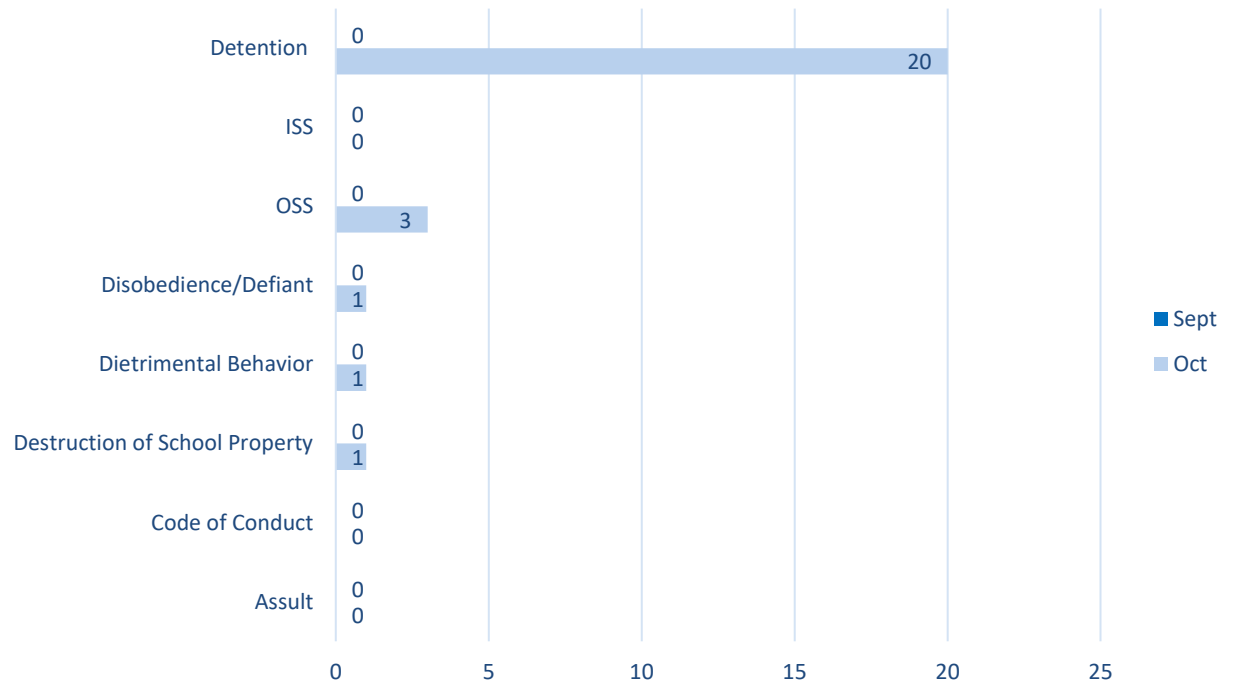
K-6th Grade Discipline

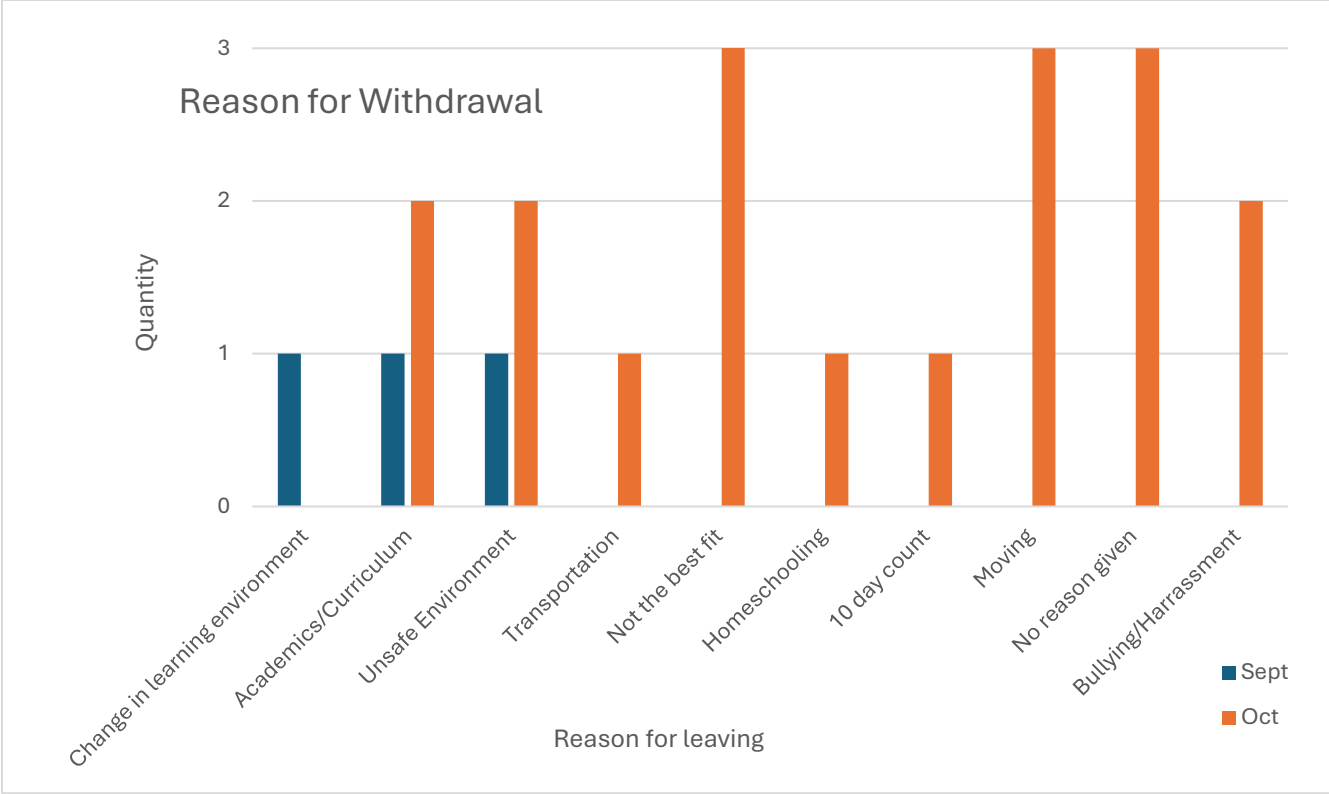
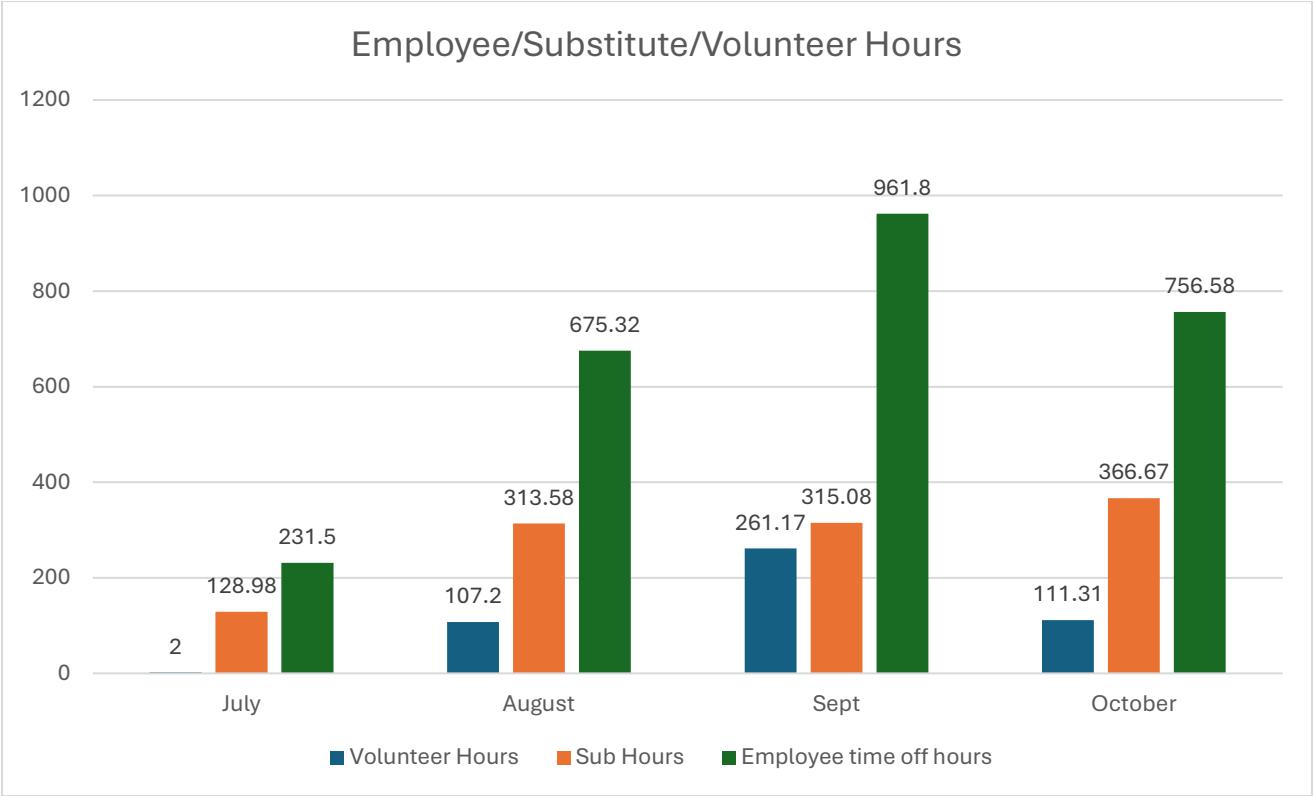


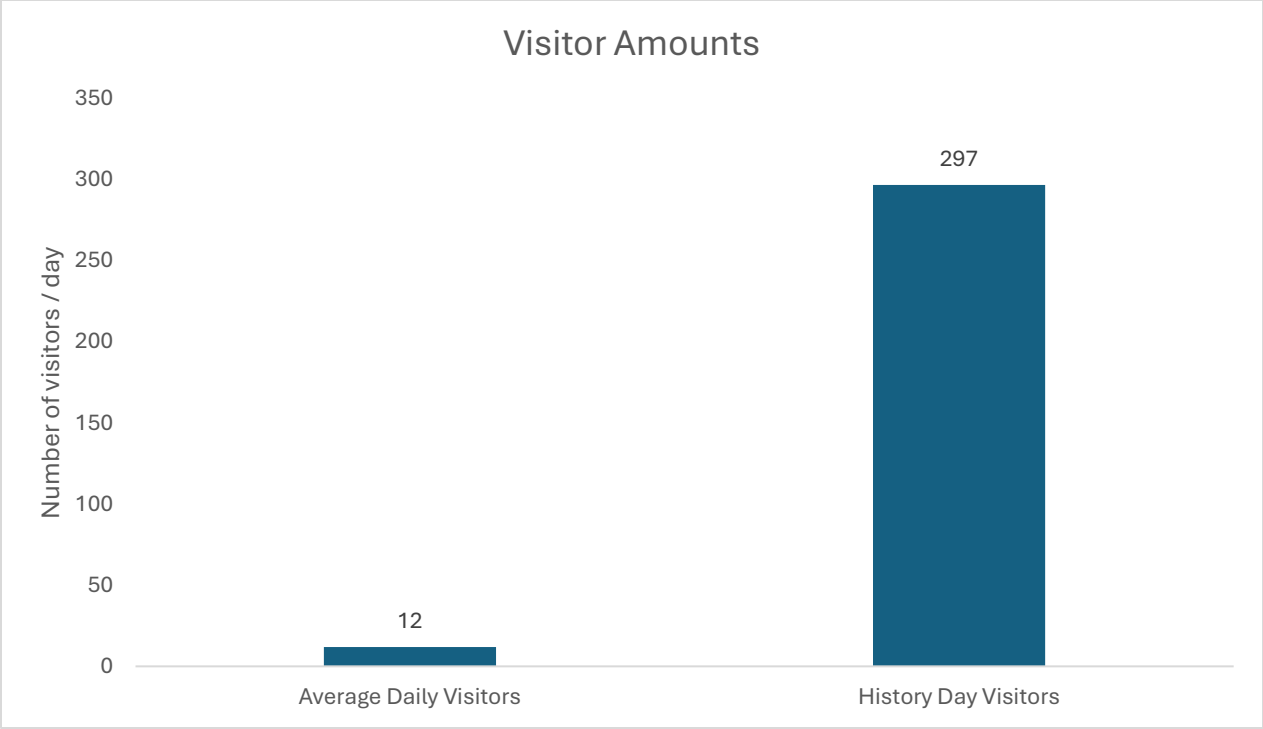
Middle School Discipline



High School Discipline







Caprock Academy
Enrollment Totals
11/3/2025

CLASS	TOTAL
FTK-Class A	17
FTK-Class B	20
FTK-Class C	18
1st Grade-Class A	23
1st Grade-Class B	22
1st Grade-Class C	23
2nd Grade-Class A	21
2nd Grade-Class B	20
2nd Grade-Class C	21
3rd Grade-Class A	26
3rd Grade-Class B	21
3rd Grade-Class C	23
4th Grade-Class A	25
4th Grade-Class B	20
4th Grade-Class C	24
5th Grade-Class A	19
5th Grade-Class B	20
5th Grade-Class C	26
6th Grade-Class A	26
6th Grade-Class B	24
6th Grade-Class C	23
7th Grade-Class A	28
7th Grade-Class B	25
7th Grade-Class C	25
8th Grade-Class A	19
8th Grade-Class B	18
8th Grade-Class C	20
9th Grade	48
10th Grade	40
11th Grade	47
12th Grade	34
TOTAL	766

WAITING LIST	TOTAL
FTK	1
1st Grade	1
2nd Grade	1
3rd Grade	1
4th Grade	1
5th Grade	0
6th Grade	0
7th Grade	1
8th Grade	1
9th Grade	0
10th Grade	1
11th Grade	0
TOTAL	8

AVAILABILITY	TOTAL
HTK	N/A
FTK	11
1st Grade	16
2nd Grade	22
3rd Grade	14
4th Grade	15
5th Grade	19
6th Grade	11
7th Grade	6
8th Grade	27
9th Grade	12
10th Grade	26
11th Grade	13
TOTAL	192

Intent to Return	TOTAL
FTK-Class A	0
FTK-Class B	0
FTK-Class C	0
1st Grade-Class A	0
1st Grade-Class B	0
1st Grade-Class C	0
2nd Grade-Class A	0
2nd Grade-Class B	0
2nd Grade-Class C	0
3rd Grade-Class A	0
3rd Grade-Class B	0
3rd Grade-Class C	0
4th Grade-Class A	0
4th Grade-Class B	0
4th Grade-Class C	0
5th Grade-Class A	0
5th Grade-Class B	0
5th Grade-Class C	0
6th Grade-Class A	0
6th Grade-Class B	0
6th Grade-Class C	0
7th Grade-Class A	0
7th Grade-Class B	0
7th Grade-Class C	0
8th Grade-Class A	0
8th Grade-Class B	0
8th Grade-Class C	0
9th Grade	0
10th Grade	0
11th Grade	0
TOTAL	0

Retention %

Class	Jun/Year				
	20-21	21-22	22-23	23-24	24-25
HTK-AM/PM	15	17	17	7	13
FTK CLASS A	20	22	21	21	21
FTK-CLASS B	20	22	21	22	21
FTK-CLASS C	19	21	21	22	19
1st Grade-Class A	27	25	24	26	23
1st Grade-Class B	28	24	26	23	23
1st Grade-Class C	27	24	26	26	23
2nd Grade-Class A	27	26	25	25	23
2nd Grade-Class B	27	27	26	27	23
2nd Grade-Class C	26	26	26	27	22
3rd Grade-Class A	21	26	25	26	25
3rd Grade-Class B	25	25	29	27	26
3rd Grade-Class C	25	24	26	25	23
4th Grade-Class A	28	27	25	27	21
4th Grade-Class B	26	24	24	26	23
4th Grade-Class C	25	25	23	28	21
5th Grade-Class A	24	25	27	27	25
5th Grade-Class B	25	26	27	24	22
5th Grade-Class C	25	27	27	25	25
6th Grade-Class A	27	23	26	27	26
6th Grade-Class B	24	22	26	28	24
6th Grade-Class C	26	25	26	27	27
7th Grade-Class A	27	27	25	25	21
7th Grade-Class B	27	28	24	24	22
7th Grade-Class C	28	28	26	25	22
8th Grade-Class A	27	27	28	22	23
8th Grade-Class B	28	28	28	21	24
8th Grade-Class C	24	24	27	21	24
9th Grade	58	61	51	65	56
10th Grade	52	48	52	45	59
11th Grade	27	42	49	40	34
12th Grade	42	23	35	42	34
Total Enroll	877	869	889	878	818
Total Waitlist	20	0	2	14	12
Total Enr+Waitlist	897	869	892	892	830
Final October Count	893	884	894	893	871

2025-2026 School Year	
August	Total
HTK	0
FTK-Class A	17
FTK-Class B	20
FTK-Class C	18
1st Grade-Class A	23
1st Grade-Class B	22
1st Grade-Class C	23
2nd Grade-Class A	21
2nd Grade-Class B	20
2nd Grade-Class C	21
3rd Grade-Class A	26
3rd Grade-Class B	21
3rd Grade-Class C	23
4th Grade-Class A	25
4th Grade-Class B	20
4th Grade-Class C	24
5th Grade-Class A	19
5th Grade-Class B	20
5th Grade-Class C	26
6th Grade-Class A	26
6th Grade-Class B	24
6th Grade-Class C	23
7th Grade-Class A	28
7th Grade-Class B	25
7th Grade-Class C	25
8th Grade-Class A	19
8th Grade-Class B	18
8th Grade-Class C	20
9th Grade	48
10th Grade	40
11th Grade	47
12th Grade	34
Total Enroll	766
Total Waitlist	25
Total Enr+Waitlist	791
Final October Count	780

Policy E 8.0 – Work Environment

Policy E – Accommodation for Nursing Mothers Act

A private space (a room, office, or other private area, other than a bathroom or toilet stall, that is shielded from view and free from intrusion from coworkers and the public). The space will be provided within close proximity to the work area and reasonable time will be permitted for nursing mothers to express milk pump during the workday for up to two years following the birth of a child. The time permitted typically will run concurrently with the time already provided for meal and rest breaks. If the breaks cannot run concurrently and/or additional time is needed, human resources appropriate Deans and the employee will agree upon a schedule that might include the employee using unpaid leave (if non-exempt), annual leave/vacation time, arriving at work earlier, or leaving later. In the event unpaid leave is used, the employee will be relieved of all work-related duties during any unpaid break.

~~Employees will be provided with the use of a room, office, or other private area, other than a bathroom or toilet stall, that is shielded from view and free from intrusion from coworkers and the public. The Company Caprock Academy will make a reasonable effort to identify a location within close proximity to the work area for the employee to express milk pump.~~

~~[OPTIONAL: Employees should contact human resources to discuss the location for storage of expressed milk.]~~

~~[OPTIONAL: Employees may store expressed breast milk in designated Company refrigerators. The employee must clearly label each container with her name and the date the milk was collected. Unlabeled containers, and containers left for more than three days, may be disposed of without warning. Alternatively, mothers may bring in their own small refrigerator or cooler for the temporary storage of breast milk.~~

~~Nursing mothers are responsible for using anti-microbial wipes to clean milk expression designated areas, and for keeping the general lactation space designated areas clean for the next user. This responsibility extends to other areas where expressing milk is permitted, equipment is cleaned, and milk storage areas.~~

~~Caprock Academy reserves the right to not provide additional break time or a private location for expressing breast milk if doing so would substantially disrupt Caprock Academy's operations.~~

Caprock Academy will not demote, terminate, or otherwise take adverse action against an employee who requests or makes use of the accommodations and break time described in this policy.

Policy E 8.2 – Anti-Violence

Any action that ~~in management's opinion~~ is inappropriate to the workplace will not be tolerated. Such behaviors may include, but are not limited to, physical and/or verbal ~~intimidating~~ intimidation, threatening, or violent conduct, vandalism, sabotage, arson, use of weapons, and bullying. ~~Also prohibited is the carrying of weapons onto company Caprock Academy property, regardless of whether the employee possesses a concealed carry permit.~~

Employees should immediately report any such occurrences to ~~their supervisor or to the Human Resources Department~~ **Head of School**. ~~We will investigate~~ **All complaints will be thoroughly investigated.** When employees are found to have engaged in the above conduct, ~~management will take action that it believes is appropriate~~ **action will be taken.** Employees should directly contact proper law enforcement authorities if they believe there is a serious threat to the safety and health of themselves or others.

~~The School~~ **Caprock Academy** prohibits the possession or use of unconcealed weapons and the use or possession of concealed weapons on **the School** property, regardless of whether ~~or not~~ the person is licensed to carry the weapon. This guideline applies to all employees, contract and temporary employees, visitors and customers on **the School** property, ~~regardless of whether or not they are licensed to carry a concealed weapon.~~ ~~Active law enforcement are~~ **is excluded from restrictive weapon carry.**

Policy SE 10.0 – Enrollment/Waitlist

Choosing Caprock Academy

We encourage parents and prospective students to carefully review the following:

- 1) The [Caprock Academy Charter](#)
- 2) The [Caprock Academy Family Handbook](#)
- 3) The [Caprock Academy Curriculum](#)

Non-Discrimination

Caprock Academy welcomes all students and strives to create and maintain a diverse student population. Enrollment in Caprock Academy is open to all students residing in the state. Student recruitment and enrollment decisions shall be made in a nondiscriminatory manner as outlined in 22-30.5-507(3), C.R.S. In all cases, student recruitment and enrollment decisions shall be made without regard to disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, national origin, language, religion, ancestry, need for special education services, or any other protected class.

Eligibility

Caprock Academy serves grades K through 12. To enroll, students must meet the appropriate age requirements set forth by state law and school policy. To be eligible for kindergarten enrollment, students must be at least 5 years old on or before August 31st of the enrollment year. The school may approve enrollment of students eligible for Early Access in accordance with state law. To be eligible for 1st Grade enrollment, students must be at least 6 years old on or before August 31st.

Priority Enrollment

Students who are members of selected groups will be granted priority enrollment, in the following order:

1. Children of School employees, which include children of staff or faculty members that work at least half-time, have full or joint custody of the child, and who started work on or before the first day of school of the year in which they are submitting the application.
2. Siblings of currently enrolled students, which include children whose primary guardian(s) are also the primary guardian(s) of other children already enrolled in the program (in the case of joint custody, primary guardians must have custody at least 50% of the time). This could include half-siblings, stepsiblings, adopted siblings, cousins, nieces, or nephews being cared for by grandparents, etc.

In no case shall categories 1 exceed 20 percent of total enrollment. The processes for re-enrollment and priority enrollment will precede the lottery enrollment process described below.

Process and Timeline

Caprock Academy will establish and make publicly available an Enrollment Timeline. Families seeking to enroll must submit a completed Intent to Enroll form. Families of current students seeking to re-enroll should complete an Intent to Return form by the deadline set forth in the Enrollment Timeline.

Caprock Academy will use a variety of means to promote its enrollment process. The Enrollment Timeline, Intent to Enroll form, and instructions for submission of an Intent to Enroll form will be posted on the Caprock Academy website during the fall of the preceding school year. Caprock Academy will also use social media, community partnerships, parent newsletters, and other sources to promote the enrollment process.

Kindergarten Lottery

Intent to enroll forms for kindergarten will be accepted beginning ~~the second Monday in February~~ January 1st. Forms must be received on or before the last Thursday of ~~February~~ January by 3:30pm to be included in the lottery. The lottery will be held on the 1st Tuesday in ~~March~~ February. Any additional Intent to Enroll forms received will be placed on the lottery list. A new lottery will be run as seats become available.

1st-6th Grade Lottery

Intent to enroll forms for 1st-6th grade will be accepted beginning ~~the second Monday in February~~ January 1st. The lottery will be held on the 1st Monday in June. Any additional Intent to Enroll forms received will be placed on the lottery list. A new lottery will be run as seats become available.

7th-11th Grade Lottery

Intent to enroll forms for 7th-11th grade will be accepted beginning ~~the second Monday in February~~ January 1st. The lottery will be held on the 2nd Monday in June. Any additional Intent to Enroll forms received will be placed on the lottery list. A new lottery will be run as seats become available.

12th Grade Lottery

Caprock only accepts incoming 12th grade on a case-by-case situation approved by the Head of School based on student's transcripts. A lottery will be implemented as needed.

Lottery Selection Process

If the number of Intent to Enroll forms exceed the number of available seats by the Intent to Enroll deadline, a lottery will be used to determine the placement of students for any grade level for which the Intent to Enroll forms exceed capacity. The enrollment lottery will be held in public at the school on the date set forth in the Enrollment Timeline.

- All students who are of eligible age and have timely submitted an Intent to Enroll will be entered into the lottery. On the day of the lottery, students are assigned random numbers. A random number generator is used to select students to ensure equality.
- Current students are automatically re-enrolled and do not enter the lottery provided they submit an Intent to Return by the deadline set forth in the Enrollment Timeline.

Once a student is selected, either via lottery or from the waitlist, Caprock Academy will attempt to contact the family using the contact information provided on the Intent to Enroll form on the same day as the lottery or draw from waitlist. If the family cannot be reached within ~~4(No to 4)~~ 2 business days, they will forfeit their child/children's enrollment, and the child/children will be placed at the bottom of the waitlist. Notification to families will be made in the preferred language or mode of communication indicated on the Intent to Enroll form. Students not selected via lottery will be randomly placed on a waitlist based on the student's randomly generated lottery number. Upon notification of admittance, families will have two business days upon verbal notification to accept the position.

- Caprock Academy will continue to enroll students from the top of the waitlist as positions become available until:
 - K-8: 2nd Thursday of January
 - High School: October 1st
 - On a case-by-case basis approved by the Head of School

Admission

Once a student is offered a position and the parent/guardian accepts the position, the parent/guardian must complete and turn in a full enrollment packet before the student will be able to attend class. Parents/Guardians will have 3 business days to set up an appointment with the Registrar to turn in the full enrollment packet. Failure to make an appointment is deemed as choosing to decline the position and the student will be removed from the class.

Policy SE 10.1 – Enrollment of Expelled Students

Students expelled for drugs or violence will not be admitted to Caprock Academy during the time of their expulsion. All other expelled students will be evaluated on a case-by-case basis. The Head of School and CABD will participate in the decision.

[Updated October 2020]